



ADDENDUM # 2

Date: June 9, 2021

Title: Russian and English Language Training Services for
the Embassy of Canada in Moscow, Russia

Solicitation Number: **21-190609-MOSCO-NL**

The Department of Foreign Affairs, Trade and Development hereby amends, in accordance with this addendum, the Request for Standing Offer (RFSO) for the provision of Russian and English Language Training Services, bearing number **21-190609-MOSCO-NL**, and dated June 2, 2021. This addendum hereby forms part of the RFP and the purpose is to:

Answer questions related to the RFSO that we received.

This addendum is issued prior to receipt of offers to provide for certain revisions to and clarification of the solicitation documents.

QUESTIONS AND ANSWERS

Q1. I am unsure about the format you would like to receive the offer in. Should it be a separate PDF document, with plain text, under the same headings as in the request document?

A1. Offers should be sent by email as separate attachments in .pdf format. Do not send emails that exceed 10 MB; if your offer exceeds 10 MB, split it into multiple emails.

For clarity and comparative evaluation, the Offeror should respond using the same subject headings and numbering structure as in this RFSO document.

Please refer to the RFSO, Part 2, Offerors Instructions, section 2.4.3.

Q2. Regarding 4.3.2 Mandatory Technical Criteria, should we fill the table in the request document, or should we reply separately (reproducing the table in our document)?

A2. Regarding 4.3.2 Mandatory Technical Criteria, it is upon your discretion - you can send the required information separately using the same subject headings as in the RFSO document or you can fill the table in the current document. As long as the required information in the offer, it is up to Offerors to decide.



- Q3.** Regarding group courses, are you interested in open or closed group courses?
- A3.** We require closed groups, specifically for the Embassy, meaning that other members of the public cannot join our groups.

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED