

Q&A #2 – RFP – W6369-21-X055 – Air Cadet National Online Ground School

RFP Issued: 7 May 2021

RFP Closes: 17 June 2021 at 2:00 pm (EDT)

Number	Questions/Answers/Amendments
Question 1:	Is having a French and English version specifically required?
Answer 1:	Yes.
Question 2:	Is there a Qualification Standard and Plan (QSP) specific to the Glider and Power programs?
Answer 2:	No. The standard for each course of study is per the Transport Canada requirements for Glider Pilot and Private Pilot as listed in the Statement of Work.
Question 3:	If a QSP doesn't exist, will consideration be given to the generation of a Training Needs Analysis (TNA) to ensure that the courseware fully aligns with the requirements?
Answer 3:	No.
Question 4:	Is there a minimum/maximum expectation for IMI (Interactive Multimedia Instruction) levels?
Answer 4:	Whichever method the bidder feels would provide the best value to the client and cadet learner in order to achieve the objective as outlined in the Statement of Work per the outlined Transport Canada standards is desired.
Question 5:	Are there any parameters to further define the resourcing requirements for qualified pilot instructors (ex. Full/Part-time, schedule and availability, quantity, virtual availability, etc.)?
Answer 5:	No. The individual who is providing answers to cadet's learning questions or any online live content (if delivered) must follow the requirements to do so in accordance with Transport Canada requirements for ground school instructors.
Question 6:	Is there a preferred format for the assessment questions?
Answer 6:	The assessment questions must follow the format similar to that used in the Transport Canada written examinations.
Question 7:	We specialize in airplane pilot training and have never given a course for the Glider but we could be able to hire experienced resources to provide the glider course. Would that make us eligible?
Answer 7:	Yes. If a bidder has experience delivering an aircraft training course for a minimum of two (2) years within the last five (5) years and have a Transport Canada approved instructor for Gliders, they would be eligible.

Question 8:	Do you suggest any particular platform so that we can give the course to 4000 students simultaneously?
Answer 8:	No. The choice of platform would be as determined by the bidder in accordance with the Statement of Work.
Question 9:	In part 1 of part 3, it is indicated that we must enter a price at an all-inclusive rate, does this rate include taxes?
Answer 9:	No. The all-inclusive price is taxes excluded.
Question 10:	Will the Contractor awarded a contract be compensated for the total in the agreement, regardless of the number of participants enrolled up to and including the 4000 th participant?
Answer 10:	Yes.
Question 11:	In Section 6.7.2 Single Payment, what is the definition of “completion and delivery of the work”? When would payment be made?
Answer 11:	Payment will be made in accordance with Section 6.7.2 once the 15 week course has concluded.
Question 12:	What is the government policy on late payment fees for this Contract?
Answer 12:	Refer to the RFP section 6.3 (6.3.1 - General Conditions).
Question 13:	Regarding course content, <u>not the delivery method</u> , are there any accessibility concerns that should be considered for example “colour blindness”?
Answer 13:	No.
Question 14:	How much tutoring would be expected from the Contractor? Would it be technical support for the platform or actual instruction given through email?
Answer 14:	The human resources to provide support is up to the bidder to provide to assure the cadet needs can be met. It will be both technical support and basic course material assistance, as required by the cadet. Refer to Annex “A” Statement of Work 4.2.3 for response timelines.