



**RETURN BIDS TO:**

**RETOURNER LES SOUMISSIONS À:**

Bid Receiving Public Works and Government  
Services Canada/Réception des soumissions/Travaux  
publics et Services gouvernementaux Canada  
See herein for bid submission  
instructions/

Voir la présente pour les  
instructions sur la présentation  
d'une soumission

NA  
Ontario

**SOLICITATION AMENDMENT  
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise  
indicated, all other terms and conditions of the Solicitation  
remain the same.

Ce document est par la présente révisé; sauf indication contraire,  
les modalités de l'invitation demeurent les mêmes.

**Comments - Commentaires**

**Vendor/Firm Name and Address**  
**Raison sociale et adresse du**  
**fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**  
Public Works and Government Services Canada  
Ontario Region  
10th Floor, 4900 Yonge Street  
Toronto  
Ontario  
M2N 6A6

<b>Title - Sujet</b> Vehicle Support	
<b>Solicitation No. - N° de l'invitation</b> W0114-200006/A	<b>Amendment No. - N° modif.</b> 001
<b>Client Reference No. - N° de référence du client</b> W0114-200006	<b>Date</b> 2021-06-21
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$TOR-302-8055	
<b>File No. - N° de dossier</b> TOR-1-44014 (302)	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> Eastern Daylight Saving Time EDT <b>on - le 2021-07-09</b> Heure Avancée de l'Est HAE	
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Berends, Robert	<b>Buyer Id - Id de l'acheteur</b> tor302
<b>Telephone No. - N° de téléphone</b> (647) 308-5031 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

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The Solicitation closing date has been extended until July 9, 2021.

**This amendment is being raised to change the method of payment to include a Fleet Management Card Payment system with a 4% additional fee. Also, to make changes to the invoicing instructions and the Basis of Payment.**

At section 7.5.1 Monthly Payment:

Delete: In its entirety.

Insert:

**7.5.1 Method of Payment**

Canada will pay the Contractor through Government of Canada Fleet Card (GCFC) for service performed by the contractor in accordance with the payment provisions of the Contract if:

- a. The Contractor must be registered to the Government of Canada Fleet Card system;
- b. an accurate and complete invoice and any other documents required by the Contract have been submitted in accordance with the invoicing instructions provided in the Contract;
- c. all such documents have been verified by Canada; and
- d. the Work performed has been accepted by Canada

At 7.5.5 Electronic Payment of Invoices – Call-up:

Delete: In its entirety.

At 7.6 Invoicing Instructions:

Delete: In its entirety.

Insert:

1. Canada will pay the Contractor via Government of Canada Fleet Card system for work performed and covered by the invoice in accordance with the payment provisions of the Contract if:

- a. an accurate and complete invoice and any other documents required by the Contractor have been submitted to the GCFC system and include:
  - i. the date, the name and address of the client department, item or reference numbers, deliverable/description of the Work, contract number, and Procurement Business Number (PBN);

- ii. details of expenditures (such as item, quantity, unit of issue, unit price, fixed time labour rates and level of effort, in accordance with the Basis of Payment, exclusive of Applicable Taxes;
  - iii. a separate line item for each subparagraph in the Basis of Payment provision;
  - iv. deduction for holdback, if applicable;
  - v. the extension of the totals, if applicable;
  - vi. the GST or HST must be specified on all invoices as a separate item. All items that are zero-rated, exempt or to which GST or HST do not apply, must be identified as such on all invoices; and
  - vii. if applicable, the method of shipment together with date, case number and part or reference numbers, shipment charges and any other charges.
- d. all such documents have been verified by Canada and GCFC;
- e. the Work performed has been accepted by Canada.
2. Invoices must be distributed as follows:
- a. The original must be forwarded by email to the Project Authority identified under Section 5.2 "Project Authorities" of the Contract at:  
[LSS.Maint.Contracts@forces.gc.ca](mailto:LSS.Maint.Contracts@forces.gc.ca)
  - b. An electronic copy must be submitted with ATA code through the GCFC website for certification and payment; and
  - c. One (1) copy must be forwarded by email to the Contracting Authority identified under Section 7.5 "Authorities" of the Contract.

At 7.5.5 Electronic Payment of Invoices – Call-up:

Delete: In its entirety.

Add 7.5.5 Payment Card Registration:

The Contractor must register with the Government of Canada Fleet Card system:

ARI Fleet Management  
Global Headquarters  
Phone: 856-778-1500

At Annex B, Basis of Payment:

Delete: In its entirety.

Insert:

**ANNEX B**  
**BASIS OF PAYMENT**  
**(Revision 1)**

The firm unit price must be an all-inclusive price for the supply and delivery of the goods and services in accordance with Annex A – Statement of Work, in Canadian funds, including customs duties, all delivery and transportation charges, FOB destination, applicable taxes extra.

**1. Firm Period - date of award to March 31, 2022.**

Firm, all-inclusive hourly rate, not including taxes: \$ \_\_\_\_\_.

Estimated number of hours per month: 30 hours.

**2. Optional Period 1 - April 1, 2022 to March 31, 2023**

Firm, all-inclusive hourly rate, not including taxes: \$ \_\_\_\_\_.

Estimated number of hours per month: 30 hours. \_\_\_\_\_

**3. Optional Period 1 - April 1, 2022 to March 31, 2023**

Firm, all-inclusive hourly rate, not including taxes: \$ \_\_\_\_\_.

Estimated number of hours per month: 30 hours.

**4. Material and Replacement Parts**

Parts supplied by the Contractor will be priced at the Contractor's laid down cost plus a markup of: \_\_\_\_\_%.

At Annex C to Part 3 of the Request for Standing Offer:

Delete: In its entirety.