



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

Bid Receiving - PWGSC / Réception des soumissions -
TPSGC
11 Laurier St./ 11, rue Laurier
Place du Portage, Phase III
Core 0B2 / Noyau 0B2
Gatineau, Québec K1A 0S5
Bid Fax: (819) 997-9776

**SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

**Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Clothing and Textiles Division / Division des vêtements
et des textiles
L'Esplanade Laurier,
East Tower 7th Floor
Tour est 7e étage
140 O'Connor, rue O'Connor,
Ottawa
Ontario
K1A 0R5

Title - Sujet OCFC2	
Solicitation No. - N° de l'invitation W8486-206245/A	Amendment No. - N° modif. 015
Client Reference No. - N° de référence du client W8486-206245	Date 2021-05-26
GETS Reference No. - N° de référence de SEAG PW-\$\$PR-756-77636	
File No. - N° de dossier pr766.W8486-206245	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM Eastern Daylight Saving Time EDT on - le 2021-08-05 Heure Avancée de l'Est HAE	
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Baker, Johanne	Buyer Id - Id de l'acheteur pr766
Telephone No. - N° de téléphone (613) 854-9253 ()	FAX No. - N° de FAX (613) 943-7970
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

Sollicitation No. - N° de l'invitation
W8486-206245/A
Client Ref. No. - N° de réf. du client
W8486-206245

Amd. No. - N° de la modif.
015
File No. - N° du dossier
W8486-206245

Buyer ID - Id de l'acheteur
PR766
CCC No./N° CCC - FMS No./N° VME

The Solicitation Amendment #015 is raised in regards to the following:

1. The modification of **Annex C – Mandatory and Rated Criteria** in **Amendment #014** is to be disregards. To avoid any confusion, the **Annex C – Mandatory and Rated Criteria** is being replaced entirely by the version dated May 26, 2021, enclosed within this amendment.

All other terms and conditions of the solicitation remain the same.

A proposal already submitted may be amended prior to closing time by sending the amended correspondence to Bid Receiving, the envelope bearing the Request for proposal No. W8486-206245/A and the closing date of August 5, 2021.

Annex C – Mandatory and Rated Criteria

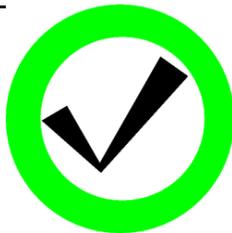
Department of National Defence

**Mandatory and Rated Criteria
for the
Operational Clothing and Footwear Consolidated
Contract (OCFC2)**

Requisition Number: W8486-206245
DND Document #

Date: 26 May, 2021
RDIMS # 3772876

Prepared by:
DSSPM
National Defence Headquarters
Major General George R. Pearkes Building
Ottawa, Ontario K1A 0K2



NOTICE

This documentation has been reviewed by the technical authority and does not contain controlled goods.

AVIS

Cette documentation a été révisée par l'autorité technique et ne contient pas de marchandises contrôlées.

Annex C – Mandatory and Rated Criteria

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1 MANDATORY TECHNICAL REQUIREMENTS CRITERIA

1.1 General

- 1.1.1 All dates are based on the bid closing date of the Request for Proposal (RFP).
- 1.1.2 The mandatory requirements related to the Industrial and Technological Benefits (ITB) / Value Proposition (VP) are treated separately and are listed in Appendix 1 of this Annex.
- 1.1.3 The Bid must meet all of the mandatory technical criteria specified in the table below. The Bidder must provide (as part of their Bid) the necessary documentation to support how each of the mandatory criteria have been met. Specifically:
- a. The Bidder is advised that identifying that a mandatory criterion has been met without providing any supporting documentation will not constitute “demonstrated” for the purpose of the evaluation;
 - b. The Bidder must clearly demonstrate in the Bid how the mandatory experience was obtained, supported by resumes, and any other supporting documentation;
 - c. The Bidder must provide complete details of where, when and how (through roles/responsibilities) the stated qualifications/experience were obtained. In order to demonstrate when the experience was obtained, the Bidder must indicate the duration of such experience, specifying the start and end dates (month and year at a minimum). In the case where the timelines of two or more periods of experience overlap, the duration common to each will be counted once; and
 - d. It is recommended that the Bidder include a compliance grid in their proposal, cross-referencing how they meet each of the mandatory requirements accompanied with supporting documentation as well as the page(s) in the proposal where the information is located. Note: the compliance grid, by itself DOES NOT constitute “demonstrated” for the purpose of the evaluation. As stated in 1.1.2 b, the resumes and supporting documentation will be required as evidence.
- 1.1.4 Bids which fail to meet all of the mandatory technical criteria at Phase II of the Phased Bid Compliance Process (PBCP) will be declared non-responsive and will not be given further consideration. Each mandatory technical criterion should be addressed separately.

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1.2 Mandatory Criteria

	Mandatory Criteria	Reference Page #	Bidder's Comments
M1	Corporate Profile		
1	At Bid closing, the Bidder must identify all parties to the Bid, including, as applicable, all joint venture or consortia members, partners or sub-contractors that will be involved in the performance of the Work on the Bidder's behalf.		
2	The bidder must provide an organizational chart and brief description of the Bidder's management structure as it relates to this requirement, including decision-making processes, accountabilities and reporting relationships between various entities involved in the performance of the Work (i.e. joint venture or consortia members, partners or subcontractors).		
3	The Bidder must identify the physical location(s) in Canada of its Order Management System (server and its associated components).		
4	The bidder must identify the warehousing location(s) in Canada, from which it is offering to provide distribution services. P.O. Boxes will not be considered a valid postal address for service delivery.		
M2	Certifications: The bidder must provide the following certifications.		
1	ISO 9001 Quality Management System (QMS) Certification		
2	ISO 14001 Environmental Management System		
3	ISO 45001 for Occupational Health and Safety Management Systems (OHSMS) or Occupational Health and Safety Assessment Series (OHSAS) 18001		
M3	Demonstrated Experience		
1	The Bidder must demonstrate a minimum of five years' experience in the provision of Supply Chain Management Services by providing up to five written project summaries that have taken place in the past ten years, calculated from the date of the Request for Proposal (RFP). Projects may be on-going or completed and must have a minimum total dollar value of \$3M each to be considered acceptable experience. The Bidder must demonstrate the following information in each project summary:		

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	Mandatory Criteria	Reference Page #	Bidder's Comments
	<ul style="list-style-type: none"> i. The name of the client organization for whom the Work was undertaken including the contact person; ii. The start and end dates of the project (dates must be identified by month and year, and must indicate the project duration in months); and iii. A brief description of the scope and complexity of the project (such as, but not limited to, types of items offered, locations of delivery, monthly volume of items delivered, size of available catalogue). 		
M4	Program Management		
	The Bidder must provide the following Plans as detailed in the Contract Data Requirements List (CDRL), Appendix 2 to Annex A, and the Data Item Description (DID), Appendix 3 to Annex A		
1	Program Management Plan (PMP) CDRL/DID PM-001		
2	Master Project Schedule (MPS) / Work Breakdown Structure (WBS) CDRL/DID PM-002		
3	Transition-In Plan (TIP) CDRL/DID PM-007		
4	Information Technology Security Plan (ITSP) CDRL/DID PM-018		
M5	Proposed resources		
1	<p>The Bidder must propose one qualified named resource in each of the following categories (Statement of Work (SOW), Annex A, para 3.1.1):</p> <ul style="list-style-type: none"> i. <u>Program Manager (PM)</u>; ii. <u>Contract Manager (CM)</u>; and iii. <u>On-Site Representative (OSR)</u>. <p>Note: The Bidder must include a detailed resume for each resource named in its Bid. Each resume will be evaluated against the mandatory technical requirements for each resource in accordance with the Professional Services Classifications, Appendix 12 to Annex A.</p>		

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2 RATED CRITERIA

2.1 Point-Rated Criteria Scale

- 2.1.1 Only Bidders who meet all of the above Mandatory Criteria will be evaluated against the following scale, using the evaluation factors and maximum values specified in each Point Rated Criterion.
- 2.1.2 The rated criteria related to the Industrial and Technological Benefits (ITB) / Value Proposition (VP) are treated separately and are listed in Appendix 1 of this Annex.
- 2.1.3 Information that is only a repetition, paraphrasing or other-re-wording of information in this RFP will result in a score of 0 for that point-rated requirement.
- 2.1.4 For R1 – Bidder Experience, the bidder must demonstrate experience in each criterion by citing specific examples and relevant supporting detail.
- 2.1.5 For R2 – OCFC2 Program Management, the bidder must provide relevant supporting detail on how it intends to execute the proposed program management plans for each of the criterion.
- 2.1.6 For R3 – Supply Chain Management, the bidder must provide relevant supporting detail on how it intends to manage the DND OCF supply chain for each of the criterion indicated.
- 2.1.7 Except where the scoring methodology provides an alternate process (e.g. X years of experience = Y points) the Point Rated Requirements will be evaluated using the scale below.

		/5
Excellent	The response is complete in that it addresses and provides exceptionally relevant supporting details and examples for each of the factors; therefore, the response is considered to have outstanding merit.	5
Very Good	The response is complete in that it clearly addresses and provides some relevant supporting detail for each of the factors; therefore, the response is considered to have a good level of merit.	4
Good	The response is complete in that it clearly addresses some supporting detail of each of the factors; therefore, the response is considered on balance to have satisfactory merit.	3
Poor	The response is not complete in that it fails to fully address some of the factors; it is not clear or is	2

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	incomplete; therefore, the response is considered to have insufficient merit.	
Very Poor	The response is not complete in that it fails to address all the factors and only nominally addresses some factors; therefore, the response is considered to have very little merit.	1
Unsatisfactory	No response was received or the response does not address any of the factors; therefore, the response cannot be considered to have any merit.	0

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2.2 Summary of the Point-Rated criteria

#	Criteria Name	Maximum Available Points	Minimum Acceptable Pass Mark
R1	Bidder Experience	24	17
1	As Prime Vendor	4	
2	Procurement	4	
3	Manufacturing	1	
4	Online Ordering	5	
5	Client Support Service	5	
6	Surge Requirements	5	
R2	OCFC2 Program Management	41	29
1	Program Management Plan (PMP)	5	
2	Transition-In Plan (TIP)	5	
3	Configuration Management	5	
4	Risk Management Plan (RMP)	5	
5	Master Program Schedule (MPS) / Work Breakdown Structure (WBS)	3	
6	Information/Data Management	3	
7	Surge Requirement Plan	5	
8	Aboriginal Procurement Plan	10	
R3	Supply Chain Management	35	25
1	Order Management System (OMS)	5	
2	Warehousing	5	
3	Inventory Management	5	
4	Distribution services	5	
5	Tracking and Reporting	5	
6	Procurement Management	5	
7	Customer Services	5	
R1 – R3	Total Score	100	75

* Overall, the Contractor must achieve a minimum score of 75 as well as the minimum score for each rated requirement criteria (R1, R2, and R3)

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2.3 Point-Rated criteria

	Point-Rated Criterion	Points	Scoring	Bidder's Comments & Reference Page #
R1	Bidder Experience (24 points)			
	The Bidder should fully demonstrate in their project summaries that they have the required experience as a Prime Contractor to provide Supply Chain Management services. Bidders should include the name, address and telephone number of the client(s) for whom services were provided (DND reserves the right to contact the client for reference purposes). The description should address:			
1	As Prime Vendor (4 points)			
	Project summaries provided should demonstrate Bidder's experience with multiple requirements, filling multiple orders for multiple users with deliveries to multiple sites.	1	Multiple requirements is defined as >200 items or overall total value >\$10M	
		1	Multiple orders are orders of at least 100 orders daily average	
		1	Multiple users are at least 10,000 users	
		1	Multiple delivery sites are at least 1,000 sites	
2	Procurement (4 points)			
	Project summaries provided should demonstrate Bidder's experience with product acquisition through Sub-Contractors. Specific experience in the acquisition of items related to public sector Clothing and/or Footwear requirements will be rated higher.	1	Identifies established relationships with a network of suppliers and how these suppliers are able to fill Bidder's requests timely and accurately.	
		1	Has a tested procurement process that encourages competition and low costs through economies of scale.	

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		0-2	Demonstrates sourcing experience with clothing, footwear and badges and insignias and ensuring that suppliers respect timelines and quality of products. (Two points will be given for experience related to public sector. One point will be given for experience, but not related to public sector)	
3	Manufacturing (1 points)			
	Project summaries provided should demonstrate Bidder's experience with product acquisition through in-house or affiliate/subsidiary manufacturing. Specific experience in the manufacturing of items related to public sector Clothing and/or Footwear requirements will be rated higher.	0-1	Has in-house or affiliate/subsidiary manufacturing capability that enables Bidder to produce clothing and/or footwear on notice.	

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4	Online Ordering (5 points – rated in accordance with para 2.1.7)			
	The description of the Bidder’s current online ordering system should demonstrate the functionality, benefits, and how such systems could be upgraded to meet the requirements detailed in the OMS SOW, Appendix 4 to Annex A.	0-5	Describes current system’s functionalities and benefits and how it is being used to address Bidder’s clients’ requirements, including the cyber security plan and recovery measures in place.	
5	Client Support Services (5 points – rated in accordance with para 2.1.7)			
	The Bidder should provide a brief description of its existing infrastructure for the provision of customer service.	0-5	Describes client support services currently in use to include how they address client needs, detailing the processes in place and average response times. Identifies complaints and resolution process and cites examples on how the process has been employed to address client needs.	

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6	Surge Requirements (5 points – rated in accordance with para 2.1.7)			
	<p>Project summaries provided should demonstrate Bidder's experience with fulfilling Surge Requirements.</p>	<p>0-5</p>	<p>Describes Surge Requirement mechanisms currently in use to include how they address client needs, detailing the processes in place and average response times.</p> <p>Identifies examples of Surge Requirements and how the process has been employed to address client needs.</p>	

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R2	OCFC2 Program Management (41 points)			
	Points will be awarded, up to the maximum indicated, for the Bidder’s proposed Management Plans, based on how the plans fully address requirements outlined in the CDRL, Appendix 2, and the DID, Appendix 3, to Annex A.			
1	Program Management Plan (PMP) (5 points – rated in accordance with para 2.1.7)			
	CDRL/DID PM-001			
	The proposed PMP (not including annexes) should clearly address the requirements as described in the DID.	0-5	Describes how the Bidder plans to manage the program ensuring that DND requirements are met. Points will be awarded on the quality and detail of the PMP.	
2	Transition-In Plan (TIP) (5 points – rated in accordance with para 2.1.7)			
	CDRL/DID PM-008			
	The proposed TIP should clearly address the requirements as described in the DID.	0-5	Describes how the Bidder plans to manage the Work under Phase 1 in order to ensure a timely and efficient transition. Points will be awarded on the quality and detail of the TIP.	

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3	Configuration Management (5 points – rated in accordance with para 2.1.7)			
	<p>The proposed Configuration Management process should clearly indicate how the Bidder intends to facilitate timely management of product information, product changes, revise capability, improve performance and reliability, extend product life, reduce cost, risk and liability, and correct defects. The process will address how the Bidder plans to ensure that documentation is accurate, current, and consistent with the physical design of the system.</p>	0-5	<p>The proposed process demonstrates the four fundamental elements of configuration management (identification, control, auditing, and accounting) and how it will be applied to the OCFC2.</p>	
4	Risk Management Plan (5 points – rated in accordance with para 2.1.7)			
	<p>The proposed Risk Management Plan should clearly address the requirements as described in the DID, Appendix 3 to Annex A, PM-006.</p>	0-5	<p>Points will be awarded for the completeness of the plan, including identifying anticipated risks, identifying mitigation strategies, and communicating risk to key stakeholders through a communications plan</p>	

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5	Master Program Schedule (MPS) / Work Breakdown Structure (WBS) (3 points)		
	CDRL/DID PM-002		
	<p>The proposed MPS/WBS should clearly address the requirements as described in the DID, Appendix 3 to Annex A, PM-002.</p>	<p>0-3</p>	<p>Points will be awarded for completeness, quality, and detail of the proposed MPS/WBS, how the details relate to the higher level activities, and timelines specified.</p> <p><u>3 points:</u> The response is complete in that it addresses and provides exceptionally relevant supporting details and examples for each of the factors; therefore, the response is considered to have outstanding merit.</p> <p><u>2 points:</u> The response is complete in that it clearly addresses some supporting detail of each of the factors; therefore, the response is considered on balance to have satisfactory merit.</p> <p><u>1 point:</u> The response is not complete in that it fails to address all the factors and only nominally addresses</p>

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			<p>some factors; therefore, the response is considered to have very little merit.</p> <p><u>0 point:</u> No response was received or the response does not address any of the factors; therefore, the response cannot be considered to have any merit.</p>	
6	Information/Data Management (3 points)			
	<p>The Bidder should define the processes it intends to put in place in order to store/share and secure personal data and other sensitive information that DND provides.</p>	<p>0-3</p>	<p>Points will be awarded for completeness of response and is to include how the information will be protected from the moment of download from DND systems to management of data in the OMS to transmission as necessary. This must include how the Bidder intends to collect and transmit data to DND ensuring its accuracy and timeliness.</p> <p><u>3 points:</u> The response is complete in that it addresses and provides exceptionally relevant supporting</p>	

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			<p>details and examples for each of the factors; therefore, the response is considered to have outstanding merit.</p> <p><u>2 points:</u> The response is complete in that it clearly addresses some supporting detail of each of the factors; therefore, the response is considered on balance to have satisfactory merit.</p> <p><u>1 point:</u> The response is not complete in that it fails to address all the factors and only nominally addresses some factors; therefore, the response is considered to have very little merit.</p> <p><u>0 point:</u> No response was received or the response does not address any of the factors; therefore, the response cannot be considered to have any merit.</p>	
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7	Surge Requirement Plan (SRP) (5 points – rated in accordance with para 2.1.7)			
CDRL/DID PM-007				
	The proposed SRP should clearly address the requirements as described in the DID, Appendix 3 to Annex A, PM-007.	0-5	The SRP will include; A detailed description of any proposed data inputs to be used, their source, and how they will be collected, A detailed description of the Contractor's approach to fulfilling surge requirements, A detailed description of the risks and the risk mitigation strategies employed, Administrative aspects outlining how the SRP will be managed and administered.	
8	Aboriginal Procurement Plan (APP) (10 points)			
CDRL/DID PM-024				
	The proposed APP should clearly address the requirements as described in the DID, Appendix 3 to Annex A, PM-024.	0-5	Describes how the bidder plans to include Aboriginal Businesses in its supply chain. The APP will include in detail the steps the Contractor will take to ensure that Aboriginal Businesses are incorporated in the contract, and will include a target and timeline. Points will be awarded on the quality and detail of the APP. Rated in accordance with para 2.1.7	

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		0-5	<p>0-5 points will be awarded based on the target % Aboriginal procurement reported in the proposed APP as describe below:</p> <p><u>5 points</u>: 10% and above.</p> <p><u>4 points</u>: >=7% to <10%.</p> <p><u>3 points</u>: >=5% to <7%.</p> <p><u>2 points</u>: >=3% to <5%.</p> <p><u>1 point</u>: >=1% to <3%.</p> <p><u>0 point</u>: less than 1% or no submission.</p>	

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R3	Supply Chain Management (35 Points)			
1	Order Management System (OMS) 5 Points – rated in accordance with para 2.1.7)			
	Appendix 4 to Annex A			
	Description of the Bidder's proposal for the OMS including functionality and technical features in accordance with the OMS SOW, Appendix 4 to Annex A.	0-5	Points will be awarded based on how the Bidder intends to address the OMS requirements – including functionality, user-friendliness, reporting and tracking capability, and security.	
2	Warehousing Management (5 Points – rated in accordance with para 2.1.7)			
	Description of the Bidder's proposed approach to delivering warehousing services for DND Owned Inventory in accordance with the SOW, Annex A.	0-5	Points to be awarded for the proposed approach to warehousing DND Owned Inventory with particular attention to safeguarding the items from loss due to theft or damage (in accordance with A-LM-007-100/AG-001, Supply Administration Manual (SAM), section 6.3 – Government Owned Material in Contractor Custody).	

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3	Inventory Management (5 Points – rated in accordance with para 2.1.7)			
	Description of Bidder's proposal to delivering Inventory Management services in accordance with the SOW, Annex A.	0-5	Points will be awarded for how the Bidder intends to manage inventory. The Bid will also be rated on how the Inventory Management System is setup to ensure visibility and transparency to DND.	
4	Distribution services (5 Points – rated in accordance with para 2.1.7)			
	Description of Bidder's proposal to delivering Distribution Services in accordance with the SOW, Annex A.	0-5	Completeness and detail of response to cover all Distribution Services.	
5	Tracking and Reporting (5 Points – rated in accordance with para 2.1.7)			
	Description of Bidder's proposal to address the reporting and performance monitoring requirements in accordance with the SOW, Annex A.	0-5	Completeness of response to cover all tracking and reporting requirements. May include communication strategies.	
6	Procurement Management (5 Points – rated in accordance with para 2.1.7)			
	Description of the Bidder's capacity and flexibility that will enable the meeting of all provisioning requirements in accordance with the SOW, Annex A.	0-5	Strategy, Approach and Methodology – includes approach to Sub-Contractor management.	
7	Customer Services (5 Points – rated in accordance with para 2.1.7)			
	Description of Bidder's proposal to ensure customer satisfaction in accordance with the SOW, Annex A.	0-5	Plan must address how the Bidder intends to provide client services including the various mediums utilized, escalation processes, and the return process.	