



**RETURN BIDS TO:**  
**RETOURNER LES SOUMISSIONS À:**  
Bid Receiving Public Works and Government  
Services Canada/Réception des  
soumissions\Travaux publics et Services  
gouvernementaux Canada  
See herein for bid submission  
instructions/  
Voir la présente pour les  
instructions sur la présentation  
d'une soumission  
NA  
Ontario

**REQUEST FOR PROPOSAL**  
**DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government  
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right  
of Canada, in accordance with the terms and conditions  
set out herein, referred to herein or attached hereto, the  
goods, services, and construction listed herein and on any  
attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services  
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la  
Reine du chef du Canada, aux conditions énoncées ou  
incluses par référence dans la présente et aux annexes  
ci-jointes, les biens, services et construction énumérés  
ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

**Comments - Commentaires**

<b>Title - Sujet</b> Refuse & Recycle Waste Management	
<b>Solicitation No. - N° de l'invitation</b> W6854-220244/A	<b>Date</b> 2021-06-29
<b>Client Reference No. - N° de référence du client</b> W6854-220244	
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$TOR-024-8067	
<b>File No. - N° de dossier</b> TOR-1-44023 (024)	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> Eastern Daylight Saving Time EDT <b>on - le 2021-07-28</b> Heure Avancée de l'Est HAE	
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Brewster, Shannon	<b>Buyer Id - Id de l'acheteur</b> tor024
<b>Telephone No. - N° de téléphone</b> (647) 273-1369 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> DEPARTMENT OF NATIONAL DEFENCE RPOU (Ontario) Borden CFB Borden Bldg P-154 16 Ramillies Road BORDEN Ontario L0M1C0 Canada	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

**Vendor/Firm Name and Address**

**Raison sociale et adresse du  
fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**

Public Works and Government Services Canada  
Ontario Region  
10th Floor, 4900 Yonge Street  
Toronto  
Ontario  
M2N 6A6

<b>Delivery Required - Livraison exigée</b> See Herein – Voir ci-inclus	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

Solicitation No. - N° de l'invitation  
W6854-220244/A

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur  
tor024

Client Ref. No. - N° de réf. du client  
W6854-220244

File No. - N° du dossier  
TOR-1-44023

CCC No./N° CCC - FMS No./N° VME

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## **BID SOLICITATION**

**FOR**

**REFUSE AND RECYCLE WASTE MANAGEMENT SERVICES**

**REQUIRED BY**

**REAL PROPERTY OPERATIONS DETACHMENT,  
DEPARTMENT OF NATIONAL DEFENCE (DND)**

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## **PART 1 - GENERAL INFORMATION**

### **1.1 Introduction**

The bid solicitation is divided into seven parts plus attachments and annexes, as follows:

- Part 1 General Information: provides a general description of the requirement;
- Part 2 Bidder Instructions: provides the instructions, clauses and conditions applicable to the bid solicitation;
- Part 3 Bid Preparation Instructions: provides bidders with instructions on how to prepare their bid;
- Part 4 Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria that must be addressed in the bid, and the basis of selection;
- Part 5 Certifications and Additional Information: includes the certifications and additional information to be provided;
- Part 6 Security, Financial and Other Requirements: includes specific requirements that must be addressed by bidders; and
- Part 7 Resulting Contract Clauses: includes the clauses and conditions that will apply to any resulting contract.

The Annexes include the Statement of Work, the Basis of Payment, the Bid Evaluation Criteria, the Electronic Payment Instructions, the Insurance Requirements, the DND 626 Task Authorization Form and any other annexes.

### **1.2 Summary**

- (a) The Department of National Defence, Real Properties Operations Detachment Borden (RP Op Det Borden) has a requirement for the provisions of providing the collection, removal and disposal of all refuse and recycle material excluding metal at CFB Borden, Ontario. Additional services, on an "as-and-when-requested basis" through authorized Task Authorization, for the collection, removal and disposal of refuse and recycling waste is also required.
- (b) It is intended to result in the award of a contract for three (3) years with 2-1year options.
- (c) This bid solicitation allows bidders to use the epost Connect service provided by Canada Post Corporation to transmit their bid electronically. Bidders must refer to Part 2 entitled Bidder Instructions, and Part 3 entitled Bid Preparation Instructions, of the bid solicitation, for further information.

### **1.3 Debriefings**

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days of receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

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## PART 2 - BIDDER INSTRUCTIONS

### 2.1 Standard Instructions, Clauses and Conditions

- (a) All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.
- (b) Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.
- (c) The 2003 (2020-05-28) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.
- (d) The following modification is to the standard instructions 2003:  
Subsection 5.4 of 2003, Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:  
Delete: sixty (60) days  
Insert: ninety (90) days

### 2.2 Submission of Bids

- (a) Bids must be submitted only to the Public Works and Government Services Canada (PWGSC) Bid Receiving Unit specified below by the date and time indicated on page 1 of the bid solicitation:

#### **PWGSC Ontario Region Bid Receiving Unit**

Only bids submitted using epost Connect service will be accepted. The Bidder must send an email requesting to open an epost Connect conversation to the following address:

[TPSGC.orrceptiondessaoumissions-orbidreceiving.PWGSC@tpsgc-pwgsc.gc.ca](mailto:TPSGC.orrceptiondessaoumissions-orbidreceiving.PWGSC@tpsgc-pwgsc.gc.ca)

Note: Bids will not be accepted if emailed directly to this email address. This email address is to be used to open an epost Connect conversation, as detailed in Standard Instructions [2003](#), or to send bids through an epost Connect message if the bidder is using its own licensing agreement for epost Connect.

It is the Bidder's responsibility to ensure the request for opening an epost Connect conversation is sent to the email address above at least six days before the solicitation closing date.

- (b) Bids transmitted by facsimile or hardcopy to PWGSC will not be accepted.

### 2.3 Former Public Servant

Contracts awarded to former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny, and reflect fairness in the spending of public funds. In order to comply with Treasury Board policies and directives on contracts awarded to FPSs, bidders must provide the information required below before contract award. If the answer to the questions and, as applicable the information required have not been received by the time the evaluation of bids is completed, Canada will inform the Bidder of a time frame within which to provide the information. Failure to comply with Canada's request and meet the requirement within the prescribed time frame will render the bid non-responsive.

- (a) **Definitions**

For the purposes of this clause, "former public servant" is any former member of a department as defined in the *Financial Administration Act*, R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police. A former public servant may be:

- a. an individual;
- b. an individual who has incorporated;
- c. a partnership made of former public servants; or
- d. a sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.

"lump sum payment period" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.

"pension" means a pension or annual allowance paid under the Public Service Superannuation Act (PSSA), R.S., 1985, c. P-36, and any increases paid pursuant to the Supplementary Retirement Benefits Act, R.S., 1985, c. S-24 as it affects the PSSA. It does not include pensions payable pursuant to the Canadian Forces Superannuation Act, R.S., 1985, c. C-17, the Defence Services Pension Continuation Act, 1970, c. D-3, the Royal Canadian Mounted Police Pension Continuation Act, 1970, c. R-10, and the Royal Canadian Mounted Police Superannuation Act, R.S., 1985, c. R-11, the Members of Parliament Retiring Allowances Act, R.S. 1985, c. M-5, and that portion of pension payable to the Canada Pension Plan Act, R.S., 1985, c. C-8.

(b) **Former Public Servant in Receipt of a Pension**

As per the above definitions, is the Bidder a FPS in receipt of a pension? **Yes** ( ) **No** ( )

If so, the Bidder must provide the following information, for all FPSs in receipt of a pension, as applicable:

- a. name of former public servant;
- b. date of termination of employment or retirement from the Public Service.

By providing this information, Bidders agree that the successful Bidder's status, with respect to being a former public servant in receipt of a pension, will be reported on departmental websites as part of the published proactive disclosure reports in accordance with Contracting Policy Notice: 2012-2 and the Guidelines on the Proactive Disclosure of Contracts.

(c) **Work Force Adjustment Directive**

Is the Bidder a FPS who received a lump sum payment pursuant to the terms of the Work Force Adjustment Directive? **Yes** ( ) **No** ( )

If so, the Bidder must provide the following information:

- a. name of former public servant;
- b. conditions of the lump sum payment incentive;
- c. date of termination of employment;
- d. amount of lump sum payment;
- e. rate of pay on which lump sum payment is based;
- f. period of lump sum payment including start date, end date and number of weeks;
- g. number and amount (professional fees) of other contracts subject to the restrictions of a work force adjustment program.

For all contracts awarded during the lump sum payment period, the total amount of fees that may be paid to a FPS who received a lump sum payment is \$5,000, including Applicable Taxes.

**2.4 Enquiries - Bid Solicitation**

- (a) All enquiries must be submitted in writing to the Contracting Authority no later than five (5) calendar days before the bid closing date. Enquiries received after that time may not be answered.
- (b) Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that the Bidder do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

## 2.5 Applicable Laws

- (a) Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in \_\_\_\_\_ (*insert the name of the province or territory*).
- (b) Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the bidders.

## 2.6 Mandatory Site Visit

- (a) It is mandatory that the Bidder or a representative of the Bidder visit the work site. Arrangements have been made for the site visit to be held at 16 Ramillies Rd. CFB Borden, Borden Ont. L0M 1C0, July 19 and July 20 Monday and Tuesday. One (1) site visit per day during this time frame will be given in order to comply with the guidelines that have been put in place due to COVID-19. The first site visit will begin at 10am, at Building P-154. Additional days will be added, if necessary.
- (b) Bidders must communicate with the Contracting Authority before July 15<sup>th</sup>, 2021 to advise which day they will attend and provide the name(s) of the person(s) who will attend. Only two (2) representatives from each bidder (company) will be allowed to attend the site visit. Bidders will be required to sign an attendance sheet. Attendees that are not on the attendance sheet will not be able to participate and ask to leave the base. Site visit dates will be given out on a first come first basis.
- (c) Bidders are to supply and wear their own PPE including masks on the site visit, in accordance with the Health Canada Safety requirements and guidelines.
- (d) Bidders should confirm in their bid that they have attended the site visit. Bidders who do not attend the mandatory site visit or do not send a representative will not be given an alternative appointment and their bid will be declared non-responsive. Any clarifications or changes to the bid solicitation resulting from the site visit will be included as an amendment to the bid solicitation.

## 2.7 Bid Challenge and Recourse Mechanisms

- (a) Several mechanisms are available to potential suppliers to challenge aspects of the procurement process up to and including contract award.
- (b) Canada encourages suppliers to first bring their concerns to the attention of the Contracting Authority. Canada's Buy and Sell website, under the heading "Bid Challenge and Recourse Mechanisms" contains information on potential complaint bodies such as:
  - Office of the Procurement Ombudsman (OPO)
  - Canadian International Trade Tribunal (CITT)
- (c) Suppliers should note that there are strict deadlines for filing complaints, and the time periods vary depending on the complaint body in question. Suppliers should therefore act quickly when they want to challenge any aspect of the procurement process.

## **PART 3 - BID PREPARATION INSTRUCTIONS**

### **3.1 Bid Preparation Instructions**

- (a) The Bidder must submit its bid electronically in accordance with section 08 of the 2003 standard instructions. The epost Connect system has a limit of 1GB per single message posted and a limit of 20GB per conversation.

The bid must be gathered per section and separated as follows:

Section I: Technical Bid

Section II: Financial Bid

Section III: Certifications

Section IV: Additional Information

Bids transmitted by facsimile or hardcopy will not be accepted.

### **3.2 Section I: Technical Bid**

- (a) In their technical bid, Bidders should demonstrate their understanding of the requirements contained in the bid solicitation and explain how they will meet these requirements. Bidders should demonstrate their capability in a thorough, concise and clear manner for carrying out the work.
- (b) The technical bid should address clearly and in sufficient depth the points that are subject to the evaluation criteria against which the bid will be evaluated. Simply repeating the statement contained in the bid solicitation is not sufficient. In order to facilitate the evaluation of the bid, Canada requests that Bidders address and present topics in the order of the evaluation criteria under the same headings. To avoid duplication, Bidders may refer to different sections of their bids by identifying the specific paragraph and page number where the subject topic has already been addressed.

### **3.3 Section II: Financial Bid**

- (a) Bidders must submit their financial bid in accordance with the Basis of Payment in Annex B. The total amount of Applicable Taxes must be shown separately, if applicable.
- (b) **Electronic Payment of Invoices**
- (i) If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex E - Electronic Payment Instruments, to identify which ones are accepted.
- (ii) If Annex E - Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.
- (iii) Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.
- (c) **Exchange Rate Fluctuation**  
SACC Manual Clause C3011T (2013-11-06) Exchange Rate Fluctuation

### **3.4 Section III: Certifications**

Bidders must submit the certifications and additional information required under Part 5.

## **PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**

### **4.1 Evaluation Procedures**

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

### **4.2 Technical Evaluation**

#### **(a) Mandatory Technical Criteria**

Mandatory technical criteria are included in Annex D – Mandatory Technical Evaluation Criteria.

### **4.3 Financial Evaluation**

#### **(a) Evaluation of Price - Aggregate**

- (i) The Bidder must complete and submit with its bid, pricing in accordance with Annex B - Basis of Payment.
- (ii) The evaluated price will be the Total Evaluated Price which is the aggregated total of the Contract Period – Year 1, Contract Period – Year 2, Contract Period – Year 3, Option 1 – Year 4, Option 2 - Year 5, (all applicable taxes extra) from Annex B – Basis of Payment. The price used in the evaluation will be the Total Evaluated Price which is calculated as follows:  
  
For each table under Part A and Part B, the total estimated usage for each line item will be multiplied by the Firm Unit Price to determine the extended estimated price for that line item. The extended estimated price for all line items will be totalled to determine the aggregate price for evaluation purposes.
- (iii) The price of the bid will be evaluated in Canadian dollars, Applicable Taxes excluded, FOB destination, Canadian customs duties and excise taxes included.

### **4.4 Basis of Selection – Mandatory Technical Criteria**

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

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## PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue, whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

### 5.1 Certifications Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid.

#### (a) Integrity Provisions - Declaration of Convicted Offences

In accordance with the Integrity Provisions of the Standard Instructions, all bidders must provide with their bid, if **applicable**, the Integrity declaration form available on the Forms for the Integrity Regime website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

### 5.2 Certifications Precedent to Contract Award and Additional Information

The certifications listed below should be completed and submitted with the bid, but may be submitted afterwards. If any of these required certifications is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to comply with the request of the contracting Authority and to provide the certifications within the time frame provided will render the bid non-responsive.

#### (a) Integrity Provisions – Required Documentation

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real property agreement of the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

#### (b) Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "[FCP Limited Eligibility to Bid](http://www.esdc.gc.ca/en/jobs/workplace/human%20rights/employment%20equity/federal%20contractor%20program.page?&_ga=1.229006812.1158694905.1413548969#afed)" list available at the bottom of the page of the Employment and Social Development Canada (ESDC) - Labour's website ([http://www.esdc.gc.ca/en/jobs/workplace/human rights/employment equity/federal contractor program.page?&\\_ga=1.229006812.1158694905.1413548969#afed](http://www.esdc.gc.ca/en/jobs/workplace/human%20rights/employment%20equity/federal%20contractor%20program.page?&_ga=1.229006812.1158694905.1413548969#afed)).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "[FCP Limited Eligibility to Bid](http://www.esdc.gc.ca/en/jobs/workplace/human%20rights/employment%20equity/federal%20contractor%20program.page?&_ga=1.229006812.1158694905.1413548969#afed)" list at the time of contract award.

## **PART 6 - SECURITY, FINANCIAL AND OTHER REQUIREMENTS**

### **6.1 Insurance Requirement**

The Bidder must provide a letter from an insurance broker or an insurance company licensed to operate in Canada stating that the Bidder, if awarded a contract as a result of the bid solicitation, can be insured in accordance with the Insurance Requirements specified in Annex C.

If the information is not provided in the bid, the Contracting Authority will so inform the Bidder and provide the Bidder with a time frame within which to meet the requirement. Failure to comply with the request of the Contracting Authority and meet the requirement within that time period will render the bid non-responsive.

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## PART 7 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

### 7.1 Statement of Work

- (a) The Contractor must perform the Work in accordance with the Statement of Work at Annex "A".

### 7.2 Task Authorization (TA)

The Work or a portion of the Work to be performed under the Contract will be on an "as and when requested basis" using a Task Authorization (TA). The Work described in the TA must be in accordance with the scope of the Contract.

(a) **Task Authorization Process**

- (i) The Project Authority will provide the Contractor with a description of the task using the "DND 626, Task Authorization Form" specified in Appendix 4 to Annex A.
- (ii) The Task Authorization (TA) will contain the details of the work to be performed, a description of the deliverables, and a schedule indicating completion dates for the major activities or submission dates for the deliverables. The TA will also include the breakdown of the cost(s) established in accordance with the Basis of Payment, specified in the Contract.
- (iii) The Contractor must not commence work until a TA authorized by the Project Authority has been received by the Contractor. The Contractor acknowledges that any work performed before a TA has been received will be done at the Contractor's own risk.

(b) **Task Authorization Limit**

- (i) The Project Authority may authorize individual task authorizations up to a limit of \$10,000.00, Applicable Taxes included, inclusive of any revisions.
- (ii) Any task authorization to be issued in excess of that limit must be authorized by the Contracting Authority before issuance.

(c) **Canada's Obligation - Portion of the Work - Task Authorizations**

Canada's obligation with respect to the portion of the Work under the Contract that is performed through task authorizations is limited to the total amount of the actual tasks performed by the Contractor.

(d) **Periodic Usage Reports - Contracts with Task Authorizations**

The Contractor must compile and maintain records on its provision of services to the federal government under authorized Task Authorizations issued under the Contract.

The Contractor must provide this data in accordance with the reporting requirements detailed below. If some data is not available, the reason must be indicated. If services are not provided during a given period, the Contractor must still provide a "nil" report.

The data must be submitted on an annual basis to the Contracting Authority.

The annual period is defined as follows:

Annual: April 1 to March 31.

The data must be submitted to the Contracting Authority no later than ten (10) calendar days after the end of the reporting period.

(i) **Reporting Requirement - Details**

A detailed and current record of all authorized tasks must be kept for each contract with a task authorization process. This record must contain:

A. **For each authorized task:**

- i. the authorized task number or task revision number(s);

- ii. a title or a brief description of each authorized task;
- iii. the total estimated cost specified in the authorized Task Authorization (TA) of each task, exclusive of Applicable Taxes;
- iv. the total amount, exclusive of Applicable Taxes, expended to date against each authorized task;
- v. the start and completion date for each authorized task; and
- vi. the active status of each authorized task, as applicable.

**B. For all authorized tasks:**

- i. the amount (exclusive of Applicable Taxes) specified in the contract (as last amended, as applicable) as Canada's total liability to the contractor for all authorized TAs; and
- ii. the total amount, exclusive of Applicable Taxes, expended to date against all authorized TAs.

**(e) Task Authorization - Department of National Defence**

The administration of the Task Authorization process will be carried out by CBF Borden. This process includes monitoring, controlling and reporting on expenditures of the contract with task authorizations to the Contracting Authority.

**7.3 Standard Clauses and Conditions**

All clauses and conditions identified in the Contract by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

**(a) General Conditions**

2035 (2020-05-28), General Conditions – Higher Complexity - Services, apply to and form part of the Contract.

**7.4 Security Requirement**

There is no security requirement applicable to the Contract.

**7.5 Term of Contract**

**(a) Period of the Contract**

The period of the Contract is from September 01, 2021 to August 31, 2024 inclusive.

**(b) Option to Extend the Contract**

The Contractor grants to Canada the irrevocable option to extend the term of the Contract by up to two (2) additional one (1) year period(s) under the same conditions. The Contractor agrees that, during the extended period of the Contract, it will be paid in accordance with the applicable provisions as set out in the Basis of Payment.

Canada may exercise this option at any time by sending a written notice to the Contractor at least ten calendar days before the expiry date of the Contract. The option may only be exercised by the Contracting Authority, and will be evidenced for administrative purposes only, through a contract amendment.

**7.6 Authorities**

**(a) Contracting Authority**

The Contracting Authority for the Contract is:

Name: Shannon Brewster  
Title: Supply Specialist  
Organization: Public Works and Government Services Canada  
Acquisitions Branch, Ontario Region  
Address: 4900 Yonge Street

Toronto, ON M2N 6A6  
Telephone: 647-273-1369  
E-mail address: shannon.brewster@pwgsc-tpsgc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

(b) **Project Authority** (*to be provided at Contract Award*)

The Project Authority for the Contract is:

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Organization: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
E-mail address: \_\_\_\_\_

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

(c) **Contractor's Representative** (*to be provided with bid*)

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Organization: \_\_\_\_\_  
Address: \_\_\_\_\_  
Procurement Business Number: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
E-mail address: \_\_\_\_\_

**7.7 Proactive Disclosure of Contracts with Former Public Servants**

By providing information on its status, with respect to being a former public servant in receipt of a [Public Service Superannuation Act](#) (PSSA) pension, the Contractor has agreed that this information will be reported on departmental websites as part of the published proactive disclosure reports, in accordance with [Contracting Policy Notice: 2012-2](#) of the Treasury Board Secretariat of Canada.

**7.8 Payment**

(a) **Basis of Payment – Firm Price**

For all the Work described in Part A of the Basis of Payment in Annex B.

In consideration of the Contractor satisfactorily completing its obligations under the Contract, the Contractor will be paid a firm price for a cost of \$\_\_\_\_\_ (*insert the amount at contract award*). Customs duties are included and Applicable Taxes are extra.

For the firm price portion of the Work only, Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

(b) **Basis of Payment - Individual Task Authorizations**

The Contractor will be paid for the Work specified in the authorized task authorization, in accordance with the Basis of payment, Annex B, Part B.

Canada's liability to the Contractor under the authorized task authorization must not exceed the limitation of expenditure specified in the authorized task authorization.. Customs duties are included and Applicable Taxes are extra.

No increase in the liability of Canada or in the price of the Work specified in the authorized task authorization resulting from any design changes, modifications or interpretations of the Work will be authorized or paid to the Contractor unless these design changes, modifications or interpretations have been authorized, in writing, by the Contracting Authority before their incorporation into the Work.

(c) **Limitation of Expenditure - Cumulative Total of all Task Authorizations**

- (i) Canada's total liability to the Contractor under the Contract for all authorized Task Authorizations (TAs), inclusive of any revisions, must not exceed the sum of \$ \_\_\_\_\_ (*insert the amount at contract award*). Customs duties are included and Applicable Taxes are extra.
- (ii) No increase in the total liability of Canada will be authorized or paid to the Contractor unless an increase has been approved, in writing, by the Contracting Authority.
- (iii) The Contractor must notify the Contracting Authority in writing as to the adequacy of this sum:
  - (A) when it is 75 percent committed, or
  - (B) four (4) months before the contract expiry date, or
  - (C) as soon as the Contractor considers that the sum is inadequate for the completion of the Work required in all authorized TAs, inclusive of any revisions, whichever comes first.
- (iv) If the notification is for inadequate contract funds, the Contractor must provide to the Contracting Authority, a written estimate for the additional funds required. Provision of such information by the Contractor does not increase Canada's liability.

(d) **Monthly Payments**

SACC Manual Clause H1008C (2008-05-12) Monthly Payments

(e) **Electronic Payment of Invoices**

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s): (*confirmed at contract award*)

- a. Visa Acquisition Card;
- b. MasterCard Acquisition Card;
- c. Direct Deposit (Domestic and International);
- d. Electronic Data Interchange (EDI);
- e. Wire Transfer (International Only);
- f. Large Value Transfer System (LVTS) (Over \$25M)

(f) **T1204- Direct Request by Customer Department**

SACC Manual clause A9117C (2007-11-30), T1204 – Direct Request by Customer Department.

**7.9 Invoicing Instructions**

- (a) The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
- (b) Invoices must be distributed as follows:
  - (i) One (1) copy must be emailed to the Project Authority for certification and payment.  
Name: (*to be inserted at time of call-up*)  
Email Address: (*to be inserted at time of call-up*)
  - (ii) One (1) copy must be forwarded (emailed) to the Standing Offer Authority identified under the section entitled "Authorities" of the Contract.

## **7.10 Certifications and Additional Information**

### **(a) Compliance**

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

## **7.11 Applicable Laws**

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

## **7.12 Priority of Documents**

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) these Articles of Agreement, including any individual SACC clauses incorporated by reference in these Articles of Agreement;
- (b) General Conditions 2035 (2020-05-28), General Conditions – Higher Complexity - Services;
- (c) Annex A, Statement of Work;
  - (i) Appendix 1 to Annex A – Bulk Refuse Removal and Disposal
  - (ii) Appendix 2 to Annex A – Waste Recycling Schedule
  - (iii) Appendix 3 to Annex A – Waste Recycling Schedule (June to August)
  - (iv) Appendix 4 to Annex A - DND 626, Task Authorization Form
- (d) Annex B, Basis of Payment;
- (e) Annex C, Insurance Requirements;
- (e) the signed Task Authorizations; and
- (f) the Contractor's bid dated \_\_\_\_\_. (*insert at time of contract award*)

## **7.13 Foreign Nationals (Canadian Contractor OR Foreign Contractor)**

SACC Manual clause A2000C(2006-06-16) Foreign Nationals (Canadian Contractor)

**OR**

SACC Manual clause A2001C (2006-06-16) Foreign Nationals (Foreign Contractor)

## **7.14 Insurance – Specific Requirements**

- (a) The Contractor must comply with the insurance requirements specified in Annex C. The Contractor must maintain the required insurance coverage for the duration of the Contract. Compliance with the insurance requirements does not release the Contractor from or reduce its liability under the Contract.
- (b) The Contractor is responsible for deciding if additional insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any additional insurance coverage is at the Contractor's expense, and for its own benefit and protection.
- (c) The Contractor must forward to the Contracting Authority within ten (10) days after the date of award of the Contract, a Certificate of Insurance evidencing the insurance coverage and confirming that the insurance policy complying with the requirements is in force. For Canadian-based Contractors, coverage must be placed with an Insurer licensed to carry out business in Canada, however, for Foreign-based Contractors, coverage must be placed with an Insurer with an A.M. Best Rating no less than "A-". The Contractor must, if requested by the Contracting Authority, forward to Canada a certified true copy of all applicable insurance policies.

### **7.15 SACC Manual Clauses**

A9062C (2011-05-16), Canadian Forces Site Regulations

### **7.16 Transition Services at End of Contract Period**

The Contractor agrees that, in the period leading up to the end of the Contract Period, it will make all reasonable efforts to assist Canada in the transition from the Contract to a new contract with another supplier. The Contractor agrees that there will be no charge for these services.

### **7.17 Dispute Resolution**

- (a) The parties agree to maintain open and honest communication about the Work throughout and after the performance of the contract.
- (b) The parties agree to consult and co-operate with each other in the furtherance of the contract and promptly notify the other party or parties and attempt to resolve problems or differences that may arise.
- (c) If the parties cannot resolve a dispute through consultation and cooperation, the parties agree to consult a neutral third party offering alternative dispute resolution services to attempt to address the dispute.
- (d) Options of alternative dispute resolution services can be found on Canada's Buy and Sell website under the heading "[Dispute Resolution](#)".

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## ANNEX "A"

### STATEMENT OF WORK

#### 1. BACKGROUND

Department of National Defence, Real Properties Operations Detachment Borden (RP Op Det Borden) requires a contractor to provide the service for the collection, removal and dispose of all refuse and recycle material excluding metal at CFB Borden, Ontario. The Contractor must also provide additional services on an "as-and-when-requested basis" through authorized Task Authorization for the collection, removal and disposal of refuse and recycling waste.

#### 2. OBJECTIVE

The Contractor must supply approximately 260 bulk waste collection containers and 500 recycling totes, all labour and equipment necessary to carry out the collection, sorting, removal, dispose of the refuse to CFB Borden landfill site and recycle waste to an off-site landfill site, services are in accordance with the Statement of Work, Annex A and for all locations and material type specified in Appendix 1, Appendix 2 and Appendix 3 to Annex A, strictly adhering to Ontario rules, codes and standards.

#### 3. REQUIREMENT

##### 3.1 Refuse

The Contractor must supply 2, 4, 6, 8, 20, and 40 cubic yard collection containers and provide all labour, material, equipment and transportation necessary to carry out the collection of refuse and disposed of it at the CFB Landfill site in accordance with the Statement of Work, Annex A and the schedule for all locations and material type specified in Appendix 1 to Annex A.

##### 3.2 Waste Recycle

The Contractor must supply the 95 gallon totes and 2,4,6, 8, 20 and 40 cubic yard collection containers and provide all labour, material, equipment and transportation necessary for pick-up and disposal of recyclable waste comprising of old corrugated cardboard, cans, glass, telephone books, newspaper, fine paper, and wood products in accordance the Statement of Work, Annex A, the schedule for all locations and material type specified in Appendix 2 and Appendix 3 to Annex A.

3.3 The Contractor must supply 20 and 40 cubic yard collection containers and they are to be kept on-site for DND's usage to collect refuse and recycle waste at the locations specified in Appendix 1 and Appendix 2 to Annex A for the period of the contract. The collection of the 20 and 40 cubic yard collection containers identified in Appendix 1 and Appendix 2 to Annex A will be collected through an authorized Task Authorization form on "as and when requested" basis.

3.4 All deliverables associated with this contract must comply with all Government of Canada legislation, policies, and directives. These include, but are not limited to, the Official Languages Act, Canadian Labour Code, National Building Code of Canada, Defence Production Act, Government Contracting Regulations, and others.

#### 4. DELIVERY

4.1 Waste must be collected in accordance with Appendix 1, Appendix 2 and Appendix 3 to Annex A, during the normal operating hours of Base Borden from 7:00 a.m. to 3:30 p.m. Monday to Friday except on holidays observed by Base Borden or unless authorized by the Project Authority (PA).

4.2 Statutory Holidays observed by Base Borden are as follows:

- New Year's Day
- Good Friday
- Easter Monday
- Victoria Day
- Canada Day
- Civic Holiday
- Labour Day
- Thanksgiving Day
- Remembrance Day

- Christmas Day
- Boxing Day

- 4.2.1 The Contractor must provide their services on the Ontario Family Day Statutory holiday (3rd Monday in February) at no extra charge as Canada does not observe this day as a holiday.
- 4.2.2 During leap years, the Contractor must change its schedule to provide janitorial services on February 29 at no extra charge to Canada.
- 4.2.3 The Contractor must specify alternate dates for the refuse & recycle collection that cannot be done on the holidays or in case of inclement weather or construction. At no time during the period of the Contract, including the transition period, must there be a disruption in the collection of Waste from CFB Borden. Alternate dates must be approved by the PA.

## 5. TASK AUTHORIZATION “AS AND WHEN REQUESTED” WORK

- 5.1 The Contractor will be notified through a DND Task Authorization (TA) form authorized by the PA to supply additional totes or containers and additional services for collection at a specified location that may or may not be listed in the aforementioned Annexes. The type(s) of materials removed and their weights will be included in the regular monthly report as a separate line item. All work and pick-ups will be referred to as-and-when-requested collections.
- 5.2 **Additional Collection Services for Refuse and Waste Recycle**  
The Contractor must supply additional collection and disposal of waste or recycled material from the locations specified by the PA, including all labour, material, equipment and transportation, on “as and when requested” basis through an authorized TA issued by the PA.
- 5.3 **Additional Totes or Containers**  
The Contractor must supply additional 95 gallon totes and 2,4,6, 8, 20 and 40 cubic yard collection containers, including all labour, material, equipment and transportation necessary for delivery to the locations specified by the PA, on “as and when requested” basis through an authorized TA issued by the PA.
- 5.4 **Additional Services for Refuse and Waste Recycle**  
The Contractor must provide all labour, material, equipment and transportation necessary for collection and disposal or relocation of 95 gallon totes, and 2, 4, 6, 8, 20, and 40 cubic yard collection containers specified by the PA, on “as and when requested” basis through an authorized TA issued by the PA.

## 6. MATERIALS AND EQUIPMENT

- 6.1 The Contract must supply all of the 95 gallon totes, and 2, 4, 6, 8, 20, and 40 cubic yard collection containers as detailed in Appendix 1 to Annex A. In addition, the Contractor must also supply on an “as-and-when-requested” basis additional 95 gallon totes, and 2, 4, 6, 8, 20, and 40 cubic yard collection containers. All containers must have top plastic lids, the 6 and 8 cubic yard containers must come equipped with side doors.
- 6.2 The Contractor must use compacting trucks for the disposal services and they must be compatible with the containers supplied under section 3.
- 6.3 All of the Contractor vehicles must be equipped with strobe lights, back up camera and beeper.
- 6.4 All of the Contractor vehicles must be equipped with a calibrated weighing device to track the weight and report the monthly weight to the PA within 10 calendar days of the following month.
- 6.5 DND Base Borden will provide all of the Bear bins at the locations indicated in Appendix 1 to Annex A.

## 7. CFB BORDEN BASE LANDFILL INSTRUCTION REFUSE ONLY

- 7.1 The Contractor, when disposing of refuse at the base Borden landfill site, must comply with instructions from the landfill operator. At no time will refuse from locations other than Base Borden be allowed at the landfill site.
- 7.2 Landfill site access on Saturdays may be achieved by the Contractor's operator signing gate key from Base accommodation section, Building O-159, 66 El Alamein road west.

- 7.3 A list of authorized drivers must be provided to the PA by the Contractor and updated as required. Drivers whose names are not listed will not be issued the key. The driver doing Saturday collection is responsible to dump the refuse at its assigned location within the landfill site.

## **8. PRODUCTS AND EQUIPMENT**

- 8.1 The Contractor must employ the use of top-loading curb side pick-up vehicles, and front/rear unloading vehicles designed for the collection of the container.
- 8.2 The Contractor must supply and place 2, 4, 6, 8, 20, and 40 cubic yard collection containers and 95 gallon totes as indicated in Appendix 1, Appendix 2 and Appendix 3 to Annex A.
- 8.3 The Contractor must label all 95 gallon totes and 2, 4, 6, 8, 20, and 40 cubic yard collection containers according to material type and usage, in bold print, to avoid confusion.
- 8.4 The Contractor must label all supplied 95 gallon totes stating what recycled material is to be inside.
- PAPER
  - GLASS/PLASTIC/METAL CONTAINERS
- 8.5 All labels must be bilingual.
- 8.6 The Contractor must have their MOE number identified on their vehicles and that copies of their approval certifications be in their vehicles as well.
- 8.7 The Contractor must have a valid Commercial Vehicle Operators' Registration (CVOR) a with a minimum rating of Satisfactory. The certificate (or a copy) must be carried in each commercial motor vehicle operated under the CVOR certificate.
- 8.8 The Contractor must NOTE the special instructions for the two (2) Bin Pak compacting green containers located at Building S-164 (118 Rafah Cres.) and Building T-169 (179 Ortona Rd.). One is for Waste Material and the other is for Cardboard and they are labelled as such. Before lifting & dumping the contents of these containers into the contractor trucks, the driver or operator must release both handles, each located at the sides of the bin and disconnect the power, located between both containers before lifting. A set of stairs is provided to enable the driver/operator to disconnect the power cables. Once these containers have been emptied and placed back in their location, the handles must be engaged and the power cables must be connected back in the power receptacles on the containers.

## **9. DISPOSAL FOR RECYCLE WASTE ONLY**

The Contractor must dispose of all recycle waste beyond the confines of Base property, adhering to Ontario rules, codes and standards.

## **10. COLLECTION FREQUENCY**

The Contactor must collect refuse and recycling waste material listed in the schedule as part of Appendix 1, Appendix 2 and Appendix 3 to Annex A.

## **11. RECYCLABLE MATERIAL**

- 11.1 The types of recyclable material to be collected from the locations specified in Appendix 1, Appendix 2 and Appendix 3 to Annex A are as follows:
- fine papers;
  - cans/Polyethylene (PET) bottles;
  - clear glasses;
  - coloured glass;
  - newsprint;
  - Old Corrugated Cardboard (OCC);
  - telephone books; and
  - box board.
- 11.2 Fine papers include, but are not limited to the following;

- white paper;
- coloured paper;
- envelopes including manila;
- photocopier paper wrapping;
- file folders;
- post-it notes;
- glossy facsimile paper; and
- shredded paper.

11.3 All items listed in paragraph 11.1 and 11.2 will be sorted by occupants and must be collected in 95 gallon totes normally used for the collection of recyclable material.

11.4 Cans and PET bottles clear glass and coloured glass will be co-mingled in the same container.

11.5 OCC must be collected in sturdy metal dumpsters placed specifically for its collection. Dumpsters must be equipped with plastic lids.

## 12. REPORTING

12.1 The Contractor must provide written reports regarding the rejection of bins for pick-up due to contamination or any other circumstances. The reports must detail the location, reason for rejection, and date and time the bin was rejected for pick-up. Reports must be submitted to the PA the following business day for investigation by the PA before removal by means other than recycle pick-up.

12.2 The Contractor must provide a monthly written report by the 10<sup>th</sup> calendar day of the following month to the PA that includes the month and the weight (tonnes) of each of the materials that was collected for recycling.

## 13. START-UP PLAN

13.1 The Contractor must provide a start-up plan, within 5 days of contract award, that fully explains how it will make the transition from the current waste management and recycling services to their proposed waste management and recycling services. The Contractor will implement only its proposed interim measures for transition which have been approved by the PA.

13.2 The Contractor's start-up plan, must include, as a minimum, the following details:

13.2.1 The schedule and description of major elements of transition from Contract award to Contract in service date, including delivery of equipment to Base Borden and orientation of personnel;

13.2.2. The amount and type of assistance required from DND;

13.2.3 Its contingency plan to prevent disruptions in service during the transition;

13.2.4 Provide a management plan on how to deal with environmental spills.

13.2.5 A list of equipment used for collection, storage or disposal of recyclable materials, including contaminated materials in order to assure the PA that the Contractor has the necessary equipment to complete all Work.

13.2.6 As per article 7.3, a list of all employed drivers who will work under this contract. This list must be kept updated and available upon request by the PA during the duration of the contract.

13.2.7 The Contractor must provide drawings in paper or electronic format, showing the proposed pick-up day assigned to each location for each type of material specified in Appendix 1, Appendix 2 and Appendix 3 of Annex A. Annexes A-1, A-2 and A-3. The Contractor must specify alternate dates for the waste collection that cannot be done on the holidays observed by Base Borden.

## 14. TRANSITIONAL PERIOD

The Contractor must make all reasonable efforts, in the period leading up to the end of the Contract Period, to assist DND in the transition from the current Contract to a new contract with another supplier. The Contractor must provide, within 2 weeks of the Contract end date, a map showing where the current receptacles for

Refuse and Recycling are currently located and how many There must be a one week handover period to familiarize and orient the new Contractor with the different areas within the base property, the unique requirements and intricacies of the base, where the bear bins and other DND owned containers are located and how the Bin Paks are to be handled.

## **15. COLLECTION AND REMOVAL OF NON-HAZARDOUS WASTE**

The Contractor must collect and remove non-hazardous waste to the CFB Borden landfill, includes all material, equipment, labour and transportation required on an "as and when requested basis".

## **16. COLLECTION SCHEDULE, PICK-UP LOCATION, AND MATERIAL TYPE**

16.1 The Contractor must provide services and follow through with the Collection Schedule of Appendix 1, Appendix 2 and Appendix 3 to Annex A for the location specified, adhering to the Waste Collection and Material Type, see the following attachments for full details:

- Appendix 1 to Annex A – Bulk Refuse Removal and Disposal;
- Appendix 2 to Annex A – Waste Recycling; and
- Appendix 3 to Annex A - Waste Recycling (June to August).

Solicitation No. - N° de l'invitation  
W6854-220244/A

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur  
tor024

Client Ref. No. - N° de réf. du client  
W6854-220244

File No. - N° du dossier  
TOR-1-44023

CCC No./N° CCC - FMS No./N° VME

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**APPENDIX 1 TO ANNEX A**  
**Bulk Refuse Removal and Disposal**

See Attachment.

Solicitation No. - N° de l'invitation  
W6854-220244/A

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur  
tor024

Client Ref. No. - N° de réf. du client  
W6854-220244

File No. - N° du dossier  
TOR-1-44023

CCC No./N° CCC - FMS No./N° VME

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**APPENDIX 2 TO ANNEX A**  
**Waste Recycling Schedule**

See Attachment.

Solicitation No. - N° de l'invitation  
W6854-220244/A

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur  
tor024

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W6854-220244

File No. - N° du dossier  
TOR-1-44023

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**APPENDIX 3 TO ANNEX A**  
**Waste Recycling Schedule (June to August)**

See Attachment.

**APPENDIX 4 TO ANNEX A**  
**DND 626, Task Authorization Form**



**TASK AUTHORIZATION**  
**AUTORISATION DES TÂCHES**

All invoices/progress claims must show the reference Contract and Task numbers. Toutes les factures doivent indiquer les numéros du contrat et de la tâche.		Contract no. - N° du contrat  Task no. - N° de la tâche
Amendment no. - N° de la modification	Increase/Decrease - Augmentation/Réduction	Previous value - Valeur précédente
To - A  Delivery location - Expédié à CONTRACTS-ROOM 235 BASE CONSTRUCTION ENGINEERING 16 RAMILLIES ROAD (P-154) BORDEN, ON L0M 1C0	<b>TO THE CONTRACTOR</b> You are requested to supply the following services in accordance with the terms of the above reference contract. Only services included in the contract shall be supplied against this task. Please advise the undersigned if the completion date cannot be met. Invoices/progress claims shall be prepared in accordance with the instructions set out in the contract.  <b>À L'ENTREPRENEUR</b> Vous êtes prié de fournir les services suivants en conformité des termes du contrat mentionné ci-dessus. Seuls les services mentionnés dans le contrat doivent être fournis à l'appui de cette demande. Prière d'aviser le signataire si la livraison ne peut se faire dans les délais prescrits. Les factures doivent être établies selon les instructions énoncées dans le contrat.	
Delivery/Completion date - Date de livraison/Achèvement	_____ Date <span style="margin-left: 100px;">for the Department of National Defence</span> <span style="margin-left: 100px;">pour le ministère de la Défense nationale</span>	
Contract item no. N° d'article du contrat	Services	Cost Prix
WC#		
		<b>GST/HST TPS/TVH</b>
		<b>Total</b>
<b>APPLICABLE ONLY TO PW&amp;GC CONTRACTS:</b> The Contract Authority signature is required when the total value of the DND 626 exceeds the threshold specified in the contract.  <b>NE S'APPLIQUE QU'ÀUX CONTRATS DE TP&amp;GC :</b> La signature de l'autorité contractante est requise lorsque la valeur totale du formulaire DND 626 est supérieure au seuil précisé dans le contrat.		
_____ for the Department of Public Works and Government Services pour le ministère des Travaux publics et services gouvernementaux		

## ANNEX B BASIS OF PAYMENT

### 1. Contract Period – Year 1: September 01, 2021 to August 31, 2022

#### PART A – FIRM REQUIREMENT

##### A1.1 Firm Requirement - On-Site Bulk Refuse Removal and Disposal

Firm all-inclusive rates including, but not limited to, labour, materials and equipment necessary for the material type, containers, schedule and locations specified in Appendix 1 to Annex A, in accordance with Annex A - Statement of Work.

		A	B	C	D
Item	Description	Unit	Firm Unit Price	Number of Months	Extended Estimated Price (BxC)
1	On-Site Disposal of Bulk Refuse Removal and Disposal in accordance with Annex A.	Monthly	\$	12	\$

##### A1.2 Firm Requirement – Off-Site Disposal of Waste Recycling

Firm all-inclusive rates including, but not limited to, labour, material, equipment and transportation necessary for the material type, containers, schedule and locations specified in Appendix 2 and Appendix 3 to Annex A in accordance with Annex A - Statement of Work.

		A	B	C	D
Item	Description	Unit	Firm Unit Price	Number of Months	Extended Estimated Price (BxC)
1	Off-Site Disposal of Waste Recycling in accordance with Annex A.	Monthly	\$	12	\$

#### PART B – TASK AUTHORIZATION REQUIREMENT

##### B1.1 As-And-When- Requested – Relocation of Containers

The Contractor shall be paid a firm hourly rate to move container(s) from one area to another, inclusive of all material, equipment, labour and transportation required in accordance with Annex A -Statement of Work.

		A	B	C	D
Item	Description	Unit	Firm Unit Price	Number of Hours	Extended Estimated Price (BxC)
1	Relocation of container(s) from one area to another, in accordance with Annex A.	Hourly	\$ _____ / hr	20	\$

**B1.2 As-And-When- Requested – Additional Collection and Disposal**

The Contractor shall be paid a firm hour rate to collect and dispose of refuse or recycle waste, inclusive of all material, equipment, labour and transportation required in accordance with Annex A -Statement of Work

	A	B	C	D	
Item	Description	Unit	Firm Unit Price	Estimated Number of Hours	Extended Estimated Price (BxC)
1	Additional collection and disposal of refuse waste to CFB Borden on-site landfill, in accordance with Annex A.	Hourly	\$_____ / hr	10	\$
2	Additional collection and disposal of recycle waste to off-site landfill, in accordance with Annex A.	Hourly	\$_____ / hr	10	\$

**B1.3 As-And-When- Requested – Additional Totes and Containers**

The Contractor shall be paid a flat rate per container and lift, inclusive of all material, equipment, labour and transportation required in accordance with Annex A -Statement of Work.

	A	B	C	D	
Item	Description	Unit	Firm Unit Price	Estimated Number	Extended Estimated Price (BxC)
1	Supply additional 2 cubic yard container including lift	Flat Rate per Container and lift	\$	20	\$
2	Supply additional 4 cubic yard container including lift	Flat Rate per Container and lift	\$	40	\$
3	Supply additional 6 cubic yard container including lift	Flat Rate per Container and lift	\$	20	\$
4	Supply additional 8 cubic yard container including lift	Flat Rate per Container and lift	\$	29	\$
5	Supply additional 20 cubic yard container including lift	Flat Rate per Container and lift	\$	25	\$
6	Supply additional 40 cubic yard container including lift	Flat Rate per Container and lift	\$	45	\$
7	Supply additional 95 Gallon tote including lift	Flat Rate per Container and lift	\$	50	\$

<b>Total Extended Estimated Price for Contract Period - Year 1</b> (aggregated total of extended estimated price from each table in Part A and Part B)	<b>\$</b>
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**2. Contract Period – Year 2:** September 01, 2022 to August 31, 2023

**PART A – FIRM REQUIREMENT**

**A2.1 Firm Requirement - On-Site Bulk Refuse Removal and Disposal**

Firm all-inclusive rates including, but not limited to, labour, materials and equipment necessary for the material type, containers, schedule and locations specified in Appendix 1 to Annex A, in accordance with Annex A - Statement of Work.

		A	B	C	D
Item	Description	Unit	Firm Unit Price	Number of Months	Extended Estimated Price (BxC)
1	On-Site Disposal of Bulk Refuse Removal and Disposal in accordance with Annex A.	Monthly	\$	12	\$

**A2.2 Firm Requirement – Off-Site Disposal of Waste Recycling**

Firm all-inclusive rates including, but not limited to, labour, material, equipment and transportation necessary for the material type, containers, schedule and locations specified in Appendix 2 and Appendix 3 to Annex A in accordance with Annex A - Statement of Work.

		A	B	C	D
Item	Description	Unit	Firm Unit Price	Number of Months	Extended Estimated Price (BxC)
1	Off-Site Disposal of Waste Recycling in accordance with Annex A.	Monthly	\$	12	\$

**PART B – TASK AUTHORIZATION REQUIREMENT**

**B2.1 As-And-When- Requested – Relocation of Containers**

The Contractor shall be paid a firm hourly rate to move container(s) from one area to another, inclusive of all material, equipment, labour and transportation required in accordance with Annex A -Statement of Work.

		A	B	C	D
Item	Description	Unit	Firm Unit Price	Number of Hours	Extended Estimated Price (BxC)
1	Relocation of container(s) from one area to another, in accordance with Annex A.	Hourly	\$_____ / hr	20	\$

**B2.2 As-And-When- Requested – Additional Collection and Disposal**

The Contractor shall be paid a firm hour rate to collect and dispose of refuse or recycle waste, inclusive of all material, equipment, labour and transportation required in accordance with Annex A -Statement of Work

	A	B	C	D	
Item	Description	Unit	Firm Unit Price	Estimated Number of Hours	Extended Estimated Price (BxC)
1	Additional collection and disposal of refuse waste to CFB Borden on-site landfill, in accordance with Annex A.	Hourly	\$_____ / hr	10	\$
2	Additional collection and disposal of recycle waste to off-site landfill, in accordance with Annex A.	Hourly	\$_____ / hr	10	\$

**B2.3 As-And-When- Requested – Additional Totes and Containers**

The Contractor shall be paid a flat rate per container and lift, inclusive of all material, equipment, labour and transportation required in accordance with Annex A -Statement of Work.

	A	B	C	D	
Item	Description	Unit	Firm Unit Price	Estimated Number	Extended Estimated Price (BxC)
1	Supply additional 2 cubic yard container including lift	Flat Rate per Container and lift	\$	20	\$
2	Supply additional 4 cubic yard container including lift	Flat Rate per Container and lift	\$	40	\$
3	Supply additional 6 cubic yard container including lift	Flat Rate per Container and lift	\$	20	\$
4	Supply additional 8 cubic yard container including lift	Flat Rate per Container and lift	\$	29	\$
5	Supply additional 20 cubic yard container including lift	Flat Rate per Container and lift	\$	25	\$
6	Supply additional 40 cubic yard container including lift	Flat Rate per Container and lift	\$	45	\$
7	Supply additional 95 Gallon tote including lift	Flat Rate per Container and lift	\$	50	\$

<b>Total Extended Estimated Price for Contract Period - Year 2</b> (aggregated total of extended estimated price from each table in Part A and Part B)	<b>\$</b>
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**3. Contract Period – Year 3:** September 01, 2023 to August 31, 2024**PART A – FIRM REQUIREMENT****A3.1 Firm Requirement - On-Site Bulk Refuse Removal and Disposal**

Firm all-inclusive rates including, but not limited to, labour, materials and equipment necessary for the material type, containers, schedule and locations specified in Appendix 1 to Annex A, in accordance with Annex A - Statement of Work.

		A	B	C	D
Item	Description	Unit	Firm Unit Price	Number of Months	Extended Estimated Price (BxC)
1	On-Site Disposal of Bulk Refuse Removal and Disposal in accordance with Annex A.	Monthly	\$	12	\$

**A3.2 Firm Requirement – Off-Site Disposal of Waste Recycling**

Firm all-inclusive rates including, but not limited to, labour, material, equipment and transportation necessary for the material type, containers, schedule and locations specified in Appendix 2 and Appendix 3 to Annex A in accordance with Annex A - Statement of Work.

		A	B	C	D
Item	Description	Unit	Firm Unit Price	Number of Months	Extended Estimated Price (BxC)
1	Off-Site Disposal of Waste Recycling in accordance with Annex A.	Monthly	\$	12	\$

**PART B – TASK AUTHORIZATION REQUIREMENT****B3.1 As-And-When- Requested – Relocation of Containers**

The Contractor shall be paid a firm hourly rate to move container(s) from one area to another, inclusive of all material, equipment, labour and transportation required in accordance with Annex A -Statement of Work.

		A	B	C	D
Item	Description	Unit	Firm Unit Price	Number of Hours	Extended Estimated Price (BxC)
1	Relocation of container(s) from one area to another, in accordance with Annex A.	Hourly	\$_____ / hr	20	\$

**B3.2 As-And-When- Requested – Additional Collection and Disposal**

The Contractor shall be paid a firm hour rate to collect and dispose of refuse or recycle waste, inclusive of all material, equipment, labour and transportation required in accordance with Annex A -Statement of Work

	A	B	C	D	
Item	Description	Unit	Firm Unit Price	Estimated Number of Hours	Extended Estimated Price (BxC)
1	Additional collection and disposal of refuse waste to CFB Borden on-site landfill, in accordance with Annex A.	Hourly	\$_____ / hr	10	\$
2	Additional collection and disposal of recycle waste to off-site landfill, in accordance with Annex A.	Hourly	\$_____ / hr	10	\$

**B3.3 As-And-When- Requested – Additional Totes and Containers**

The Contractor shall be paid a flat rate per container and lift, inclusive of all material, equipment, labour and transportation required in accordance with Annex A -Statement of Work.

	A	B	C	D	
Item	Description	Unit	Firm Unit Price	Estimated Number	Extended Estimated Price (BxC)
1	Supply additional 2 cubic yard container including lift	Flat Rate per Container and lift	\$	20	\$
2	Supply additional 4 cubic yard container including lift	Flat Rate per Container and lift	\$	40	\$
3	Supply additional 6 cubic yard container including lift	Flat Rate per Container and lift	\$	20	\$
4	Supply additional 8 cubic yard container including lift	Flat Rate per Container and lift	\$	29	\$
5	Supply additional 20 cubic yard container including lift	Flat Rate per Container and lift	\$	25	\$
6	Supply additional 40 cubic yard container including lift	Flat Rate per Container and lift	\$	45	\$
7	Supply additional 95 Gallon tote including lift	Flat Rate per Container and lift	\$	50	\$

<b>Total Extended Estimated Price for Contract Period - Year 3</b> (aggregated total of extended estimated price from each table in Part A and Part B)	<b>\$</b>
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**4. Option Period 1 – Year 4:** September 01, 2024 to August 31, 2025

**PART A – FIRM REQUIREMENT**

**A4.1 Firm Requirement - On-Site Bulk Refuse Removal and Disposal**

Firm all-inclusive rates including, but not limited to, labour, materials and equipment necessary for the material type, containers, schedule and locations specified in Appendix 1 to Annex A, in accordance with Annex A - Statement of Work.

		A	B	C	D
Item	Description	Unit	Firm Unit Price	Number of Months	Extended Estimated Price (BxC)
1	On-Site Disposal of Bulk Refuse Removal and Disposal in accordance with Annex A.	Monthly	\$	12	\$

**A4.2 Firm Requirement – Off-Site Disposal of Waste Recycling**

Firm all-inclusive rates including, but not limited to, labour, material, equipment and transportation necessary for the material type, containers, schedule and locations specified in Appendix 2 and Appendix 3 to Annex A in accordance with Annex A - Statement of Work.

		A	B	C	D
Item	Description	Unit	Firm Unit Price	Number of Months	Extended Estimated Price (BxC)
1	Off-Site Disposal of Waste Recycling in accordance with Annex A.	Monthly	\$	12	\$

**PART B – TASK AUTHORIZATION REQUIREMENT**

**B4.1 As-And-When- Requested – Relocation of Containers**

The Contractor shall be paid a firm hourly rate to move container(s) from one area to another, inclusive of all material, equipment, labour and transportation required in accordance with Annex A -Statement of Work.

		A	B	C	D
Item	Description	Unit	Firm Unit Price	Number of Hours	Extended Estimated Price (BxC)
1	Relocation of container(s) from one area to another, in accordance with Annex A.	Hourly	\$_____ / hr	20	\$

**B4.2 As-And-When- Requested – Additional Collection and Disposal**

The Contractor shall be paid a firm hour rate to collect and dispose of refuse or recycle waste, inclusive of all material, equipment, labour and transportation required in accordance with Annex A -Statement of Work

	A	B	C	D	
Item	Description	Unit	Firm Unit Price	Estimated Number of Hours	Extended Estimated Price (BxC)
1	Additional collection and disposal of refuse waste to CFB Borden on-site landfill, in accordance with Annex A.	Hourly	\$_____ / hr	10	\$
2	Additional collection and disposal of recycle waste to off-site landfill, in accordance with Annex A.	Hourly	\$_____ / hr	10	\$

**B4.3 As-And-When- Requested – Additional Totes and Containers**

The Contractor shall be paid a flat rate per container and lift, inclusive of all material, equipment, labour and transportation required in accordance with Annex A -Statement of Work.

	A	B	C	D	
Item	Description	Unit	Firm Unit Price	Estimated Number	Extended Estimated Price (BxC)
1	Supply additional 2 cubic yard container including lift	Flat Rate per Container and lift	\$	20	\$
2	Supply additional 4 cubic yard container including lift	Flat Rate per Container and lift	\$	40	\$
3	Supply additional 6 cubic yard container including lift	Flat Rate per Container and lift	\$	20	\$
4	Supply additional 8 cubic yard container including lift	Flat Rate per Container and lift	\$	29	\$
5	Supply additional 20 cubic yard container including lift	Flat Rate per Container and lift	\$	25	\$
6	Supply additional 40 cubic yard container including lift	Flat Rate per Container and lift	\$	45	\$
7	Supply additional 95 Gallon tote including lift	Flat Rate per Container and lift	\$	50	\$

<b>Total Extended Estimated Price for Option Period 1 - Year 4</b> (aggregated total of extended estimated price from each table in Part A and Part B)	<b>\$</b>
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**5. Option Period 2 – Year 5:** September 01, 2025 to August 31, 2026

**PART A – FIRM REQUIREMENT**

**A5.1 Firm Requirement - On-Site Bulk Refuse Removal and Disposal**

Firm all-inclusive rates including, but not limited to, labour, materials and equipment necessary for the material type, containers, schedule and locations specified in Appendix 1 to Annex A, in accordance with Annex A - Statement of Work.

		A	B	C	D
Item	Description	Unit	Firm Unit Price	Number of Months	Extended Estimated Price (BxC)
1	On-Site Disposal of Bulk Refuse Removal and Disposal in accordance with Annex A.	Monthly	\$	12	\$

**A5.2 Firm Requirement – Off-Site Disposal of Waste Recycling**

Firm all-inclusive rates including, but not limited to, labour, material, equipment and transportation necessary for the material type, containers, schedule and locations specified in Appendix 2 and Appendix 3 to Annex A in accordance with Annex A - Statement of Work.

		A	B	C	D
Item	Description	Unit	Firm Unit Price	Number of Months	Extended Estimated Price (BxC)
1	Off-Site Disposal of Waste Recycling in accordance with Annex A.	Monthly	\$	12	\$

**PART B – TASK AUTHORIZATION REQUIREMENT**

**B5.1 As-And-When- Requested – Relocation of Containers**

The Contractor shall be paid a firm hourly rate to move container(s) from one area to another, inclusive of all material, equipment, labour and transportation required in accordance with Annex A -Statement of Work.

		A	B	C	D
Item	Description	Unit	Firm Unit Price	Number of Hours	Extended Estimated Price (BxC)
1	Relocation of container(s) from one area to another, in accordance with Annex A.	Hourly	\$_____ / hr	20	\$

**B5.2 As-And-When- Requested – Additional Collection and Disposal**

The Contractor shall be paid a firm hour rate to collect and dispose of refuse or recycle waste, inclusive of all material, equipment, labour and transportation required in accordance with Annex A -Statement of Work

	A	B	C	D	
Item	Description	Unit	Firm Unit Price	Estimated Number of Hours	Extended Estimated Price (BxC)
1	Additional collection and disposal of refuse waste to CFB Borden on-site landfill, in accordance with Annex A.	Hourly	\$_____ / hr	10	\$
2	Additional collection and disposal of recycle waste to off-site landfill, in accordance with Annex A.	Hourly	\$_____ / hr	10	\$

**B5.3 As-And-When- Requested – Additional Totes and Containers**

The Contractor shall be paid a flat rate per container and lift, inclusive of all material, equipment, labour and transportation required in accordance with Annex A -Statement of Work.

	A	B	C	D	
Item	Description	Unit	Firm Unit Price	Estimated Number	Extended Estimated Price (BxC)
1	Supply additional 2 cubic yard container including lift	Flat Rate per Container and lift	\$	20	\$
2	Supply additional 4 cubic yard container including lift	Flat Rate per Container and lift	\$	40	\$
3	Supply additional 6 cubic yard container including lift	Flat Rate per Container and lift	\$	20	\$
4	Supply additional 8 cubic yard container including lift	Flat Rate per Container and lift	\$	29	\$
5	Supply additional 20 cubic yard container including lift	Flat Rate per Container and lift	\$	25	\$
6	Supply additional 40 cubic yard container including lift	Flat Rate per Container and lift	\$	45	\$
7	Supply additional 95 Gallon tote including lift	Flat Rate per Container and lift	\$	50	\$

<b>Total Extended Estimated Price for Option Period 2 – Year 5</b> (aggregated total of extended estimated price from each category):	\$
<b>Total Evaluation Price:</b> (Total Extended Estimated Price for Contract Period – Year 1 + Contract Period – Year 2 + Contract Period – Year 3 + Option Period 1 – Year 4 + Option Period 2 – Year 5)	\$

**Note: All lines and rows that are highlighted in grey, will be removed at Contract award.**

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## ANNEX C INSURANCE REQUIREMENTS

### 1. COMMERCIAL GENERAL LIABILITY INSURANCE

- A. The Contractor must obtain Commercial General Liability Insurance, and maintain it in force throughout the duration of the Contract, in an amount usual for a contract of this nature, but for not less than \$2,000,000 per accident or occurrence and in the annual aggregate.
- B. The Commercial General Liability policy must include the following:
- (i) Additional Insured: Canada is added as an additional insured, but only with respect to liability arising out of the Contractor's performance of the Contract. The interest of Canada should read as follows: Canada, as represented by Public Works and Government Services Canada.
  - (ii) Bodily Injury and Property Damage to third parties arising out of the operations of the Contractor.
  - (iii) Products and Completed Operations: Coverage for bodily injury or property damage arising out of goods or products manufactured, sold, handled, or distributed by the Contractor and/or arising out of operations that have been completed by the Contractor.
  - (iv) Personal Injury: While not limited to, the coverage must include Violation of Privacy, Libel and Slander, False Arrest, Detention or Imprisonment and Defamation of Character.
  - (v) Cross Liability/Separation of Insureds: Without increasing the limit of liability, the policy must protect all insured parties to the full extent of coverage provided. Further, the policy must apply to each Insured in the same manner and to the same extent as if a separate policy had been issued to each.
  - (vi) Blanket Contractual Liability: The policy must, on a blanket basis or by specific reference to the Contract, extend to assumed liabilities with respect to contractual provisions.
  - (vii) Employees and, if applicable, Volunteers must be included as Additional Insured.
  - (viii) Employers' Liability (or confirmation that all employees are covered by Worker's compensation (WSIB) or similar program)
  - (ix) Broad Form Property Damage including Completed Operations: Expands the Property Damage coverage to include certain losses that would otherwise be excluded by the standard care, custody or control exclusion found in a standard policy.
  - (x) Notice of Cancellation: The Insurer will endeavour to provide the Contracting Authority thirty (30) days written notice of policy cancellation.
  - (xi) If the policy is written on a claims-made basis, coverage must be in place for a period of at least 12 months after the completion or termination of the Contract.
  - (xii) Owners' or Contractors' Protective Liability: Covers the damages that the Contractor becomes legally obligated to pay arising out of the operations of a subcontractor.
  - (xiii) Non-Owned Automobile Liability - Coverage for suits against the Contractor resulting from the use of hired or non-owned vehicles.
  - (xiv) Sudden and Accidental Pollution Liability (minimum 120 hours): To protect the Contractor for liabilities arising from damages caused by accidental pollution incidents.
  - (xv) Litigation Rights: Pursuant to subsection 5(d) of the Department of Justice Act, S.C. 1993, c. J-2, s.1, if a suit is instituted for or against Canada which the Insurer would, but for this clause, have the right to pursue or defend on behalf of Canada as an Additional Named Insured under the insurance policy, the Insurer must promptly contact the Attorney General of Canada to agree on the legal strategies by sending a letter, by registered mail or by courier, with an acknowledgement of receipt.

**For the province of Quebec, send to:**

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*Director Business Law Directorate,  
Quebec Regional Office (Ottawa),  
Department of Justice,  
284 Wellington Street, Room SAT-6042,  
Ottawa, Ontario, K1A 0H8*

**For other provinces and territories, send to:**

*Senior General Counsel,  
Civil Litigation Section,  
Department of Justice  
234 Wellington Street, East Tower  
Ottawa, Ontario K1A 0H8*

A copy of the letter must be sent to the Contracting Authority. Canada reserves the right to co-defend any action brought against Canada. All expenses incurred by Canada to co-defend such actions will be at Canada's expense. If Canada decides to co-defend any action brought against it, and Canada does not agree to a proposed settlement agreed to by the Contractor's insurer and the plaintiff(s) that would result in the settlement or dismissal of the action against Canada, then Canada will be responsible to the Contractor's insurer for any difference between the proposed settlement amount and the amount finally awarded or paid to the plaintiffs (inclusive of costs and interest) on behalf of Canada.

**2. AUTOMOBILE LIABILITY INSURANCE**

- A. The Contractor must obtain Automobile Liability Insurance, and maintain it in force throughout the duration of the Contract, in an amount usual for a contract of this nature, but for not less than \$2,000,000 per accident or occurrence.
- B. The policy must include the following:
  - (i) Third Party Liability - \$2,000,000 Minimum Limit per Accident or Occurrence
  - (ii) Accident Benefits - all jurisdictional statutes
  - (iii) Uninsured Motorist Protection
  - (iv) Notice of Cancellation: The Insurer will endeavour to provide the Contracting Authority thirty (30) days written notice of cancellation.
  - (v) Liability for Physical Damage to Non-owned Automobiles: Ontario OPCF 27 or 27B / Quebec: QEF #27 / Other Provinces: SEF#27

**3. ENVIRONMENTAL IMPAIRMENT LIABILITY INSURANCE**

- A. The Contractor must obtain Type 2: "Contractors Pollution Liability" insurance, and maintain it in force throughout the duration of the Contract, in an amount usual for a contract of this nature, but for not less than \$1,000,000 per accident or occurrence and in the annual aggregate.
- B. If the policy is written on a claims-made basis, coverage must be in place for a period of at least 12 months after the completion or termination of the Contract.
- C. The Type 2: "Contractors Pollution Liability" policy must include the following:
  - (i) Additional Insured: Canada is added as an additional insured, but only with respect to liability arising out of the Contractor's performance of the Contract. The interest of Canada as additional insured should read as follows: Canada, represented by Public Works and Government Services Canada
  - (ii) Notice of Cancellation: The Insurer will endeavour to provide the Contracting Authority thirty (30) days written notice of policy cancellation.
  - (iii) Separation of Insureds: The policy must apply to each Insured in the same manner and to the same extent as if a separate policy had been issued to each.
  - (iv) Contractual Liability: The policy must, on a blanket basis or by specific reference to the Contract, extend to assumed liabilities with respect to contractual provisions.
  - (v) Incidental Transit Extension: The policy must extend to losses arising from any waste, products or materials transported, shipped, or delivered via any transportation mode to a location beyond the boundaries of a site at which the Contractor or any entity for which the Contractor is legally liable is performing or has performed the operations described in the contract.

**ANNEX 'D' to PART 4 of the Bid Solicitation**  
**MANDATORY TECHNICAL EVALUATION CRITERIA**

**1. Mandatory Technical Criteria**

The Bidder must comply with the mandatory technical criteria specified below. The Bidder must provide in their bid the necessary documentation to support and demonstrate compliance with each mandatory technical criteria. Bidders which fail to meet each of the mandatory technical criteria will be declared non-responsive and will receive no further evaluation.

#	Mandatory Criteria	Identify corresponding page number in bid
<b>M1</b>	<p>The Bidder must demonstrate that the proposed company has a valid Environmental Compliance Approval, by the Ontario Ministry of the Environment, Conservation &amp; Parks to perform waste and recycle management activities.</p> <p>To demonstrate compliance, the Bidder must provide a copy of their Provisional Certificate of Approval. If a copy of the certification is not provided with the bid at bid closing, it must be provided within 2 days of request from the Contracting Authority.</p>	
<b>M2</b>	<p>The Bidder must demonstrate, through a minimum of two (2) projects, within the last 5 years that they have experience providing waste and recycle management services for a commercial, industrial, residential, government or municipal facility. The duration for each proposed project must have been for a minimum of one (1) year.</p> <p>To demonstrate compliance, the experience under each project must include the following:</p> <ul style="list-style-type: none"> <li>▪ The name and description of the facility in which the services were performed;</li> <li>▪ The project start and end dates (MM-DD-YYY to MM-DD-YYYY);</li> <li>▪ services for bulk waste and bulk recycling operations that include collection, sorting, removal and disposal;</li> <li>▪ the number of bulk waste bins that are being serviced, which must be a minimum of 156; and</li> <li>▪ the number of totes for recycling that are being serviced, which must be a minimum of 300.</li> </ul>	

**ANNEX 'E' to PART 3 of the Bid Solicitation  
ELECTRONIC PAYMENT INSTRUMENTS**

**ELECTRONIC PAYMENT INSTRUMENTS**

The Bidder accepts to be paid by any of the following Electronic Payment Instrument(s):

- VISA Acquisition Card;
- MasterCard Acquisition Card;
- Direct Deposit (Domestic and International);
- Electronic Data Interchange (EDI);
- Wire Transfer (International Only);
- Large Value Transfer System (LVTS) (Over \$25M)

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**ANNEX 'F' to PART 5 of the Bid Solicitation  
ADDITIONAL CERTIFICATIONS**

**1. Board of Directors**

In accordance with Part 5 - Certifications and Additional Information, Article 5.2.1, Integrity Provisions – Required Documentation, the required documentation which needs to be provided is a complete list of names of all individuals who are currently directors of the Offeror before contract award. Offeror's are requested to provide this information in their bid.

Director Name - _____	Title: _____
Director Name - _____	Title: _____
Director Name - _____	Title: _____
Director Name - _____	Title: _____
Director Name - _____	Title: _____
Director Name - _____	Title: _____
Director Name - _____	Title: _____
Director Name - _____	Title: _____

**2. Procurement Business Number (PBN)**

In accordance with Section 02, Procurement Business Number of the [2006](#) (2019-03-04) Standard Instructions – Request for Standing Offers - Goods or Services - Competitive Requirements, Suppliers are required to have a Procurement Business Number (PBN) before contract award. Offeror are requested to provide their PBN with their bid.

Procurement Business Number - \_\_\_\_\_

Suppliers may register for a PBN online at [Supplier Registration Information](#). For non-Internet registration, suppliers may contact the InfoLine at 1-800-811-1148 to obtain the telephone number of the nearest Supplier Registration Agent.

**APPENDIX 1 TO ANNEX A**  
**Bulk Refuse Removal and Disposal**

Civic Address	BLDG NO	LOCATION	CONTAINERS		PICKUPS					
			SIZE yards	Quantity	MON	TUES	WED	THUR	FRI	SAT
51 Maple Leaf Dr.	A-74	Maple Conf Centre	4	1	X	X	X	X	X	X
62 Centre Dr.	A-78	Dyde Hall Arena	2	1	X				X	
72 Centre Dr.	A-79	Quarters	2	1	X				X	
246 Craftsman Rd	A-81		6	1			X			
190 Lundy Lane	A-82	Lancaster Club	4	1	X				X	
620 Ortona Rd.	A-121	Military Police	4	1	X				X	
Ram Rd.	A-134	Thrift Shop	2	1	X				X	
264 Lundy Lane	A-142	16 Wing	6	2	X				X	
162 Craftsman Rd.	A-144	B Accn	6	1	X				X	
40 Parade Ave.	A-147	B Accn	8	1	X				X	
41 Parade Ave.	A-148	B Accn	6	2	X				X	
20 Parade Ave.	A-149	B Accn	6	1	X				X	
21 Parade Ave.	A-150	B Accn	6	2	X	X	X	X	X	X
20 Dakota St.	A-151	B Accn	6	2	X	X	X	X	X	X
66 Harvard Cres.	A-152	B Accn	6	1	X	X	X	X	X	X
21 Spitfire Lane	A-154	Heating Plant	4	1	X				X	
220 Craftsman Rd.	A-165	CFSEME/EOD	4	1	X				X	
83 Argus Cres.	A-171	16 Wing	4	1	X				X	
83 Argus Cres.	A-171	16 Wing	6	1	X				X	
151 Hangar Rd.	A-175	CFSEME	6	1	X				X	
94 Craftsman Rd.	A-176	Billy Bishop Centre	6	2	X				X	
1067 Dieppe Rd	A-179	Auto Hobby Club	4	1	X				X	
17 Hangar Rd	A-243	CFSATE	6	1	X				X	
325 Lundy Lane	A-245	CFSEME	4	1	X				X	
15 Harvard Cres.	A-247	B Accn	6	2	X	X	X	X	X	X
CFFA Training Area	A-170	CFFA	4	1	X				X	
CFFA Training Area	A-262	CFFA	8	2	X				X	
CFFA Training Area	A-249	CFFA	4	1	X				X	
CFFA Training Area	A-252	CFFA	2	1	X				X	
221 Craftsman Rd.	A-254	CFSEME	4	5	X				X	
190 Hangar Rd.	A-256	CFFA	2	1	X				X	
180 Lundy's Lane	A-278		4	1				X		
26 Maple Leaf dr	A-296		4	1				X		
135 Ortona Rd.	E-41	CFSLTC	2	1	X				X	
501 Cambrai Rd.	E-51	CF Music School	4	1	X				X	
18 Waterloo Rd	E-108	Trg Bldg	2	1				X		
41 Kapyong Rd.	E-102	Base Library	2	1	X				X	
28 Arnhem Rd.	E-123	FRC	4	1	X				X	
37 Ram St.	E-146	Museum	4	1	X				X	
41 Plains Rd.	E-179	B Accn - VIP	2	1				X		
74 Ortona Rd.	E-181	EH&S	2	1	X				X	
16 Arnhem Rd.	E-182	FRC/ Com Council	4	1	X				X	
150 Ortona Rd.	E-186	Fire Hall	4	1	X				X	
538 Cambrai Rd	E-211	CFMPA	4	1	X				X	
450 Cambrai Rd	E-212	COMCEN	2	1				X		
174 Hangar Rd.	Hgr - 3	Base Cadets	2	1	X				X	
146 Hangar Rd.	Hgr - 5	BCTC	6	1	X				X	
130 Hangar Rd.	Hgr - 6	Halon Storage	2	1	X				X	
118 Hangar Rd.	Hgr - 7	BCE	6	1	X				X	
44 Hangar Rd.	Hgr-11	CFSATE	4	1	X				X	

Civic Address	BLDG NO	LOCATION	CONTAINERS		PICKUPS						
			SIZE yards	Quantity	MON	TUES	WED	THUR	FRI	SAT	
26 Mitchell St.	Hgr-17	CFSATE	6	1	X				X		
60 Mitchell St.	Hgr-18	400 Sq	6	1	X				X		
90 Hangar Rd.	Hgr-19	Base Cadets	6	1	X				X		
45 Maintenance Rd.	0-95	Base Maintenance	4	4	X				X		
45 Maintenance Rd.	0-95	Base Maintenance	6	1	X				X		
164 Cambrai Rd.	0-97	BCE - Sewage	4	2	X				X		
400 Cambrai Rd.	0-102	CFSTG HQ	4	1	X				X		
46 Normandy Rd.	0-109	CPO/BPSO	6	1	X				X		
53 Coronel Rd.	0-110	CFRETS Recruiting	6	1	X				X		
247 Cambrai Rd.	0-111	Base Supply	4	1	X				X		
247 Cambrai Rd.	0-111	Base Supply	6	1	X				X		
72 El Alamein Rd. West	0-114	CFDSS	4	1	X				X		
36 Normandy Rd.	0-116	B Accn	2	1	X				X		
36 El Alamein Rd. East	0-121	Canex Groceteria	6	2	X	X	X	X	X	X	X
36 El Alamein Rd. East	0-121	Canex Retail	6	1	X	X	X	X	X	X	X
36 El Alamein Rd. East	0-121	Medical	6	1	X				X		
32 Coronel Rd.	0-123	B Accn	2	1	X				X		
73 Coronel Rd.	0-125	CFSTG HQ	6	1	X				X		
37 Centurian Close	0-143/0-21	Data Centre	4	1	X	X	X	X	X	X	X
164B Cambrai Rd	0-144		4	1			X				
67a Centurian Close	0-148		2	1	X				X		
53 Centurian Close	0-155	706 Comm	4	1	X				X		
112 Centurian Close	0-157	Queens Printers	2	1	X				X		
96 Centurian Close	0-158	CFNISCR	2	1	X				X		
66 El Alamein Rd. West	0-159	B Accn	4	1	X	X	X	X	X	X	
46b Maintenance Rd.	0-161	Base Maint	2	1	X				X		
30 Ortona Rd.	0-166	Base Hospital	4	1	X	X			X	X	
30 Ortona Rd.	0-166	Base Hospital	8	1	X	X			X	X	
31B/31 Louisbourg Rd.	0-184	Golf Club	4	1	X	X	X	X	X	X	
	0-193		2	1			X				
25 Centurioan Close	0-208	CFRG HQ	4	1	X				X		
91 Ramillies Rd.	P-27	CFSAL	6	1	X				X		
91a Ramillies Rd.	P-65	CFSEME	6	1	X				X		
14 Tobruk Rd.	P-72	Terra Theatre	4	1	X		X			X	
675 Dieppe Rd.	P-144	R & Qs	6	1	X				X		
117 Waterloo Rd East	P-148	FRC	2	1	X		X			X	
61 Ramillies Rd.	P-151	B Transport	4	1	X				X		
499 Dieppe Rd.	P-152	Prot Chapel	2	1	X				X		
633 Dieppe Rd.	P-153	CFLSTC	6	1	X				X		
16 Ramillies Rd.	P-154	BCE	6	3	X				X		
16 Ramillies Rd.	P-154	BCE	2	1	X				X		
16 Ramillies Rd.	P-154	BCE	8	2	X				X		
16 Ramillies Rd.	P-154	BCE	4	1	X				X		
80 Ramillies Rd.	P-156	400 Sq	4	1	X				X		
681 Cambrai Rd.	P-157	400 Sq	4	1	X				X		
20 Caen Circle	P-158	Barracks	2	1	X				X		
32 Caen Circle	P-160	Officers' Mess	8	2	X	X	X	X	X	X	X
32 Caen Circle	P-160	Waterloo Mess	6	1	X				X		
535 Dieppe Rd.	P-161	RC Chapel	2	1	X				X		
16f Ramillies Rd.	P-171	BCE - RoadsGrounds	2	1	X				X		
80 Falaise Rd.	P-182	B Accn	4	2	X		X			X	
45b Ramillies Rd.	P-188	B Supply	4	1	X				X		
41 Falaise Rd.	P-198	B Accn	6	2	X	X	X	X	X	X	
641 Cambrai Rd.	P-210	B medical facility	4	1	X				X		
50 Market Garden Cr	S-113	400 SQ	6	1	X				X		
550 Ortona Rd.	S-114	CFNBC	6	1	X				X		
90 Raffah Cr.	S-136	AFPDC	6	1	X				X		
36 Wellington Rd.	S-137	B Accn	6	1	X	X	X	X	X	X	X

Civic Address	BLDG NO	LOCATION	CONTAINERS		PICKUPS						
			SIZE yards	Quantity	MON	TUES	WED	THUR	FRI	SAT	
48 Raffah Cr.	S-138	PSP Finances	2	1	X				X		
40 Raffah Cr.	S139	Barracks	2	1	X				X		
192 Atlantic Rd.	S-140	CFSAL	4	1	X				X		
25 Anson Rd.	S-149	CFSAL	8	1	X				X		
504 Ortona Rd.	S-151	B Accn	2	1	X				X		
31 Bomarc Cres	S-156	Trg Bldg	2	1				X			
118 Rafah Cres	S-164	Mens Mess	6	DND 1	X	X	X	X	X	X	X
83 Lundy's Lane	S-165	CFCEME Bldg	6	2				X			
50 Golan Rd.	T-83		6	1	X			X		X	
70 Korea Rd.	T-114	B Accn	6	1	X	X	X	X	X	X	X
58 Congo Rd.	T-115	B Accn	4	1	X	X	X	X	X	X	X
253 Ortona Rd.	T-117	Huron Club	4	1	X			X			
122 Ramillies Rd.	T-118	Bleachers	6	1	X	X	X	X	X	X	X
36 Atlantic Rd	T-119	CFSAL	4	1	X			X			
100 Ramillies Rd.	T-126	Andy Anderson Arena	6	2	X			X			
15 Cyprus Rd.	T-127	B Supply	4	1	X			X			
242 Ortona Rd.	T-138	B Accn	4	2	X	X	X	X	X		
98 Korea Rd.	T-139	B Accn	6	4	X	X	X	X	X	X	X
190A Ortona Rd	T-140		6	1				X			
184 Ortona Rd.	T-144		4	1	X			X			
110 Atlantic Rd.	T-145	CFSAL	6	1	X			X			
201 Falaise Rd.	T-147	Rod and Gun	4	1	X			X			
149 Ortona Rd.	T-149	Ortona Club	4	1	X			X			
322 Otona Rd	T-150		2	1				X			
120 Atlantic Rd.	T-151	CFSAL	4	1	X			X			
154 Atlantic Rd.	T-157	Sprung Shelter	2	1	X			X			
63A Atlantic Rd	T-161		4	1				X			
179 Ortona	T-169	Mens Mess	6	DND 1	X	X	X	X	X	X	X
85A Atlantic Rd	T-173		4	1				X			
4&6 - 11th St.	4&6	B Accn	4	1	X			X			
51 Somme Blvd	51	CFHA	2	1	X			X			
144 Somme Blvd	144	CFHA Apartments	6	1				X			
2nd Ave	CFAD	Bldg 200	4	1	X			X			
6th St	CFAD	Bldg 206	4	1	X			X			
6th St	CFAD	Bldg 207	6	1	X			X			
2nd St.	CFAD	Bldg 208	4	1	X			X			
542 Dieppe Rd.	DCC Trailer	P-201	2	1	X						
85 Atlantic Rd	MRADP Trailer	T-158	4	1	X						
<b>Daily Pickup - June, July, August, Otherwise Two Times Per Week</b>											
Range Rd. - Gate 2	R-2	Langemark Range	6	DND 1	X	X	X	X	X	X	
Range Rd. - Gate 4	R13	Vimy Range	6	DND 1	X	X	X	X	X	X	
Range Rd. - Gate 6	R-28	Amiens Range	4	DND 1	X	X	X	X	X	X	
Range Rd. - Gate 8	R-35	Mons Range	6	DND 1	X	X	X	X	X	X	
280 Falaise Rd.	R-86	Range Control	6	DND 1	X	X	X	X	X	X	
Grid 8255-0297	Gate 10	Caen1 Biv	6	DND 1	X	X	X	X	X	X	
Grid 8289-0301	Gate 10	Caen2 Biv	6	DND 2	X	X	X	X	X	X	
Grid 8266-0307	Gate 10	Caen CFSIS Biv	4	DND 1	X	X	X	X	X	X	
Grid 8136-0540	Gate 10	Square Woods	4	DND 1	X	X	X	X	X	X	
Grid 8222-0674	Gate 10	J Area	4	DND 1	X	X	X	X	X	X	
Grid 8438-0162	Gate 14	F Biv	6	DND 1	X	X	X	X	X	X	
	Gate 12	Caen 1 Alternate	6	DND 1	X	X	X	X	X	X	
Grid 8632-9930	Gate 14	F Area	4	DND 1	X	X	X	X	X	X	
Grid 8491-9881	Gate 14	D Biv East	4	DND 1	X	X	X	X	X	X	
Grid 8394-9834	Gate 14	D Biv West	4	DND 1	X	X	X	X	X	X	

Civic Address	BLDG NO	LOCATION	CONTAINERS		PICKUPS					
			SIZE yards	Quantity	MON	TUES	WED	THUR	FRI	SAT
Grid 8583-9881	Gate 15	D2 Area	6	DND 1	X	X	X	X	X	
Grid 8259-0053	Gate 12	MP Biv	6	DND 1	X	X	X	X	X	
Grid 8251-9970	Gate 12	Tpt Biv	6	DND 1	X	X	X	X	X	
	Gate 14	D South & Alternate	6	DND 2	X	X	X	X	X	
		BASE Landfill	6	DND 2			X			
<b>Two Times Per Week From April to November</b>										
129 Falaise Rd.		Soccer Parking Lot	2	1	X				X	
Sask BLVD		Minor Baseball Park	2	1	X				X	
31B Louisbourg Rd.		Circle Pine Golf Club	2	1		X			X	
170h Lundy Lane	E-200	Anderson Park Golf Club	2	1	X		X			X
<b>Daily (Mon-Sun) in July &amp; August, Twice per week in May, June, September One Pick-up for Remaining Season</b>										
15 Officer's Lane	BP - 84	Blackdown	6	2						
51 Blackdown Rd.	BP - 83	Blackdown	6	1						
45 Command Rd.	BP - 65	Blackdown	8	1						
Acer Acerpori Way	BP-78	Blackdown	6	8						
Command Road	BP-81	Blackdown	6	5						
Command Road	BP-40	Blackdown	4	1						
Perimeter Road	BP-69	Blackdown	6	2						
91 Masors Way	BP-66	Blackdown	6	1						
Officers Lane	BP-67	Blackdown	6	2						
Shooting Range	Blackdown	Blackdown	4	1						
Confidence Course	Blackdown	Blackdown	4	1						
39 Blackdown Rd	BP-87	Blackdown	4	1						
29 Officers lane	BP-91	Blackdown	6	1						
45A Command Road	BP-92	Blackdown	4	2						
Perimeter Road	BP-88	Blackdown	6	1						
62 Blackdown	BP-98	Blackdown	6	1						
<b>Empty only on request</b>										
CFFA Training Area	A-194	CFFA	20	4						
26 Mitchell St.	Hgr-17	CFSATE	20	1						
<b>TOTAL # OF CONTAINERS INCLUDING DND OWNED</b>										
2 YD :38										
4 YD :73										
6 YD :86										
8 YD :9										
20 YD :5										

**APPENDIX 2 TO ANNEX A**  
**Waste Recycling Schedule**

NOTE: wood bins & 40 yd OCC collected as-and-when requested

UNIT or Bldg Name	Civic Address	Bldg #	Carts			Bins		
			Paper	Cans, Glass Plastic	PickUp Freq	OCC (yds)	Wood (yds)	PickUp Freq
Maple Conf.	51 Maple Leaf Dr.	A-74	2	2	W	6		W
Dyte Hall Arena	62 Centre Dr.	A-78	1	2	2W	2		W
R&Qs	72 Centre Dr	A-79		2	2W	4		W
CFSEME/ EOD	246 Craftsman Rd	A-81	2	3	2W	4		W
BCTC	190 Lundy Lane	A-82	1	1	2W			
MPs	620 Ortona Rd	A-121	3	2	2W	4		W
CFSATE	264 Lundy Lane	A-142	3	3	W	4yd x 2		W
CFSEME	47 School St	A-141	2	3	W	4		W
CFSEME	264 Lundy Lane	A-142	2	2	W			
R&Qs	162 Craftsman Rd	A-144	1		2W			
R&Qs	146 Craftsman Rd	A-145	1	1	2W			
R&Qs	40 Parade Ave	A-147	1	1	2W			
R&Qs	20 Parade Ave	A-149	1	1	2W	2		W
R&Qs	21 Parade Ave	A-150	1	1	2W			
R&Qs	20 Dakota St	A-151	1	1	2W			
R&Qs	66 Harvard Cres.	A-152	1	1	2W			
Heating Plant	21 Spitfire Lane	A-154	1	1	2W			
Ojibwa Club	21 Canuck Rd	A-156		1	W	2		2W
16 Wing	83 Argus Cres.	A-171	4	3	W	6		W
	94 Craftsman Rd	A-172	3	2	2W	6		W
CFSEME	151 Hangar Rd	A-175	1	1	2W	2		W
Billy Bishop Gym	71 Craftsman Rd	A-176	1	2	W	2		2W
Landfill Site		A-267				40		on call
CFSATE	17 Hanger Rd	A-243	2	1	2W	4		W
CFSEME	325 Lundy Lane	A-245	2	2	2W	4		W
R&Qs	15 Harvard Cres.	A-247		3	2W			

CFFA	Training Area	A-249		3	2W			
CFFA	Training Area	A-252	1	1	2W	2		W
CFSEME	31 Hangar Rd	A-253	1	1	2W	6		W
CFSEME	221 Craftsman Rd	A-254	4	2	2W	4		W
CFFA	190 Hangar Rd	A-256	3	2	2W	4		W
		A-275	1	1	W			
Blackdown QM.	15 Blackdown Rd	BP 84	3	2	W		40	on call
Blackdown HQ.	51 Blackdown Rd	BP 83	4	4	W			
CFAD	Second St	208	2	2	2W	4		
CFAD	Sixth St.	206				20	40	on call
CFAD	133 Fourth Ave.	231					40	on call
CFMUSC Det	501 Cambrai Rd	E-51		4	W	2		W
Library	41 Kapyong Rd	E-102	2		2W	2		2W
B Adm	18 Waterloo Rd	E-108	1	1	W	2		W
FRC	28 Arnheim Rd	E-123	1	3	2W	4		W
R&Qs	41 Plains Cres.	E-179		2	2W			
EH&S	74 Ortona Rd	E-181	3	2	2W	2		W
FRC	16 Arnheim Rd	E-182	2	1	2W			
Firehall	150 Ortona Rd	E-186	3		W	2		W
South Golf	170h Lundy Lane	E-200		2	2W	2		W
CFMPA	538 Cambrai Rd	E-211	3	2	W	4		W
COMCEN	450 Cambrai Rd	E-212	1	1	2W	2		2W
	174 Hangar Rd	H-3	1	2	2W	2		W
RCSU	146 Hangar Rd.	H-5	1	1		4		W
16 Wing	26 Mitchell St	H-17	3		2W	2		W
400 Sq	60 Mitchell St.	H-18	2	2	W	2		W
Base Photo	36 Centurion Close	O-21	2	2	2W	4		W
Golf Course	31 Louisberg Rd	O-184		3	2W	2		W
B Maint	45 Maintenance Rd	O-95	3	3	W	Byd X 2		W
BCE	164c Cambrai Rd	O-97	1	2	2W	2		W
Base HQ	400 Cambrai Rd	O-102	3		W	2		W
CHRO/BPSO/TIS	46 Normandy Rd	O-109	4	2	W	6		W
B Sup	162 Craftsman Rd	O-111	3	4	W	Byd X 2	20 yd	W
CFDSS	72 El Alamein	O-114	2	3	2W	2		W

R&Qs	36 Normandy Rd	O-116	1	1	2W			
Canex	36 El Alamein Rd E	O-121	2	3	W	6yd x 5		W
R&Qs	32 Coronel Rd	O-123	1	1	2W			
Base HQ	73 Coronel Rd	O-125	7	3	W	2		W
Data Centre	37 Centurion Close	O-143	2	1	2W			
706 Com	67c Centurion Close	O-155	2	1	2W	2		W
Queen's Printers	112 Centurion Close	O-157	2	1	W	2		W
SIU	96 Centurion Close	O-158	1	2	2W			
R&Qs	66 El Alamein Rd W	O-159	1	1	2W			
CFMSS	30 Ortona Rd	O-166	8	1	W	6 x 2		W
CFRG	25 Centurion Close	O-208	4	4	W	4		W
CFSAL	754a Dieppe Rd	P-27	1	2	2W	2		W
R&Qs	675 Dieppe Rd	P-144	1	1	2W	2		2W
700 Com Sq	61 Ramillies	P-151		3	2W			
Prot. Church	499 Dieppe Rd	P-152	1	1	2W	2		W
CFLSTC	633 Dieppe Rd	P-153	3	3	2W	6		W
Base CE	16 Ramillies Rd	P-154	5	2	W	4 x 2	40	W
Base CE	16 Ramillies Rd	P-154				6		W
400 Sq	80 Ramillies Rd	P-156	2	1	2W	2		W
Officers' Mess	32 Caen Circle	P-160		7	W	6yd x 2		W
Cath. Church	535 Dieppe Rd	P-161	1	1	2W			
Roads&Grounds	16f Ramillies Rd	P-171	2	3	2W			
R&Qs	80 Falaise Rd	P-182	2	2	2W			
POL	45B Ramillies Rd	P-188	1	1	2W	2		W
R&Qs	Falaise Rd	P-198	2	4	2W	6yd x 2		W
B Medical facility	641 Cambrai Rd.	P-210	3	2	W	6		W
Range Control	Range Rd.	R-86	1	2	2W			
Rangers	50 Market Garden Cr	S-113	2	2	2W	6		2W
CFNBCS	550 Ortona Rd	S-114	1	1	2W	2		2W
ACPDTC	90 Rafah Cr	S-136	4	3	2W	4		W
R&Qs	36 Wellington Rd	S-137	1	1	2W	4		2W
PSP Accounts	48 Rafah Cr	S-138	4	1	2W	2		W
R&Qs	40 Rafah Cr	S-139		1	2W			

CFSAL	192 Atlantic Rd	S-140	3	1	2W			
CFSAL OTC	336 Ortona Rd	S-141	2	2	2W			
CFSAL	25 Anson Rd	S-149	3	3	2W	6		W
CFSAL	25 Anson Rd	S-149				2		W
CFNBCS	Bomarc Cr	S-156	1	1	W	2		W
CURTISS KITCH	118 Rafah Cres	S-164	5	6	W	6	DND 1	4W
CFCEME	83 Lundy's Lane	S-165	2	3	W	6 x 1		W
CFSAL	51 Golan Rd	T-83	3	3	2W	6		W
R&Qs	70 Korea Cr	T-114	1	1	2W			
R&Qs	58 Congo Rd	T-115	1	2	2W	4		W
Huron Club	162 Craftsman Rd	T-117		3	W	2		W
Buell Bldg	122 Ramillies Rd	T-118	2	2	W			
CFSAL	36 Atlantic Rd	T-119	2	2	W	2		W
Anderson Arena	100 Ramillies Rd	T-126		2	W			
Nav Res	15 Cyprus Rd	T-127	2	1	2W	2		W
R&Qs	243 Ortona Rd	T-138	1	1	2W			
R&Qs	98 Korea Cr	T-139		3	2W			
CFSAL	110 Atlantic Rd	T-145	4	4	W	6		W
Rod & Gun	201 Falaise Rd	T-147	1	2	W			
Ortona Club	190 Ortona Rd	T-149		2	2W			
CFSAL	120 Atlantic Rd	T-151	2	2	2W	6		W
NAVRES	Trailers	T-127	2	2	W			
MRADP Trailer	85 Atlantic Rd	T-158	3	2	W			
VICKERS KITCH	179 Ortona Rd	T-169	2	3	W	6	DND 1	4W
CFHA	51 Somme		2	1	2W	2		W
CFHA	144 Somme Blvd		3	3	W	6		W
Blackdown	Command Rd	BP-65	1	2	W	4 x 1		W
Blackdown		BP-66		1	W			
Blackdown		BP-67		4	W	6 x 1		W
Blackdown		BP-68		1	W			
Blackdown		BP-69		3	W			
Blackdown		BP-70		1	W			
Blackdown		BP-71		1	W			
Blackdown		BP-72		1	W			

Blackdown		BP-73		1	W			
Blackdown		BP-74		1	W	6 x 1		W
Blackdown		BP-75		1	W			
Blackdown		BP-76		1	W	6 x 1		W
Blackdown		BP-77		1	W			
Blackdown		BP-78		1	W			
Blackdown		BP-79		1	W			
Blackdown		BP-80		1	W			
Blackdown	Command Rd	BP-81	2	5	W	6x2		W
Blackdown	Officers Lane	BP-91		1	W			
Blackdown	Perimeter Rd	BP-97		3	W	6 x 1		W

**APPENDIX 3 TO ANNEX A**  
**Waste Recycling Schedule (June to August)**

**BLACKDOWN RECYCLING CARTS**

<b>BLDG NO.</b>	<b>CIVIC ADDRESS</b>	<b>QTY</b>	<b>TYPE</b>	<b>START DATE</b>	<b>END DATE</b>	<b>FREQUENCY</b>
BP-65	45 Command Rd	6	Comingle	01-Jun	31-Aug	Twice weekly
BP-65	Kitchen - 1x4 cu yard (OCC)			01-Jun	31-Aug	Twice weekly
BP-66	91 Major's Way	1	Comingle	01-Jun	31-Aug	Twice weekly
BP-67	101 Officer's Lane	4	Comingle	01-Jun	31-Aug	Twice weekly
BP-70	75 Acer Acerpori Way	2	Comingle	01-Jun	31-Aug	Twice weekly
BP-71	63 Acer Acerpori Way	2	Comingle	01-Jun	31-Aug	Twice weekly
BP-72	53 Acer Acerpori Way	2	Comingle	01-Jun	31-Aug	Twice weekly
BP-73	41 Acer Acerpori Way	2	Comingle	01-Jun	31-Aug	Twice weekly
BP-74	27 Acer Acerpori Way	2	Comingle	01-Jun	31-Aug	Twice weekly
BP-75	16 Acer Acerpori Way	2	Comingle	01-Jun	31-Aug	Twice weekly
BP-76	26 Acer Acerpori Way	2	Comingle	01-Jun	31-Aug	Twice weekly
BP-77	38 Acer Acerpori Way	2	Comingle	01-Jun	31-Aug	Twice weekly
BP-78	50 Acer Acerpori Way	2	Comingle	01-Jun	31-Aug	Twice weekly
BP-79	60 Acer Acerpori Way	2	Comingle	01-Jun	31-Aug	Twice weekly
BP-80	80 Acer Acerpori Way	2	Comingle	01-Jun	31-Aug	Twice weekly
BP-81	Main Kitchen 20 cu yard (OCC)			01-Jun	31-Aug	Twice weekly
BP-83	51 Blackdown Rd	2	Comingle	01-Jun	31-Aug	Twice weekly
	20 yd bin - OCC/Wood to be emptied *as and when requested*			01-Jun	31-Aug	
BP-84	15 Officer's Lane	2	Comingle	01-Jun	31-Aug	Twice weekly
BP-90	29 Officer's Lane	2	Comingle	01-Jun	31-Aug	Twice weekly
Trailer Park Area	east side Blackdown Rd	3	Comingle	01-Jun	31-Aug	Twice weekly