

Q&A's CIC-152519 – Round 1

Questions 1:

Will you accept bids for Off-Site Document Destruction as well so long as we have the proper accreditations?

Answer 1:

No, we will not accept offers for offsite destruction.

Question 2:

In the Certification Section (Part 5) I don't see a requirement for the vendor to be AAA Naid Certified which ensures that the material is handled with the highest levels of security and ensures the resulting shredded paper is recycled properly. See www.naidonline.org

Can you confirm that this is a minimum requirement for all vendors, and if not, what is the minimum requirement of the destination of the resulting shredded paper?

Answer 2:

There is no direct requirement for companies to be AAA certified, only to meet the following RCMP standards.

Appendix A: Government of Canada paper shredding standard

Protected A and B, Confidential (Class 1)	Office	Particle – 30mm ²	P-5 – P- 6	Smaller shred sizes may be required depending on specific TRA and other requirements of the Dept.
		Shred –2mm x 15mm		
	Bulk In-house	Particle – 320mm ²	P-3	
		Screen – 13mm		
	Shred – 6mm x 50mm			
		Screen – 13mm	P-3	

	High Volume Commercial Destruction	Particle – 19mm x 25mm	
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Link to RCMP Equipment Selection Guide for Paper Shredders GCPSTG-001 (2020): <https://www.rcmp-grc.gc.ca/physec-secmat/pubs/gcpstg-gsmgc-001-eng.htm>