
1 SUMMARY OF WORK

- .1 Work covered by Contract Documents:
 - .1 Work under this Contract comprises construction of a health care building expansion and renovation work as indicated, located at Mission Minimum Institution, Mission, B.C.
- .2 Contractor's Use of Premises:
 - .1 Contractor has controlled use of site within the construction area for Work, storage, and access as directed by the Departmental Representative.
 - .2 Use of areas inside Mission Institution, for access to the construction site is controlled, by the Departmental Representative.
 - .3 Obtain and pay for use of additional storage or work areas needed for operations under this Contract.
 - .4 The new building will be constructed inside the security fence. The institution will be fully operational during work of this Contract. Provide temporary construction fence around site until new security fencing is installed.
- .3 Conform to National Building Code 2015 or British Columbia Building Code 2012 as applicable.
- .4 Contractor to apply for Building Permit before construction and Occupancy Permit upon Substantial completion.
 - .1 Departmental Representative will supply the required drawings and Letters of Assurance for such applications.
 - .2 Contractor to pay for all required fees for Building Permit and Occupancy Permit.
 - .3 Before issuing the Substantial Completion certificate, Contractor must provide fire alarm verification report and Occupancy Permit from local authority having jurisdiction.

2 WORK RESTRICTIONS

- .1 Notify, Departmental Representative of intended interruption of disconnected services and provide schedule for review. Schedule major disruption of services in existing during approved times.
- .2 Where Work involves breaking into or connecting to existing service lines, give departmental Representative 48 hours of notice for necessary interruption of mechanical or electrical service throughout course of work. Keep duration of interruptions to a minimum. Coordinate interruptions affecting existing building if affected by the disruption.
- .3 Construct barriers in accordance with Temporary Barriers and Enclosures clause.
- .4 Security Requirements: refer to Section 01 14 10 - Security requirements.
- .5 Hours of work:
 - .1 Perform work during normal working hours of the Institution (0730 to 1600), Monday through Friday except holidays. Work may be performed after normal working hours of the Institution, Monday through Friday, on weekends and holidays, with a minimum forty-eight (48) hours advance notice and approval of the Departmental Representative. Provide schedule for prior approval of Departmental

- Representative.
- .2 Allow for delays due to security protocol when work interferes with Institution security operations.
- .6 Access into Institution is required:
 - .1 Vehicular access through the Principal Entrance sally port will be restricted during the inmate "count" at breakfast, lunch and dinner hours. Confirm "count" times with Departmental Representative. Delays may occur when entering and exiting the Institution with vehicles during "count" times and due to security situations and heavy traffic.
 - .2 A construction escort will be provided by the Departmental Representative, at no cost to the Contract when access is required inside institution. Notify Departmental Representative minimum 24 hours in advance of when Construction Escort is required.

3 CONSTRUCTION MEETINGS

- .1 During Construction, Consultant will record project meetings,
- .2 Contractor shall update construction work schedule, contemplated change notices and change order check lists for each project meeting.

4 CONSTRUCTION WORK SCHEDULE

- .1 Commence work immediately upon official notification of acceptance of offer and complete the work within thirty (30) weeks from the date of such notification.
- .2 Ensure that it is understood that Award of Contract or time of beginning, rate of progress, Substantial Certificate and Final Certificate as defined times of completion are of essence of this contract.
- .3 Submittals:
 - .1 Submit to Departmental Representative within ten (10) working days of Award of Contract Bar (GANTT) Chart as Master Plan for planning, monitoring and reporting of construction progress.
 - .2 Identify each trade or operation for each phase of the work.
 - .3 Show dates for delivery of items requiring long lead time.
 - .4 Departmental Representative will review schedule and return one copy.
 - .5 Re-submit two (2) copies of finalized schedule to Departmental Representative within five (5) working days after return of reviewed preliminary copy.
- .4 Project Scheduling Reporting:
 - .1 Update Project Schedule on monthly basis reflecting activity changes and completions, as well as activities in progress.
 - .2 Include as part of Project Schedule, narrative report identifying Work status to date, comparing current progress to baseline, presenting current forecasts, defining problem areas, anticipated delays and impact with possible mitigation.
- .5 Project Meetings:
 - .1 Discuss Project Schedule at regular site meetings, identify activities that are behind schedule and provide measures to regain slippage. Activities considered behind

schedule are those with projected start or completion dates later than current approved dates shown on baseline schedule.

- .2 Weather related delays with their remedial measures will be discussed and negotiated.
- .3 Before submitting first progress claim submit breakdown of Contract price in detail as directed by Departmental Representative and aggregating contract price. After approval by Departmental Representative cost breakdown will be used as basis for progress payments.

5 SUBMITTAL PROCEDURES

- .1 Administrative:
 - .1 Submit to Departmental Representative submittals listed for review. Submit with reasonable promptness and in orderly sequence so as to not cause delay in Work.
 - .2 Failure to submit in ample time is not considered sufficient reason for an extension of Contract Time and no claim for extension by reason of such default will be allowed.
 - .3 Do not proceed with work affected by submittal, until review is complete.
 - .4 Present shop drawings, product data, samples and mock-ups in SI Metric units.
 - .5 Where items or information is not produced in SI Metric units converted values are acceptable.
 - .6 Review submittals prior to submission to Departmental Representative. This review represents that necessary requirements have been determined and verified, or will be, and that each submittal has been checked and coordinated with requirements of Work and Contract Documents. Submittals not stamped, signed, dated and identified as to specific project will be returned without being examined and shall be considered rejected.
 - .7 Notify Departmental Representative, in writing at time of submission, identifying deviations from requirements of Contract Documents stating reasons for deviations.
 - .8 Verify field measurements and affected adjacent Work are coordinated.
 - .9 Contractor's responsibility for errors and omissions in submission is not relieved by Departmental Representative review of submittals.
 - .10 Contractor's responsibility for deviations in submission from requirements of Contract Documents is not relieved by Departmental Representative review.
 - .11 Keep one reviewed copy of each submission on site.
- .2 Shop Drawings:
 - .1 Drawings to be originals prepared by Contractor, Subcontractor, Supplier or Distributor, which illustrate appropriate portion of work; showing fabrication, layout, setting or erection details as specified in appropriate sections.
- .3 Product Data:
 - .1 Certain specification Sections specify that manufacturer's standard schematic drawings, catalogue sheets, diagrams, schedules, performance charts, illustrations and other standard descriptive data will be accepted in lieu of shop drawings, provided that the product concerned is clearly identified. Submit in sets, not as individual submissions.
- .4 Samples:
 - .1 Submit samples in sizes and quantities specified.
 - .2 Where colour is criterion, submit full range of colours.
 - .3 Submit all samples as soon as possible after the contract is awarded, to facilitate

production of complete colour scheme by the Departmental Representative.

- .5 Mock-ups:
 - .1 Prepare mock-ups for Work specifically requested in specifications. Include for Work of all Sections required to provide mock-ups.
 - .2 Construct in location as specified in specific Section.
 - .3 Prepare mock-ups for Departmental Representative' review with reasonable promptness and in an orderly sequence, so as not to cause any delay in Work.
 - .4 Failure to prepare mock-ups in ample time is not considered sufficient reason for an extension of Contract Time and no claim for extension by reason of such default will be allowed.
 - .5 Specification section identifies whether mock-up may remain as part of Work or if it is to be removed and when.

- .6 Submission Requirements:
 - .1 Schedule submissions at least ten days before dates reviewed submissions will be needed.
 - .2 Submit number of copies of product data, shop drawings which Contractor requires for distribution plus four (4) copies which will be retained by Departmental Representative.
 - .3 Accompany submissions with transmittal letter in duplicate.
 - .4 Submit either bond copies or one (1) electronic pdf file of each shop drawing and product data as directed by Departmental Representative.

- .7 Coordination of Submissions:
 - .1 Review shop drawings, product data and samples prior to submission.
 - .2 Coordinate with field construction criteria.
 - .3 Verify catalogue numbers and similar data.
 - .4 Coordinate each submittal with requirements of the work of all trades and contract documents.
 - .5 Responsibility for errors and omissions in submittals is not relieved by Departmental Representative's review of submittals.
 - .6 Responsibility for deviations in submittals from requirements of Contract documents is not relieved by Departmental Representative's review of submittals, unless Departmental Representative gives written acceptance of specified deviations.
 - .7 Notify Departmental Representative, in writing at time of submission, of deviations in submittals from requirements of Contract documents.
 - .8 Make any changes in submissions which Departmental Representative may require consistent with Contract Documents and re-submit as directed by Departmental Representative.
 - .9 After Departmental Representative's review, distribute copies.
 - .10 Shop Drawings Review:
 - .1 Review of shop drawings by Public Works and Government Services Canada (PWGSC) is for the sole purpose of ascertaining conformance with the general concept.
 - .2 The Departmental Representative's review does not mean that PWGSC approves the detail design inherent in the shop drawings, responsibility remains with the contractor submitting same, and such review will not relieve the Contractor of responsibility for errors or omissions in the shop drawings or of responsibility for meeting all requirements of the

construction and contract documents.

- .3 Without restricting the generality of the foregoing, the Contractor is responsible for dimensions to be confirmed and correlated at the job site, for information that pertains solely to fabrication processes or to techniques of construction and installation, and for co-ordination of the work of all sub trades.

6 HEALTH AND SAFETY

- .1 Specified in Section 01 35 33 - Health and Safety Requirements.

7 ENVIRONMENTAL PROCEDURES

- .1 Fires and burning of rubbish on site not permitted.
- .2 Do not bury rubbish and waste materials on site unless approved by Departmental Representative.
- .3 Do not dispose of waste or volatile materials such as oil, paint thinner or mineral spirits into waterways, storm or sanitary systems.
- .4 Provide temporary drainage and pumping as necessary to keep excavations and site free from water during excavation and grading activities.
- .5 Control disposal of run-off of water containing suspended materials or other harmful substances in accordance with local authority requirements. Construct settlement ponds and silt fences as required by the Provincial Environmental authority.
- .6 Cover or wet down dry materials and rubbish to prevent blowing dust and debris.
- .7 Under no circumstances dispose of rubbish or waste materials on property or CSC waste bins.

8 REGULATORY REQUIREMENTS

- .1 References and Codes:
 - .1 Perform Work in accordance with National Building Code of Canada (NBCC 2015) or British Columbia Building Code 2012, including all amendments up to tender closing date and other codes of provincial or local application provided that in case of conflict or discrepancy, more stringent requirements apply.
 - .2 Meet or exceed requirements of:
 - .1 Contract documents.
 - .2 Specified standards, codes and referenced documents.

9 QUALITY CONTROL

- .1 Inspection:
 - .1 Give timely notice requesting inspection if Work is designated for special tests, inspections or approvals by Departmental Representative instructions, or law of Place of Work.
 - .2 If Contractor covers or permits to be covered Work that has been designated for

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- special tests, inspections or approvals before such is made, uncover such Work, have inspections or tests satisfactorily completed and make good such Work.
- .3 Departmental Representative may order any part of Work to be examined if Work is suspected to be not in accordance with Contract Documents. If, upon examination such work is found not in accordance with Contract Documents, correct such Work and pay cost of examination and correction. If such Work is found in accordance with Contract Documents, Departmental Representative shall pay cost of examination and replacement.
- .2 Independent Inspection Agencies:
 - .1 Provide independent Inspection/Testing Agencies for purpose of inspecting and/or testing portions of Work as specified in relevant sections. Cost of such services will be borne by the Contractor.
 - .2 Provide equipment required for executing inspection and testing by appointed agencies.
 - .3 Employment of inspection/testing agencies does not relax responsibility to perform Work in accordance with Contract Documents.
 - .4 If defects are revealed during inspection and/or testing, appointed agency will request additional inspection and/or testing to ascertain full degree of defect. Correct defect and irregularities as advised by Departmental Representative at no extra cost to Contract. Pay costs for retesting and re-inspection.
 - .3 Procedures:
 - .1 Notify appropriate agency and Departmental Representative in advance of requirement for tests, in order that attendance arrangements can be made.
 - .2 Submit samples and/or materials required for testing, as specifically requested in specifications. Submit with reasonable promptness and in an orderly sequence so as not to cause delay in Work.
 - .3 Provide labour and facilities to obtain and handle samples and materials on site. Provide sufficient space to store and cure test samples.
 - .4 Rejected Work:
 - .1 Remove defective Work, whether result of poor workmanship, use of defective products or damage and whether incorporated in Work or not, which has been rejected by Departmental Representative as failing to conform to Contract Documents. Replace or re-execute in accordance with Contract Documents.
 - .2 Make good other Contractor's work damaged by such removals or replacements promptly.
 - .5 Reports:
 - .1 Submit (4) four copies or one scanned pdf copy of inspection and test reports to Departmental Representative.
 - .6 Tests and Mix Designs:
 - .1 Furnish test results and mix designs as may be requested.
 - .7 Mock-ups;
 - .1 Prepare mock-ups for Work specifically requested in specifications. Include for Work of all Sections required to provide mock-ups.
 - .2 Construct in locations acceptable to Departmental Representative and as specified in specific Section.

- .3 Prepare mock-ups for Departmental Representative review with reasonable promptness and in an orderly sequence, so as not to cause any delay in Work.
- .4 Failure to prepare mock-ups in ample time is not considered sufficient reason for an extension of Contract Time and no claim for extension by reason of such default will be allowed.
- .5 If requested, Departmental Representative will assist in preparing a schedule fixing dates for preparation.
- .6 Specification section identifies whether mock-up may remain as part of Work or if it is to be removed and when.

- .8 Mill Tests:
 - .1 Submit mill test certificates as requested and as required of specification Sections.

- .9 Equipment and Systems:
 - .1 Submit adjustment and balancing reports for mechanical, electrical and building equipment systems.
 - .2 Refer to specific Section for definitive requirements.

10 TEMPORARY UTILITIES

- .1 Electrical power and lighting ,may be used for construction purposes at no extra cost, provided that guarantees are not affected thereby and electrical components used for temporary power are replaced when damaged.

- .2 Installation and Removal:
 - .1 Provide temporary utilities controls in order to execute work expeditiously.
 - .2 Remove from site all such work after use.

- .3 Dewatering:
 - .1 Provide temporary drainage and pumping facilities to keep excavations and site free from standing water.

- .4 Water Supply:
 - .1 Existing water supply system may be used for construction purposes provided that damaged components are replaced when damaged. Provide own hoses from source.

- .5 Temporary Heating and Ventilation:
 - .1 Provide temporary heating required during construction period, including attendance, maintenance and fuel.
 - .2 Construction heaters used inside building must be vented to outside or be flameless type. Solid fuel salamanders are not permitted.
 - .3 Provide temporary heat and ventilation in enclosed areas as required to:
 - .1 Facilitate progress of Work.
 - .2 Protect Work and products against dampness and cold.
 - .3 Prevent moisture condensation on surfaces.
 - .4 Provide ambient temperatures and humidity levels for storage, installation and curing of materials.
 - .5 Provide adequate ventilation to meet health regulations for safe working environment.

- .4 Maintain temperatures of minimum 10 degrees C in areas where construction is in

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- progress.
- .6 The air system will be in use during work of this contract inside existing building. Protect ducting system by filters inspected daily and replaced as necessary. During dust generating construction work block off all outlets and seal air tight.
 - .1 Before Substantial Completion comply with the following conditions:
 - .1 Remove all temporary duct covers.
 - .2 Replace used air filters with new filters.
 - .7 Ventilating:
 - .1 Prevent accumulations of dust, fumes, mists, vapours or gases in areas occupied during construction.
 - .2 Provide local exhaust ventilation to prevent harmful accumulation of hazardous substances into atmosphere of occupied areas.
 - .3 Dispose of exhaust materials in manner that will not result in harmful exposure to persons.
 - .4 Ventilate storage spaces containing hazardous or volatile materials.
 - .5 Ventilate temporary sanitary facilities.
 - .6 Continue operation of ventilation and exhaust system for time after cessation of work process to assure removal of harmful contaminants.
 - .8 Activate air system under direction of Departmental Representative to provide temporary heat. Protect ducting system by filters inspected daily and replaced as necessary.
 - .1 Before Substantial Completion comply with the following conditions:
 - .1 Bring plant and systems to as new conditions. (Vacuum clean duct system.)
 - .2 Replace used air filters with new filters.
 - .9 Maintain strict supervision of operation of temporary heating and ventilating equipment to:
 - .1 Conform with applicable codes and standards.
 - .2 Enforce safe practices.
 - .3 Prevent abuse of services.
 - .4 Prevent damage to finishes.
 - .5 Vent direct-fired combustion units to outside.
 - .10 Be responsible for damage to Work due to failure in providing adequate heat and protection during construction.
- .2 Temporary Power and Light:
- .1 Arrange, and maintain temporary electric power supply in accordance with local power authority governing regulations and ordinances.
 - .2 Electrical power and lighting installed under this contract may be used for construction purposes at no extra cost, provided that guarantees are not affected thereby and electrical components used for temporary power are replaced when damaged.
 - .3 Replace lighting bulbs/tubes used for more than three months or provide replacement bulbs/tubes and hand over to Departmental Representative.
- .3 Temporary Communication Facilities:
- .1 Provide and pay for temporary telephone and fax hook up, line(s) necessary for own use. Conform to Section 01 14 10 Security Requirements.
- .4 Fire Protection:
- .1 Provide and maintain temporary fire protection equipment during performance of Work required by governing codes, regulations and bylaws.

11 CONSTRUCTION FACILITIES

- .1 Installation and Removal:
 - .1 Provide construction facilities in order to execute work expeditiously.
 - .2 Remove from site all such work after use.
- .2 Scaffolding:
 - .1 Design, construct and maintain scaffolding in rigid, secure and safe manner, in accordance with WCBBC regulations and Section 01 35 33.
 - .2 Erect scaffolding independent of walls. Remove promptly when no longer required.
- .3 Hoisting/lifts:
 - .1 Provide, operate and maintain hoists/lifts required for moving of workers, materials and equipment. Make financial arrangements with Subcontractors for use thereof.
 - .2 Hoists/lifts: operated by qualified operator.
- .4 Site Storage/Loading:
 - .1 Confine work and operations of employees by Contract Documents. Do not unreasonably encumber premises with products.
 - .2 Do not load or permit to load any part of Work with a weight or force that will endanger the Work.
- .5 Construction Parking:
 - .1 Make good damage to local roads used for access to project site.
 - .2 Parking space is available outside double fence and temporary parking of delivery vehicles within construction site as directed by the Departmental Representative.
- .6 Contractor's Site Office:
 - .1 Provide office as required to accommodate Contractor's operations.
 - .2 Provide a clearly marked and fully stocked first-aid case in a readily available location.
- .7 Equipment, Tools and Material Storage:
 - .1 Provide and maintain, in a clean and orderly condition, lockable weatherproof sheds for storage of tools, equipment and materials.
 - .2 Locate materials not required to be stored in weatherproof sheds on site in a manner to cause least interference with work activities.
- .8 Sanitary Facilities:
 - .1 Provide sanitary facilities for work force in accordance with governing regulations and ordinances.
- .9 Construction Signs:
 - .1 Format, location and quantity of site signs and notices to be approved by Departmental Representative.
 - .2 Signs and notices for safety or instruction to be in English language, or commonly understood graphic symbols.
 - .3 Maintain signboards, signs and notices for duration of project. Remove and dispose of signs off site when directed by Departmental Representative.
 - .4 Remove signs from site at completion of project or as directed by Departmental Representative.

12 TEMPORARY BARRIERS AND ENCLOSURES

- .1 Enclosure of Structure:
 - .1 Provide temporary weather tight secure protection for exterior openings until permanently enclosed. Design enclosures to withstand wind pressure. Secure construction areas inside institution with fenced area to secure materials and temporary buildings.
 - .2 Provide temporary dust screens in existing building where dust generating work occurs.
- .2 Guardrails and Excavations:
 - .1 Provide secure, rigid guard rails and barricades around deep excavations, open edges of floors and roofs in accordance with WCB requirements.
- .3 Access to Site:
 - .1 Maintain existing access roads and designated parking area in broom clean condition.
- .4 Protection of Building Finishes:
 - .1 Provide protection for finished and partially finished building finishes and equipment during performance of Work.
 - .2 Provide necessary screens, covers, and hoardings.
 - .3 Confirm with Departmental Representative locations and installation schedule 3 days prior to installation.
 - .4 Be responsible for damage incurred due to lack of or improper protection.

13 COMMON PRODUCT REQUIREMENTS

- .1 Reference Standards:
 - .1 If there is a question as to whether any product or system is in conformance with applicable standards, Departmental Representative reserves right to have such products or systems tested to prove or disprove conformance.
 - .2 Cost for such testing will be borne by Departmental Representative in event of conformance with Contract Documents or by Contractor in event of non-conformance.
 - .3 Conform to latest date of issue of referenced standards in effect on date of submission of Bids, except where specific date or issue is specifically noted.
- .2 Quality:
 - .1 Products, materials, equipment and articles (referred to as products throughout specifications) incorporated in Work shall be new, not damaged or defective, and of best quality (compatible with specifications) for purpose intended. If requested, furnish evidence as to type, source and quality of products provided.
 - .2 Defective products, whenever identified prior to completion of Work, will be rejected, regardless of previous inspections. Inspection does not relieve responsibility, but is precaution against oversight or error. Remove and replace defective products at own expense and be responsible for delays and expenses caused by rejection.
 - .3 Should any dispute arise as to quality or fitness of products, decision rests strictly with Departmental Representative based upon requirements of Contract Documents.
 - .4 Unless otherwise indicated in specifications, maintain uniformity of manufacture for any particular or like item throughout building.
 - .5 Permanent labels, trademarks and nameplates on products are not acceptable in

prominent locations, except where required for operating instructions, or when located in mechanical or electrical rooms

- .3 Storage, Handling and Protection:
 - .1 Handle and store products in manner to prevent damage, adulteration, deterioration and soiling and in accordance with manufacturer's instructions when applicable.
 - .2 Store packaged or bundled products in original and undamaged condition with manufacturer's seal and labels intact. Do not remove from packaging or bundling until required in Work.
 - .3 Store products subject to damage from weather in weatherproof enclosures.
 - .4 Store cementitious products clear of earth or concrete floors, and away from walls.
 - .5 Keep sand, when used for grout or mortar materials, clean and dry. Store sand on wooden platforms and cover with waterproof tarpaulins during inclement weather.
 - .6 Store sheet materials, lumber on flat, solid supports and keep clear of ground. Slope to shed moisture.
 - .7 Store and mix paints in heated and ventilated room. Remove oily rags and other combustible debris from site daily. Take every precaution necessary to prevent spontaneous combustion.
 - .8 Remove and replace damaged products at own expense and to satisfaction of Departmental Representative.
 - .9 Touch-up damaged factory finished surfaces to Departmental Representative's satisfaction. Use touch-up materials to match original. Do not paint over name plates.

- .4 Transportation:
 - .1 Pay costs of transportation of products required in performance of Work.
 - .2 Transportation cost of products supplied by Departmental Representative will be paid for by Departmental Representative. Unload, handle and store such products.

- .5 Manufacturer's Instructions:
 - .1 Unless otherwise indicated in specifications, install or erect products in accordance with manufacturer's instructions. Do not rely on labels or enclosures provided with products. Obtain written instructions directly from manufacturers.
 - .2 Notify Departmental Representative in writing, of conflicts between specifications and manufacturer's instructions, so that Departmental Representative may establish course of action.
 - .3 Improper installation or erection of products, due to failure in complying with these requirements, authorizes Departmental Representative to require removal and re-installation at no increase in Contract Price or Contract Time.

- .6 Quality of Work:
 - .1 Ensure Quality of Work is of highest standard, executed by workers experienced and skilled in respective duties for which they are employed. Immediately notify Departmental Representative if required Work is such as to make it impractical to produce required results.
 - .2 Do not employ anyone unskilled in their required duties. Departmental Representative reserves right to require dismissal from site, workers deemed incompetent or careless.
 - .3 Decisions as to standard or fitness of Quality of Work in cases of dispute rest solely with Departmental Representative, whose decision is final.

- .7 Co-ordination:

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- .1 Ensure cooperation of workers in laying out Work. Maintain efficient and continuous supervision.
 - .2 Be responsible for coordination and placement of openings, sleeves and accessories.
- .8 Concealment:
- .1 In finished areas, conceal pipes, ducts and wiring in floors, walls and ceilings, except where indicated otherwise.
 - .2 Before installation, inform Departmental Representative if there is interference. Install as directed by Departmental Representative.
- .9 Remedial Work:
- .1 Perform remedial work required to repair or replace parts or portions of Work identified as defective or unacceptable. Coordinate adjacent affected Work as required.
 - .2 Perform remedial work by specialists familiar with materials affected. Perform in a manner to neither damage nor put at risk any portion of Work.
- .10 Location of Fixtures:
- .1 Inform Departmental Representative of conflicting installation. Install as directed.
 - .2 Submit field drawings to indicate relative position of various services and equipment when required by Departmental Representative.
- .11 Fastenings:
- .1 Provide metal fastenings and accessories in same texture, colour and finish as adjacent materials, unless indicated otherwise.
 - .2 Prevent electrolytic action between dissimilar metals and materials.
 - .3 Use non-corrosive hot dip galvanized steel fasteners and anchors for securing exterior work, unless stainless steel or other material is specifically requested in affected specification Section.
 - .4 Space anchors within individual load limit or shear capacity and ensure they provide positive permanent anchorage. Wood, or any other organic material plugs are not acceptable.
 - .5 Keep exposed fastenings to a minimum, space evenly and install neatly.
 - .6 Fastenings which cause spalling or cracking of material to which anchorage is made are not acceptable.
- .12 Fastenings - Equipment:
- .1 Use fastenings of standard commercial sizes and patterns with material and finish suitable for service.
 - .2 Use heavy hexagon heads, semi-finished unless otherwise specified. Use No. 304 stainless steel for exterior areas.
 - .3 Bolts may not project more than one diameter beyond nuts.
 - .4 Use plain type washers on equipment, sheet metal and soft gasket lock type washers where vibrations occur. Use resilient washers with stainless steel.
- .13 Protection of Work in Progress:
- .1 Prevent overloading of any part of building. Do not cut, drill or sleeve any load bearing structural member, unless specifically indicated without written approval of Departmental Representative.
- .14 Existing Utilities:

- .1 Where work involves breaking into or connecting to existing services, carry out work at times directed by Departmental Representative and governing authorities, with minimum of disturbance to pedestrian and vehicular traffic. Maintain vehicular access on roadways at all times.
- .2 Before commencing work, establish location and extent of service lines in areas of work and notify Departmental Representative of findings.
- .3 Submit schedule to and obtain approval from Departmental Representative for any shut-down or closure of active service or facility. Adhere to approved schedule and provide notice to affected parties.
- .4 Where unknown services are encountered, immediately advise Departmental Representative and confirm findings in writing.
- .5 Record locations of maintained and re-routed services lines.

14 EXAMINATION AND PREPARATION

- .1 Existing Services:
 - .1 Before commencing work, establish location and extent of service lines in area of Work and notify Departmental Representative of findings.
 - .2 Remove abandoned service lines within 2 m of structures. Cap or otherwise seal lines at cut-off points as directed by Departmental Representative.
- .2 Location of Equipment and Fixtures:
 - .1 Location of equipment, fixtures and outlets indicated or specified are to be considered as approximate.
 - .2 Locate equipment, fixtures and distribution systems to provide minimum interference and maximum usable space and in accordance with manufacturer's recommendations for safety, access and maintenance.
 - .3 Inform Departmental Representative of impending installation and obtain approval for actual location.
 - .4 Submit field drawings to indicate relative position of various services and equipment when required by Departmental Representative.

15 EXECUTION REQUIREMENTS

- .1 Preparation:
 - .1 Inspect existing conditions, including elements subject to damage or movement during cutting and patching.
 - .2 After uncovering, inspect conditions affecting performance of Work.
 - .3 Beginning of cutting or patching means acceptance of existing conditions.
 - .4 Provide supports to assure structural integrity of surroundings; provide devices and methods to protect other portions of project from damage.
 - .5 Provide protection from elements for areas which may be exposed by uncovering work; maintain excavations free of water.
- .2 Execution:
 - .1 Execute cutting, fitting, and patching, including excavation and fill, to complete Work.
 - .2 Fit several parts together, to integrate with other Work.
 - .3 Uncover Work to install ill-timed Work.
 - .4 Remove and replace defective and non-conforming Work.
 - .5 Provide openings in non-structural elements of Work for penetrations of mechanical and electrical Work.

- .6 Execute Work by methods to avoid damage to other Work, and which will provide proper surfaces to receive patching and finishing.
- .7 Employ original installer to perform cutting and patching for weather-exposed and moisture-resistant elements, and sight-exposed surfaces.
- .8 Cut rigid materials using masonry saw or core drill. Pneumatic or impact tools not allowed on masonry work without prior approval.
- .9 Restore work with new products in accordance with requirements of Contract Documents.
- .10 Fit Work airtight to pipes, sleeves, ducts, conduit, and other penetrations through surfaces.
- .11 At penetration of fire rated wall, ceiling, or floor construction, completely seal voids with fire stopping material, full thickness of the construction element.
- .12 Refinish surfaces to match adjacent finishes: For continuous surfaces refinish to nearest intersection; for an assembly, refinish entire unit.
- .13 Conceal pipes, ducts and wiring in floor, wall and ceiling construction of finished areas except where indicated otherwise.

16 CLEANING

- .1 Project Cleanliness:
 - .1 Maintain Work in tidy condition, free from accumulation of waste products and debris.
 - .2 Remove waste materials from site at regularly scheduled times or dispose of as directed by Departmental Representative. Do not burn waste materials on site, unless approved by Departmental Representative.
 - .3 Provide on-site containers for collection of waste materials and debris.
 - .4 Provide and use clearly marked separate bins for recycling. Refer to- Construction/Demolition Waste Management and Disposal.
 - .5 Clean interior areas prior to start of finish work, and maintain areas free of dust and other contaminants during finishing operations.
 - .6 Store volatile waste in covered metal containers, and remove from premises at end of each working day.
 - .7 Provide adequate ventilation during use of volatile or noxious substances. Use of building ventilation systems is not permitted for this purpose.
 - .8 Use only cleaning materials recommended by manufacturer of surface to be cleaned, and as recommended by cleaning material manufacturer.
 - .9 Schedule cleaning operations so that resulting dust, debris and other contaminants will not fall on wet, newly painted surfaces nor contaminate building systems.
- .2 Final Cleaning:
 - .1 When Work is Substantially Performed, remove surplus products, tools, construction machinery and equipment not required for performance of remaining Work.
 - .2 Remove waste products and debris other than that caused by others, and leave Work clean and suitable for occupancy.
 - .3 Prior to final review, remove surplus products, tools, construction machinery and equipment.
 - .4 Remove waste products from site.
 - .5 Clean and polish glass, mirrors, hardware, wall tile, stainless steel, chrome, porcelain enamel, baked enamel, plastic laminate, and mechanical and electrical fixtures. Replace broken, scratched or disfigured glass.
 - .6 Remove stains, spots, marks and dirt from decorative work, electrical and mechanical

- fixtures, furniture fitments, walls, and floors.
- .7 Clean lighting reflectors, lenses, and other lighting surfaces.
- .8 Vacuum clean and dust building interiors, behind grilles, louvres and screens.
- .9 Wax, seal, vacuum clean, shampoo or prepare floor finishes, as recommended by manufacturer.
- .10 Inspect finishes, fitments and equipment and ensure specified workmanship and operation.
- .11 Broom clean and wash exterior walks, steps and surfaces; rake clean other surfaces of grounds.
- .12 Remove dirt and other disfiguration from exterior surfaces.
- .13 Sweep and wash clean paved areas used during work of this contract.
- .14 Clean equipment and fixtures to a sanitary condition; clean or replace filters of mechanical equipment.
- .15 Clean roofs, downspouts, and drainage systems.
- .16 Remove snow and ice from access to building.

17 CONSTRUCTION/DEMOLITION WASTE MANAGEMENT AND DISPOSAL

- .1 Prior to beginning of Work on site submit a detailed Waste Reduction Workplan in Accordance with Section 01 01 50- General Instructions and indicate:
 - .1 Descriptions of and anticipated quantities in percentages of materials to be salvaged, reused, recycled and landfilled.
 - .2 Schedule of selective demolition.
 - .3 Number and location of dumpsters.
 - .4 Anticipated frequency of tippage.
 - .4 Name and address of haulers and waste receiving organizations.
- .2 Government mandate is to reduce the environmental impact of waste by diverting at least 90% by weight of all construction and demolition waste. Indicate compliance with this mandate.
- .3 Provide on-site facilities for collection, handling, and storage of anticipated quantities of reusable and/or recyclable materials and waste. Separate non-salvageable materials from salvaged items. Handle waste materials not reused, salvaged, or recycled in accordance with appropriate regulations and codes. Transport and deliver non-salvageable items to licensed disposal facility.
- .4 Provide containers to deposit reusable and/or recyclable materials. Locate containers in locations, to facilitate deposit of materials without hindering daily operations. Provide containers to deposit reusable and/or recyclable materials.
- .5 Collect, handle, store on-site and transport off-site, salvaged materials in separate condition. Transport to approved and authorized recycling facility and/or users of material for recycling.
- .6 Locate waste and salvage bins on site as directed by Departmental Representative.

18 CLOSEOUT PROCEDURES

- .1 Inspection and Declaration:
 - .1 Contractor's Inspection: Conduct an inspection of Work with all subcontractors, identify deficiencies and defects, and repair as required to conform to Contract

- Documents.
- .2 Notify Departmental Representative in writing of satisfactory completion of Contractor's Inspection and that corrections have been made.
- .3 Request Departmental Representative's Inspection.
- .2 Inspection: Departmental Representative and Contractor will perform inspection of Work to identify obvious defects or deficiencies. Contractor shall correct Work accordingly.
- .3 Completion: submit written certificate that following have been performed:
 - .1 Work has been completed and inspected for compliance with Contract Documents.
 - .2 Defects have been corrected and deficiencies have been completed.
 - .3 Equipment and systems have been tested, adjusted and balanced and are fully operational.
 - .4 Certificates required by HRSDC Fire Protection Engineering, Utility companies have been submitted.
 - .5 Operation of systems have been demonstrated to Department's personnel.
 - .6 Work is complete and ready for Final Inspection.
- .4 Final Inspection: when items noted above are completed, request final inspection of Work by Departmental Representative. If Work is deemed incomplete by Departmental Representative, complete outstanding items and request re-inspection.

19 CLOSEOUT SUBMITTALS

- .1 Record Drawings:
 - .1 As work progresses, maintain accurate records to show all deviations from the Contract Drawings. Note on as-built drawings as changes occur. At completion supply:
 - .1 Four (4) set of CD's in AutoCad file format (version: 2007) with all as-built information on the diskettes.
 - .2 Four (4) sets of printed as-built drawings.
 - .3 Submit one copy of check plots to Departmental Representative prior to final printing of as-built drawings.
 - .4 Departmental Representative will supply copies of the original AutoCad files.
 - .5 Retain original logo and title block on the as-built drawings. Contractor may place on the upper right-hand title block area a small company logo, the text "AS-BUILT" and the date.
 - .2 Costs for transferring as-built information from marked up working set of drawings to electronic format using ACAD and plotting service is included in the Contract.
- .2 Maintenance manual:
 - .1 On completion of project submit to Departmental Representative four (4) CD R/ disk copies and four paper (in loose leaf type binder) of Operations and Maintenance Manual, made up as follows:
 - .1 Provide maintenance manual on CDs using pdf, or other approved format for descriptive writing, page size images and page size drawings. Organize manuals into industry standard maintenance manual tabs with links in index to each descriptive section describing the component or maintenance procedure etc.
 - .2 Organize files into CSI Masterformat numbering system or other approved descriptive titles.

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- .3 Label disk "Operation and Maintenance Data", project name, date, names of Contractor, subcontractors, consultants and sub consultants.
 - .4 Include scanned guarantees, diagrams and drawings.
 - .5 Organize contents into applicable sections of work to parallel project specification break-down. Mark each section by labeled tabs (navigational buttons).
 - .6 Drawings, diagrams and manufacturer's literature must be legible.
 - .7 Refer to Mechanical and Electrical Divisions for specific details for Mechanical and Electrical data.
- .3 Maintenance Materials, Special Tools and Spare Parts:
- .1 Specific requirements for maintenance materials, tools and spare parts are specified in individual sections.
 - .2 Deliver maintenance materials, special tools and spare parts to Departmental Representative and store in designated area as directed by Departmental Representative.
 - .3 Prepare lists of maintenance materials, special tools and spare parts for inclusion in Manual specified in Clause 18.2.
 - .4 Maintenance materials:
 - .1 Deliver wrapped, identify on carton or package, colour, room number, system or area as applicable where item is used.
 - .5 Special tools:
 - .1 Assemble as specified;
 - .2 Include identifications and instructions on intended use of tools.
 - .6 Spare parts:
 - .1 Assemble parts as specified;
 - .2 Include part number, identification of equipment or system for which parts are applicable;
 - .3 Installation instructions;
 - .4 Name and address of nearest supplier.
- .4 Warranties and Bonds:
- .1 Separate each warranty or bond with index tab sheets keyed to Table of Contents listing in maintenance manual.
 - .2 List subcontractor, supplier, and manufacturer, with name, address, and telephone number of responsible principal.
 - .3 Obtain warranties and bonds, executed in duplicate by subcontractors, suppliers, and manufacturers, within ten days after completion of the applicable item of work.
 - .4 Except for items put into use with Departmental Representative's permission, leave date of beginning of time of warranty until the Date of Interim Completion is determined.
 - .5 Verify that documents are in proper form, contain full information, and are notarized.
 - .6 Retain warranties and bonds until time specified for submittal.

20 DEMONSTRATION AND TRAINING

- .1 Demonstration and Training:
 - .1 Demonstrate operation and maintenance of equipment and systems to maintenance personnel following interim Completion and prior to date of final certificate of completion
 - .2 Departmental Representative will provide list of personnel to receive instructions, and will coordinate their attendance at agreed-upon times.

END OF SECTION

1 PURPOSE

- .1 To ensure that both the construction project and the institutional operations may proceed without undue disruption or hindrance and that the security of the Institution is maintained at all times.

2 DEFINITIONS

- .1 "Contraband" means:
 - .1 an intoxicant, including alcoholic beverages, drugs and narcotics
 - .2 a weapon or a component thereof, ammunition for a weapon, and anything that is designed to kill, injure or disable a person or that is altered so as to be capable of killing, injuring or disabling a person, when possessed without prior authorization,
 - .3 an explosive or a bomb or a component thereof,
 - .4 currency over any applicable prescribed limit, \$25.00, and
 - .5 any item not described in paragraphs (a) to (d) that could jeopardize the security of a Penitentiary or the safety of persons, when that item is possessed without prior authorization.
- .2 "Unauthorized smoking and related Items" means all smoking items including, but not limited to, cigarettes, cigars, tobacco, chewing tobacco, cigarette making machines, matches and lighters.
- .3 "Commercial Vehicle" means any motor vehicle used for the shipment of material, equipment and tools required for the construction project.
- .4 "CSC" means Correctional Service Canada.
- .5 "Director" means Director, Warden or Superintendent of the Institution as applicable.
- .6 "Construction employees" means persons working for the general contractor, the sub-contractors, equipment operators, material suppliers, testing and inspection companies and regulatory agencies.
- .7 "Departmental Representative" means the Public Works and Government Services Canada representative defined in General Conditions.
- .8 "Perimeter" means the fenced or walled area of the institution that restrains the movement of the inmates.
- .9 "Construction limits" means the area, as indicated in the contract documents, that the contractor will be allowed to work". This area may or may not be isolated from the security area of the institution. Limits to be confirmed at construction start-up meeting.

3 PRELIMINARY PROCEEDINGS

- .1 At construction start-up meeting:
 - .1 Discuss the nature and extent of all activities involved in the Project.
 - .2 Establish mutually acceptable security procedures in accordance with this instruction and the institution's particular requirements.
- .2 The Contractors's responsibilities:
 - .1 Ensure that all construction employees are aware of the security requirements.
 - .2 Ensure that a copy of the security requirements is always prominently on display at the job site.
 - .3 Co-operate with institutional personnel in ensuring that security requirements are observed by all construction employees.

4 CONSTRUCTION EMPLOYEES

- .1 Submit to the Departmental Representative a list of the names with date of birth of all construction employees to be employed on the construction site and a security clearance form for each employee.

- .2 Allow 10 working days for processing of security clearances. Employees will not be admitted to the Institution without a valid security clearance in place and a recent picture identification such as a provincial driver's license. Security clearances obtained from other CSC institutions are not valid at this institution except as approved otherwise.
- .3 The Director may require that facial photographs may be taken of construction employees and these photographs may be displayed at appropriate locations in the institution or in an electronic database for identification purposes. The Director may require that these Photo ID cards be provided for all construction workers. ID cards will then be left at the designated entrance to be picked up upon arrival at the Institution and be displayed prominently on the construction employees clothing at all times while employees are in the institution.
- .4 Entry to Institutional Property will be refused to any person there may be reason to believe may be a security risk.
- .5 Any person employed on the construction site will be subject to immediate removal from Institutional Property if they:
 - .1 appear to be under the influence of alcohol, drugs or narcotics.
 - .2 behave in an unusual or disorderly manner.
 - .3 are in possession of contraband.

5 VEHICLES

- .1 All unattended vehicles on CSC property must have windows closed; fuel caps locked, doors and trunks locked and keys removed. The keys must be securely in the possession of the owner or an employee of the company that owns the vehicle.
- .2 The director may limit at any time the number and type of vehicles allowed within the Institution.
- .3 Drivers of delivery vehicles for material required by the project will require security clearances and must remain with their vehicle the entire time that the vehicle is in the Institution. The director may require that these vehicles be escorted by Institutional staff or PWGSC Construction Escorts while in the Institution.
- .4 If the Director permits trailers to be left inside the secure perimeter of the Institution, the trailer doors must be locked at all times. All windows must be securely locked bars when left unoccupied. Cover all windows with expanded metal mesh. When not in use lock all storage trailers located inside and outside the perimeter.

6 PARKING

- .1 The parking area(s) to be used by construction employees will be designated by the Director. Parking in other locations will be prohibited and vehicles may be subject to removal.

7 SHIPMENTS

- .1 To avoid confusion with the institution's own shipments, address all shipments of project material, equipment and tools in the Contractor's name and have a representative on site to receive any deliveries or shipments. CSC or PWGSC staff will **NOT** accept receipt of deliveries or shipments of any material equipment or tools.

8 TELEPHONES

- .1 The installation of telephones, facsimile machines and computers with Internet connections is not permitted within the Institution perimeter unless prior approved by the Director.
- .2 The Director will ensure that approved telephones, facsimile machine and computers with Internet connections are located where they are not accessible to inmates. All computers will have an approved

password protection that will stop an Internet connection to unauthorized personnel.

- .3 Wireless cellular and digital telephones, including but not limited to devices for telephone messaging, pagers, Blackberries, telephone used as 2-way radios are not permitted within the Institution unless approved by the Director. If wireless cellular telephones are permitted, the user will not permit their use by any inmate.
- .4 The Director may approve but limit the use of 2-way radios.

9 WORK HOURS

- .1 Conform to Division 1.
- .2 Work is not permitted during weekends and statutory holidays without the permission of the Director. A minimum of seven days advance notice will be required to obtain the required permission. In case of emergencies or other special circumstances, this advance notice may be waived by the Director.

10 OVERTIME WORK

- .1 Conform to Division 1.
- .2 Provide 48 hours advance notice to Director for all work to be performed after normal working hours of the Institution. Notify Director immediately if emergency work is required, such as to complete a concrete pour or make the construction site safe and secure.

11 TOOLS AND EQUIPMENT

- .1 Maintain a complete list of all tools and equipment to be used during the construction project. Make this inventory available for inspection when required by the Institution.
- .2 Throughout the construction project maintain up-to-date the list of tools and equipment specified above.
- .3 Keep all tools and equipment under constant supervision, particularly power-driven and cartridge-driven tools, cartridges, files, saw blades, rod saws, wire, rope, ladders and any sort of jacking device.
- .4 Store all tools and equipment in approved secure locations.
- .5 Lock all tool boxes when not in use. Keys to remain in the possession of the employees of the contractor. Secure and lock scaffolding when not erected and when erected Secure in a manner agreed upon with the Institution designate.
- .6 Report all missing or lost tools or equipment immediately to the Departmental Representative/Director.
- .7 The Director will ensure that the security staff members carry out checks of the Contractor's tools and equipment against the list provided by the Contractor. These checks may be carried out at the following intervals:
 - .1 At the beginning and conclusion of every work day or shift upon entering and exiting the Institution.
 - .2 At any time when contractor is on Institution property.
- .8 Certain tools/equipment such as cartridges and hacksaw blades are highly controlled items. The contractor will be given at the beginning of the day, a quantity that will permit one day's work. Used blades/cartridges will be returned to the Director's representative at the end of each day. Maintain

up to date inventory of all used blades/cartridges.

- .9 If propane or natural gas is used for heating the construction, the institution will require that the contractor supervise the construction site during non-working hours.

12 KEYS

- .1 Security Hardware Keys.
 - .1 Arrange with the security hardware supplier/installer to have the keys for the security hardware to be delivered directly to Institution, specifically the Security Maintenance Officer (SMO).
 - .2 The SMO will provide a receipt to the Contractor for security hardware keys.
 - .3 Provide a copy of the receipt to the Departmental Representative.
- .2 Other Keys
 - .1 Use standard construction cylinders for locks for his use during the construction period.
 - .2 Issue instructions to employees and sub-trades, as necessary, to ensure safe custody of the construction set of keys.
 - .3 Upon completion of each phase of the construction, the CSC representative will, in conjunction with the lock manufacturer:
 - .1 Prepare an operational keying schedule
 - .2 Accept the operational keys and cylinders directly from the lock manufacturer.
 - .3 Arrange for removal and return of the construction cores and install the operational core in all locks.
 - .4 Upon putting operational security keys into use, the PWGSC construction escort shall obtain these keys as they are required from the SMO and open doors as required by the Contractor. The Contractor shall issue instructions to his employees advising them that all security keys shall always remain with the PWGSC construction escort.

13 SECURITY HARDWARE

- .1 Turn over all removed security hardware to the Director of the Institution for disposal or for safekeeping until required for re-installation.

14 PRESCRIPTION DRUGS

- .1 Employees of the contractor who are required to take prescription drugs during the workday shall obtain approval of the Director to bring a one day supply only into the Institution.

15 SMOKING RESTRICTIONS

- .1 Smoking is not permitted inside correctional facilities or outdoors within the perimeter of a correctional facility and persons must not possess unauthorized smoking items within the perimeter of a correctional facility.
- .2 Persons in violation of this policy will be requested to immediately cease smoking or dispose of any unauthorized smoking items and, if they persist will be directed to leave the Institution.
- .3 Smoking is permitted outside the perimeter of a correctional facility in an area designated by the Director.

16 CONTRABAND

- .1 Weapons, ammunition, explosives, alcoholic beverages, drugs and narcotics are prohibited on institutional property.
- .2 The discovery of contraband on the construction site and the identification of the person(s) responsible for the contraband shall be reported immediately to the Director.

- .3 Contractors should be vigilant with both their staff and the staff of their sub-contractors and suppliers that the discovery of contraband may result in cancellation of the security clearance of the affected employee. Serious infractions may result in the removal of the company from the Institution for the duration of the construction.
- .4 Presence of arms and ammunition in vehicles of contractors, sub-contractors and suppliers or employees of these will result in the immediate cancellation of security clearances for the driver of the vehicle.

17 SEARCHES

- .1 All vehicles and persons entering institutional property may be subject to search.
- .2 When the Director suspects, on reasonable grounds, that an employee of the Contractor is in possession of contraband, he may order that person to be searched.
- .3 All employees entering the Institution may be subject to screening of personal effects for traces of contraband drug residue.

18 ACCESS TO AND REMOVAL FROM INSTITUTIONAL PROPERTY

- .1 Construction personnel and commercial vehicles will not be admitted to the institution after normal working hours, unless approved by the Director.

19 MOVEMENT OF VEHICLES

- .1 Escorted commercial vehicles may not be allowed to enter or leave the institution through the vehicle access gate during the regular "inmate count" occurring at breakfast, lunch and dinner hour as established by the Institution. Confirm "count" times with Director or Departmental Representative to reduce down times for deliveries to Institution and movement of contractors vehicles through Institution vehicle access gate.
- .2 Construction vehicles will not be allowed to leave the Institution until an inmate count is completed.
- .3 The contractor shall advise the Director twenty four (24) hours in advance to the arrival on the site of heavy equipment such as concrete trucks, cranes, etc.
- .4 Vehicles being loaded with soil or other debris, or any vehicle considered impossible to search, must be under continuous supervision by CSC staff or PWGSC construction escorts working under the authority of the Director.
- .5 Commercial vehicles will only be allowed access to institutional property when their contents are certified by the Contractor or his representative as being strictly necessary to the execution of the construction project.
- .6 Vehicles shall be refused access to institutional property if, in the opinion of the Director, they contain any article which may jeopardize the security of the institution. Arrange with Director for parking of contractor's vehicles at minimum security Institutions.
- .7 Private vehicles of construction employees will not be allowed within the security wall or fence of medium or maximum security institutions without the permission of the Director.
- .8 With prior approval of the Director, a vehicle may be used in the morning and evening to transport a group of employees to the work site. This vehicle will not remain within the Institution the remainder of the day.
- .9 With the approval of the Director, certain equipment may be permitted to remain on the construction

site overnight or over the weekend. This equipment must be securely locked, with the battery removed. The Director may require that the equipment be secured with a chain and padlock to another solid object.

20 MOVEMENT OF CONSTRUCTION EMPLOYEES ON INSTITUTIONAL PROPERTY

- .1 Subject to the requirements of good security, the Director will permit the Contractor and his employees as much freedom of action and movement as is possible.
- .2 However, notwithstanding paragraph above, the Director may:
 - .1 Prohibit or restrict access to any part of the institution.
 - .2 Require that in certain areas of the institution, either during the entire construction project or at certain intervals, construction employees only be allowed access when accompanied by a member of the CSC security staff.
- .3 During the lunch and coffee/health breaks, all employees will remain within the construction site. Employees are not permitted to eat in the officer's lounge and dining room.

21 SURVEILLANCE AND INSPECTION

- .1 Construction activities and all related movement of personnel and vehicles will be subject to surveillance and inspection by CSC security staff members to ensure that established security requirements are met.
- .2 CSC staff members will ensure that an understanding of the need to carry out surveillance and inspections, as specified above, is established among construction employees and maintained throughout the construction project.

22 STOPPAGE OF WORK

- .1 The director may request at any time that the contractor, his employees, sub-contractors and their employees not enter or leave the work site immediately due to a security situation occurring within the Institution. The contractor's site supervisor shall note the name of the staff member making the request and the time of the request and obey the order as quickly as possible.
- .2 The contractor shall advise the Departmental Representative within 24 hours of this delay to the progress of the work.

23 CONTACT WITH INMATES

- .1 Unless specifically authorized, it is forbidden to come into contact with inmates, to talk with them, to receive objects from them or to give them objects. Any employee doing any of the above will be removed from the site and his security clearance revoked.
- .2 It is forbidden to take pictures of inmates, of CSC staff members or of any part of the Institution other than those required as part of this contract.

END OF SECTION

1 REFERENCES

- .1 Government of Canada:
 - .1 Canada Labour Code - Part II.
 - .2 Canada Occupational Health and Safety Regulations.
- .2 American National Standards Institute (ANSI):
 - .1 ANSI A10.3-2006, – Safety Requirements for Powder-Actuated Fastening Systems
ANSI for Construction and Demolition Operations
- .3 Canadian Standards Association (CSA):
 - .1 CSA Z797-2009 Code of Practice for Access Scaffold.
- .4 HRSDC Fire Protection Engineering Section:
 - .1 FCC No. 301-1982, Standard for Construction Operations.
- .5 National Building Code of Canada (NBCC 2005):
 - .1 Part 8, Safety Measures at Construction and Demolition Sites
- .6 Province of British Columbia Building Code (2006):
 - .1 Part 8, Safety Measures at Construction and Demolition Sites.
- .7 Province of British Columbia:
 - .1 Workers Compensation Act Part 3 - Occupational Health & Safety.
 - .2 Occupational Health & Safety Regulations.

2 RELATED SECTIONS

- .1 Section 01 01 50 - General Instructions for; Submittals procedures, Section Temporary utilities, Construction facilities and Temporary barriers and enclosures.

3 WORKERS' COMPENSATION BOARD COVERAGE

- .1 Comply fully with the Workers' Compensation Act, regulations and orders made pursuant thereto, and any amendments up to the completion of the work.
- .2 Maintain Workers' Compensation Board coverage during the term of the Contract, until and including the date that the Certificate of Final Completion is issued.

4 COMPLIANCE WITH REGULATIONS

- .1 PWGSC may terminate the Contract without liability to PWGSC where the Contractor, in the opinion of PWGSC, refuses to comply with a requirement of the Workers' Compensation Act or the Occupational Health and Safety Regulations.
 - .2 It is the Contractor's responsibility to ensure that all workers are qualified, competent and certified to perform the work as required by the Workers' Compensation Act or the Occupational Health and Safety Regulations.
-

5 SUBMITTALS

- .1 Make submittals in accordance with Section 01 01 50 General Instructions for Submittals.
- .2 Submit the following:
 - .1 Health and Safety Plan.
 - .2 Copies of reports or directions issued by federal and provincial health and safety inspectors.
 - .3 Copies of incident and accident reports.
 - .4 Complete set of Material Safety Data Sheets (MSDS), and all other documentation required by Workplace Hazardous Materials Information System (WHMIS) requirements.
 - .5 Emergency Procedures.
- .3 The Departmental Representative will review the Contractor's site-specific project Health and Safety Plan and emergency procedures, and provide comments to the Contractor within 5 days after receipt of the plan. Revise the plan as appropriate and resubmit to Departmental Representative for review.
- .4 No work can start until the Health and Safety Plan has been submitted and approved.
- .5 Medical surveillance: where prescribed by legislation, regulation or safety program, submit certification of medical surveillance for site personnel prior to commencement of work, and submit additional certifications for any new site personnel to Departmental Representative.
- .6 Submission of the Health and Safety Plan, and any revised version, to the Departmental Representative is for information and reference purposes only. It shall not:
 - .1 Be construed to imply approval by the Departmental Representative.
 - .2 Be interpreted as a warranty of being complete, accurate and legislatively compliant.
 - .3 Relieve the Contractor of his legal obligations for the provision of health and safety on the project.

6 RESPONSIBILITY

- .1 Assume responsibility as the Prime Contractor for work under this contract and appoint a qualified coordinator for the purpose of ensuring the coordination of health and safety activities for the location in accordance with sections 118 and 119 of Part 3 of the Workers Compensation Act.
- .2 Be responsible for health and safety of persons on site, safety of property on site and for protection of persons adjacent to site and environment to extent that they may be affected by conduct of Work.
- .3 Comply with and enforce compliance by employees with safety requirements of Contract documents, applicable federal, provincial, territorial and local statutes, regulations, and ordinances, and with site-specific Health and Safety Plan.

7 HEALTH AND SAFETY COORDINATOR

- .1 The Health and Safety Coordinator (Registered Occupational Hygienist, Certified Industrial Specified Hygienist) must:
 - .1 Be responsible for completing all health and safety training, and ensuring that personnel
-

that do not successfully complete the required training are not permitted to enter the site to perform work.

- .2 Be responsible for implementing, daily enforcing, and monitoring the site-specific Health and Safety Plan.
- .3 Be on site during execution of work.

8 GENERAL CONDITIONS

- .1 Provide safety barricades and lights around work site as required to provide a safe working environment for workers and protection for pedestrian and vehicular traffic.
- .2 Ensure that non-authorized persons are not allowed to circulate in designated construction areas of the work site.
 - .1 Provide appropriate means by use of barricades, fences, warning signs, traffic control personnel, and temporary lighting as required.
 - .2 Secure site after working hours in accordance with Section 01 14 10 - Security Requirements.

9 PROJECT/SITE CONDITIONS

- .1 Work at site will involve:
 - .1 Working in areas where inmates may be present who are under supervision by CSC staff. Conform to Security Requirements Section 01 41 10 Contact with Inmates clause and other security requirements pertaining to a CSC institution.

10 REGULATORY REQUIREMENTS

- .1 Comply with specified codes, acts, bylaws, standards and regulations to ensure safe operations at site.
- .2 In event of conflict between any provision of the above authorities, the most stringent provision will apply. Should a dispute arise in determining the most stringent requirement, the Departmental Representative will advise on the course of action to be followed.

11 FILING OF NOTICE

- .1 Submit a Notice of Project, form 52E49, to WorkSafeBC in accordance with OH&S Regulation 20.2, at least 24 hours before start of work.
- .2 Submit copy to Departmental Representative.

12 HEALTH AND SAFETY PLAN

- .1 Conduct a site-specific hazard assessment based on review of Contract documents, required work, and project site. Identify any known and potential health risks and safety hazards.
- .2 Prepare and comply with a site-specific project Health and Safety Plan based on hazard assessment, including, but not limited to, the following:
 - .1 Primary requirements:
 - .1 Contractor's safety policy.
 - .2 Identification of applicable compliance obligations.
 - .3 Definition of responsibilities for project safety/organization chart for project.

- .4 General safety rules for project.
- .5 Job-specific safe work, procedures.
- .6 Inspection policy and procedures.
- .7 Incident reporting and investigation policy and procedures.
- .8 Occupational Health and Safety Committee/Representative procedures.
- .9 Occupational Health and Safety meetings.
- .10 Occupational Health and Safety communications and recordkeeping procedures.
- .2 Summary of health risks and safety hazards resulting from analysis of hazard assessment, with respect to site tasks and operations which must be performed as part of the work.
- .3 List hazardous materials to be brought on site as required by work.
- .4 Indicate engineering and administrative control measures to be implemented at the site for managing identified risks and hazards.
- .5 Identify personal protective equipment (PPE) to be used by workers.
- .6 Identify personnel and alternates responsible for site safety and health.
- .7 Identify personnel training requirements and training plan, including site orientation for new workers.
- .3 Develop the plan in collaboration with all subcontractors. Ensure that work/activities of subcontractors are included in the hazard assessment and are reflected in the plan.
- .4 Revise and update Health and Safety Plan as required, and re-submit to the Departmental Representative.
- .5 Departmental Representative's review: the review of Health and Safety Plan by Public Works and Government Services Canada (PWGSC). PWGSC's review shall not relieve the Contractor of responsibility for errors or omissions in final Health and Safety Plan or of responsibility for meeting all requirements of construction and Contract documents.

13 EMERGENCY PROCEDURES

- .1 List standard operating procedures and measures to be taken in emergency situations. Include an evacuation plan and emergency contacts (i.e. names/telephone numbers) of:
 - .1 Designated personnel from own company.
 - .2 Regulatory agencies applicable to work and as per legislated regulations.
 - .3 Local emergency resources.
 - .4 Departmental Representative.
 - .2 Include the following provisions in the emergency procedures:
 - .1 Notify workers of the nature and location of the emergency.
 - .2 Evacuate all workers safely.
 - .3 Check and confirm the safe evacuation of all workers.
 - .4 Notify the fire department or other emergency responders.
 - .5 Notify adjacent workplaces which may be affected if the risk extends beyond the workplace.
 - .6 Notify Departmental Representative.
 - .3 Provide written rescue/evacuation procedures as required for, but not limited to:
 - .1 Work at high angles.
 - .2 Work in confined spaces or where there is a risk of entrapment.
 - .3 Work with hazardous substances.
 - .4 Underground work.
-

14 HAZARDOUS PRODUCTS

- .1 Comply with requirements of Workplace Hazardous Materials Information System (WHMIS) regarding use, handling, storage and disposal of hazardous materials, and regarding labeling and provision of Material Safety Data Sheets (MSDS) acceptable to the Departmental Representative and in accordance with the Canada Labour Code.
- .2 Where use of hazardous and toxic products cannot be avoided:
 - .1 Advise Departmental Representative beforehand of the product(s) intended for use. Submit applicable MSDS and WHMIS documents in accordance with clause 5.2.4.

15 ELECTRICAL SAFETY REQUIREMENTS

- .1 Comply with authorities and ensure that, when installing new facilities or modifying existing facilities, all electrical personnel are completely familiar with existing and new electrical circuits and equipment and their operation.
 - .1 Before undertaking any work, coordinate required energizing and de-energizing of new and existing circuits with Departmental Representative.
 - .2 Maintain electrical safety procedures and take necessary precautions to ensure safety of all personnel working under this Contract, as well as safety of other personnel on site.

16 ELECTRICAL LOCKOUT

- .1 Develop, implement and enforce use of established procedures to provide electrical lockout and to ensure the health and safety of workers for every event where work must be done on any electrical circuit or facility.
- .2 Prepare the lockout procedures in writing, listing step-by-step processes to be followed by workers, including how to prepare and issue the request/authorization form. Have procedures available for review upon request by the Departmental Representative.
- .3 Keep the documents and lockout tags at the site and list in a log book for the full duration of the Contract. Upon request, make such data available for viewing by Departmental Representative or by any authorized safety representative.

17 OVERLOADING

- .1 Ensure no part of work is subjected to a load which will endanger its safety or will cause permanent deformation.

18 FALSEWORK

- .1 Design and construct false work in accordance with CSA S269.1.

19 SCAFFOLDING

- .1 Design, construct and maintain scaffolding in a rigid, secure and safe manner, in accordance with CSA Z797-2009 Code of Practice for Access Scaffold and BC Occupational Health and Safety Regulations.
-

20 CONFINED SPACES

- .1 Carry out work in confined spaces in compliance with provincial regulations.

21 POWDER-ACTUATED DEVICES

- .1 Use powder-actuated devices in accordance with ANSI A10.3 only after receipt of written permission from the Departmental Representative.

22 FIRE SAFETY AND HOT WORK

- .1 Obtain Departmental Representative's authorization before any welding, cutting or any other hot work operations can be carried out on site.
- .2 Hot work includes cutting/melting with use of torch, flame heating roofing kettles, or other open flame devices and grinding with equipment which produces sparks.

23 FIRE SAFETY REQUIREMENTS

- .1 Store oily/paint-soaked rags, waste products, empty containers and materials subject to spontaneous combustion in ULC approved, sealed containers and remove from site on a daily basis.
- .2 Handle, store, use and dispose of flammable and combustible materials in accordance with the National Fire Code of Canada.

24 FIRE PROTECTION AND ALARM SYSTEM

- .1 Do not obstruct, shut-off or leave inactive at the end of a working day or shift, the fire protection and alarm systems.
- .2 Do not use fire hydrants for purposes other than firefighting.
- .3 Be responsible/liable for costs incurred from the fire department and the Departmental Representative, resulting from false alarms.

25 UNFORESEEN HAZARDS

- .1 Should any unforeseen or peculiar safety-related factor, hazard or condition become evident during performance of the work, immediately stop work and advise the Departmental Representative verbally and in writing.

26 POSTED DOCUMENTS

- .1 Post legible versions of the following documents on site:
 - .1 Health and Safety Plan.
 - .2 Sequence of work.
 - .3 Emergency procedures.
 - .4 Site drawing showing project layout, locations of the first-aid station, evacuation route and marshalling station, and the emergency transportation provisions.
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- .5 Notice of Project.
 - .6 Floor plan(s).
 - .7 Notice as to where a copy of the Workers' Compensation Act and Regulations are available on the work site for review by employees and workers.
 - .8 Workplace Hazardous Materials Information System (WHMIS) documents.
 - .9 Material Safety Data Sheets (MSDS).
 - .10 List of names of Joint Health and Safety Committee members, or Health and Safety Representative, as applicable.
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- .2 Post all Material Safety Data Sheets (MSDS) on site, in a common area, visible to all workers and in locations accessible to tenants when work of this Contract includes construction activities adjacent to occupied areas.
 - .3 Postings should be protected from the weather, and visible from the street or the exterior of the principal construction site shelter provided for workers and equipment, or as approved by the Departmental Representative.

27 MEETINGS

- .1 Attend health and safety pre-construction meeting and all subsequent meetings called by the Departmental Representative.

28 CORRECTION OF NON-COMPLIANCE

- .1 Immediately address health and safety non-compliance issues identified by the Departmental Representative.
- .2 Provide Departmental Representative with written report of action taken to correct non-compliance with health and safety issues identified.
- .3 The Departmental Representative may issue a "stop work order" if non-compliance of health and safety regulations is not corrected immediately or within posted time. The Contractor will be responsible for any costs arising from such a "stop work order".

END OF SECTION

Part 1 General

1.1 RELATED SECTIONS

- .1 Section 01 01 50 – General Instructions.
- .2 Section 05 05 00 – Metal Fabrications.
- .3 Section 05 31 00 - Steel Decking.

1.2 REFERENCES

- .1 American Society for Testing and Materials International, (ASTM)
 - .1 ASTM A 36/A 36M-12, Specification for Structural Steel.
 - .2 ASTM A307-12, Specification for Carbon Steel Bolts and Studs, 60,000psi Tensile.
 - .3 ASTM A325-10e1, Specification for Structural Bolts, Steel, Heat Treated, 120/105 ksi Minimum Tensile Strength.
 - .4 ASTM A325M-13, Specification for High-Strength Bolts for Structural Steel Joints.
- .2 Canadian Institute of Steel Construction (CISC)/Canadian Paint Manufacturer's Association (CPMA).
 - .1 CISC/CPMA 1-73a, Quick-Drying, One-Coat Paint for Use on Structural Steel.
 - .2 CISC/CPMA 2-75, Quick-Drying, Primer for Use on Structural Steel.
- .3 Canadian Standards Association (CSA International)
 - .1 CAN/CSA-G40.20-13, General Requirements for Rolled or Welded Structural Quality Steel.
 - .2 CAN/CSA-G40.21-13, Structural Quality Steels.
 - .3 CAN/CSA-G164-M92 (R2003), Hot Dip Galvanizing of Irregularly Shaped Articles.
 - .4 CAN/CSA-S16-14, Design of steel structures, Includes
 - .5 CSA W47.1-03 (R2009), Certification of Companies for Fusion Welding of Steel Structures.
 - .6 CSA W48-14, Electrodes.
 - .7 CSA W55.3-08, Resistance Welding Qualification Code for Fabricators of Structural Members Used in Buildings.

- .8 CSA W59-13, Welded Steel Construction (Metal Arc Welding).

1.3 DESIGN OF DETAILS AND CONNECTIONS

- .1 Design details and connections in accordance with requirements of CAN/CSA-S16, CAN/CSA-S136 with CAN/CSA-S136.1 to resist forces, carry loads, moments and shears indicated.
- .2 Submit sketches and design calculations stamped and signed by qualified Professional engineer licensed in Province of British Columbia, Canada for Non Standard connections.
- .3 Other steel connections:
- .1 Select framed beam shear connections from an industry accepted publication such as "Handbook of the Canadian Institution of Steel Construction" when connection for shears only (standard connection) is required.
- .2 All structural steel connectors shall be designed by the fabricator for forces, moments and shears resulting from the specified load and self weight unless noted otherwise. All main connection bolts shall be minimum M20. Use minimum two bolts per connection. All welds shall be 6mm leg minimum.
- .3 Where beam shears are not indicated on the drawings, design connections to support the reaction from 120% maximum uniformly distributed factored load that the beam can safely support in bending (60% each end) provided no point loads act on the beam. For beam supporting point loads, design connection to support 50% of the factored shear resistance of the beam, unless noted otherwise on the drawing.
- .4 Factored lateral loads for moment frames and cross-bracing shown on the drawings, do not include the requirements for connection design as required by clause 27 of CSA-S16.1. Connection plates and doubler plates to be provided as required by design.
- .5 Provide splices as indicated on drawings, unless noted otherwise, all continuous elements called up on the drawings shall be provided with full strength splice either by full strength groove weld or by full strength splice plates on each end of the connection elements.
- .6 Submit design details with shop drawings for details not shown on plans.

1.4 SUBMITTALS

- .1 Submit shop drawings including fabrication and erection documents and materials list as well as anchor bolt layout and embedded plate layout in accordance with Section 01 01 50 – General Instructions.

- .2 On erection drawings, indicate all details and information necessary for assembly and erection purposes such as, description of methods, sequence of erection, type of equipment used in erection and temporary bracings.
- .3 Ensure Fabricator designed assemblies, components and connections, and drawings are stamped and signed by qualified professional engineer licensed in BC.
- .4 The Professional Engineer responsible for the shop drawings shall inspect the installation of the work for conformance with the design and the shop drawings, and shall upon completion of the work, provide to the Departmental Representative a completed Schedules S-B: Assurance of Professional Design and Commitment for Field Review by Supporting Registered Professional, and Schedules S-C: Assurance of Professional Field Review and Compliance by Supporting Registered Professional.

1.5 QUALITY ASSURANCE

- .1 Submit 2 copies of mill test reports showing chemical and physical properties and other details of steel to be incorporated into work at least 2 weeks prior to fabrication of structural steel. Mill test reports shall be certified by metallurgists qualified to practice in British Columbia, Canada.
- .2 Fabricator of structural steel shall, in addition, provide an affidavit stating that materials and products used in fabrication conform to applicable material and products standards called for by design drawings and specifications.

1.6 WASTE MANAGEMENT AND DISPOSAL

- .1 Separate and recycle waste materials in accordance with Section 01 01 50 – General Instructions.

Part 2 Products

2.1 MATERIALS

- .1 Structural steel: to CAN/CSA-G40.21 Grade as indicated on drawings.
- .2 Anchor bolts: ASTM A307 unless noted otherwise on drawings.
- .3 Bolts, nuts and washers: to ASTM A325.
- .4 Welding materials: to CSA W48 Series and CSA W59 and certified by Canadian Welding Bureau.
- .5 Field paint primer: zinc rich, read mix to MPI Manual-MPI #200.
- .6 Galvanize touch-up primer: zinc rich, read mix to MPI Manual-MPI #200.

2.2 FABRICATION

- .1 Fabricate structural steel in accordance with CAN/CSA-S16 and in accordance with reviewed shop drawings.
- .2 Provide welds to CSA CSAW48 Series and CSA W59 and certified by Canadian Welding.

2.3 FIELD PAINTING

- .1 Clean, prepare surfaces and field prime structural steel in accordance with CAN/CSA-S16.
- .2 Sand blast Cleaning to bare surface of existing members, remove loose mill scale, rust, oil, dirt and other foreign matter by approved sandblasting to meet WCB Requirements. Prepare surface according to SSPC SP7 brush off blast.
- .3 Apply one coat of zinc rich in field to steel surfaces to achieve minimum dry film thickness of 3 to 4 mils, except:
 - .1 Surfaces and edges to be field welded.
 - .2 Faying surfaces of friction-type connections.
- .4 Apply paint on site under cover, on dry surfaces when surface and air temperatures are above 5 degrees C.
- .5 Maintain dry condition and 5 degrees C minimum temperature until paint is thoroughly dry.
- .6 Strip paint from bolts, nuts, sharp edges and corners before prime coat is dry.

Part 3 Execution

3.1 GENERAL

- .1 Structural steel work: in accordance with CAN/CSA-S16.
- .2 Welding: in accordance with CSA W59.
- .3 Companies to be certified under Division 1 or 2.1 of CSA W47.1 for fusion welding of steel structures and/or CSA W55.3 for resistance welding of structural components.

3.2 CONNECTION TO EXISTING WORK

- .1 Verify dimensions and condition of existing work, report discrepancies and potential problem areas to Departmental Representative for direction before commencing fabrication.

3.3 MARKING

- .1 Mark materials in accordance with CAN/CSA G40.20/G40.21. Do not use die stamping. If steel is to be left in unpainted condition, place marking at locations not visible from exterior after erection.
- .2 Match marking: shop mark, bearing assemblies and splices for fit and match.

3.4 ERECTION

- .1 Erect structural steel, as indicated and in accordance with CAN/CSA-S16, CAN/CSA-S136 and in accordance with approved, reviewed erection drawings.
- .2 Field cutting or altering structural members: to approval of Departmental Representative.
- .3 Clean with mechanical brush and touch up shop primer to bolts, rivets, welds and burned or scratched surfaces at completion of erection.
- .4 Continuously seal members by continuous welds where indicated. Grind smooth.
- .5 Precaution must be made to removal of Existing Lead Based paint by WCB standards.
- .6 Clean with mechanical brush and touch up field primer to bolts, rivets, welds and burned or scratched surfaces at completion of work.

3.5 FIELD QUALITY CONTROL

- .1 The Departmental Representative will not be responsible for inspection of the Contractor's work as described in Clause 7.12 of the CISC Code of Standard Practice for Structural Steel. The Contractor is responsible for the accuracy and completeness of his own work and shall verify that the structural steel has been fabricated, erected and finished in accordance with the contract specifications.
- .2 Inspection and testing of materials and workmanship will be carried out by testing laboratory designated by Departmental Representative.

SCHEDULES OF INSPECTION AND TESTING OF MATERIALS

- .1 Non destructive Testing of welds:
 - i) 100% of all welds to be visually inspected (Shop & Field).
- .2 Perform bolt torque test to all bolted connections.
- .3 Verify the certification and conformance of the steel fabricator and erector to any relevant CSA Standards.
- .3 Provide safe access and working areas for testing on site, as required by testing agency and as authorized by Departmental Representative.
- .4 Submit test reports to Departmental Representative within 1 week of completion of inspection.

- .5 Costs of tests shall be borne by the Contractor.

3.6 FIELD PAINTING

- .1 Paint in accordance with Section 09 91 23 – Finish Painting.
 - .1 Touch up damaged surfaces and surfaces unpainted field coat with zinc rich, read mix to MPI product #76 except as specified otherwise. Apply in accordance with MPI system INT5.1A.

END OF SECTION

1.0 General

1.1 RELATED WORK

- .1 Section 05 12 23 - Structural Steel for Buildings.
- .2 Section 07 46 13 - Wall Cladding Assembly.

1.1 REFERENCE STANDARDS

- .1 Canadian Standards Association (CSA)
 - .1 CAN/CSA-S136-12, North American Specification for the design of Cold Formed Steel Structural Members.
 - .2 CSA W47.1-03(R2009), Certification of Companies for Fusion Welding of Steel Structures.
 - .3 CSA W55.3-08, Certification of companies for resistance welding of steel and aluminum.
 - .4 CSA W59-13, Welded Steel Construction (Metal Arc Welding).
- .2 Canadian Sheet Steel Building Institute (CSSBI)
 - .1 CSSBI 10M-08, Standard for Steel Roof Deck.
- .3 American Society for Testing and Materials International, (ASTM)
ASTM A 653/A653M-08, Specification for Steel Sheet, Zinc-Coated (Galvanized) or Zinc-Iron Alloy-Coated (Galvannealed) by the Hot-Dip Process.

1.2 WELDING QUALIFICATIONS

- .1 Erection companies must be certified by the Canadian Welding Bureau (CWB) under CAN/CSA-W47.1 Certification of Companies for Fusion Welding of Steel Structures, and welding operators must be qualified by CWB for deck welding.

1.3 DESIGN REQUIREMENTS

- .1 Steel deck and connections to steel framing to carry dead, live and other loads including lateral loads, diaphragm action and uplift as indicated.
- .2 Deflection under specified live load not to exceed 1/240 of span, except that when gypsum board ceilings are hung directly from deck, live load deflection not to exceed 1/360 of span.

1.4 SUBMITTALS

- .1 Welders must present proof of their certification to the Departmental Representative before welding commences.
 - .2 Submit shop drawings in accordance with Section 01 01 50 - General Instructions.
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- .3 Indicate deck plan, profile, dimensions, base steel thickness, metallic coating designation, connections to supports and spacings, projections, openings, reinforcement details and accessories.
- .4 Submit shop drawings for gravity load only to be stamped and signed by qualified professional engineer registered or licensed in Provinces of British Columbia, Canada.
- .5 The Professional Engineer responsible for the shop drawings shall inspect the installation of the work for conformance with the design and the shop drawings, and shall upon completion of the work, provide to the Departmental Representative a completed Schedules S-B: Assurance of Professional Design and Commitment for Field Review by Supporting Registered Professional, and Schedules S-C: Assurance of Professional Field Review and Compliance by Supporting Registered Professional.

1.5 WASTE MANAGEMENT AND DISPOSAL

- .1 Separate and recycle waste materials in accordance with Section 01 01 50 - General Instructions.
- .2 Divert unused metal from landfill to metal recycling facility approved by Departmental Representative.
- .3 Dispose of unused paint material at official hazardous material collections site approved by Departmental Representative.
- .4 Do not dispose of unused paint material into sewer system, into streams, lakes, onto ground or in other location where it will pose health or environmental hazard.
- .5 Dispose of unused caulking material at official hazardous material collections site approved by Departmental Representative.

2.0 Products

2.1 MATERIALS

- .1 Zinc coated steel sheet: to ASTM A 653/A653M structural quality Grade A, with Z275 coating.
 - .2 Closures to external walls: closed cell neoprene as recommended by manufacturer.
 - .3 Cover plates, deck flute closures and flashings: steel sheet with minimum base
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steel thickness of 0.91 mm. Metallic coating same as deck material.

- .4 Primer: zinc rich, ready mix to MPI Manual, MPI #200.
- .5 Caulking: to Section 07 92 10 - Joint Sealing.
- .6 Fire stopping: to Section 07 46 13 – Roof and Wall Cladding Assembly.

2.2 TYPES OF DECKING

- .1 Roof deck: 0.91 mm minimum base steel thickness, 38 mm deep profile, non-cellular interlocking side laps.

3.0 Execution

3.1 General

- .1 Structural steel work: in accordance with CAN/CSA_S136 and CSSBI 10M.
- .2 Welding: in accordance with CSA W59, except where specified otherwise.
- .3 Companies to be certified under Division 1 or 2.1 of CSA W47.1 for fusion welding of steel and/or CSA W55.3 for resistance welding.

3.2 ERECTION

- .1 Erect steel deck as indicated and in accordance with CSSBI 10M and with reviewed erection drawings.
 - .2 Where possible, supply and install decking in length that will permit continuity over a minimum of three spans.
 - .3 Lap ends: to 50 mm minimum.
 - .4 Provide minimum 20mm Dia. puddle weld spaced at 300mm with side laps button punched @ maximum 450mm for steel deck to steel beams and inserts or as indicated on structural drawings.
 - .5 OWSJ Size Limits: minimum flat width of the top chord surface, where welding contact will be made, shall be 38 mm. Top chord minimum thickness, at point of welding is 2.5 times the aggregate thickness of the steel deck material to be welded.
 - .6 Arc Spot Weld Size Limits: the visible surface diameter of an arc spot weld size is 15mm nominal top diameter.
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- .7 Fit Up: install the steel deck generally in full contact with the beam flange at point of welding, with no gap greater than 1.5 mm and no deleterious material interposed between deck and beam flange. Primer on beam flange is acceptable.
 - .8 Immediately after deck is permanently secured in place, touch up metallic coated top surface with primer where burned by welding.
 - .9 Deck edge:
All edges of steel decking shall be supported by edge angles fastened to main structural members, unless noted otherwise, use L75x75x6 at roofs.
 - .10 Unless noted otherwise, all members designated as diaphragm chord members and all perimeter edge angles shall be connected by full strength groove welds or by full strength splice plates on each leg to form continuous compression and tension members. Weld edge angles and chords to Beams, joists and shear connectors and weld deck to angles chords and structural members as shown on drawings or as detailed by decking contractor.

3.3 FIELD QUALITY CONTROL

- .1 The Departmental Representative will not be responsible for inspection of the Contractor's work as described in Clause 7.12 of the CISC Code of Standard Practice for Structural Steel. The Contractor is responsible for the accuracy and completeness of his own work and shall verify that the structural steel has been fabricated, erected and finished in accordance with the contract specifications.

Inspection and testing of materials and workmanship will be carried out by testing laboratory designated by Departmental Representative.

SCHEDULES OF INSPECTION AND TESTING OF MATERIALS

- .1 Non-destructive Testing of puddle welds:
 - i) 100% of all welds to be visually inspected (Field).
- .2 Verify the certification and conformance of the erector and welder to any relevant CSA Standards.
- .2 Provide safe access and working areas for testing on site, as required by testing agency and as authorized by Departmental Representative.
- .3 Submit test reports to Departmental Representative within 1 week of completion of inspection.
- .4 The costs of tests shall be borne by the Contractor.

3.4 OPENINGS AND AREAS OF CONCENTRATED LOADS

- .1 No reinforcement required for openings cut in deck which are smaller than 150 mm square. Coordinate reinforcing around deck openings with typical details on drawing S102.
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.2 For larger openings, detail framing as follows:

Location	Opening Size (In any direction)	Reinforcing
Roof	<150mm but < 500mm	L51x51x6.4 running perpendicular to flutes and welded to minimum two flutes each side of opening
Roof	>500mm	L76x76x6.4 all around and extending to supporting structural steel members

3.5 CONNECTIONS

.1 Install connections in accordance with CSSB1 Steel Roof Deck, 10M.

END OF SECTION

1 General

1.1 RELATED WORK

- .1 Section 03 30 05 – Cast-in-Place Concrete.
- .2 Section 05 12 23 – Structural Steel for Buildings.
- .3 Section 06 10 11 – Rough Carpentry.

1.2 REFERENCE STANDARDS

- .1 ASTM International:
 - .1 ASTM A123 / A123M - 09 Standard Specification for Zinc (Hot-Dip Galvanized) Coatings on Iron and Steel Products.
 - .2 ASTM A 307-10, Specification for Carbon Steel Bolts and Studs, 60,000psi Tensile.
 - .3 ASTM A 653/A653M-10, Specification for Steel Sheet, Zinc-Coated (Galvanized) or Zinc-Iron Alloy-Coated (Galvannealed) by the Hot-Dip Process
 - .4 ASTM A1011 / A1011M - 10 Standard Specification for Steel, Sheet and Strip, Hot-Rolled, Carbon, Structural, High-Strength Low-Alloy, High-Strength Low-Alloy with Improved Formability, and Ultra-High Strength.
- .2 CSA International:
 - .1 CAN/CSA-G40.21-04(2009), Structural Quality Steels.
 - .2 CAN/CSA-S16-01 Consolidation (R2007) includes; Limit States Design of Steel Structures; S16S1-05, Supplement #1 to CAN/CSA-S16-01, Limit States Design of Steel Structures.
- .3 Canadian General Standards Board (CGSB)
 - .1 CAN/CGSB-1.40-M97, Primer, Structural Steel, Oil Alkyd Type.
 - .2 CAN/CGSB-1.181-99, Ready-Mixed, Organic Zinc-Rich Coating.

1.3 SUBMITTALS

- .1 Product Data:
 - .1 Submit manufacturer's printed product literature, specifications and data sheet in accordance with Section 01 01 50 - General Instructions, Submittals clause.
 - .2 Submit two copies of WHMIS MSDS - Material Safety Data Sheets in accordance with Section 01 01 50 - General Instructions, Submittals clause. Indicate VOC's:
 - .1 For finishes, coatings, primers and paints.
- .2 Shop Drawings
 - .1 Submit shop drawings in accordance with Section 01 01 50 - General Instructions, Submittals clause.
 - .1 Submit items designed by fabricator under seal of structural professional engineer registered in British Columbia.
 - .2 Indicate materials, core thicknesses, finishes, connections, joints, method of anchorage, number of anchors, supports, reinforcement, details, and accessories.

1.4 QUALITY ASSURANCE

- .1 Certificates: Product certificates signed by manufacturer certifying materials comply with specified performance characteristics and criteria and physical requirements.
- .2 Pre-installation Meetings: Conduct pre-installation meeting to verify project requirements, manufacturer's installation instructions and manufacturer's warranty requirements.

1.5 DELIVERY, STORAGE AND HANDLING

- .1 Packing, Shipping, Handling and Unloading:
 - .1 Deliver, store, handle and protect materials in accordance with Section 01 01 50 - General Instructions, Common Product Requirements clause.
- .2 Storage and Protection:
 - .1 Cover exposed stainless steel surfaces with pressure sensitive heavy protection paper or apply strippable plastic coating, before shipping to job site.
 - .2 Leave protective covering in place until final cleaning of building. Provide instructions for removal of protective covering.

1.6 WASTE MANAGEMENT AND DISPOSAL

- .1 Separate waste materials for reuse and recycling in accordance with Section 01 01 50 - General Instructions.

2 Products

2.1 MATERIALS

- .1 Steel sections and plates: to CSA-G40.21, Grade 300W.
- .2 Welding materials: to CSA W59.
- .3 Bolts and anchorbolts: to ASTM A307; corrosion resistant types to ASTM A325M, Type 3. Provide all required anchoring devices including anchor clips, bar and strap anchors, expansion bolts and shields, and other devices designed to support and secure work.
- .4 Expanded metal mesh: Flattened, galvanized, hot-dipped, $\frac{3}{4}$ #9 71% open area expanded metal mesh.
- .5 Galvanizing: hot dipped galvanizing with minimum zinc coating of 600 g/m² to ASTM A123. All ferrous metal fabrication for exterior locations to be galvanized after fabrication.
- .6 Galvanize touch-up primer: zinc rich, ready mix to CAN/CGSB-1.181.
- .7 Non-slip adhesive strips: Anti-slip abrasive tape with adhesive backing.

2.2 FABRICATION

- .1 Build work square, true, straight and accurate to required size, with joints closely fitted and properly secured.
 - .2 Fabricate items from steel unless indicated otherwise; use galvanized steel for exterior items,
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unless indicated otherwise.

- .3 Use self-tapping shake-proof countersunk flat headed screws on items requiring assembly by screws or as indicated. Use welded connections for exterior work, unless approved otherwise by Departmental Representative.
- .4 Where possible, fit and shop assemble work, match mark, ready for erection.
- .5 Ensure exposed welds are continuous for length of each joint. File or grind exposed welds smooth and flush with sharp edges and corners rounded to 3 mm radius. Where continuous welds may cause distortion of fabrication use stitch welds and plastic filler, grind and sand smooth.
- .6 Seal exterior steel fabrications to provide corrosion protection in accordance with CAN/CSA-S16.

2.3 MISCELLANEOUS STEEL BRACKETS AND ANGLES

- .1 Supply for installation by respective trades. Drill for countersunk screws and anchor bolts.
- .2 Prime hot dip galvanized exterior steel.

3 Execution

3.1 ERECTION

- .1 Erect metalwork square, plumb, straight, and true, accurately fitted, with tight joints and intersections. Hold in place until concrete embedment are cured.
- .2 Provide suitable means of anchorage as indicated or as acceptable to the Departmental Representative, such as dowels, anchor clips, bar anchors, expansion bolts and shields, toggles.
- .3 Make field connections with high tensile bolts, to CAN/CSA-S16 or weld.
- .4 Weld flat bars to existing ladder rungs. Install abrasive adhesive strips to flat bars after painting.
- .5 Touch-up field welds, bolts and burnt or scratched surfaces after completion of erection using primer.
- .6 Touch-up galvanized surfaces with zinc rich primer where burned by field welding.

3.2 MISCELLANEOUS STEEL BRACKETS AND ANGLES

- .1 Supply to respective trades and install miscellaneous metal items in accordance with reviewed shop drawings and details.

END OF SECTION
