



## ADDENDUM # 4

Date: June 24, 2021

Title: Russian and English Language Training Services for  
the Embassy of Canada in Moscow, Russia

Solicitation Number: **21-190609-MOSCO-NL**

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The Department of Foreign Affairs, Trade and Development hereby amends, in accordance with this addendum, the Request for Standing Offer (RFSO) for the provision of Russian and English Language Training Services, bearing number **21-190609-MOSCO-NL**, and dated June 2, 2021. This addendum hereby forms part of the RFP and the purpose is to:

Answer questions related to the RFSO that we received.

This addendum is issued prior to receipt of offers to provide for certain revisions to and clarification of the solicitation documents.

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## QUESTIONS AND ANSWERS

- Q1.** Do I understand correctly that the firm hourly rates should be based on astronomic hours of 60 minutes and not on academic hours of 50/45 minutes?
- A1.** The firm hourly rates should be based on astronomic hours of 60 minutes.
- Q2.** Since you state that group sessions will last 90 minutes, should we still quote the price for 60 minutes, or should the quote be made for the whole 90-minute session?
- A2.** The Offerors should provide a quote based on the hourly rate (60 minutes).

For group courses the company should issue an invoice for 1.5 hours at the hourly rate to cover a 90-minute class.

**ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED**