



RETURN BIDS TO:

Parks Canada Agency Bid Receiving Unit
 National Contracting Services
 Bid Fax: **1-877-558-2349**
 Bid E-mail Address:
pc.receptiondessoumissionses1-bidreceivingeast.pc@canada.ca

This is the only acceptable email address for responses to the bid solicitation. Bids submitted by email directly to the Contracting Authority or to any other email address will not be accepted.

The maximum email file size is 15 megabytes. The Parks Canada Agency (PCA) is not responsible for any transmission errors. Emails with links to bid documents will not be accepted.

REQUEST FOR PROPOSAL

Proposal to: Parks Canada Agency

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred or attached hereto, the goods, services and construction listed herein or on any attached sheets at the price(s) set out therefor.

Issuing Office:

Parks Canada Agency
 National Contracting Services
 Quebec, Quebec

Title: Solid Waste Collection and Disposal Service – Kejimikujik National Park and National Historic Site	
Solicitation No.: 5P300-21-0064/A	Date: June 24, 2021
Client Reference No.: PR 10210323	
GETS Reference No.: PW-21-00960199	

Solicitation Closes: At: 2:00 PM On: July 13, 2021	Time Zone: EDT
-------------------------------------------------------------------------------	--------------------------

F.O.B.: Plant: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other: <input type="checkbox"/>	
Address Enquiries to: Sonia Beauchesne	
Telephone No.: 418-670-6982	Email Address: sonia.beauchesne@canada.ca
Destination of Goods, Services, and Construction: 3005 Main Parkway, Maintland Bridge, NS, B0T 1B0	

TO BE COMPLETED BY THE BIDDER

Vendor/ Firm Name:	
Address:	
Telephone No.:	Fax No.:
Name of person authorized to sign on behalf of the Vendor/ Firm (type or print):	
Signature:	Date:

Solicitation No.:
5P300-21-0064/A

Amendment No.:
000

Contracting Authority:
Sonia Beauchesne

Ver.02.08.21

Client Reference No.:
PR 10210323

Title:
Solid Waste Collection and Disposal Service – Kejimikujik NP and NHS

IMPORTANT NOTICE TO BIDDERS

BIDS RECEIVED BY FAX AND EMAIL WILL BE ACCEPTED AS OFFICIAL.

BIDS RECEIVED IN-PERSON OR BY COURIER WILL NOT BE ACCEPTED.

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Emails with links to bid documents will not be accepted. Bid documents must be sent as email attachments.

Direct Deposit

The Government of Canada has replaced cheques with direct deposit payment(s); an electronic transfer of funds deposited directly into a bank account. In order to receive payment, new vendors that are awarded a contract will be required to complete a direct deposit enrolment form to register their direct deposit information with Parks Canada.

Additional information on this Government of Canada initiative is available at:
<http://www.directdeposit.gc.ca>

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PART 1 – INFORMATION AND INSTRUCTIONS

1.1. Security Requirements

There is no security requirement associated with the bid solicitation.

1.2. Statement of Work

The Work to be performed is detailed under Article 6.2 of the resulting contract clauses.

1.3. Optional Site Visit

It is recommended that the Bidder or a representative of the Bidder visit the work site. Arrangements have been made for the site visit to be held at Kejimikujik National Park and National Historic Site, located at 3005, Main Parkway in Maitland Bridge, on July 6, 2021.

Bidders are requested to communicate with the Contracting Authority (sonia.beauchesne@canada.ca) no later than July 5, 2021 at 15:00 PM EDT to confirm attendance and provide the name of the person who will attend. The time of the visit will be determined at that time. Bidders may be requested to sign an attendance sheet. Bidders who do not attend or do not send a representative will not be given an alternative appointment but they will not be precluded from submitting a bid. Any clarifications or changes to the bid solicitation resulting from the site visit will be included as an amendment to the bid solicitation.

It is important to note that, due to COVID-19, a maximum of one representative per company may attend the site visit. If a large enough number of bidders are interested in attending, Parks Canada may decide to welcome bidders at pre-determined times in order to respect physical distancing protocols.

In accordance with provincial health and safety regulations, visitors must be free of symptoms, wear a mask and respect physical distancing principles when on site. The Project Authority will provide a project overview and lead a Questions and Answers session outside of the buildings. Only one bidder at a time will be allowed to enter the buildings in order to take measurements and photos.

1.4. Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

PART 2 – BIDDER INSTRUCTIONS

2.1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The [2003](#) (2020-05-28), Standard Instructions – Goods or Services – Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

All reference to the Minister of Public Works and Government Services Canada shall be deleted and replaced with the Minister of the Environment for the purposes of the Parks Canada Agency. All reference to the Department of Public Works and Government Services Canada shall be deleted and replaced with the Parks Canada Agency.

Subsection 2. entitled epost Connect of section 08, Transmission by Facsimile or by epost Connect of the Standard Instructions [2003](#) incorporated by reference above is deleted in its entirety.

2.2. Submission of Bids

Bids must be submitted only to the Parks Canada Agency (PCA) Bid Receiving Unit by the date and time indicated on page 1 of the bid solicitation.

Bids submitted in-person or by courier will not be accepted.

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Emails with links to bid documents will not be accepted. Bid documents must be sent as email attachments.

2.3. Enquiries – Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority (sonia.beauchesne@canada.ca) no later than 5 calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

2.4. Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Nova Scotia.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

2.5. Bid Challenge and Recourse Mechanisms

- 2.5.1.** Several mechanisms are available to potential suppliers to challenge aspects of the procurement process up to and including contract award.
- 2.5.2.** Canada encourages suppliers to first bring their concerns to the attention of the Contracting Authority. Canada's [Buy and Sell website](#), under the heading "[Bid Challenge and Recourse Mechanisms](#)" contains information on potential complaint bodies such as:
- Office of the Procurement Ombudsman (OPO)
 - Canadian International Trade Tribunal (CITT)
- 2.5.3.** Suppliers should note that there are strict deadlines for filing complaints, and the time periods vary depending on the complaint body in question. Suppliers should therefore act quickly when they want to challenge any aspect of the procurement process.

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PART 3 – BID PREPARATION INSTRUCTIONS

3.1. Bid Preparation Instructions

Canada requests that the bid be gathered per section and separated as follows:

Section I: Technical Bid
Section II: Financial Bid
Section III: Certifications

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Section I: Technical Bid

In their technical bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment at Annex B.

Section III: Certifications

Bidders must submit the certifications and additional information required under Part 5.

PART 4 – EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1. Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

4.1.1. Technical Evaluation

4.1.1.1. Mandatory Technical Criteria

Technical bids will be evaluated against the mandatory technical evaluation criterion specified below.

- 4.1.1.1.1 Bidders should provide formal documents stating that they have access to an approved disposal area for the full term of the contract including the option years.

4.1.1.2. Desirable Technical Criterion to demonstrate

Bidders who own a fully electric or hybrid collection truck and plan to use it to meet the needs of this requirement will be offered a preferential margin of 5% for financial evaluation purposes only. Section 4.1.2 titled “Financial Evaluation”, details how this preferential margin will be determined and applied to the financial bid.

4.1.2. Financial Evaluation

SACC Manual Clause [A0220T](#) (2014-06-26), Evaluation of Price – Bid

Financial bid must be in accordance with Basis of Payment at Annex B.

If the Bidder is successful at demonstrating that he owns a fully electric or hybrid collection truck and that he is able to use it to proceed to the Work, a preferential margin of 5% will be applied to the total value of his bid for evaluation purposes only.

For example :

	Supplier A	Supplier B	Supplier C
Bid value	\$200,000	\$205,000	\$210,000
Electric or hybrid truck	No	Yes	Yes
Preferred margin (-5%)	-0	-\$10,250	-\$10,500
Evaluated price for supplier selection	\$200,000	\$194,750	\$199,500
Rank	3	1	2

Supplier B has the most advantageous offer since the evaluated price after subtracting the preferential margin totals \$194,750. However, the Contract is awarded in the amount of \$205,000.

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4.1.3. Basis of Selection

4.1.3.1. Mandatory Technical Criteria

SACC Manual clause [A0031T](#) (2010-08-16), Basis of Selection - Mandatory Technical Criteria

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

5.1. Certifications Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid.

5.1.1. Integrity Provisions – Declaration of Convicted Offences

In accordance with the Integrity Provisions of the Standard Instructions, all Bidders must provide with their bid, if applicable, the declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

5.2. Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame specified will render the bid non-responsive.

5.2.1. Integrity Provisions – Required Documentation

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real property agreement of the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

The Bidder, regardless of their status under the [Ineligibility and Suspension Policy](#), must provide the information requested at **Annex D to Part 5 of the Bid Solicitation** prior to contract award.

5.2.2. Former Public Servant

Contracts awarded to former public servants in receipt of a pension or a lump sum payment must bear the closest public scrutiny and reflect fairness in the spending of public funds.

In order to comply with Treasury Board policies and directives on contracts awarded to Former Public Servants, the Bidder must provide the information requested at **Annex E to Part 5 of the Bid Solicitation** prior to contract award.

5.2.3. Federal Contractors Program for Employment Equity – Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the [Employment and Social Development Canada \(ESDC\) – Labour's](https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html) website (https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

PART 6 – RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

6.1. Security Requirements

There is no security requirement applicable to the Contract.

6.2. Statement of Work

The Contractor must perform the Work in accordance with the Statement of Work at Annex “A”.

6.3. Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) issued by Public Works and Government Services Canada.

6.3.1. General Conditions

[2010C](#) (2020-05-28), General Conditions – Services (Medium Complexity) apply to and form part of the Contract.

All reference to the Minister of Public Works and Government Services Canada shall be deleted and replaced with the Minister of the Environment for the purposes of the Parks Canada Agency. All reference to the Department of Public Works and Government Services Canada shall be deleted and replaced with the Parks Canada Agency.

6.4. Term of Contract

6.4.1. Period of the Contract

The period of the Contract is from date of Contract to June 30, 2023 inclusive.

6.4.2. Option to Extend the Contract

The Contractor grants to Canada the irrevocable option to extend the term of the Contract by up to 2 additional 1 year period(s) under the same conditions. The Contractor agrees that, during the extended period of the Contract, it will be paid in accordance with the applicable provisions as set out in the Basis of Payment.

Canada may exercise this option at any time by sending a written notice to the Contractor at least 30 calendar days before the expiry date of the Contract. The option may only be exercised by the Contracting Authority, and will be evidenced for administrative purposes only, through a contract amendment.

6.5. Authorities

6.5.1. Contracting Authority

The Contracting Authority for the Contract is:

Sonia Beauchesne
Advisor, Procurement and contracting
Parks Canada Agency
National Contracting Services
Chief Financial Officer Directorate

Telephone: 418-670-6982
E-mail address: sonia.beauchesne@canada.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

6.5.2. Project Authority

The Project Authority for the Contract is:

*** to be provided at contract award ***

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority; however, the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

6.5.3. Contractor's Representative

The Contractor's Representative for the Contract is:

Representative's Name:		
Representative's Title:		
Vendor/ Firm Name:		
Physical Address:		
City:	Province/ Territory:	Postal Code:
Telephone:		Facsimile:

Email Address:

**Procurement Business Number (PBN) or
Goods and Services Tax (GST) Number:**

6.6. Proactive Disclosure of Contracts with Former Public Servants

*** SACC Manual clause A3025C to be inserted at contract award, if applicable ***

6.7. Payment

6.7.1. Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid firm prices as specified in Annex B for a cost of \$ _____
*** to be inserted at contract award ***. Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.7.2. Terms of Payment

SACC Manual clause [H1008C](#) (2008-05-12), Monthly Payment

6.8. Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
2. Invoices must be distributed as follows:
 - a. The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.

6.9. Certifications and Additional Information

6.9.1. Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

6.10. Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in *** to be inserted at contract award ***.

6.11. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) The Articles of Agreement;
- (b) The general conditions [2010C](#) (2020-05-28), General Conditions – Services (Medium Complexity);
- (c) Annex A, Statement of Work;
- (d) Annex B, Basis of Payment;
- (e) Annex C, Attestation and Proof of Compliance with Occupational Health and Safety (OHS);
- (f) The Contractor's bid dated *** to be inserted at contract award ***.

6.12. SACC Manual Clauses

[A9068C](#) (2010-01-11), Government site regulations

6.13. Insurance Requirements

SACC Manual clause [G1005C](#) (2016-01-28), Insurance – No Specific Requirement

6.14. Inspection and Acceptance

The Project Authority is the Inspection Authority. All reports, deliverable items, documents, goods and all services rendered under the Contract are subject to inspection by the Inspection Authority or representative. Should any report, document, good or service not be in accordance with the requirements of the Statement of Work and to the satisfaction of the Inspection Authority, as submitted, the Inspection Authority will have the right to reject it or require its correction at the sole expense of the Contractor before recommending payment.

ANNEX A

STATEMENT OF WORK

Description of work

Supply all labour, material, tools, equipment, vehicles and supervision necessary for the collection and disposal of solid waste and recycling from Kejimikujik National Park as per attached schedule as described and in accordance with existing federal, provincial and/or municipal regulations.

General Conditions

1. Service must be performed as per attached schedule.
2.
 - (a) Vehicles must meet Provincial Motor Vehicle Standards.
 - (b) Equipment for collection and disposal must have ample capacity to handle the complete volume of solid waste and recycling within the time scheduled and manpower must be sufficient to complete collection in time allotted.
 - (c) Collection equipment must be fully enclosed and able to contain the load without spilling or littering. The enclosure must be of solid construction. Plastic or canvas covering is not acceptable. Vehicle must be equipped with flashing lights, front and rear, and signs to denote slow moving service vehicle.
 - (d) Vehicle must be maintained in a clean and mechanically safe condition.
3. The contractor must supply, install and replace plastic liner bags in all garbage cans and recycle bins ***at each collection***. Liners must fit cans and top edge of liner to be turned down over the outside of the rim of container without tearing. Liners must be **1.5 mil minimum** thickness, good quality and capable of supporting the contents. **Liner bags for the recycle and compost units must be clear**. The liner bags for other waste must be dark coloured.

Bag size shall be as follows;

Small animal-proof containers	30" x 38"
Large animal-proof containers	42" x 48"
Blue-bin barrel inserts	35" x 50"
70 L metal can	
90 L metal can	

4.
 - (a) The garbage cages are designed to take bags of other waste as well as un-bagged large items. Each cage contains a 70L can for disposal of small items. The contractor will return all receptacles, with top, to their original location after pick up. The contractor is responsible for garbage strewn about the vicinity of the receptacles. Vicinity means a 3m from all sides.
 - (b) All garbage collection cages, boxes and containers on the route must be kept clean and sanitary, inside and out. Units must be cleaned at least weekly or as required during the peak season and as required during the shoulder season. The garbage must be picked up in the vicinity around and under the containers.

5. **PROPANE:** The sorting stations also contain one 70L can marked for propane only. The cylinders in these cans are to be disposed of as per the provincial regulations governing propane cylinders.
6. All park visitors are requested to separate their waste into the appropriate receptacles at sorting stations placed at strategic locations throughout the park. Visitors are responsible for supplying a bag for their waste and depositing it in the cages provided.
7. Inspections:

Inspections will be carried out by the project authority or his/her representative.

GARBAGE SCHEDULE

A) WEEKLY PICKUP -

Recyclable, organic, other common waste and occasionally electronic components, furniture, small amounts of paint, batteries and other materials to be picked up once weekly on Mondays from the Compound area and Warden Housing Road, Kejimikujik National Park, for the following periods: July 1 to June 30 each year.

****Total 52 pickups per year****

B) (1) DAILY PICKUP -

Garbage and refuse to be picked up daily as per attached detailed daily pickup schedule and instructions for the following periods:

Contract period year 1 Date of Contract – June 30, 2022
Contract period year 2 July 1, 2022 – June 30, 2023
option year 1 July 1, 2023 – June 30, 2024
option year 2 July 1, 2024 – June 30, 2025

(2) *SPECIAL DAYS -

A complete pickup of all areas on the following special days:

Contract period (year 1)

2021 September 4,5,7,9,11,12,14,16,18,19,21,23,25,26,28,30
October 2,3,5,7,9,10,12
2022 May, 21,22,23 28,29,30,31
June 2,6,9,13,16,20,23,27,30

Contract period (year 2)

2022 September 3,4,5,6,9,10,11,13,16,18,20,22,25,27,29
October 2,4,6,8,9,10,11,15,16,20,22,23
2023 May 20,21,22,25,27,28
June 1,3,4,8,10,11,15,17,18,22,29

Option Year 1

2023 September 2,3,4,7,9,10,12,14,16,17,19,21,22,24,26,28,30
October 1,3,5,6,8,10,12,13,14,15,16
2024 May 18,19,20,24,26,27,30
June 1,2,6,8,9,13,15,16,18,20,22,23,25,27,29,30

Option Year 2

2024 September 7,8,10,12,14,15,19,21,22,26,28,29
October 1,3,4,6,8,10,11,12,13,14,17,20,24,27
2025 May 17,18,19,22,25,27,29,31
June 1,5,7,8,12,14,15,19,21,22,26,28,29

***These special days will not increase in number but may be switched to suit operational demand.**

C) DETAILED DAILY PICKUP SCHEDULE

****Monday through Saturday after 6:00pm and Sunday after 4:00pm****

Jeremys Bay

	<u>Location</u>	<u>Type</u>	<u>Total of Each</u>
<u>9 JB Service Buildings</u>			
1, 3, 4, 5, 6,	All	AP Small Green Compost	9
7, 8, 11, 12	All	AP Large Double Blue Recycle	9
	7,8 only	AP Large Double Brown Garbage	4
	7,8 none	Cage	7
	7,8 none	70 Litre Can	12
	6 none	70 Litre Can-Propane	9
	12 only	90 Litre Can	1
<u>9 Stations @ JB Sites</u>			
72, 136, 157, 186, 201	322 none	AP Small Green Compost	8
265, 284, 322, 350	322 none	AP Large Double Blue Recycle	8
	All	Cage	9
	All	70 Litre Can	11
	322 none	70 Litre Can-Propane	8
<u>Jeremys Bay Kiosk</u>			
		AP Small Garbage	1
		Concrete Bin	1
		70 Litre Can	3
<u>Shower Building</u>			
		AP Small Green Compost	1
		AP Large Double Blue Recycle	1
		AP Large Double Brown Garbage	1
<u>Trailer Dumping Station</u>			
		70 Litre Can	3
<u>Group Campground</u>			
GC Parking		AP Small Green Compost	4
GC Kitchen Shelter		AP Large Double Blue Recycle	2
Keji Beach		AP Large Double Brown Garbage	1
		Cage	3
		70 Litre Can	6

****Sunday after 4:00pm****

Grafton Brook Area

At the end of the Peskowsk road		Cage	1
		70 Litre Can	2

Merrymakedge Area

Merrymakedge P1	AP Small Green Compost	6
Merrymakedge P2	AP Large Double Blue Recycle	5
Merrymakedge P3	AP Large Double Brown Garbage	5
Merrymakedge P4	Cage	1
Merrymakedge Beach	70 Litre Can	2
	70 Litre Can-Propane	1
	Wooden Garbage Box	1

Jakes Landing

JL Boat Launch	AP Small Green Compost	1
	Cage	1
	70 Litre Can	4

Big Dam

At the start of Big Dam Rd	AP Small Green Compost	1
	AP Large Double Blue Recycle	1
	Cage	1
	70 Litre Can	2

Mill Falls Day Use

Parking area at the right	AP Small Green Compost	1
Side of access trail to shelter	AP Large Double Blue Recycle	1
	AP Large Double Brown Garbage	2
	70 Litre Can-Propane	1

Administration

Visitor Reception Parking Area	AP Small Green Compost	1
Staff Entrance at rear	AP Large Double Blue Recycle	3
	Wooden Garbage Box	1
	70 Litre Can	3
	90 Litre Can	4

DAILY TOTALS	AP Small	33
	AP Large	43
	70 L	67
	90 L	5

D) DETAILED WEEKLY PICKUP SCHEDULE

<u>Warden Housing Area</u>	AP Small	6
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<u>Compound Area</u>	Cage	1
	70 Litre Can	3

ANNEX B

BASIS OF PAYMENT

Prices (applicable taxes excluded) must be provided for all periods.

Price Breakdown Tables

<u>A: Contract Period (year 1) : Date of Contract – June 30, 2022</u>		
<u>Description of Work</u>	<u>Number of Pick-ups estimated</u>	<u>Total Amount Estimated</u>
Weekly Pickup	50	
Daily Pick up	350	
Special Days	39	

TOTAL ESTIMATED VALUE OF A: \$

<u>B: Contract Period (year 2) – July 1, 2022 – June 30, 2023</u>		
<u>Description of Work</u>	<u>Number of Pick-ups estimated</u>	<u>Total Amount Estimated</u>
Weekly Pickup	52	
Daily Pick up	365	
Special Days	44	

TOTAL ESTIMATED VALUE OF B: \$

C: Option Year 1 – July 1, 2023 – June 30, 2024		
<u>Description of Work</u>	<u>Number of Pick-ups estimated</u>	<u>Total Amount Estimated</u>
Weekly Pickup	52	
Daily Pick up	366	
Special Days	51	

TOTAL ESTIMATED VALUE OF C: \$

D: Option Year 2 – July 1, 2024 – June 30, 2025		
<u>Description of Work</u>	<u>Number of Pick-ups estimated</u>	<u>Total Amount Estimated</u>
Weekly Pickup	52	
Daily Pick up	365	
Special Days	47	

TOTAL ESTIMATED VALUE OF D: \$

Summary

Total Amount from each Table	
A: Contract Period (year 1)	\$
B. Contract Period (year 2)	\$
C. Option Year 1	\$
D. Option Year 2	\$
Total for A, B, C, & D above	\$ HST extra

ANNEX C

ATTESTATION AND PROOF OF COMPLIANCE WITH OCCUPATIONAL HEALTH AND SAFETY (OHS)

*** to be completed after contract award ***

The following form must be completed and signed prior to commencing work on Parks Canada Sites.

Submission of this completed form, satisfactory to Parks Canada, is a condition of gaining access to the work place.

Parks Canada recognizes that federal OHS legislation places certain specific responsibilities upon Parks Canada as owner of the work place. In order to meet those responsibilities, Parks Canada is implementing a contractor safety regime that will ensure that roles and responsibilities assigned under Part II of the Canada Labour Code and the Canada Occupational Health and Safety Regulations are implemented and observed when involving contractor(s) to undertake works in Parks Canada work places.

Parks Canada Responsible Authority/Project Lead	Address	Contact Information
Project Manager		
Prime Contractor		
Subcontractor(s) (add additional fields as required)		

Location of Work

General Description of Work to be Completed

Solicitation No.:
5P300-21-0064/A

Amendment No.:
000

Contracting Authority:
Sonia Beauchesne

Ver.02.08.21

Client Reference No.:
PR 10210323

Title:
Solid Waste Collection and Disposal Service – Kejimikujik NP and NHS

Mark "Yes" where applicable.

	A meeting has been held to discuss hazards and access to the work place and all known and foreseeable hazards have been identified to the contractor and/or subcontractor(s)
	The contractor and/or its subcontractor(s) will comply with all federal and provincial/territorial legislation and Parks Canada's policies and procedures, regarding occupational health and safety.
	The contractor and/or its subcontractor(s) will provide all prescribed safety materials, equipment, devices and clothing.
	The contractor and/or its subcontractor(s) will ensure that its employees are familiar with and use all prescribed safety materials, equipment, devices and clothing at all times.
	The contractor and/or its subcontractor(s) will ensure that its activities do not endanger the health and safety of Parks Canada employees.
	The contractor and/or its subcontractor(s) has inspected the site and has carried out a hazard assessment and has put in place a health and safety plan and informed its employees accordingly, prior to the commencement of the work.
	Where a contractor and/or its subcontractor(s) will be storing, handling or using hazardous substances in the work place, it will place warning signs at access points warning persons of the presence of the substances and any precautions to be taken to prevent or reduce any hazard of injury or death.
	The contractor and/or its subcontractor(s) will ensure that its employees are instructed in respect of any emergency procedures applicable to the site.

I, _____ (*contractor*), certify that I have read, understood and attest that my firm, employees and all sub-contractors will comply with the requirements set out in this document and the terms and conditions of the contract.

Name

Signature

Date

Solicitation No.:
5P300-21-0064/A

Amendment No.:
000

Contracting Authority:
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Declaration

I, _____, (*name*)

_____, (*position*) of

_____, (*supplier's name*) declare that the information provided in this Form is, to the best of my knowledge and belief, true, accurate and complete. I am aware that failing to provide the list of names will render a bid or offer non-responsive, or I will be otherwise disqualified for award of a contract or real property agreement. I am aware that during the bid or offer evaluation stage, I must, within 10 working days, inform the Contracting Authority in writing of any changes affecting the list of names submitted. I am also aware that after contract award I must inform the Registrar of Ineligibility and Suspension within 10 working days of any changes to the list of names submitted.

Signature

Date

ANNEX E TO PART 5 OF THE BID SOLICITATION

FORMER PUBLIC SERVANT

Contracts awarded to former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny, and reflect fairness in the spending of public funds. In order to comply with Treasury Board policies and directives on contracts awarded to FPSs, bidders must provide the information required below before contract award. If the answer to the questions and, as applicable the information required have not been received by the time the evaluation of bids is completed, Canada will inform the Bidder of a time frame within which to provide the information. Failure to comply with Canada's request and meet the requirement within the prescribed time frame will render the bid non-responsive.

Definitions

For the purposes of this clause,

"former public servant" is any former member of a department as defined in the [Financial Administration Act](#), R.S., 1985, c.. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police. A former public servant may be:

- (a) an individual;
- (b) an individual who has incorporated;
- (c) a partnership made of former public servants; or
- (d) a sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.

"lump sum payment period" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.

"pension" means a pension or annual allowance paid under the [Public Service Superannuation Act](#) (PSSA), R.S., 1985, c. P-36, and any increases paid pursuant to the [Supplementary Retirement Benefits Act](#), R.S., 1985, c. S-24 as it affects the PSSA. It does not include pensions payable pursuant to the [Canadian Forces Superannuation Act](#), R.S., 1985, c. C-17, the [Defence Services Pension Continuation Act](#), 1970, c. D-3, the [Royal Canadian Mounted Police Pension Continuation Act](#), 1970, c. R-10, and the [Royal Canadian Mounted Police Superannuation Act](#), R.S., 1985, c. R-11, the [Members of Parliament Retiring Allowances Act](#), R.S., 1985, c. M-5, and that portion of pension payable to the [Canada Pension Plan Act](#), R.S., 1985, c. C-8.

Former Public Servant in Receipt of a Pension

As per the above definitions, is the Bidder a FPS in receipt of a pension? Yes (<input type="checkbox"/>) No (<input type="checkbox"/>)

If so, the Bidder must provide the following information, for all FPS in receipt of a pension, as applicable:

- (a) name of former public servant;
- (b) date of termination of employment or retirement from the Public Service.

By providing this information, Bidders agree that the successful Bidder's status, with respect to being a former public servant in receipt of a pension, will be reported on departmental websites as part of the

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published proactive disclosure reports in accordance with [Contracting Policy Notice: 2019-1](#) and the [Guidelines on the Proactive Disclosure of Contracts](#).

Work Force Adjustment Directive

Is the Bidder a FPS who received a lump sum payment pursuant to the terms of the Work Force Adjustment Directive? Yes () No ()

If so, the Bidder must provide the following information:

- (a) name of former public servant;
- (b) conditions of the lump sum payment incentive;
- (c) date of termination of employment;
- (d) amount of lump sum payment;
- (e) rate of pay on which lump sum payment is based;
- (f) period of lump sum payment including start date, end date and number of weeks;
- (g) number and amount (professional fees) of other contracts subject to the restrictions of a work force adjustment program.