



## INVITATION TO QUALIFY (ITQ)

Department of National Defence

Site Support Services – Canadian Forces Station (CFS) Alert

W6369-180007-03

## Questions & Answers

**Question 1**

Regarding Annex E – Mandatory Technical Evaluation, to the reference, in particular the chart on page 25, para 1.b. Key Personnel – are proponents limited to submitting the name/credentials for only one individual per Key Personnel or can multiple individuals be submitted for each Key Personnel position?

**Answer 1**

Each key position has to be filled by a skilled person at all times. A person cannot perform two jobs at the same time, and a person with multiple skills in a key position cannot have key positions occupied by substitute, non-skilled people while they supervise. The accumulation of skills and requirements from many people for a key position will NOT be considered as meeting one key position skills and requirements. So, a candidate person for a key position must meet all the skills and requirements for the period of the contract providing DND with the required support.

Multiple people can be submitted per each key position, as more than one person will be required for all year continuation of support in CFS Alert due to bidder plans of scheduling and shift changes. . At a minimum a bidder will have to at least provide one name per key position to meet the evaluation criteria, but more than one person for continual operation of the contract.

However, a list of people being interchanged between a list of key positions is not acceptable as this does not meet the request of the key positions, or indicate expected proficiency for the position. Neither is the same list of names submitted to each key position. This would then only be one key position submission.

**Question 2**

Security for Mandatory Site Visit as well as for the Contract: Please confirm the individual will meet the mandatory requirement with a RELIABILITY STATUS security clearance as well as when the security clearance must be obtained?

**Answer 2**

For the site visit as well as for the contract, a minimum enhanced reliability security clearance is required. Proof of clearance must be produced to travel for the Mandatory Site Visit

Further to this, the final security clearances are required as a precedent to contract award, meaning the security must be in place at time of contract award anticipated for Spring 2021. Understanding that, in the event the 1st ranked bidder is unable to obtain the appropriate security clearances at time of contract award, the contract shall be awarded to the 2nd ranked bidder.

Furthermore, the company does require a secret clearance, and there will be a secret clearance required for a fridge tech, electrician and possibly a cleaner who will be escorted if they go to the Ops section for work. So, the company requires secret but no one else except for the couple of people who perform maintenance work in the Ops Section.