

**RETURN BIDS TO:  
RETOURNER LES SOUMISSIONS À:**

Veterans Affairs Canada  
Procurement & Contracting –  
Attn: Sine MacAdam  
[sine.macadam@veterans.gc.ca](mailto:sine.macadam@veterans.gc.ca)

**AMENDMENT - REQUEST FOR  
PROPOSAL**

**MODIFICATION - DEMANDE DE  
PROPOSITION**

*Proposal To: Veterans Affairs Canada*

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out thereof.

**Proposition aux: Anciens Combattants  
Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexées, au(x) prix indiqué(s)

**Instructions: See Herein**

**Instructions : Voir aux présentes**

**Comments - Commentaires**

This requirement contains a security requirement

**Vendor/Firm Name and address  
Raison sociale et adresse du  
fournisseur/de l'entrepreneur**

**Issuing Office – Bureau de distribution**

Veterans Affairs Canada  
Procurement & Contracting  
Charlottetown, PEI  
Canada

<b>Title – Sujet</b> Cemetery Maintenance for New Brunswick	
<b>Solicitation No. – N° de l'invitation</b> 0S210310384503P	<b>Date</b> 2021-05-14
<b>AMENDMENT 002</b>	
<b>GETS Reference No. – N° de reference de SEAG</b> -	
<b>File No. – N° de dossier</b>	<b>CCC No. / N° CCC - FMS No. / N° VME</b>
<b>Solicitation Closes – L'invitation prend fin at – à 2:00 PM on – le May 20, 2021</b>	<b>Time Zone Fuseau horaire Atlantic Daylight Time ADT</b>
<b>F.O.B. - F.A.B.</b> <i>Plant-Usine:</i> <input type="checkbox"/> <i>Destination:</i> <input type="checkbox"/> <i>Other-Autre:</i> <input type="checkbox"/>	
<b>Address Inquiries to : - Adresser toutes questions à: Sine MacAdam</b>	<b>Buyer Id – Id de l'acheteur</b>
<b>Telephone No. – N° de téléphone : (902) 626-5288</b>	<b>FAX No. – N° de FAX N/A</b>
<b>Destination – of Goods, Services, and Construction: Destination – des biens, services et construction : See Herein</b>	

<b>Delivery required - Livraison exigée See Herein</b>	<b>Delivered Offered – Livraison proposée</b>
<b>Vendor/firm Name and address Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Facsimile No. – N° de télécopieur Telephone No. – N° de téléphone</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/firm (type or print)- Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

**Solicitation Amendment No. 002**

**Title: Cemetery Maintenance for New Brunswick**

1. This solicitation is hereby amended to respond to the following questions:

**Question 1:**

In the financial bid, should sales taxes be included?

**Answer 1:**

Please see *Part 3 – Bid Preparation Instructions* of the RFP.

The total amount of Applicable Taxes must be shown separately.

**Question 2:**

Can the documents be sent all together?

**Answer 2:**

Yes, the documents can be sent in one email with separate attachments as per the RFP, Part 3.1.

The bid should be gathered per section and separated as follows:

Section I: Technical Bid

Section II: Financial Bid

Section III: Certifications

Section IV: Additional Information

Due to the nature of the bid solicitation, bids transmitted by facsimile, mail or courier service will not be accepted. Prices should appear in the financial bid only. No prices should be indicated in any other section of the bid.

If the Bidder feels their submission is too large for one email, multiple emails of documents will also be accepted.

**Question 3:**

Question about hotel/travel costs. Should those costs be included in the bids?

**Answer 3:**

Veterans Affairs Canada will not pay any travel related costs to perform the work.

Please refer to 6.7.1 Basis of Payment which indicates that the rates are all-inclusive.

**6.7.1 Basis of Payment**

In consideration of the Contractor satisfactorily completing its obligations under the Contract, the Contractor will be paid, as specified in Annex B – Basis of Payment up to a total cost of (\$ to be inserted at Contract award). Customs duties are included and Applicable Taxes are extra.

Please see Article 4.1.3.1,

c. Bidders must submit firm prices for the entire period of the proposed contract.

d. Bids must include firm prices for all work listed in the zone for which they are bidding

**Question 4:**

Is there an editable copy of the PDF?

**Answer 4:**

Please see the MS Excel file entitled "Annex "B" Basis of Payment" in the section entitled "Attachments" of this tender notice.

**Question 5:**

Can I return Annex 3 and other information completed by hand versus filled in on the on-line. Do I return each zone in different emails.

**Answer 5:**

Bidders can complete their submission documents digitally or by hand and scanned. If scanning documents, ensure the scanned text is legible and easy to read.

The documents can be sent in one email with separate attachments as per the RFP, Part 3.1.

The bid should be gathered per section and separated as follows:

Section I: Technical Bid

Section II: Financial Bid

Section III: Certifications

Section IV: Additional Information

Due to the nature of the bid solicitation, bids transmitted by facsimile, mail or courier service will not be accepted. Prices should appear in the financial bid only. No prices should be indicated in any other section of the bid.

If the Bidder feels their submission is too large for one email, multiple emails of documents will also be accepted.

**If your bid has already been forwarded and you wish to revise same, please advise.**

**All other terms and conditions of the solicitation document remain unchanged remain unchanged.**

All enquiries concerning this amendment are to be forwarded to:

Name: Sine MacAdam

Telephone No: (902) 626-5288

Email: [sine.macadam@veterans.gc.ca](mailto:sine.macadam@veterans.gc.ca)