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Place du Portage, Phase III
Core 0B2 / Noyau 0B2
Gatineau, Québec K1A 0S5
Bid Fax: (819) 997-9776

**SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

**Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Business Management and Consulting Services Division
/ Division des services de gestion des affaires et de
consultation
Terrasses de la Chaudière 5th Floor
Terrasses de la Chaudière 5e étage
10 Wellington Street
10, rue Wellington
Gatineau
Québec
K1A 0S5

| | |
|--|---|
| Title - Sujet RFP - New Contract - PM Resources | |
| Solicitation No. - N° de l'invitation 47419-211699/A | Amendment No. - N° modif. 004 |
| Client Reference No. - N° de référence du client 47419-211699 | Date 2021-06-07 |
| GETS Reference No. - N° de référence de SEAG PW-\$\$ZG-423-39527 | |
| File No. - N° de dossier 423zg.47419-211699 | CCC No./N° CCC - FMS No./N° VME |
| Solicitation Closes - L'invitation prend fin at - à 02:00 PM Eastern Daylight Saving Time EDT on - le 2021-06-21 Heure Avancée de l'Est HAE | |
| F.O.B. - F.A.B. | |
| Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input type="checkbox"/> | |
| Address Enquiries to: - Adresser toutes questions à: Marcotte, Karen | Buyer Id - Id de l'acheteur 423zg |
| Telephone No. - N° de téléphone (613) 858-8522 () | FAX No. - N° de FAX () - |
| Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: | |

Instructions: See Herein

Instructions: Voir aux présentes

| | |
|--|--|
| Delivery Required - Livraison exigée | Delivery Offered - Livraison proposée |
| Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur | |
| Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur | |
| Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie) | |
| Signature | Date |

Amendment 004 is raised to:

- 1. Answer the following questions;**
 - 2. Amend Form M2 – Technical Environment; and**
 - 3. Amend Form R2 – Bidder experience with new technologies and new methodologies.**
-

1. Questions:

Question 6: RTC1 - Would the client permit the vendors to use multiple resources (up to four) to achieve 960 days on each resource category; if they worked a minimum of 120 days and worked simultaneously?

Answer 6: For the purpose of this RTC1 criterion, a single resource is defined as one role for that resource category which multiple individuals may fill, but not simultaneously.

Question 7: For RTC1 (All streams) – For clarification purpose, can you please confirm that for RTC1, bidders must use the contract presented in MTC1 and they can also use 1 additional contract for each of the categories requested. Can you confirm that the example below is compliant?

Example:

- For RTC1, Stream 1 – example: Contract used in MTC1 for Business Analyst: bidder billed for 1 resource/1 role 720 days during the past 5 years from July 2016 to June 2019. Bidder presents an additional contract, where a different Business Analyst resource was billed for 240 days from August 2019 to Dec 2020 for a total of 960 days between the 2 contracts with no overlapping days.
- For RTC1, Stream 1 – same scenario for the Business Architect resource where the contract used in MTC1 + an additional “non-overlapping” contracts are used to demonstrate billable days for 1 resource/1 role for that category.

Please confirm our understanding.

Answer 7: Canada confirms that the bidder must use the contract presented in MTC1 and can use 1 additional contract for each of the categories requested.

Question 8: For RTC1 (All streams) – Are bidders able to use billable days for 2 different resources working under 1 contract presented in MTC1, where each of the 2 resources worked in the specified category under different Task Authorizations that do not overlap?

Example:

- Jim worked under contract xyz in the BA category under Task Authorization 5, from April 2018 to March 2021 for 660 days and Jane worked under the same contract xyz in the BA category under Task Authorization 1 from April 2016 to March 2018 for 300 days for a total of 960 days for both resources not overlapping.

Can you confirm if this example is compliant to RTC1 – Stream 1?

Answer 8: Yes, For the purpose of this RTC1 criterion, a single resource is defined as one role for that resource category which multiple individuals may fill, but not simultaneously.

Question 9: For MTC1-A (Specific to Stream 3 - PIA): Please note that contracts specific to PIA work are usually smaller in size due to the nature of this line of work. In order to ensure that compliant bids are received by CBSA, we ask that the value of a PIA contract be amended from the current \$2 Million to \$1.5 Million. This is still a very large contract for this type of services and clearly demonstrates the bidder's expertise and experience with Privacy work. Can you please consider amending 1A (item b) to read "Have a minimum value of \$1,500,000 for PIA services"?

Answer 9: Canada will not amend the value of the PIA contract.

Question 10: For MTC1-B (Specific to Stream 3 - PIA): As Privacy Impact Assessment Specialists often work on short assignments to complete each assessment, the requirement to have billed for 2,000 days in the past 3 years. We ask that MTC1-B be amended to read: "Using the reference Contract(s) in MTC1-A, the Bidder must demonstrate in its bid that the reference Contract(s) have a cumulative total of at least 1,000 billable days for the resource category Privacy Impact Assessment (PIA) Specialist covering a period not more than three years"

Answer 10: Canada will not amend the cumulative total of billable days for the resource category Privacy Impact Assessment (PIA) Specialist.

Question 11: Form M2 on Page 117 of the RFP states “In accordance with the requirements of mandatory evaluation criterion MTC5, provide the following...”. Please confirm this should read MTC2.

Answer 11: Yes, this is correct. Reference to MTC5 is MTC2. See amended Form below.

Question 12: Form R2 on Page 120 of the RFP states “In accordance with the requirements of rated evaluation criterion RTC5, provide the following...”. Please confirm this should read RTC2.

Answer 12: Yes, this is correct. Reference to RTC5 is RTC2. See amended Form below.

Question 13: Attachment 4.1 Part A, MTC1-B page 92 of 120

Please confirm that you are looking for the cumulative total billable days for the Business Analyst and Business Architect categories using the reference Contract(s) in MTC1-A.

Answer 13: Yes – Using the reference Contract(s) in MTC1-A, the Bidder must demonstrate in its bid that the reference Contract(s) have a cumulative total of at least 2,000 billable days for the resource categories including Business Analyst and Business Architect covering a period not more than three years.

Question 14: There is a table on this page that seems to be looking for numbers of resources simultaneously managed for a one-year period across three contracts. This table doesn't seem to relate to any of the requirements in this RFP. Please confirm that Bidders can ignore this table.

Answer 14: Table 1 is provided to assist Bidders in structuring the required information for MTC1-A. Bidders should replicate Table 1 below as needed to provide the required information.

Sollicitation No. - N° de l'invitation
474179-211699/A
Client Ref. No. - N° de réf. du client
47419-211699

Amd. No. - N° de la modif.
004
File No. - N° du dossier
423ZG.47419.211699

Buyer ID - Id de l'acheteur
423ZG
CCC No./N° CCC - FMS No./N° VME

2. At Form M2 – Technical Environment:

**Delete in its entirety to change wrongly referenced mandatory evaluation criterion.
(changes are highlighted in yellow for ease of reference):**

| FORM M2 TECHNICAL ENVIRONMENT |
|--|
| <p>In accordance with the requirements of mandatory evaluation criterion MTC2, provide the following information for each project identified:</p> <ul style="list-style-type: none">a) The name of the client organization;b) The project name and the number of users the project serviced;c) The client's full name, email address, and title;d) The Contract number or reference number under which the project was executed;e) The start and end dates for the project; andf) A description of the project (1-2 paragraphs) that describes how the project served an environment of 2,000 users or more. |

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3. At Form R2 – Bidder Experience with new technologies and new methodologies:

Delete in its entirety to change wrongly referenced mandatory evaluation criterion. (changes are highlighted in yellow for ease of reference):

| FORM R2 BIDDER EXPERIENCE WITH NEW TECHNOLOGIES AND NEW METHODOLOGIES |
|--|
| <p>In accordance with the requirements of rated evaluation criterion RTC2, provide the following information for each Contract identified for each of the new technologies and new methodologies:</p> <ul style="list-style-type: none">a) The name of the client organization;b) The project name under which services were provided (if applicable);c) The client's full name, email address, and title;d) The Contract number or reference number;e) The start and end date of the Initial Contract Period, not including amendments;f) The total initial minimum value (excluding applicable taxes) of the Initial Contract Period, not including amendments;g) The new technology or new methodology used in the Contract; andh) A description of the work undertaken that includes how the work relates to providing services for the new technology or the new methodology. Note to Bidder: Simply stating that the Bidder worked in an environment that uses the new technology or the new methodology does not demonstrate that the bidder or its resources provided services for the new technology or the new methodology. |

All other terms and conditions remain unchanged
