



NATIONAL CAPITAL COMMISSION COMMISSION DE LA CAPITALE NATIONALE

APPENDIX A

Mandatory Requirements

MANDATORY ITEMS:

- I. Bidders must ensure full compliance with the following mandatory requirements.
- II. Where indicated, Bidders must provide an explanation that clearly demonstrates full compliance with the mandatory requirements. Documentation may be required.
- III. Bidder's **must** indicate the location of the information relevant to the mandatory requirements. Ensure that the page and paragraph number are indicated in the column entitled "Page Number" for all information included.
- IV. Failure to clearly demonstrate full compliance or provide documents requested will result in the disqualification of the proposal.**

MANDATORY ITEMS	Mandatory Met? Yes or No	Page Number
1. Employee Driver's License : A minimum of one crew member must have a valid driver's license to drive a moving truck. Provide a copy as proof of the driver's license. Failure to provide proof will result in disqualification.		Page:
2. Secret Security Clearance : A current Secret security clearance is required for a minimum two (2) employees or in progress at time of bid closing. Provide Security Screening proof (ie. copy of Security Certificate, Reference Number or subject name and DoB along with the department name that conducted the clearance process) which comes from either the NCC or other Government departments. Failure to provide proof will result in disqualification.		Page: