#### **RETURN BIDS TO:**

# RETOURNER LES SOUMISSIONS À:

IRCC.BidsReceiving-Receptiondessoumissions.IRCC@cic.gc.ca

# REQUEST FOR PROPOSAL DEMANDE DE PROPOSITION

#### **AMENDMENT #2**

## Proposal To: Citizenship and Immigration Canada

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out thereof.

## Proposition aux: Citoyenneté et Immigration Canada

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexées, au(x) prix indiqué(s).

Instructions : See Herein

**Comments - Commentaires** 

Vendor/Firm Name and address Raison sociale et adresse du fournisseur/de l'entrepreneur

Issuing Office – Bureau de distribution

Citizenship and Immigration Canada Contracting and Procurement Section 70 Cremazie Street Gatineau, Qc, K1A 1L1

Title - Sujet					
Statements of account for Cit	tizenship	and Immig	gration	Canada's	
immigration loans.	•		•		
Solicitation No N° de l'invitation	Solicitation No. – N° de l'invitation Date				
CIC-153152		2021-05-28			
Amendment #2					
Client Reference No N° référen	nce du cli	ent			
GETS Reference No. – N° de refe	rence de	SEAG			
File No. – N° de dossier	CCC No	o. / N° CCC -	FMS N	lo. / N° VME	
CIC-151992					
				Time Zone	
Solicitation Closes – L'invita	tion prei	nd fin		Fuseau horaire Eastern Standard	
at – à 02 :00 PM				Time EST	
on – le June 07, 2021					
F.O.B F.A.B.					
Plant-Usine: Destination:	∯ Oth	er-Autre: 🗆			
Address Inquiries to : - Adresser	toutes q	uestions à:	Buye	r Id – Id de l'acheteur	
ircc.bidsreceiving-	_				
receptiondessoumissions.ircc@cic.gc.ca					
Telephone No. – N° de téléphone :			FA	X No. – N° de FAX	
Destination – of Goods, Services Destination – des biens, services					
Destination – des biens, services	o ct const	i dollon .			

Instructions: Voir aux présentes

Vendor/firm Name and address				
Raison sociale et adresse du fournisseur/de l'entrepreneur				
Facsimile No. – N° de télécopieur				
Telephone No. – N° de téléphone				
Name and title of person authorize (type or print)-	zed to sign on behalf of Vendor/firm			
Nom et titre de la personne autorisée				
l'entrepreneur (taper ou écrire en car	actères d'imprimerie)			
Signature	Date			

Delivery required - Livraison exigée | Delivered Offered - Livraison proposée

Solicitation No. - N° de l'invitation CIC-153152

#### CITIZENSHIP AND IMMIGRATION CANADA

**SOLICITATION: CIC-153152** 

#### **AMENDMENT #2**

## 1. BASIS OF PAYMENT

The Appendix E – Basis of Payment is deleted in its entirely and replace by;

### APPENDIX "E", BASIS OF PAYMENT

During the period of the contract, the Contractor will be paid as specified below, for Work performed in accordance with the Contract.

All deliverables are F.O.B. Destination, and Canadian Customs Duty included and applicable taxes are extra.

For bid evaluation and contractor(s) selection purposes only, the evaluated price of a bid will be determined in accordance with this Basis of Payment. Appendix "E".

Canada's total liability to the Contractor under the Contract shall not exceed **\$618,252.00**, including all options, travel expenses and all applicable taxes.

- 1. The Bidder should complete this pricing schedule and include it in its financial bid. As a minimum, the Bidder must respond to this pricing schedule by inserting in its financial bid for each of the periods specified below its quoted firm unit price and monthly price (in Cdn \$).
- 2. The prices or rates specified below, when quoted by the Bidder, include any of the following expenses that may need to be incurred to satisfy the terms of any contract that may result from its bid:
  - a) all travel and living expenses for work performed within the National Capital Region (NCR). The NCR is defined in the National Capital Act, R.S.C. 1985, c. N-4, S.2. The National Capital Act is available on the Justice Website;
  - any travel expenses for travel between the Contractor's place of business and the NCR;
  - any travel and living expenses for the relocation of resources to satisfy the terms of any resulting contract. These expenses cannot be charged directly and separately from the professional fees to any contract that may result from the bid solicitation.
- 3. The volumetric data included in the pricing schedule detailed in Appendix "E", Basis of Payment is provided for bid evaluated price determination purposes only. They are not to be considered as a contract guarantee.

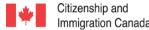


Table #1 Hard copy - Firm all-inclusive Rates for a volume under 10,000 units per month (unit price = \$ per statement of account) Option Contract Option Option Option Period 1 Period 2 Period 3 Period 4 period (2 years) September 1, September 1, September September 1, Date of 1, 2025 to contract 2023 to 2024 to 2026 to August 31, August 31, August 31, Award to August 31, August 31, 2024 2025 2026 2027 2023 (C) (B) (D) (E) (A) Generating \$/month \$/month \$/month \$/month \$/month (Print Run Set Up) \$ \$ \$ **Printing** \$/unit \$/unit \$/unit \$/unit \$/unit (SOA & envelopes) \$ \$ \$ \$ \$ \$/unit Mailing \$/unit \$/unit \$/unit \$/unit (iii) \$ \$ \$ \$ \$ \*Total dollar value: Sum of (Ai Sum of (Bi Sum of (Ci Sum of Sum of (Ei + (Bii \* (Di + (Dii \* + (Aii \* + (Cii \* + (Eii \* (F) 9,000) + 9,000) +9,000) +9,000) +9,000) +

(Ciii \*

9,000))

(Diii \*

9,000))

(Eiii \* 9,000))

\$

Total of table # 1 including all options:

(Aiii \*

9,000))

Sum of row (F)

#### All section in red as to be completed by the bidder

(Biii \*

9,000))

<sup>\*</sup>The quantity in row (F) is for evaluation purposes only



Table # 2					
Hard copy - Firm all-inclusive Rates for a volume of 10,000 units and over per month (unit price = \$ per statement of account)					
	Contract period (2years) Date of contract Award to August 31, 2023 (A)	Option Period 1  September 1, 2023 to August 31, 2024 (B)	Option Period 2  September 1, 2024 to August 31, 2025 (C)	Option Period 3  September 1, 2025 to August 31, 2026 (D)	Option Period 4 September 1, 2026 to August 31, 2027 (E)
Generating (Print Run Set Up) (i)	\$/month \$	\$/month \$	\$/month \$	\$/month \$	\$/month \$
Printing (SOA & envelopes) (ii)	\$/unit \$	\$/unit \$	\$/unit \$	\$/unit \$	\$/unit \$
Mailing (iii)	\$/unit \$	\$/unit \$	\$/unit \$	\$/unit \$	\$/unit \$
*Total dollar value: (F)	\$ Sum of (Ai + (Aii * 20,000) + (Aiii * 20,000))	\$ Sum of (Bi + (Bii * 20,000) + (Biii * 20,000))	\$ Sum of (Ci + (Cii * 20,000) + (Ciii * 20,000))	\$ Sum of (Di + (Dii * 20,000) + (Diii * 20,000))	\$ Sum of (Ei + (Eii * 20,000) + (Eiii * 20,000))
Total of table  Sum of row	# 2 including a	all options:	1	\$	

### All section in red as to be completed by the bidder

<sup>\*</sup>The quantity in row (F) is for evaluation purposes only

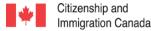


Table # 3					
Soft copy - Firm all-inclusive Rates per units per month (unit price = \$ per statement of account)					
	Contract period (2 years) Date of contract Award to August 31, 2023 (A)	Option Period 1  September 1, 2023 to August 31, 2024 (B)	Option Period 2  September 1, 2024 to August 31, 2025 (C)	Option Period 3  September 1, 2025 to August 31, 2026 (D)	Option Period 4 September 1, 2026 to August 31, 2027 (E)
Emailing (i)	\$/unit \$	\$/unit \$	\$/unit \$	\$/unit \$	\$/unit \$
Total dollar value: (F)	\$ (sum of Ai * 8,000)	\$ (sum of Bi * 8,000)	\$ (sum of Ci * 8,000)	\$ (sum of Di * 8,000)	\$ (sum of Ei * 8,000)
Total of table # 3 including all options: Sum of row (F)			\$		

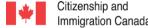
<sup>\*</sup>All section in red as to be completed by the bidder

<sup>\*</sup>The quantity in row (F) is for evaluation purposes only

Table #4	
Table Summary	COSTS
Total for table # 1 including all options:	\$ To be completed by the bidder
Total for table # 2 including all options:	\$ To be completed by the bidder
Total for table # 3 including all options:	\$ To be completed by the bidder
Grand Total Evaluated Price (Sum of tables 1,2 & 3) (excluding taxes)	\$ To be completed by the bidder

The contract has a maximum limitation of expenditure, including all options, of **\$618,252.00** plus applicable taxes.

<sup>\*\*</sup>All postage costs will be paid by CIC to Canada Post directly.



2. ALL OTHER TERMS AND CONDITIONS REMAIN **UNCHANGED.**