



## RETURN BIDS TO:

## RETOURNER LES SOUMISSIONS À:

Bid Receiving Public Works and Government  
Services Canada/Réception des soumissions  
Travaux publics et Services gouvernementaux  
Canada

See herein for bid submission  
instructions/

Voir la présente pour les  
instructions sur la présentation  
d'une soumission

NA

Alberta

## REQUEST FOR PROPOSAL DEMANDE DE PROPOSITION

**Proposal To: Public Works and Government  
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right  
of Canada, in accordance with the terms and conditions  
set out herein, referred to herein or attached hereto, the  
goods, services, and construction listed herein and on any  
attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services  
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la  
Reine du chef du Canada, aux conditions énoncées ou  
incluses par référence dans la présente et aux annexes  
ci-jointes, les biens, services et construction énumérés  
ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

**Comments - Commentaires**

**Vendor/Firm Name and Address**

**Raison sociale et adresse du**

**fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**

Public Works and Government Services Canada/Travaux  
publics et Services gouvernementaux Canada

Harry Hays Building (HHB)

Room 759, 220-4th Avenue SE

Calgary

Alberta

T2G 4X3

<b>Title - Sujet</b> Geotechnical Investigations - Chest Geotechnical Investigations - Chesterfield Inlet	
<b>Solicitation No. - N° de l'invitation</b> F2563-210006/A	<b>Date</b> 2021-06-30
<b>Client Reference No. - N° de référence du client</b> F2563-210006	
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$CAL-137-7218	
<b>File No. - N° de dossier</b> CAL-1-44001 (137)	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> Mountain Daylight Saving Time MDT <b>on - le 2021-08-03</b> Heure Avancée des Rocheuses HAR	
<b>F.O.B. - F.A.B.</b> Specified Herein - Précisé dans les présentes <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input type="checkbox"/> <b>Other-Autre:</b> <input checked="" type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Loi, Ngan	<b>Buyer Id - Id de l'acheteur</b> cal137
<b>Telephone No. - N° de téléphone</b> (403) 973-2796 ( )	<b>FAX No. - N° de FAX</b> (418) 566-6167
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> Department of Fisheries and Oceans Canada 520 Exmouth Street Sarnia, ON N7T 8B1	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Delivery Required - Livraison exigée</b> See Herein – Voir ci-inclus	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

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F2563-210006/A  
N° de réf. du client - Client Ref. No.  
F2563-210006

N° de la modif - Amd. No.  
File No. - N° du dossier  
CAL-1-44001

Id de l'acheteur - Buyer ID  
Cal137  
N° CCC / CCC No./ N° VME - FMS

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## **PART 1 - GENERAL INFORMATION**

### **1.1 Introduction**

The bid solicitation is divided into six parts plus attachments and annexes, as follows:

- Part 1 General Information: provides a general description of the requirement;
- Part 2 Bidder Instructions: provides the instructions, clauses and conditions applicable to the bid solicitation;
- Part 3 Bid Preparation Instructions: provides Bidders with instructions on how to prepare their bid;
- Part 4 Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria that must be addressed in the bid, and the basis of selection;
- Part 5 Certifications and Additional Information: includes the certifications and additional information to be provided;
- Part 6 Resulting Contract Clauses: includes the clauses and conditions that will apply to any resulting contract.

The Annexes include the Statement of Work, the Basis of Payment, the Electronic Payment Instruments, the Task Authorization Form 572 and any other annexes.

### **1.2 Summary**

- 1.2.1 Canadian Coast Guard (CCG), Central and Arctic Region, has a requirement to undertake geotechnical investigations, as and when required, at various navigational aid sites in and around Chesterfield Inlet, Nunavut.

The period of the contract is for 2 years from Date of Contract Award.

- 1.2.2 This procurement is subject to the Agreement Between Inuit of the Nunavut Settlement Area and Her Majesty the Queen in Right of Canada (the Nunavut Agreement).
- 1.2.3 Canada's free trade agreements pose no impediment to the inclusion of measures including set asides, for the benefit of Indigenous Peoples and businesses in a procurement. This applies to procurement obligations pursuant to all Modern Treaties (Comprehensive Land Claims Agreements).
- 1.2.4 The Federal Contractors Program (FCP) for employment equity applies to this procurement; refer to Part 5 – Certifications and Additional Information and Part 6 - Resulting Contract Clauses..
- 1.2.5 This bid solicitation allows bidders to use the epost Connect service provided by Canada Post Corporation to transmit their bid electronically. Bidders must refer to Part 2 entitled Bidder Instructions, and Part 3 entitled Bid Preparation Instructions, of the bid solicitation, for further information.

### 1.3 Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

## PART 2 - BIDDER INSTRUCTIONS

### 2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The [2003](#) (2020-05-28), Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Subsection 5.4 of [2003](#), Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: 60 days  
Insert: 120 days

### 2.2 Submission of Bids

Bids must be submitted only to the Public Works and Government Services Canada (PWGSC) Bid Receiving Unit specified below by the date and time indicated on page 1 of the bid solicitation:

#### PWGSC Western Region Bid Receiving Unit

Suppliers are strongly encouraged to submit bids electronically using the Canada Post epost Connect application for the subject bid solicitation. The Bidder must send an email requesting to open an epost Connect conversation to the following address:

[roreceptionSoumissions.wrbridreceiving@tpsgc-pwgsc.gc.ca](mailto:roreceptionSoumissions.wrbridreceiving@tpsgc-pwgsc.gc.ca)

**Note:** Bids will not be accepted if emailed directly to this email address. This email address is to be used to open an epost Connect conversation, as detailed in Standard Instructions [2003](#), or to send bids through an epost Connect message if the bidder is using its own licensing agreement for epost Connect.

It is the Bidder's responsibility to ensure the request for opening an epost Connect conversation is sent to the email address above at least six days before the solicitation closing date.

Faxed bids will be accepted at 1-418-566-6167.

Hard copy (submitted in person or via mail/courier) bids will **not** be accepted for the subject bid solicitation.

## 2.3 Former Public Servant

Contracts awarded to former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny, and reflect fairness in the spending of public funds. In order to comply with Treasury Board policies and directives on contracts awarded to FPS, offerors must provide the information required below before the issuance of a standing offer. If the answer to the questions and, as applicable the information required have not been received by the time the evaluation of offers is completed, Canada will inform the Offeror of a time frame within which to provide the information. Failure to comply with Canada's request and meet the requirement within the prescribed time frame will render the offer non-responsive.

### Definitions

For the purposes of this clause,

"former public servant" is any former member of a department as defined in the [Financial Administration Act](#) R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police. A former public servant may be:

- a. an individual;
- b. an individual who has incorporated;
- c. a partnership made of former public servants; or
- d. a sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.

"lump sum payment period" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.

"pension" means a pension or annual allowance paid under the [Public Service Superannuation Act](#) (PSSA), R.S., 1985, c. P-36, and any increases paid pursuant to the [Supplementary Retirement Benefits Act](#), R.S., 1985, c. S-24 as it affects the PSSA. It does not include pensions payable pursuant to the [Canadian Forces Superannuation Act](#), R.S., 1985, c. C-17, the [Defence Services Pension Continuation Act](#), 1970, c. D-3, the [Royal Canadian Mounted Police Pension Continuation Act](#), 1970, c. R-10, and the [Royal Canadian Mounted Police Superannuation Act](#), R.S., 1985, c. R-11, the [Members of Parliament Retiring Allowances Act](#), R.S. 1985, c. M-5, and that portion of pension payable to the [Canada Pension Plan Act](#), R.S., 1985, c. C-8.

### Former Public Servant in Receipt of a Pension

As per the above definitions, is the Bidder a FPS in receipt of a pension?

YES ( ) NO ( )

If so, the Bidder must provide the following information, for all FPSs in receipt of a pension, as applicable:

- a. name of former public servant;
- b. date of termination of employment or retirement from the Public Service.

By providing this information, Bidders agree that the successful Bidder's status, with respect to being a former public servant in receipt of a pension, will be reported on departmental websites as part of the published proactive disclosure reports in accordance with [Contracting Policy Notice: 2012-2](#) and the [Guidelines on the Proactive Disclosure of Contracts](#).

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### Work Force Adjustment Directive

Is the Bidder a FPS who received a lump sum payment pursuant to the terms of the Work Force Adjustment Directive?

YES ( ) NO ( )

If so, the Bidder must provide the following information:

- a. name of former public servant;
- b. conditions of the lump sum payment incentive;
- c. date of termination of employment;
- d. amount of lump sum payment;
- e. rate of pay on which lump sum payment is based;
- f. period of lump sum payment including start date, end date and number of weeks;
- g. number and amount (professional fees) of other contracts subject to the restrictions of a work force adjustment program.

For all contracts awarded during the lump sum payment period, the total amount of fees that may be paid to a FPS who received a lump sum payment is \$5,000, including Applicable Taxes.

### 2.4 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than 10 calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

### 2.5 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Alberta.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

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## 2.6 Bid Challenge and Recourse Mechanisms

- (a) Several mechanisms are available to potential suppliers to challenge aspects of the procurement process up to and including contract award.
- (b) Canada encourages suppliers to first bring their concerns to the attention of the Contracting Authority. Canada's [Buy and Sell](#) website, under the heading "[Bid Challenge and Recourse Mechanisms](#)" contains information on potential complaint bodies such as:
- Office of the Procurement Ombudsman (OPO)
  - Canadian International Trade Tribunal (CITT)
- (c) Suppliers should note that there are **strict deadlines** for filing complaints, and the time periods vary depending on the complaint body in question. Suppliers should therefore act quickly when they want to challenge any aspect of the procurement process.

## PART 3 - BID PREPARATION INSTRUCTIONS

### 3.1 Bid Preparation Instructions

The Bidder is strongly encouraged to submit its bid electronically in accordance with section 08 of the 2003 standard instructions. The epost Connect system has a limit of 1GB per single message posted and a limit of 20GB per conversation.

The bid must be gathered per section and separated as follows:

Section I: Technical Bid  
Section II: Financial Bid  
Section III: Certifications

Faxed bids will be accepted at 1-418-566-6167.

Hard copy (submitted in person or via mail/courier) bids will not be accepted for the subject bid solicitation.

#### Section I: Technical Bid

In their technical bid, Bidders should demonstrate their understanding of the requirements contained in the bid solicitation and explain how they will meet these requirements. Bidders should demonstrate their capability and describe their approach in a thorough, concise and clear manner for carrying out the work.

The technical bid should address clearly and in sufficient depth the points that are subject to the evaluation criteria against which the bid will be evaluated. Simply repeating the statement contained in the bid solicitation is not sufficient. In order to facilitate the evaluation of the bid, Canada requests that Bidders address and present topics in the order of the evaluation criteria under the same headings. To avoid duplication, Bidders may refer to different sections of their bids by identifying the specific paragraph and page number where the subject topic has already been addressed.

#### Section II: Financial Bid

- 3.1.1** Bidders must submit their financial bid in accordance with the Basis of Payment in Annex "B".



### 3.1.2 Electronic Payment of Invoices – Bid

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex “E” Electronic Payment Instruments, to identify which ones are accepted.

If Annex “E” Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

### 3.1.3 Exchange Rate Fluctuation

C3011T (2013-11-06), Exchange Rate Fluctuation

## Section III: Certifications

Bidders must submit the certifications and additional information required under Part 5.

## PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

### 4.1 Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

#### 4.1.1 Technical Evaluation

##### 4.1.1.1 Mandatory Technical Criteria

- a) Ability to perform the full scope of the work described in Annex “A” - Statement of Work.
- b) Provision of pricing for all of the items shown in Annex “B” - Basis of Payment.

#### 4.1.2 Inuit Benefits Plan (IBP) Commitment Criteria

The Inuit Benefits Plan (IBP) evaluation criteria are included in Annex “C” – Nunavut Agreement.

#### 4.1.3 Financial Evaluation

The Financial bid will be assessed as follows:

For each line item, the **estimated number of people (a)** will be multiplied by the quoted **unit price (b)** to obtain the Extended Firm Prices.

The Extended Firm Prices will be added together to obtain the Total Evaluated Bid Price.

SACC Manual Clause A0222T (2014-06-26), Evaluation of Price - Canadian / Foreign Bidders

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#### 4.2 Basis of Selection – Highest Combined Rating of Inuit Benefits Plan (IBP) Commitment and Price

1. To be declared responsive, a bid must:
  - a. comply with all the requirements of the bid solicitation; and
  - b. meet all mandatory criteria
2. Bids not meeting (a) or (b) will be declared non-responsive.
3. The selection will be based on the highest responsive combined rating of IBP commitment, and price. The ratio will be **40%** for the IBP and **60%** for the price.
4. To establish the IBP commitment score, the overall IBP score for each responsive bid will be determined as follows:
  - a. Inuit Benefits Criteria (IBC)
    - i. Inuit Employment (15%)
    - ii. Inuit Training and Skills Development (5%)
    - iii. Inuit Ownership (prime contractor and subcontractors (15%))
  - b. Nunavut Benefits Criteria (NBC)
    - i. Location in the Nunavut Settlement Area (NSA) (5%)

The total number of points obtained/maximum number of points available multiplied by the percentage ratio per each of the four criterion, for a maximum total of **40%** for IBP commitment score.
5. To establish the pricing score, each responsive bid will be prorated against the lowest evaluated price and the ratio of **60%**.
6. For each responsive bid, the IBP commitment score and the pricing score will be added to determine its combined rating.
7. Neither the responsive bid obtaining the highest technical score nor the one with the lowest evaluated price will necessarily be accepted. The responsive bid with the highest combined rating of IBP commitment and price will be recommended for award of a contract.

The table below illustrates an example where all three bids are responsive and the selection of the contractor is determined by a 40/60 ratio of IBP commitment and price, respectively.

**Basis of Selection - Highest Combined Rating of IBP Commitment (40%) and Price (60%)**

		Bidder 1	Bidder 2	Bidder 3
<b>Overall Pricing Score</b>		65/100	85/100	100/100
<b>Inuit Benefit Plan Commitment (IBC &amp; NBC)</b>	<b>Inuit Employment</b>	25/100	75/100	75/100
	<b>Inuit Training</b>	30/100	60/100	100/100
	<b>Inuit Ownership</b>	40/100	70/100	70/100
	<b>Location in NSA</b>	100/100	100/100	100/100
<b>Calculations: Price</b>	<b>Pricing Score</b>	$65/100 \times 60 = 39$	$85/100 \times 60 = 51$	$100/100 \times 60 = 60$
<b>Calculations: IBP Commitment</b>	<b>Inuit Employment Score</b>	$25/100 \times 20 = 5$	$75/100 \times 20 = 15$	$75/100 \times 20 = 15$
	<b>Inuit Training Score</b>	$30/100 \times 8 = 2.4$	$60/100 \times 8 = 4.8$	$100/100 \times 8 = 8$
	<b>Inuit Ownership Score</b>	$40/100 \times 8 = 3.2$	$70/100 \times 8 = 5.6$	$70/100 \times 8 = 5.6$
	<b>Location in NSA Score</b>	$100/100 \times 4 = 4$	$100/100 \times 4 = 4$	$100/100 \times 4 = 4$
<b>Combined Rating</b>		53.6	80.4	92.6
<b>Overall Rating</b>		<b>3rd</b>	<b>2nd</b>	<b>1st</b>

Proponent receiving the highest Total Combined Rating Score is the first entity that the Evaluation Board will recommend for the provision of the required services. In the case of a tie, the proponent submitting the lower price for the services will be selected.

## **PART 5 – CERTIFICATIONS**

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue, whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

### **5.1 Certifications Required with the Bid**

Bidders must submit the following duly completed certifications as part of their bid.

#### **5.1.1 Integrity Provisions - Declaration of Convicted Offences**

In accordance with the Integrity Provisions of the Standard Instructions, all bidders must provide with their bid, **if applicable**, the Integrity declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

### **5.2 Certifications Precedent to Contract Award and Additional Information**

The certifications and additional information listed below should be submitted with the bid but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame specified will render the bid non-responsive.

#### **5.2.1 Integrity Provisions – Required Documentation**

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real property agreement of the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

#### **5.2.2 Federal Contractors Program for Employment Equity - Bid Certification**

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the [Employment and Social Development Canada \(ESDC\) - Labour's](https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#) website (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#>).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid list at the time of contract award.

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## **PART 6 - RESULTING CONTRACT CLAUSES**

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

### **6.1 Statement of Work - Contract**

The Contractor must perform the Work in accordance with the Statement of Work at Annex "A".

#### **6.1.2 Task Authorization**

The Work or a portion of the Work to be performed under the Contract will be on an "as and when requested basis" using a Task Authorization (TA). The Work described in the TA must be in accordance with the scope of the Contract.

##### **6.1.2.1 Task Authorization Process**

1. The Project Authority will provide the Contractor with a description of the task using the "Task Authorization Form for non-DND clients" specified in Annex "F".
2. The Task Authorization (TA) will contain the details of the activities to be performed, a description of the deliverables, and a schedule indicating completion dates for the major activities or submission dates for the deliverables. The TA will also include the applicable basis (bases) and methods of payment as specified in the Contract.
3. The Contractor must provide the Project Authority, within 2 calendar days of its receipt, the proposed total estimated cost for performing the task and a breakdown of that cost, established in accordance with the Basis of Payment specified in the Contract.
4. The Contractor must not commence work until a TA authorized by the Project Authority has been received by the Contractor. The Contractor acknowledges that any work performed before a TA has been received will be done at the Contractor's own risk.

##### **6.1.2.2 Task Authorization Limit**

The Project Authority may authorize individual task authorizations up to a limit of **\$ 150,000.00**. Applicable Taxes included, inclusive of any revisions.

Any task authorization to be issued in excess of that limit must be authorized by the Procurement Authority and Contracting Authority before issuance.

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#### **6.1.2.3 Minimum Work Guarantee - All the Work - Task Authorizations**

1. In this clause,

"Maximum Contract Value" means the amount specified in the "Limitation of Expenditure" clause set out in the Contract; and

"Minimum Contract Value" means 10%.

2. Canada's obligation under the Contract is to request Work in the amount of the Minimum Contract Value or, at Canada's option, to pay the Contractor at the end of the Contract in accordance with paragraph 3. In consideration of such obligation, the Contractor agrees to stand in readiness throughout the Contract period to perform the Work described in the Contract. Canada's maximum liability for work performed under the Contract must not exceed the Maximum Contract Value, unless an increase is authorized in writing by the Contracting Authority.
3. In the event that Canada does not request work in the amount of the Minimum Contract Value during the period of the Contract, Canada must pay the Contractor the difference between the Minimum Contract Value and the total cost of the Work requested.
4. Canada will have no obligation to the Contractor under this clause if Canada terminates the Contract in whole or in part for default.

#### **6.1.2.4 Periodic Usage Reports - Contracts with Task Authorizations**

The Contractor must compile and maintain records on its provision of services to the federal government under authorized Task Authorizations issued under the Contract.

The Contractor must provide this data in accordance with the reporting requirements detailed below or in Annex "G". If some data is not available, the reason must be indicated. If services are not provided during a given period, the Contractor must still provide a "nil" report.

The data must be submitted on a quarterly basis to the Contracting Authority.

The quarterly periods are defined as follows:

1st quarter: April 1 to June 30;  
2nd quarter: July 1 to September 30;  
3rd quarter: October 1 to December 31; and  
4th quarter: January 1 to March 31.

The data must be submitted to the Contracting Authority no later than 10 calendar days after the end of the reporting period.

#### **Reporting Requirement - Details**

A detailed and current record of all authorized tasks must be kept for each contract with a task authorization process. This record must contain:

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**For each authorized task:**

- i. the authorized task number or task revision number(s);
- ii. a title or a brief description of each authorized task;
- iii. the total estimated cost specified in the authorized Task Authorization (TA) of each task, exclusive of Applicable Taxes;
- iv. the total amount, exclusive of Applicable Taxes, expended to date against each authorized task;
- v. the start and completion date for each authorized task; and
- vi. the active status of each authorized task, as applicable.

**For all authorized tasks:**

- i. the amount (exclusive of Applicable Taxes) specified in the contract (as last amended, as applicable) as Canada's total liability to the contractor for all authorized TAs; and
- ii. the total amount, exclusive of Applicable Taxes, expended to date against all authorized TAs.

**6.2 Nunavut Agreement**

This contract is subject to the Agreement Between Inuit of the Nunavut Settlement Area and Her Majesty the Queen in Right of Canada (the Nunavut Agreement).

**6.3 Separate Costs for Inuit Benefit Plan (IBP)**

An Inuit Benefits Plan must have a cost breakdown for each criteria. See Annex "C" for details.

**6.4 Reporting – Inuit Benefits and Nunavut Benefits**

**1. General**

The Contractor will be monitored by Canada to ensure the proposed Inuit benefits and Nunavut benefits are in accordance with the contractual requirements.

**2. Periodic Reporting**

- a. Canada reserves the right to ensure the proposed Inuit benefits and/or Nunavut benefits are in accordance with the contractual requirements.
- b. The Contractor must provide periodic reports in electronic format, to both the Contracting Authority and Technical Authority, detailing their progress on meeting their contractual obligations in achieving Inuit benefits and/or Nunavut benefits. This will include a list of the achieved versus committed Inuit benefits and/or Nunavut benefits criteria from the Contractor's proposal.
- c. The Contractor must provide the periodic reporting information to the Contracting Authority per Task Authorization.

**SEE ANNEX "C" for specific reporting requirements**

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### **3. Deviation(s)**

- a. The Contractor must advise the Contracting Authority of any deviations from the Inuit benefits and/or Nunavut benefits portion of the Contract and provide a detailed explanation and a corrective action plan to resolve the deviation(s).
- b. Canada will provide comments within 10 business days of submission of the corrective action plan. Canada is under no obligation to accept any such proposal regardless of its content or justification. Any reduction in Inuit or Nunavut benefits may be considered by Canada as any other failure to meet a contractual obligation.
- c. If it is determined that the contractual requirements are not met by the Contractor, the Contracting Authority will inform the Contractor in writing. Action must be taken by the Contractor to resolve the situation as promptly as possible and subject to agreement by the Contracting Authority.

### **4. Third party Independent Professional**

- a. When requested by Canada, a third party independent professional engaged by the Contractor will confirm whether the Contractor has met their obligations regarding the Inuit benefits and/or Nunavut benefits to be performed under the Contract.
- b. The third party independent professional must have a recognized accreditation in Canada and must be approved by the Contracting authority prior to hiring.

### **5. IBP Deduction – for the non-performance of IBC / NBC**

- a. The Inuit benefits in this contract are subject to an IBP deduction.
- b. For this contract the term "IBP deduction" means a percentage or dollar value that is deducted by Canada in the event that the contractual requirement for Inuit benefits and / or Nunavut benefits are not met.
- c. For this contract the "IBP Deduction Amount" is the total dollar amount that Canada may deduct per Task Authorization in the event that the contractual requirement for Inuit benefits and Nunavut benefits are not met. (See Annex "C" Part D for detailed calculation).
- d. IBP deduction will be made at the discretion of the Contracting Authority upon proof that the Inuit benefits and / or Nunavut benefits required as part of the contract are not being met.
- e. If the contractor does not meet the certified percentage of employment of Inuit labour, required by the Contract and fails to fulfill their employment of Inuit labour commitments, an amount of up to 37.5% of the IBP Deduction Amount may be deducted for non-performance. (See Annex "C" Part D, Table 1 – Assessment of Inuit Labour IBP Deductions).
- f. If the contractor does not meet the certified percentage of Inuit training and skills development, and fails to fulfill their Inuit training and skills development guarantees,



an amount of up to 12.5% of the IBP Deduction Amount may be deducted for non-performance. (See Annex "C" Part D, Table 2 – Assessment of Inuit Training and Skills Development: IBP Deductions).

- g. If the contractor does not meet the certified percentage of Inuit ownership (of prime or sub-contractor/suppliers), and fails to fulfill their Inuit ownership (of prime or sub-contractor/suppliers) guarantees, an amount of up to 37.5% of the IBP Deduction Amount may be deducted for non-performance. (See Annex "C" Part D, Table 3 – Assessment of Inuit Ownership (prime or subcontractors/suppliers: IBP Deductions).
- h. If the contractor does not meet the commitment for a location in the Nunavut Settlement Area (NSA) (head offices, administrative offices, or other facilities), and fails to fulfill their commitment to provide a location in the NSA, an amount of up to 12.5% of the IBP Deduction Amount may be deducted for non-performance. (See Annex "C" Part D, Table 4 – Assessment of Location Business: IBP Deductions).
- i. If applicable, Canada may at sole discretion allow any IBP Deduction Amount to be carried over to the next Task Authorization to provide the contractor with the opportunity to make up for any missed commitments for Inuit benefits or Nunavut benefits not met the previous Task Authorizations.
- j. Nothing in this section will be interpreted as limiting the rights and remedies which Canada may otherwise have under the contract.
- k. Canada reserves the right, at its sole discretion, to reduce or eliminate IBP deductions if it can be clearly demonstrated that reasonable efforts were made to meet the Inuit Benefits Plan guarantee and the minimum requirements could not be met due to circumstances out of the Contractor's control.

## 6.5 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

### 6.5.1 General Conditions

2035 (2020-05-28), General Conditions - Higher Complexity - Services, apply to and form part of the Contract.

## 6.6 Security Requirements

**6.6.1** There is no security requirement applicable to the Contract.

## 6.7 Term of Contract

### 6.7.1 Period of the Contract

The period of the contract is for 2 years from Date of Contract Award.

Solicitation No. - N° de l'invitation  
F2563-210006/A  
N° de réf. du client - Client Ref. No.  
F2563-210006

N° de la modif - Amd. No.  
File No. - N° du dossier  
CAL-1-44001

Id de l'acheteur - Buyer ID  
Cal137  
N° CCC / CCC No./ N° VME - FMS

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### 6.7.2 Delivery Points

Delivery of the requirement will be made to delivery point(s) specified at Annex "B" of the Contract.

### 6.8 Authorities

#### 6.8.1 Contracting Authority

The Contracting Authority for the Contract is:

Ngan Loi  
Procurement Specialist  
Public Works and Government Services Canada  
Acquisitions Branch, Western Region  
759, 220 4 Ave SE  
Calgary, AB T2G 4X3

Telephone: 403-973-2796  
Facsimile: 418-566-6167  
E-mail address: [ngan.loi@pwgsc-tpsgc.gc.ca](mailto:ngan.loi@pwgsc-tpsgc.gc.ca)

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

#### 6.8.2 Project Authority

The Project Authority for the Contract is:

**(To be determined)**

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Organization: \_\_\_\_\_  
Address: \_\_\_\_\_

Telephone: \_\_\_\_ - \_\_\_\_ - \_\_\_\_  
Facsimile: \_\_\_\_ - \_\_\_\_ - \_\_\_\_  
E-mail address: \_\_\_\_\_

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority; however, the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

#### 6.8.3 Contractor's Representative

**(To be completed by Bidder)**

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Organization: \_\_\_\_\_  
Address: \_\_\_\_\_

Telephone: \_\_\_\_ - \_\_\_\_ - \_\_\_\_  
Facsimile: \_\_\_\_ - \_\_\_\_ - \_\_\_\_  
E-mail address: \_\_\_\_\_

## 6.9 Proactive Disclosure of Contracts with Former Public Servants

By providing information on its status, with respect to being a former public servant in receipt of a Public Service Superannuation Act (PSSA) pension, the Contractor has agreed that this information will be reported on departmental websites as part of the published proactive disclosure reports, in accordance with Contracting Policy Notice: 2019-01 of the Treasury Board Secretariat of Canada.

## 6.10 Payment

### 6.10.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the authorized Task Authorization (TA), the Contractor will be paid the firm unit price(s) in accordance with the basis of payment, in Annex B, as specified in the authorized TA. Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been authorized, in writing, by the Contracting Authority before their incorporation into the Work.

### 6.10.2 Limitation of Expenditure - Cumulative Total of all Task Authorizations

1. Canada's total liability to the Contractor under the Contract must not exceed \$ (to be determined). Customs duties are included and Applicable Taxes are extra.
2. No increase in the total liability of Canada or in the price of the Work resulting from any design changes, modifications or interpretations of the Work, will be authorized or paid to the Contractor unless these design changes, modifications or interpretations have been approved, in writing, by the Contracting Authority before their incorporation into the Work. The Contractor must not perform any work or provide any service that would result in Canada's total liability being exceeded before obtaining the written approval of the Contracting Authority.
3. The Contractor must notify the Contracting Authority in writing as to the adequacy of this sum:
  - a. when it is 75% committed, or
  - b. four months before the contract expiry date, or
  - c. as soon as the Contractor considers that the contract funds provided are inadequate for the completion of the Work, whichever comes first.
4. If the notification is for inadequate contract funds, the Contractor must provide to the Contracting Authority a written estimate for the additional funds required. Provision of such information by the Contractor does not increase Canada's liability.

### 6.10.3 Multiple Payments

H1001C (2008-05-12), Multiple Payments

### 6.10.4 SACC Manual Clauses

A9117C (2007-11-30) T1204 – Direct Request by Customer Department

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### 6.10.5 Electronic Payment of Invoices – Contract

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s): TBD

### 6.11 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

Each invoice must be supported by:

- a. a copy of time sheets to support the time claimed;
  - b. a copy of the release document and any other documents as specified in the Contract;
2. Invoices must be distributed as follows:
    - a. The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.
    - b. One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.

### 6.12 Certifications and Additional Information

#### 6.12.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

#### 6.12.2 Federal Contractors Program for Employment Equity - Default by the Contractor

The Contractor understands and agrees that, when an Agreement to Implement Employment Equity (AIEE) exists between the Contractor and Employment and Social Development Canada (ESDC)-Labour, the AIEE must remain valid during the entire period of the Contract. If the AIEE becomes invalid, the name of the Contractor will be added to the "[FCP Limited Eligibility to Bid](#)" list. The imposition of such a sanction by ESDC will constitute the Contractor in default as per the terms of the Contract.

### 6.13 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Alberta.

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#### 6.14 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions 2035 (2020-05-28), General Conditions - Higher Complexity – Services;
- (c) Annex A, Statement of Work;
- (d) Annex B, Basis of Payment;
- (e) Annex C, Nunavut Agreement;
- (f) the signed Task Authorizations (including all of its annexes, if any);
- (g) the Contractor's bid dated \_\_\_\_\_

#### 6.15 Foreign Nationals (Canadian Contractor)

A2000C (2006-06-16), Foreign Nationals (Canadian Contractor)

#### 6.16 Insurance – Specific Requirements

The Contractor must comply with the insurance requirements specified in Annex D . The Contractor must maintain the required insurance coverage for the duration of the Contract. Compliance with the insurance requirements does not release the Contractor from or reduce its liability under the Contract.

The Contractor is responsible for deciding if additional insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any additional insurance coverage is at the Contractor's expense, and for its own benefit and protection.

The Contractor must forward to the Contracting Authority within ten (10) days after the date of award of the Contract, a Certificate of Insurance evidencing the insurance coverage and confirming that the insurance policy complying with the requirements is in force. For Canadian-based Contractors, coverage must be placed with an Insurer licensed to carry out business in Canada, however, for Foreign-based Contractors, coverage must be placed with an Insurer with an A.M. Best Rating no less than "A-". The Contractor must, if requested by the Contracting Authority, forward to Canada a certified true copy of all applicable insurance policies.

#### 6.17 Dispute Resolution

- (a) The parties agree to maintain open and honest communication about the Work throughout and after the performance of the contract.
- (b) The parties agree to consult and co-operate with each other in the furtherance of the contract and promptly notify the other party or parties and attempt to resolve problems or differences that may arise.
- (c) If the parties cannot resolve a dispute through consultation and cooperation, the parties agree to consult a neutral third party offering alternative dispute resolution services to attempt to address the dispute.
- (d) Options of alternative dispute resolution services can be found on Canada's Buy and Sell website under the heading "Dispute Resolution".

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## ANNEX "A"

### STATEMENT OF WORK

Canadian Coast Guard (CCG), Central and Arctic Region, has a requirement to undertake geotechnical investigations, as and when required, at various navigational aid sites in and around Chesterfield Inlet, NU.

Work shall include; but is not necessarily limited to the following:

- On site investigations including one borehole in close proximity to each tower location;
- Compilation of geotechnical investigation reports detailing findings and recommendations.

The period of the contract is for 2 years from Date of Contract Award.

#### PURPOSE OF THE REPORTS

The completed reports will be utilized in the development of future construction specifications to be created by CCG.

CCG has determined that larger daymarks are required on these towers in order to continue our efforts to facilitate safe navigation of Canadian waters. Furthermore, based on structural analyses and the ages of the towers, a plan to replace the towers has been put in place.

Typical foundation details for various tower heights have been included in Appendix B. When making foundation recommendations, consideration should be given to the reuse of existing foundations where possible.

#### GENERAL REQUIREMENTS

##### Required Services

The Consultant must provide the following required services:

1. Analysis of Project Scope of Work
2. Investigations, Studies and Reports.

##### Health and Safety

The Consultant must undertake the assignment identified herein in compliance with the requirements set forth in the following:

1. Canada Labour Code Part II – January 2008;
2. Nunavut Occupational Health and Safety (OHS) Regulations, 2016; and
3. Nunavut Safety Act, 2016.

In the case of any discrepancy in the above the most stringent requirements will apply.

## Location and Access

An overview of the site locations is available in Appendix A and details can be found below.

Access between the sites and the staging area will be accomplished via CCG Helicopter. Drilling equipment is required to be as light as possible to facilitate travel. Contractor should be prepared to transport drilling equipment on foot, over rough terrain in order to undertake drilling activities at each site.

Chesterfield Inlet Geotechnical Investigation Site Details					
Project Phase	Site Number	Site Name	Proposed Tower Height (m)	Tower Coordinates	
				Latitude	Longitude
1	2603.001	Deer Island Front Range DR66	9.2	63°38'43.4782"N	91°23'57.134"W
1	2603.002	Deer Island Rear Range DR67	18.3	63°38'58.1459"N	91°22'20.2676"W
1	2603.003	Big Island Front Range DR68	9.2	63°36'35.7699"N	91°30'17.0845"W
1	2603.004	Big Island Rear Range DR69	15.2	63°36'20.9758"N	91°29'58.5117"W
1	2603.005	Ranger Seal Front Range DR70	9.2	63°43'35.6189"N	91°40'47.5517"W
1	2603.006	Ranger Seal Rear Range DR71	7.6	63°43'35.8849"N	91°39'38.6434"W
2	2603.013	Monark Reef Front Range DR78	9.2	63°53'24.3796"N	92°48'20.0069"W
2	2603.000	Sentry Island Light and Racon	TBD	61°09'35.6180"N	93°52'14.6160"W
2	2603.014	Monark Reef Rear Range DR79	10.7	63°53'40.0660"N	92°48'40.5947"W
2	2603.015	Skua Reef Front Range DR80	6.1	63°53'24.6969"N	92°48'20.3308"W
2	2603.016	Skua Reef Rear Range DR81	12.2	63°53'31.6873"N	92°47'41.1354"W
2	2603.017	Riot Rock Front Range DR82	6.1	63°53'5.9451"N	92°56'6.2192"W
2	2603.018	Riot Rock Rear Range DR83	6.1	63°52'21.2232"N	92°55'26.0923"W
2	2603.019	Big Bay Front Range DR84	6.1	63°55'23.7115"N	92°57'8.0159"W
2	2603.020	Big Bay Rear Range DR85	6.1	63°55'26.6209"N	92°56'47.6614"W
2	2603.035	Ice Cutter Point Front Range	TBD	63°59'22.33916"N	094°18'32.66421"W
2	2603.036	Ice Cutter Point Rear Range	TBD	63°59'21.01906"N	094°18'30.54447"W
2	TBD	Stony Point Front Range	TBD	63°51'52.62"N	92°43'59.04"W
2	TBD	Stony Point Front Range	TBD	63°51'38.94"N	92°42'32.64"W
2	TBD	Little Big Island Front Range	TBD	63°51'40.38"N	92°52'14.58"W
2	TBD	Little Big Island Rear Range	TBD	63°51'22.38"N	92°51'35.7"W
2	TBD	Lemming Island Front Range	TBD	63°55'4.08"N	92°56'33.72"W
2	TBD	Lemming Island Rear Range	TBD	63°55'4.14"N	92°56'11.28"W

In phase 1 (Year 1) of the project, the CCG helicopter will be staging out of Rankin Inlet, NU and availability is planned between August 23 to September 10, 2021. Contractor is responsible for arranging lodging and travel to and from the staging location for themselves and their equipment.

Phase 2 (Year 2) of the project is planned to take place in summer 2022. Dates of CCG helicopter availability have not yet been confirmed.

The contractor shall adhere to all weight limits or other operational restrictions related to the use of the helicopter. All loads must be properly secured prior to lifting and must be approved for weight stability and proper rigging by the pilot. Loads shall not exceed the weight limits set by the pilot. Weight limits are reduced by the weight of fuel needed for the length of haul. The approximate lifting limit for the CCG helicopter (Bell 412) is 2200lb, based on the site locations.

Use of the helicopter is limited to 14 hour duty days. This includes preflight and post flight work. Flying after dark is not permitted under this contract.

Consultants must provide CCG with four weeks of advanced notice prior to site access.

### **Existing Conditions**

Photographs of some of the existing sites have been included in Appendix A, Existing Conditions, for the bidder's reference. The conditions at each site can be assumed to be similar to those in the photos provided.

### **Schedule**

Field work must be coordinated with CCG. All effort shall be made to coordinate the drilling work with CCG planned maintenance activities in the area. The next planned visits to the area are August 2021 and Summer 2022.

Phase 1 (Year 1) field work shall be complete prior to October 31<sup>st</sup>, 2021.

Phase 1 (Year 1) geotechnical reports shall be complete by December 17<sup>th</sup>, 2021.

Phase 2 (Year 2) field work shall be completed prior to October 31<sup>st</sup>, 2022.

Phase 2 (Year 2) geotechnical reports shall be complete by December 16<sup>th</sup>, 2022.

### **TECHNICAL REQUIREMENTS – GEOTECHNICAL INVESTIGATION**

Exploration is to be undertaken at a single location at each site. Each borehole is to be advanced until it reaches a layer suitable to properly represent the soil conditions at the site.

Bidders shall identify in their submission their proposed methods of investigation, equipment; as well as any subcontractors contemplated.

The submitted report shall be stamped by a professional engineer who is licensed to practice in the territory of Nunavut. The report shall detail the following information:

1. Description of the soil strata according to the Unified Soil Classification System (USCS)
2. Depths at which strata changes occur referenced to a site benchmark elevation
3. Standard Penetration Test (SPT) blow counts (N) for each soil layer
4. Soil density for each soil layer
5. Internal angle of friction for each soil layer
6. Cohesion for each soil layer
7. Ultimate bearing capacities for each soil layer or at the recommended bearing depth(s)
8. Rock quality designation
9. Total core recovery percentage
10. For expansive soil conditions, the active zone of influence and recommendations for design



- 
11. Elevation of free water encountered and the ground water depth below grade to be considered for design
  12. Frost depth to be considered for design
  13. Anticipated sulphate content of groundwater and soils
  14. Anticipated classification of the soils in accordance with Nunavut Occupational Health and Safety (OHS) Regulations .
  15. Other pertinent soil design data and recommendations
  16. Foundation recommendations in consideration of the anticipated loading, native material properties, access to the site; and contractor availability/expertise.
  17. General topographic information for the site, include photographs and rough topographic sketch detailing:
    - Site benchmark location and elevation
    - Offsets or swing ties to borehole locations

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## **MANDATORY EVALUATION CRITERIA**

### **Instructions to Bidders**

1. A complete list of the mandatory evaluation criteria are detailed in the Compliance Matrix below.
2. Bids which fail to meet all of the mandatory evaluation criteria will be declared non-responsive.
3. Bidders should demonstrate their understanding of the requirements contained in the bid solicitation and explain how they meet each mandatory evaluation criteria. Bidder should demonstrate their capability in a thorough, concise and clear manner.
4. The technical bid should address clearly and in sufficient depth the points that are subject to the evaluation criteria against which the bid will be evaluated. Simply repeating the statement contained in the bid solicitation or stating, without any substantiating information, that a bidder is compliant will not be sufficient.
5. Substantiating information may include, but is not limited to, specification sheets, technical brochures, photographs or illustrations. If published supporting technical documentation is not available, the Bidder should prepare a written narrative complete with a detailed explanation of how its bid demonstrates technical compliance. All substantiating information should be provided with the bid at solicitation closing date. It is the Bidders responsibility to ensure that the submitted supporting technical documentation provides detail to demonstrate that the proposed product(s) meet the requirements of the evaluation criteria.
6. If the supporting documentation referenced above has not been provided at bid closing, the Contracting Authority will notify the Bidder that they must provide supporting documentation within two (2) business days following notification. Failure to comply with the request of the Contracting Authority within that time period, will deem the bid non-responsive and the bid will be given no further consideration.
7. In order to facilitate the evaluation of the bid, Canada requests that bidders address and present the topics in the order of the evaluation criteria, and include a grid in their proposal, containing the information which demonstrates how the bidder meets each evaluation criteria. Alternatively, and to avoid any duplication, bidders may also refer to the different sections of their bids by identifying the specific paragraph and page number where the subject topic has already been addressed.
8. Bidders must address any concerns with the performance specifications in written detail to the Contracting Authority before bid closing as outlined in the Request for Proposal (RFP) document.

**COMPLIANCE MATRIX – MINIMUM MANDATORY PERFORMANCE SPECIFICATIONS:**

Item #	Performance Specification	Performance Specification Offered: Bidder <u>should</u> indicate how they meet the performance specification by recording this information in this column	Cross Reference: In this column, Bidders <u>should</u> cross-reference where this performance specification is indicated in their supporting documents
1	Bidder must have recent experience conducting geotechnical investigations  The Bidder must provide information on three (3) previous geotechnical investigations that have occurred within the past five (5) years where the Bidder is clearly identified as the prime contractor.		
2	Bidder must use a drill rig that weighs less than 500lbs		
3	Bidder must provide a summary of exploratory methods, proposed equipment, and subcontractors		
4	Bidder must provide the Consultant's Health and Safety Policy statement upon request		
5	Bidder must provide the Workers' Compensation Board of the Northwest Territories and Nunavut Clearance Certificate		
6	Bidder must provide proof of General Liability Insurance		
7	Bidder acknowledges that they have made their own assessment of the difficulties of accessing and undertaking the assignment at this location.	Bidder to insert Attestation of their acknowledgment by signing: _____	

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F2563-210006

Amd. No. - N° de la modif.  
File No. - N° du dossier  
CAL-1-44001

Buyer ID - Id de l'acheteur  
cal137  
CCC No./N° CCC - FMS No./N° VME

## APPENDIX A

### Existing Conditions

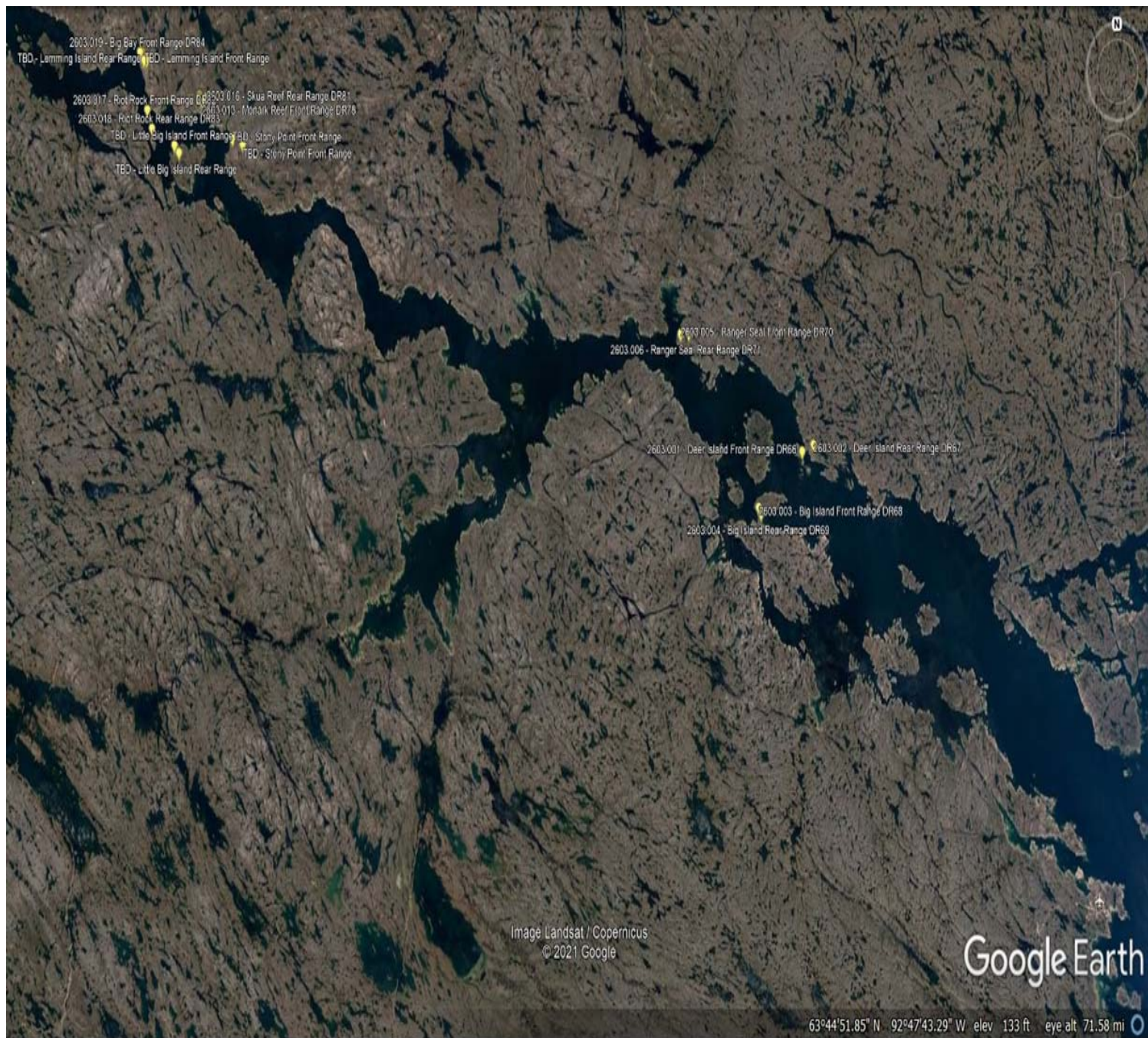


Figure 1: Overview - All Locations

Solicitation No. - N° de l'invitation  
F2563-210006/A  
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F2563-210006

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CAL-1-44001

Buyer ID - Id de l'acheteur  
ca1137  
CCC No./N° CCC - FMS No./N° VME

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## **APPENDIX B**

### **Potential New Foundation Drawings**

**(please see the last 3 pages of the document)**



## ANNEX "B"

### BASIS OF PAYMENT

- (a) Prices quoted are firm in accordance with the requirements in Annex A – Statement of Work
- (b) Prices quoted shall not include GST/HST.
- (c) GST/HST shall be added as a separate item on any invoices issued against this Contract.
- (d) Prices are to remain firm for the duration of the Contract.
- (e) Prices are to include all related fees and all costs associated with mobilizing, operating, demobilizing from the site detailed Annex A – Statement of Work.
- (f) Estimates provided are for evaluation purposes only and do not constitute a guarantee on behalf of Canada.

#### 1. Contract Year 1 period for 1 year from Date of Award:

Description	Estimated Quantity	Unit Price	Extended Price
Investigations, Studies and Reports	6 sites	\$_____/site	\$_____
Disbursements (Upset Limit) including any subcontractor fees, materials, travel, etc....	6 sites	\$_____/site	\$_____
<b>TOTAL PRICE</b>			<b>\$_____(A)</b>

#### 2. Contract Year 2 period from TBD to TBD:

Description	Estimated Quantity	Unit Price	Extended Price
Investigations, Studies and Reports	17 sites	\$_____/site	\$_____
Disbursements (Upset Limit) including any subcontractor fees, materials, travel, etc....	17 sites	\$_____/site	\$_____
<b>TOTAL PRICE</b>			<b>\$_____(B)</b>

Total evaluated bid price: (A) + (B) = \$\_\_\_\_\_

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## ANNEX "C"

### NUNAVUT AGREEMENT

This procurement is subject to the Agreement between the Inuit of the Nunavut Settlement Area and Her Majesty the Queen in Right of Canada.

Bidders are requested to maximize Inuit employment, subcontracting and on-the-job training opportunities, and involve Inuit businesses, in carrying out the work under this project.

The Nunavut Agreement contains a provision requiring the inclusion of socio-economic bid criteria in the solicitation document, when practicable and consistent with sound procurement management principles. These socio-economic bid criteria are referred to as Nunavut Benefits Criteria (NBC) and Inuit Benefits Criteria (IBC), and bidders propose Inuit benefits in their bid submission via an Inuit Benefits Plan (IBP).

The provisions that apply to this procurement are contained in Part 6 – Bid Criteria of Article 24 – Government Contracts of the Nunavut Agreement. <http://nlca.tunngavik.com/>

24.6.1 Whenever practicable, and consistent with sound procurement management, and subject to Canada's international obligations, all of the following criteria, or as many as may be appropriate with respect to any particular contract, shall be included in the bid criteria established by the Government of Canada for the awarding of its government contracts in the Nunavut Settlement Area (NSA):

- a) the existence of head offices, administrative offices or other facilities in the Nunavut Settlement Area;
- b) the employment of Inuit labour, engagement of Inuit professional services, or use of suppliers that are Inuit or Inuit firms in carrying out the contracts; or
- c) the undertaking of commitments, under the contract, with respect to on-the-job training or skills development for Inuit.

#### INFORMATION

For more information on the contents of these lists, please contact:

Nunavut Tunngavik Incorporated  
P.O. Box 280  
Rankin Inlet, Nunavut  
X0C 0G0

Telephone: 867-645-3199  
Facsimile: 867-645-3452  
<http://www.tunngavik.com>

## **PART A – INUIT BENEFITS PLAN (IBP)**

Canada reserves the right to verify any information provided in the IBP and that untrue statements may result in the tender being declared non-responsive.

### **Definitions**

#### **Eligible Inuit labourer:**

1. An individual who is working performing services related to the project for a contractor, subcontractor or supplier who has a contract with PWGSC to do work related to the project; and
2. Must be a person whose name appears on the most current Inuit Enrolment List created in accordance with the requirements of Article 35.2.1. of the Agreement Between The Inuit of the Nunavut Settlement Area and Her Majesty the Queen in Right of Canada.

#### **Inuit Firm Registry (IFR) Firm (prime contractor/subcontractor/supplier):**

1. An IFR Firm shall be a firm, the name of which appears on the most current list of Inuit firms created in accordance with the requirements of Article 24.7.1 of the Agreement between the Inuit of the Nunavut Settlement area and Her Majesty the Queen in Right of Canada.  
<https://inuitfirm.tunnngavik.com/>

### **Evaluation: Commitment**

The Contractor must provide their IBP Commitments based on the Estimated Annual Usages for all firm years identified in Annex "B", Basis of Payment.

The contractor will be assessed per Task Authorization on their IBP commitments. For example, in Part B, Employment of Inuit Labour – Hours Commitment, if your commitment percentage (D1) is 20%, you should commit a minimum of 20% towards Employment of Inuit Labour – Hours for each Task Authorization.

Bidders should provide a written plan of engagements, measures, and proposed procedures to be taken to deliver on the Inuit Benefit Criteria (IBC) and Nunavut Benefit Criteria (NBC) identified in the tables below.

For a bid to be assigned points for commitments made in respect to any IBP bid criteria, the bidder should provide proof to demonstrate how they will meet the objective of each criterion. Bidders should use the commitment tables below each criteria to detail their commitment.

### **Score Calculations: Commitment**

For commitment, to establish the commitment score, each responsive bid will be prorated against the bidder proposing the highest commitment, where the proposal with the highest commitment receives full points.

<b><u>Example</u></b>	<b>Bidder 1</b>	<b>Bidder 2</b>	<b>Bidder 3</b>
<b>Commitment</b>	20	35	60
<b>Calculation of Points</b>	20/60 = 33% of total points available	35/60 = 58% of total points available	60/60 = 100% of total points available



## Commitment Tables

The tables below each criteria should be used by bidders to submit their proposals and to supplement their response.

If the Commitment Tables for each IBP criteria has not been provided at bid closing, the Contracting Authority will notify the Bidder that they must provide the Commitment Tables within two (2) business days following notification. Failure to comply with the request of the Contracting Authority within that time period, a score of 0 will be allocated for the Commitment requirement, as applicable.

For follow-up purposes, the communities may receive copies of the contractors Inuit Benefits Plan and periodically receive performance monitoring results. Each commitment value will be confirmed during activities based on the commitment tables and proposal provided by the Contractor and Technical / Project Authority, as applicable.

### Evaluation: Proposal

The examples in the tables below are what a bidder must provide, at a minimum, to demonstrate their commitments. It is not an exhaustive list and bidders are responsible for providing sufficient proof to support the plan outlined and commitments made.

For demonstrating Inuit Ownership, percentages should be supported by a list of specific subcontractor/suppliers that can be confirmed as Inuit subcontractors. Verification of Inuit businesses will be made through the Inuit Firm Registry Database: <http://inuitfirm.tunngavik.com>

### Score Calculations: Proposal

Each criterion indicates what the bidder should provide to support their demonstration of the applicable IBC. To receive points for each IBC proposal, the information should be submitted at bid closing. Bidders will be scored on a 0 – 5 rating guide. Scores will be distributed as follows:

0	Proposal submitted was not relevant to the criterion or failed to submit any documentation. <b>Receives 0% of the weight assigned to a criterion.</b>
1	Proposal demonstrates little understanding of the criterion. Proposed approach has significant weaknesses and is not likely to meet the requirements. <b>Receives 20% of the weight assigned to a criterion.</b>
2	Proposal demonstrates some understanding of criterion. Proposed approach has weaknesses and is not likely to meet all of the requirements. <b>Receives 40% of the weight assigned to a criterion.</b>
3	Proposal demonstrates adequate understanding of criterion. Proposed approach has minor weaknesses and is likely to meet most of the requirements. <b>Receives 60% of the weight assigned to a criterion.</b>
4	Proposal demonstrates a good understanding of criterion. Proposed approach has few or no significant weaknesses and is likely to meet most or all of the requirements. <b>Receives 80% of the weight assigned to a criterion.</b>
5	Proposal demonstrates expert understanding of criterion. Proposed approach has no or little apparent weaknesses and is likely to yield excellent results. <b>Receives 100% of the weight assigned to a criterion.</b>

If the Proposal for each IBP bid criteria has not been provided at bid closing, the Contracting Authority will notify the Bidder that they must provide the Proposal within two (2) business days following notification. Failure to comply with the request of the Contracting Authority within that time period, a score of 0 will be allocated for the Proposal requirement, as applicable.

## PART B – CONTRACTOR COMMITMENT

The Contractor must provide their IBP Commitments based on the Estimated Annual Usages for all firm years identified in Annex “B”, Basis of Payment.

INUIT BENEFITS CRITERIA (IBC)		
EMPLOYMENT OF INUIT LABOUR This criterion is worth 15% of the bid evaluation points available.		
1.1	<p><b>Labour – Hours Commitment</b> The employment of Inuit in carrying out the work of the contract.</p> <p>Bidders will be evaluated on their firm commitment to employ Inuit from the Nunavut Settlement Area, as defined in Part A, in carrying out the work. The percentages identified below relate specifically to labour hours regardless of whether they are prime contractor staff and/or subcontractor staff.</p> <p style="text-align: right;">Total Inuit labour hours (prime contractor and subcontractor): _____ (A1) +  Total non-Inuit labour hours (prime contractor and subcontractor): _____ (B1) =  Total Inuit and non-Inuit labour hours (prime contractor and subcontractor): _____ (C1)</p> <p>_____ (A1) (C1) X 100 = _____ Inuit Labour Hour Commitment % (D1)</p>	/50
1.2	<p><b>Labour – Financial Commitment</b> The total dollar value committed to the employment of Inuit in carrying out the work of the contract.</p> <p>Bidders will be evaluated on the total dollar value commitment to employ Inuit from the Nunavut Settlement Area, as defined in Part A, in carrying out the work. The percentages identified below relate specifically to the total dollar value of labour hours regardless of whether they are prime contractor staff and/or subcontractor staff.</p> <p style="text-align: right;">Total dollar value of Inuit labour (prime contractor and subcontractor): _____ (A2) +  Total dollar value of non-Inuit labour (prime contractor and subcontractor): _____ (B2) =  Total dollar value of Inuit and non-Inuit labour (prime contractor and subcontractor): _____ (C2)</p> <p>_____ (A2) (C2) X 100 = _____ Inuit Labour Financial Commitment % (D2)</p>	/30

Bidders should provide the total hours and dollar values by populating Table 1-A and 1-B below to detail your Inuit labour hours and financial commitment percentage (%). Simply indicating labour hour and dollar values and a percentage (%) commitment is not sufficient to achieve points.

### **Commitment Table 1 – Labour Commitment**

#### **1-A Total Inuit Labour**

<b>Employment Type or Position</b>	<b>Hourly Rate* (for the employment type or position) (X)</b>	<b>Total Inuit Labour Hours (Y)</b>	<b>Total Dollar Value (X x Y)</b>
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
<b>Total</b>		<b>(A1)</b>	<b>\$ (A2)</b>

#### **1-B Total non-Inuit Labour**

<b>Employment Type or Position</b>	<b>Hourly Rate* (for the employment type or position) (X)</b>	<b>Total non-Inuit Labour Hours (Y)</b>	<b>Total Dollar Value (X x Y)</b>
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
<b>Total</b>		<b>(B1)</b>	<b>\$ (B2)</b>

Note: \*The hourly rate must be the dollar value paid in CAD to the employee for work performed under the government contract.

1.3	<b>Inuit Labour Proposal</b> Bidders must provide a written plan of engagements, measures, and proposed procedures they will implement to deliver their Inuit labour commitment.  The following is information required, at a minimum, to demonstrate Inuit labour commitment: <ul style="list-style-type: none"> <li>list of specific positions and categories that will be staffed by Inuit;</li> <li>labour hours that will be staffed by Inuit;</li> <li>description and duration of the work to be carried out for each position proposed to be filled by Inuit; and</li> <li>human resource strategies for Inuit recruitment, retention, succession planning and staff management;</li> </ul>	/20
	<b>Total Points Available for the Employment of Inuit Labour</b>	<b>/100</b>

## INUIT TRAINING AND SKILLS DEVELOPMENT

This criterion is worth 5% of the bid evaluation points available

2.1	<p><b>Inuit Training and Skills Development – Hours Commitment</b> Bidders will be evaluated on their undertaking of a commitment with respect to delivery of on-the-job training, apprenticeship programs, and other applicable training programs for Inuit from the Nunavut Settlement Area.</p> <ul style="list-style-type: none"> <li>Bidders are to identify what on-the-job or in-house training will consist of, the category of work, estimated number of hours and number of persons to be trained.</li> <li>Apprenticeship and/or applicable training and skill development programs are considered delivered when the receiving individuals have acquired certifiable work skills. This is typically achieved through an independent third party certification process.</li> <li>Inuit participation in training and skill development programs that are included in the scope of the contract are not eligible for consideration.</li> </ul> <p style="text-align: right;">Total Inuit Training and Skills Development hours: _____ (E1) + Total non-Inuit Training and Skills Development hours: _____ (F1) = Total Inuit and non-Inuit labour Training and Skills Development hours: _____ (G1)</p> <p>_____ (E1) X 100 = _____ Inuit Training and Skills Development Hour (G1) Commitment % (H1)</p>	/50
2.2	<p><b>Inuit Training and Skills Development – Financial Commitment</b> Bidder will be evaluated on the total dollar value commitment to train and skill develop Inuit from the Nunavut Settlement Area, as defined in Annex “C”.</p> <p><b>Note:</b></p> <ul style="list-style-type: none"> <li>Instructor rates, materials, and/ or other training/ skill development supplies required may be eligible for consideration.</li> <li>External or third-party training costs may be eligible for consideration.</li> <li>Labour rates for on-the-job or in-house training, apprenticeship, and/ or other training/ skill development that has already been captured in 1.2 Inuit Labour – Financial Commitment cannot be captured in this criteria again.</li> </ul> <p style="text-align: right;">Total dollar value of Inuit Training and Skills Development labour: _____ (E2) + Total dollar value of non-Inuit Inuit Training and Skills Development: _____ (F2) = Total dollar value of Inuit and non-Inuit Inuit Training and Skills Development: _____ (G2)</p> <p>_____ (E2) X 100 = _____ Inuit Training and Skills Development Financial (G2) Commitment % (H2)</p>	/30

Bidders should provide the total hours and dollar values by populating Table 2 below to detail your Inuit training and skills development hours and financial commitment. Simply indicating training and skills development hours and dollar values is not sufficient to achieve points.

## **Commitment Table 2 – Inuit Training and Skills Development Commitment**

### **2-A Total Inuit Training and Skills Development**

Employment Type or Position	Type of Training and/or Skills Development	Number of Inuit to be Trained	Training and/or Skills Development Hours	Total Dollar Value
				\$
				\$
				\$
				\$
				\$
<b>Total</b>			(E1)	\$ (E2)

### **2-B Total non-Inuit Training and Skills Development**

Employment Type or Position	Type of Training and/or Skills Development	Number of non-Inuit to be Trained	Training and/or Skills Development Hours	Total Dollar Value
				\$
				\$
				\$
				\$
				\$
<b>Total</b>			(F1)	\$ (F2)

2.3	<b>Inuit Training and Skills Development Proposal</b> Bidders must provide a written plan of engagements, measures, and proposed procedures to be taken to deliver on the Inuit Training and Skills Development criteria.  The following is information required, at a minimum, to demonstrate Inuit training and skills development commitment: <ul style="list-style-type: none"> <li>• details on the type of training being offered and how it is relevant to the procurement (such as apprenticeships, school programs, internal/external training);</li> <li>• total number of Inuit training hours proposed;</li> <li>• the skills the training will develop (such as specialization, certification, or accreditation obtained);</li> <li>• strategies for retaining Inuit who have completed training;</li> </ul>	/20
	<b>Total Points Available for Inuit Training and Skills Development</b>	/100

# **INUIT OWNERSHIP (PRIME CONTRACTOR AND/OR SUB-CONTRACTOR/SUPPLIERS)**

**This criterion is worth 15% of the bid evaluation points available.**

3.1	<p><b>Inuit Ownership – Commitment</b></p> <p>The use of Inuit Firm Registry (IFR) contractor/subcontractors/suppliers in carrying out the contract.</p> <p>Bidders will be evaluated on their firm commitment to use IFR subcontractors for services or the procurement of supplies and equipment from IFR businesses.</p> <p><b>Note:</b></p> <ol style="list-style-type: none"> <li>1. If the Prime contractor is an IFR firm, the total dollar value of the IFR contracting will also include the prime contractor's portion of the contract.</li> <li>2. The Value of IFR contracting must not include any amount that has already been captured in 1.2 Labour – Financial Commitment and 2.2 Inuit Training and Skills Development – Financial Commitment above.</li> </ol> <p>Value of IFR contracting (prime contractor/subcontractor/supplier): _____ (I)  Value of non-IFR contracting (prime contractor/subcontractor/supplier): _____ (J) +  Estimated value of IFR and non-IFR (prime contractor/subcontractor/supplier): _____ (K) =</p> <p>_____ (I)  _____ (K) X 100 = _____ Inuit Ownership Commitment % (L)</p>	/50
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Bidders should provide the dollar values by populating Table 3-A and 3-B below to detail your Inuit ownership commitment percentage (%). Simply indicating a dollar value and a percentage (%) commitment is not sufficient to achieve points.

### **Commitment Table 3 – Ownership Commitment**

#### **3-A Total Inuit Contractor/Sub-Contracting/Supplier Commitment**

<b>Company Name (contractor)</b>	<b>Description of the Work</b>	<b>Inuit Firm ID</b>	<b>Dollar Value of Contractor Portion</b>
			\$
<b>Company Name (subcontractor/supplier)</b>	<b>Description of the Work</b>	<b>Inuit Firm ID</b>	<b>Dollar Value of the Subcontract or Supplies/Services</b>
			\$
			\$
			\$
			\$
			\$
<b>Total</b>			<b>\$ (I)</b>

#### **3-B Total non-Inuit Sub-Contracting/Supplier Commitment**

<b>Company Name (subcontractor/supplier)</b>	<b>Description of the Work</b>	<b>Dollar Value of the Subcontract or Supplies/Services</b>
		\$
		\$
		\$
		\$
		\$
<b>Total</b>		<b>\$ (J)</b>

3.2	<b>Inuit Ownership (of prime or sub-contractor/suppliers) Proposal</b> Bidders must provide a written plan of engagements, measures, and proposed procedures for their deliver on the Inuit Ownership (of prime or sub-contractor/suppliers) criteria.  The following is information required, at a minimum, to demonstrate Inuit ownership commitment: <ul style="list-style-type: none"> <li>• Demonstrable Inuit ownership of prime and/or subcontractor(s) through registration on the Inuit Firm Registry (IFR);</li> <li>• list of specific Inuit businesses that will be subcontractors/suppliers;</li> <li>• the type of work to be carried out by Inuit businesses on the IFR;</li> </ul>	/50

	<ul style="list-style-type: none"> <li>the total contract value of the work to be performed by Inuit businesses on the IFR; and</li> </ul>	
<b>Total Points Available for Inuit Ownership (of prime or sub-contractor/suppliers)</b>		/100

<b>NUNAVUT BENEFITS CRITERIA (NBC)</b>		
<b>LOCATION OF BUSINESS IN THE NUNAVUT SETTLEMENT AREA (NSA)</b> This criterion is worth 5% of the bid evaluation points available		
4.1	<p><b>Location – Commitment</b> Bidders will be evaluated on their new or existing location of business in the NSA in performing work under the government contract. Contractor/subcontractor/supplier may have head offices, administrative offices, or other staffed facilities.</p> <p>A maximum of 100 points will be assigned for this criterion. Points will be assigned as follows:</p> <p><b>Contractor (50 points) :</b></p> <ol style="list-style-type: none"> <li>Head Offices (20 points)</li> <li>Administrative Offices (20 points)</li> <li>Other Staffed Facilities (10 points)</li> </ol> <p><b>Subcontractors and/or Suppliers (50 points):</b></p> <ol style="list-style-type: none"> <li>Head Offices (20 points)</li> <li>Administrative Offices (20 points)</li> <li>Other Staffed Facilities (10 points)</li> </ol> <p><b>Location Proposal</b> Bidders must provide details regarding the locations submitted. Information to include:</p> <ul style="list-style-type: none"> <li>a description of the locations, including addresses;</li> <li>describe the nature of the firm's presence in the NSA; and</li> <li>number of years the firm has been in the identified locations in the NSA.</li> </ul>	/100
<b>Total Points Available for Inuit Location</b>		/100

Bidders should provide Table 4 below to provide details of location of business.



Solicitation No. - N° de l'invitation  
F2563-210006/A  
Client Ref. No. - N° de réf. du client  
F2563-210006

Amd. No. - N° de la modif.  
File No. - N° du dossier  
CAL-1-44001

Buyer ID - Id de l'acheteur  
ca1137  
CCC No./N° CCC - FMS No./N° VME

#### **Commitment Table 4 – Location of Business Commitment**

<b>Company Name (contractor)</b>	<b>Address in the NSA</b>	<b>Nature of Presence and Office Type in the NSA</b>
<b>Company Name (subcontractor/supplier)</b>	<b>Address in the NSA</b>	<b>Nature of Presence and Office Type in the NSA</b>

<b>IBP Total Dollar Value</b>		
1.2	Total dollar value of Inuit labour (Prime contractor and subcontractor) (A2)	\$ _____
2.2	Total dollar value of Inuit Training and Skills Development (E2)	\$ _____
3.1	Value of IFR contracting (prime contractor/subcontractor/supplier) (I)	\$ _____
<b>Total*</b>		<b>\$ _____</b>

Note: \*This total is based on the Estimated Annual Usages for all firm years identified in Annex "B", Basis of Payment only. Please see Part D for the IBP Deduction Amount (per Task Authorization) calculation.

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## **PART C – CONTRACTOR ACHIEVEMENT REPORTING AND CERTIFICATION**

### **Part C and D is for the successful Contractor only.**

1. The Contractor must provide a summary of activities undertaken to meet the commitments made as part of the Inuit Benefits Plan (IBP) portion of their bid. The Certification and Achievement tables below must be submitted with supporting information (such as invoices, work logs, payroll receipts, etc.) by the Contractor per Task Authorization. The information provided will be used for Part D – Assessment of IBP Deduction.
2. This will include at a minimum a list of the achieved versus committed listed in the tables below.
3. The Contractor must indicate if any objectives were not met, identify why they were not, and explain how the situation will be remedied and within what timeframe.
4. Canada reserves the right to verify any information provided in the IBP.
5. When requested by Canada, an independent professional engaged by the Contractor will monitor and confirm that the Contractor has met their objectives. Refer to Article 6.4 –Third Party Independent Professional of the Contract Clauses.

#### **Return Reports to:**

**Contracting Authority Name:** Ngan Loi  
**Title:** Procurement Specialist  
**Email:** ngan.loi@pwgsc-tpsgc.gc.ca

**Contractor Name:** (Contracting Authority to insert after award)

The reports must be submitted no later than fifteen (15) calendar days after the end of the reporting period.

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F2563-210006

Amd. No. - N° de la modif.  
File No. - N° du dossier  
CAL-1-44001

Buyer ID - Id de l'acheteur  
cal137  
CCC No./N° CCC - FMS No./N° VME

## TABLE 1 – Labour Report

### 1-A Total Inuit Labour

Name and/or Beneficiary Number	Employment Type or Position	Hourly Rate Paid* (for the employment type or position) (X)	Total Inuit Labour Hours Worked (Y)	Total Dollar Value Paid (X x Y)
		\$		\$
		\$		\$
		\$		\$
		\$		\$
		\$		\$
Total			(A1)	\$ (A2)

### 1-B Total non-Inuit Labour

Name	Employment Type or Position	Hourly Rate Paid* (for the employment type or position) (X)	Total non-Inuit Labour Hours Worked (Y)	Total Dollar Value Paid (X x Y)
		\$		\$
		\$		\$
		\$		\$
		\$		\$
		\$		\$
Total			(B1)	\$ (B2)

Note: \*The hourly rate must be the dollar value paid in CAD to the employee for work performed under the government contract.

## **TABLE 2 – Inuit Training and Skills Development Report**

### **2-A Total Inuit Training and Skills Development**

<b>Employment Type or Position</b>	<b>Type of Training and/or Skills Development</b>	<b>Number of Inuit Trained</b>	<b>Training and/or Skills Development Hours</b>	<b>Total Dollar Value Paid</b>
				\$
				\$
				\$
				\$
				\$
<b>Total</b>			(E1)	\$ (E2)

Labour rates for on-the-job training, apprenticeship, and/ or other training/ skill development that have already been captured in Table 1-A cannot be captured in this table again.

### **2-B Total non-Inuit Training and Skills Development**

<b>Employment Type or Position</b>	<b>Type of Training and/or Skills Development</b>	<b>Number of non-Inuit Trained</b>	<b>Training and/or Skills Development Hours</b>	<b>Total Dollar Value Paid</b>
				\$
				\$
				\$
				\$
				\$
<b>Total</b>			(F1)	\$ (F2)

Labour rates for on-the-job training, apprenticeship, and/ or other training/ skill development that have already been captured in Table 1-B cannot be captured in this table again.

Solicitation No. - N° de l'invitation  
F2563-210006/A  
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F2563-210006

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File No. - N° du dossier  
CAL-1-44001

Buyer ID - Id de l'acheteur  
ca1137  
CCC No./N° CCC - FMS No./N° VME

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**TABLE 3 – Ownership Report****3-A Total Inuit Contractor/Sub-Contracting/Supplier Commitment**

Company Name (contractor)	Description of the Work Completed	Inuit Firm ID	Dollar Value of Contractor Portion Paid	
			\$	
Company Name (subcontractor/supplier)	Description of the Work Completed	Inuit Firm ID	Dollar Value of the Subcontract or Supplies/Services Paid	
			\$	
			\$	
			\$	
			\$	
			\$	
Total			\$	(I)

**NOTE:** Only contractors, subcontractors and suppliers that can be confirmed as an Inuit businesses will be included in the calculations. Verification of Inuit businesses will be made in accordance with Part B, 3.1 Inuit Ownership (contractors, subcontractors and suppliers).

**NOTE:** Dollar value must not include any amount that has already been captured in Table 1-A and Table 2 above.

Solicitation No. - N° de l'invitation  
F2563-210006/A  
Client Ref. No. - N° de réf. du client  
F2563-210006

Amd. No. - N° de la modif.  
File No. - N° du dossier  
CAL-1-44001

Buyer ID - Id de l'acheteur  
ca1137  
CCC No./N° CCC - FMS No./N° VME

### 3-B Total non-Inuit Sub-Contracting/Supplier Report

Company Name (subcontractor/supplier)	Description of the Work Completed	Dollar Value of the Subcontract or Supplies/Services Paid	
		\$	
		\$	
		\$	
		\$	
		\$	
<b>Total</b>		<b>\$</b>	<b>(J)</b>

**NOTE:** Dollar value must not include any amount that has already been captured in Table 1-B above.

### TABLE 4 – Location of Business Report

Company Name (contractor)	Address in the Nunavut Settlement Area (NSA)	Nature of Presence and Office Type in the NSA
Company Name (subcontractor/supplier)	Address in the Nunavut Settlement Area (NSA)	Nature of Presence and Office Type in the NSA

### Contractor Certification

#### INUIT BENEFIT PLAN REPORTING CERTIFICATION:

\_\_\_\_\_  
PRINT NAME                      SIGNATURE                      DATE

The Contractor certifies the information contained in the REPORTING TABLES is accurate and complete.

## **PART D – ASSESSMENT OF IBP DEDUCTION**

### **Part C and D is for the successful Contractor only.**

1. If the contractor does not meet the certified percentage or commitment for each criteria, Canada may deduct up to the full IBP Deduction Amount from each Task Authorization in accordance with the IBP Assessment tables below. The IBP Deduction Amount calculation is performed per Task Authorization because the total cost of services may differ Task Authorization to Task Authorization.

#### **The IBP Deduction Amount is calculated as follows:**

$$\begin{array}{lcl} \text{Step 1} & \frac{\text{IBP Total Dollar Value}}{\text{Total Evaluated Price Firm Year 1 + Firm Year 2}} & = \text{IBP Deduction Percentage (\%)} \\ \\ \text{Step 2} & \text{Task Authorization Invoice Amount} \times \text{IBP Deduction Percentage (\%)} & = \text{IBP Deduction Amount (per Task Authorization)} \end{array}$$

#### **Example:**

IBP Dollar Value (value determined from Part A):	<b>\$1000.00</b>
Total Evaluated Price Firm Year 1 + Firm Year 2 (value determined from Annex "B"):	<b>\$10 000.00</b>

Step 1:  $\$1000.00 / \$10\,000.00 = 10\%$  (IBP Deduction Percentage)

10% represents the value of your Contract committed to IBP commitments.

Task Authorization Invoice Amount:	<b>\$500.00</b>
IBP Deduction Percentage (%) (percentage was calculated in Step 1):	<b>10%</b>

Step 2:  $\$500.00 \times 10\% = \$50.00$  (IBP Deduction Amount [per Task Authorization])

\$50.00 is the total amount Canada may deduct if the contractor does not meet the certified percentage or commitment for each criteria for that Task Authorization.

2. The Contractor must provide a summary of activities undertaken to meet the commitments made as part of the IBP portion of their bid in Part C. The information provided will be used in the tables below to assess the Contractor's IBP Deduction.
3. Canada reserves the right to verify any information provided in the IBP.
4. Where a Contractor is unable to deliver the level of IBC/NBC benefits committed in the IBP, the Contractor should submit proof of efforts demonstrated to achieve those benefits, at a level commensurate with IBP commitments made to Canada. Contractors who meet or exceed each of their IBP commitment(s) will receive full points for each due diligence criteria below.
5. When requested by Canada, an independent professional engaged by the Contractor will monitor and confirm that the Contractor has met their objectives. Refer to Article 6.4 – Third Party Independent Professional of the Contract Clauses.

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IBP DEDUCTION CHECKLIST: IBP ASSESSMENT		
<b>STEP #</b>	<b>Contractor Name:</b> _____	
	<b>Total IBP Value (excluding applicable taxes):</b> _____	
<b>Inuit Benefits Criteria</b>		
<b>1</b>	<b>Inuit Labour</b>	
	Percentage Proposed – Hours Commitment	_____ %
	Percentage Achieved – Hours Commitment	_____ %
	Met: No applicable IBP deduction Not Met: Proceed to Table 1 to determine applicable IBP deduction	Met / Not Met
	Percentage Proposed – Financial Commitment	_____ %
	Percentage Achieved – Financial Commitment	_____ %
	Met: No applicable IBP deduction Not Met: Proceed to Table 1 to determine applicable IBP deduction	Met / Not Met
<b>2</b>	<b>Inuit Training and Skills Development</b>	
	Percentage Proposed – Hours Commitment	_____ %
	Percentage Achieved – Hours Commitment	_____ %
	Met: No applicable IBP deduction Not Met: Proceed to Table 2 to determine applicable IBP deduction	Met / Not Met
	Percentage Proposed – Financial Commitment	_____ %
	Percentage Achieved – Financial Commitment	_____ %
	Met: No applicable IBP deduction Not Met: Proceed to Table 2 to determine applicable IBP deduction	Met / Not Met
<b>3</b>	<b>Inuit Ownership</b>	
	Percentage Proposed	_____ %
	Percentage Achieved	_____ %
	Met: No applicable IBP deduction Not Met: Proceed to Table 3 to determine applicable IBP deduction	Met / Not Met
<b>Nunavut Benefits Criteria</b>		
<b>4</b>	<b>Location of Business</b> The Contractor must achieve a total score equal or equivalent to the score received during their initial bid evaluation, contractors receiving a score less than their initial score will be subject to an IBP deduction.	
	Evaluated Score at Contact Award	_____ points
	Points Achieved	_____ points
	Met: No applicable IBP deduction Not Met: Proceed to Table 4 to determine applicable IBP deduction	Met / Not Met
<b>IBP Deduction Amount</b>		
<b>5</b>	IBP Deduction Percentage (%)	_____ %
	Task Authorization Invoice Amount	\$ _____
	<b>IBP Deduction Amount</b>	\$ _____
<b>6</b>	<b>COMMENTS:</b>	



TABLE 1 - ASSESSMENT OF INUIT LABOUR IBP DEDUCTION													
ITEM #	REQUIREMENT			Weight	Score								
1	<p><b>Calculate the percentage of commitment achieved for Inuit labour based on the following formula, where:</b></p> <p>Achieved %: (a) Proposed %: (b) (CA to insert after award) Percentage achieved %: (c)</p> <p>Score will be calculated as follows: (a) / (b) = (c) * 40</p> <p><b>Note:</b> If (c) is less than 50%, the Contractor will receive 0 points. If (a) is greater than (b), the Contractor will receive a max of 40 points.</p>			40									
2	<p><b>Calculate the percentage of commitment achieved for Inuit labour dollar value based on the following formula, where:</b></p> <p>Achieved %: (a) Proposed %: (b) (CA to insert after award) Percentage achieved %: (c)</p> <p>Score will be calculated as follows: (a) / (b) = (c) * 40</p> <p><b>Note:</b> If (c) is less than 50%, the Contractor will receive 0 points. If (a) is greater than (b), the Contractor will receive a max of 40 points.</p>			40									
3	<p><b>CONTRACTOR DUE DILIGENCE:</b></p> <p>Case-by-case-consideration is given to contractor's ability to demonstrate diligent efforts to achieve Inuit employment commitments.</p> <p><b>Points awarded for contractor due diligence based on the following scale:</b></p> <table><tr><td>0 points</td><td>4 points</td><td>12 points</td><td>20 points</td></tr><tr><td>No information submitted to demonstrate efforts to meet the IBP commitment</td><td>Demonstrated little to no effort to meet the IBP commitment</td><td>Demonstrated moderate effort to meet the IBP commitment and attempted to mitigate shortfalls</td><td>Demonstrated outstanding effort to meet the IBP commitment and were proactive to mitigate shortfalls</td></tr></table>			0 points	4 points	12 points	20 points	No information submitted to demonstrate efforts to meet the IBP commitment	Demonstrated little to no effort to meet the IBP commitment	Demonstrated moderate effort to meet the IBP commitment and attempted to mitigate shortfalls	Demonstrated outstanding effort to meet the IBP commitment and were proactive to mitigate shortfalls	20	
0 points	4 points	12 points	20 points										
No information submitted to demonstrate efforts to meet the IBP commitment	Demonstrated little to no effort to meet the IBP commitment	Demonstrated moderate effort to meet the IBP commitment and attempted to mitigate shortfalls	Demonstrated outstanding effort to meet the IBP commitment and were proactive to mitigate shortfalls										
4	<b>TOTAL ASSESSED SCORE</b>			100									
5	<b>TOTAL CALCULATED IBP DEDUCTION:</b> (100 - Total Assessed Score)% x (37.5% x IBP Deduction Amount) = Calculated IBP Deduction			\$ _____									
6	<b>COMMENTS/JUSTIFICATIONS:</b>												

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7	<b>SIGNATURE OF EVALUATION PANEL:</b>	
	<b>Departmental Representative (if applicable):</b>	_____
	<b>Project Authority:</b>	_____
	<b>Contracting Officer (PWGSC):</b>	_____

TABLE 2 - ASSESSMENT OF INUIT TRAINING AND SKILLS DEVELOPMENT IBP DEDUCTION													
ITEM #	REQUIREMENT			Weight	Score								
1	<p><b>Calculate the percentage of commitment achieved for Inuit training and skills development hours based on the following formula, where:</b></p> <p>Achieved %: (a) Proposed %: (b) (CA to insert after award) Percentage achieved %: (c)</p> <p>Score will be calculated as follows: (a) / (b) = (c) * 40</p> <p><b>Note:</b> If (c) is less than 50%, the Contractor will receive 0 points. If (a) is greater than (b), the Contractor will receive a max of 40 points.</p>			40									
2	<p><b>Calculate the percentage of commitment achieved for Inuit training and skills development dollar value based on the following formula, where:</b></p> <p>Achieved %: (a) Proposed %: (b) (CA to insert after award) Percentage achieved %: (c)</p> <p>Score will be calculated as follows: (a) / (b) = (c) * 40</p> <p><b>Note:</b> If (c) is less than 50%, the Contractor will receive 0 points. If (a) is greater than (b), the Contractor will receive a max of 40 points.</p>			40									
3	<p><b>CONTRACTOR DUE DILIGENCE:</b></p> <p>Case-by-case-consideration is given to contractor's ability to demonstrate diligent efforts to achieve Inuit training commitments.</p> <p><b>Points awarded for contractor due diligence based on the following scale:</b></p> <table><tr><td>0 points</td><td>4 points</td><td>12 points</td><td>20 points</td></tr><tr><td>No information submitted to demonstrate efforts to meet the IBP commitment</td><td>Demonstrated little to no effort to meet the IBP commitment</td><td>Demonstrated moderate effort to meet the IBP commitment and attempted to mitigate shortfalls</td><td>Demonstrated outstanding effort to meet the IBP commitment and were proactive to mitigate shortfalls</td></tr></table>			0 points	4 points	12 points	20 points	No information submitted to demonstrate efforts to meet the IBP commitment	Demonstrated little to no effort to meet the IBP commitment	Demonstrated moderate effort to meet the IBP commitment and attempted to mitigate shortfalls	Demonstrated outstanding effort to meet the IBP commitment and were proactive to mitigate shortfalls	20	
0 points	4 points	12 points	20 points										
No information submitted to demonstrate efforts to meet the IBP commitment	Demonstrated little to no effort to meet the IBP commitment	Demonstrated moderate effort to meet the IBP commitment and attempted to mitigate shortfalls	Demonstrated outstanding effort to meet the IBP commitment and were proactive to mitigate shortfalls										
4	<b>TOTAL ASSESSED SCORE (out of 100)</b>			100									
5	<b>TOTAL CALCULATED IBP DEDUCTION:</b> (100 - Total Assessed Score)% x (12.5% x IBP Deduction Amount) = Calculated IBP Deduction			\$ _____									
6	<b>COMMENTS/JUSTIFICATIONS:</b>												

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7	<b>SIGNATURE OF EVALUATION PANEL:</b>  <b>Departmental Representative (if applicable):</b> _____  <b>Project Authority:</b> _____  <b>Contracting Officer (PWGSC):</b> _____

TABLE 3 - ASSESSMENT OF INUIT OWNERSHIP IBP DEDUCTION													
ITEM #	REQUIREMENT			Weight	Score								
1	<p><b>Calculate the percentage of commitment achieved for Inuit content based on the following formula, where:</b></p> <p>Achieved %: (a) Proposed %: (b) Percentage achieved %: (c)</p> <p>Score will be calculated as follows: (a) / (b) = (c) * 80</p> <p><b>Note:</b> If (c) is less than 50%, the Contractor will receive 0 points. If (a) is greater than (b), the Contractor will receive a max of 80 points.</p>			80									
2	<p><b>CONTRACTOR DUE DILIGENCE:</b></p> <p>Case-by-case-consideration is given to contractor's ability to demonstrate diligent efforts to achieve Inuit sub-contracting / supplier commitment.</p> <p><b>Points awarded for contractor due diligence based on the following scale:</b></p> <table border="1"> <thead> <tr> <th>0 points</th> <th>4 points</th> <th>12 points</th> <th>20 points</th> </tr> </thead> <tbody> <tr> <td>No information submitted to demonstrate efforts to meet the IBP commitment</td> <td>Demonstrated little to no effort to meet the IBP commitment</td> <td>Demonstrated moderate effort to meet the IBP commitment and attempted to mitigate shortfalls</td> <td>Demonstrated outstanding effort to meet the IBP commitment and were proactive to mitigate shortfalls</td> </tr> </tbody> </table>			0 points	4 points	12 points	20 points	No information submitted to demonstrate efforts to meet the IBP commitment	Demonstrated little to no effort to meet the IBP commitment	Demonstrated moderate effort to meet the IBP commitment and attempted to mitigate shortfalls	Demonstrated outstanding effort to meet the IBP commitment and were proactive to mitigate shortfalls	20	
0 points	4 points	12 points	20 points										
No information submitted to demonstrate efforts to meet the IBP commitment	Demonstrated little to no effort to meet the IBP commitment	Demonstrated moderate effort to meet the IBP commitment and attempted to mitigate shortfalls	Demonstrated outstanding effort to meet the IBP commitment and were proactive to mitigate shortfalls										
3	<b>TOTAL ASSESSED SCORE</b>			100									
4	<p><b>TOTAL CALCULATED IBP DEDUCTION:</b> (100 - Total Assessed Score)% x (37.5% x IBP Deduction Amount) = Calculated IBP Deduction</p>			\$ _____									
5	<b>COMMENTS/JUSTIFICATIONS:</b>												
6	<p><b>SIGNATURE OF EVALUATION PANEL:</b></p> <p>Departmental Representative (if applicable): _____</p> <p>Project Authority: _____</p> <p>Contracting Officer (PWGSC): _____</p>												

TABLE 4 - ASSESSMENT OF LOCATION OF BUSINESS IBP DEDUCTION			
ITEM #	REQUIREMENT	Weight	Score
1	<p>Demonstrate the existence of head offices, staffed administrative offices or other staffed facilities in the Nunavut Settlement Area (NSA).</p> <p><b>Calculate the score of commitments achieved for the existence of head offices, staffed administrative offices or other staffed facilities in the NSA based on the following formula, where:</b></p> <p>Evaluated Score at contact award: (a) (CA to insert after award) Evaluated Score at contact assessment/completion: (b)</p> <p><b>Contractor</b> (50 points)</p> <ol style="list-style-type: none"> <li>Head Offices (20 points)</li> <li>Administrative Offices (20 points)</li> <li>Other Staffed Facilities (10 points)</li> </ol> <p><b>Subcontractors and/or Suppliers</b> (50 points):</p> <ol style="list-style-type: none"> <li>Head Offices (20 points)</li> <li>Administrative Offices (20 points)</li> <li>Other Staffed Facilities (10 points)</li> </ol> <p><b>Note:</b> If (b) is less than (a), the Contractor will receive 0 points. If (a) is equal or greater than (b), the Contractor will receive a max of 100 points.</p>	100	
2	<b>TOTAL ASSESSED SCORE</b>	100	
3	<b>TOTAL CALCULATED DEDUCTION:</b> $(100 - \text{Total Assessed Score})\% \times (12.5\% \times \text{IBP Deduction Amount}) =$ Calculated IBP Deduction	\$ _____	
4	<b>COMMENTS/JUSTIFICATIONS:</b>		
5	<b>SIGNATURE OF EVALUATION PANEL:</b>  <b>Departmental Representative (if applicable):</b> _____ <b>Project Authority:</b> _____ <b>Contracting Officer (PWGSC):</b> _____		

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## ANNEX "D"

### INSURANCE REQUIREMENTS

#### **Commercial General Liability**

1. The Contractor must obtain Commercial General Liability Insurance, and maintain it in force throughout the duration of the Contract, in an amount usual for a contract of this nature, but for not less than \$2,000,000 per accident or occurrence and in the annual aggregate
2. The Commercial General Liability policy must include the following:
  - a. Additional Insured: Canada is added as an additional insured, but only with respect to liability arising out of the Contractor's performance of the Contract. The interest of Canada should read as follows: Canada, as represented by Public Works and Government Services Canada.
  - b. Bodily Injury and Property Damage to third parties arising out of the operations of the Contractor.
  - c. Products and Completed Operations: Coverage for bodily injury or property damage arising out of goods or products manufactured, sold, handled, or distributed by the Contractor and/or arising out of operations that have been completed by the Contractor.
  - d. Personal Injury: While not limited to, the coverage must include Violation of Privacy, Libel and Slander, False Arrest, Detention or Imprisonment and Defamation of Character.
  - e. Cross Liability/Separation of Insureds: Without increasing the limit of liability, the policy must protect all insured parties to the full extent of coverage provided. Further, the policy must apply to each Insured in the same manner and to the same extent as if a separate policy had been issued to each.
  - f. Blanket Contractual Liability: The policy must, on a blanket basis or by specific reference to the Contract, extend to assumed liabilities with respect to contractual provisions.
  - g. Employees and, if applicable, Volunteers must be included as Additional Insured.
  - h. Employers' Liability (or confirmation that all employees are covered by Worker's compensation (WCB) or similar program).
  - i. Broad Form Property Damage including Completed Operations: Expands the Property Damage coverage to include certain losses that would otherwise be excluded by the standard care, custody or control exclusion found in a standard policy.
  - j. Notice of Cancellation: The Insurer will endeavour to provide the Contracting Authority thirty (30) days written notice of policy cancellation.
  - k. If the policy is written on a claims-made basis, coverage must be in place for a period of at least 12 months after the completion or termination of the Contract.
  - l. Owners' or Contractors' Protective Liability: Covers the damages that the Contractor becomes legally obligated to pay arising out of the operations of a subcontractor.
  - m. Litigation Rights: Pursuant to subsection 5(d) of the [Department of Justice Act](#), S.C. 1993, c. J-2, s.1, if a suit is instituted for or against Canada which the Insurer would, but for this clause, have the right to pursue or defend on behalf of Canada as an Additional Named Insured under the

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insurance policy, the Insurer must promptly contact the Attorney General of Canada to agree on the legal strategies by sending a letter, by registered mail or by courier, with an acknowledgement of receipt.

**For the province of Quebec, send to:**

*Director Business Law Directorate,  
Quebec Regional Office (Ottawa),  
Department of Justice,  
284 Wellington Street, Room SAT-6042,  
Ottawa, Ontario, K1A 0H8*

**For other provinces and territories, send to:**

*Senior General Counsel,  
Civil Litigation Section,  
Department of Justice  
234 Wellington Street, East Tower  
Ottawa, Ontario K1A 0H8*

A copy of the letter must be sent to the Contracting Authority. Canada reserves the right to co-defend any action brought against Canada. All expenses incurred by Canada to co-defend such actions will be at Canada's expense. If Canada decides to co-defend any action brought against it, and Canada does not agree to a proposed settlement agreed to by the Contractor's insurer and the plaintiff(s) that would result in the settlement or dismissal of the action against Canada, then Canada will be responsible to the Contractor's insurer for any difference between the proposed settlement amount and the amount finally awarded or paid to the plaintiffs (inclusive of costs and interest) on behalf of Canada.



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## **ANNEX "E" to PART 3 OF THE BID SOLICITATION**

### **ELECTRONIC PAYMENT INSTRUMENTS**

The Bidder accepts to be paid by any of the following Electronic Payment Instrument(s):

- ☐ ( ) VISA Acquisition Card;
- ☐ ( ) MasterCard Acquisition Card;
- ☐ ( ) Direct Deposit (Domestic and International);
- ☐ ( ) Electronic Data Interchange (EDI);
- ☐ ( ) Wire Transfer (International Only);

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## ANNEX "F"

### TASK AUTHORIZATION FORM PWGSC-TPSGC 572



Public Works and Government  
Services Canada

Travaux publics et Services  
gouvernementaux Canada

Annex  
Annexe

Task Authorization Autorisation de tâche		Contract Number - Numéro du contrat
Contractor's Name and Address - Nom et l'adresse de l'entrepreneur	Task Authorization (TA) No. - N° de l'autorisation de tâche (AT)	
	Title of the task, if applicable - Titre de la tâche, s'il y a lieu	
	Total Estimated Cost of Task (Applicable taxes extra) Coût total estimatif de la tâche (Taxes applicables en sus) \$	
Security Requirements: This task includes security requirements Exigences relatives à la sécurité : Cette tâche comprend des exigences relatives à la sécurité <input type="checkbox"/> No - Non <input type="checkbox"/> Yes - Oui If YES, refer to the Security Requirements Checklist (SRCL) included in the Contract Si OUI, voir la Liste de vérification des exigences relative à la sécurité (LVERS) dans le contrat		

#### For Revision only - Aux fins de révision seulement

TA Revision Number, if applicable Numéro de révision de l'AT, s'il y a lieu	Total Estimated Cost of Task (Applicable taxes extra) before the revision Coût total estimatif de la tâche (Taxes applicables en sus) avant la révision	Increase or Decrease (Applicable taxes extra), as applicable Augmentation ou réduction (Taxes applicables en sus), s'il y a lieu
	\$	\$

**Start of the Work for a TA : Work cannot commence until a TA has been authorized in accordance with the conditions of the contract.**

**Début des travaux pour l'AT : Les travaux ne peuvent pas commencer avant que l'AT soit autorisée conformément au contrat.**

#### 1. Required Work: - Travaux requis :

A. Task Description of the Work required - Description de tâche des travaux requis	See Attached - Ci-joint <input type="checkbox"/>
B. Basis of Payment - Base de paiement	See Attached - Ci-joint <input type="checkbox"/>
C. Cost of Task - Coût de la tâche	See Attached - Ci-joint <input type="checkbox"/>
D. Method of Payment - Méthode de paiement	See Attached - Ci-joint <input type="checkbox"/>

PWGSC - TPSGC 572 (2014-04)

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**Annex**  
**Annexe** \_\_\_\_\_

Contract Number - Numéro du contrat

## 2. Authorization(s) - Autorisation(s)

By signing this TA, the authorized client and (or) the PWGSC Contracting Authority certify(ies) that the content of this TA is in accordance with the conditions of the contract.

The client's authorization limit is identified in the contract. When the value of a TA and its revisions is in excess of this limit, the TA must be forwarded to the PWGSC Contracting Authority for authorization.

En apposant sa signature sur l'AT, le client autorisé et (ou) l'autorité contractante de TPSGC atteste(nt) que le contenu de cette AT respecte les conditions du contrat.

La limite d'autorisation du client est précisée dans le contrat. Lorsque la valeur de l'AT et ses révisions dépasse cette limite, l'AT doit être transmise à l'autorité contractante de TPSGC pour autorisation.

\_\_\_\_\_  
Name and title of authorized client - Nom et titre du client autorisé à signer

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
PWGSC Contracting Authority - Autorité contractante de TPSGC

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

## 3. Contractor's Signature - Signature de l'entrepreneur

\_\_\_\_\_  
Name and title of individual authorized - to sign for the Contractor  
Nom et titre de la personne autorisée à signer au nom de l'entrepreneur

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

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**ANNEX "G"**

**TASK AUTHORIZATION USAGE REPORT FORM**

**Return to:**

Public Works and Government Services Canada  
Acquisition Branch  
Facsimile: (418) 566-6167  
Email: [TPSGC.ROPAequipedesoutien-WRAPSupportTeam.PWGSC@tpsgc-pwgsc.gc.ca](mailto:TPSGC.ROPAequipedesoutien-WRAPSupportTeam.PWGSC@tpsgc-pwgsc.gc.ca)

SUPPLIER: \_\_\_\_\_  
CONTRACT NUMBER: **F2563-210006/001/CAL**  
DEPT OR AGENCY: **Canadian Coast Guard (CCG)**

Item No.	Task Number Description	Value of the Task (GST/HST excluded)
(A) Total Dollar Value of Tasks for this reporting period		
(B) Accumulated Tasks totals to date:		
(A+B) Total Accumulated Tasks		

**NIL REPORT:** We have not done any business with the federal government for this period ☐

**Prepared by:** \_\_\_\_\_



- REINFORCING BARS : CAN/CSA G30.18 (GRADE 400)
- CONCRETE WORK SHALL BE EXECUTED ACCORDING TO CAN/CSA A23.1/A23.2.
- CONCRETE TO BE PROTECTED FROM FREEZING. ENSURE CONCRETE HAS ATTAINED 70% OF MAXIMUM STRENGTH BEFORE PLACING ANY LOAD ON THE FOUNDATION



**NOTE:**

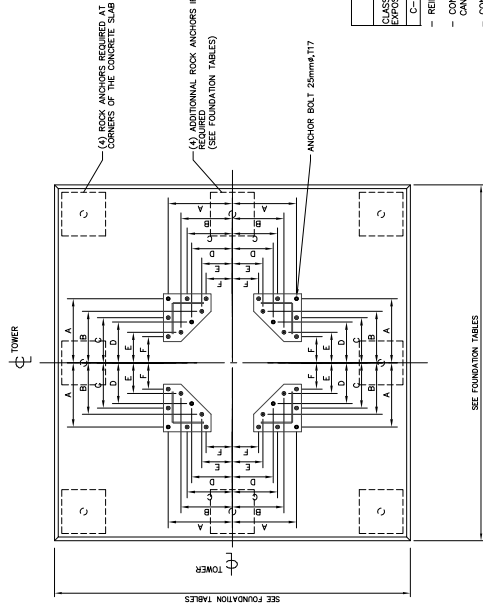
- ASSUMED BEARING CAPACITY OF SOIL = 100 kPa
- TOP SOIL SHALL BE REMOVED.
- 20-30mm GRANULAR FILLING MAY BE REPLACED BY AN EQUIVALENT DRAINING MATERIAL OR BY UNDISTURBED SOIL FOLLOWING GEOTECHNICAL LABORATORY RECOMMENDATIONS.

FOUNDATION 500 Pa WIND ZONE											
HEIGHT (m)	THICKNESS (mm)	LENGTH (mm)	WIDTH (mm)	NUMBER OF ANCHOR BOLTS 25mm-A325	BASE PLATE	DIMENSION "A"	DIMENSION "B"	DIMENSION "C"	DIMENSION "D"	DIMENSION "E"	DIMENSION "F"
3.21 (10)	914	2438	2438	8	C1	660	-	-	420	-	-
4.61 (15)	914	2438	2438	8	C1	660	-	-	420	-	-
6.1 (20)	914	3048	3048	8	C1	660	-	-	420	-	-
7.6 (25)	914	3658	3658	8	C2	660	-	-	420	-	-
9.1 (30)	914	3862	3862	8	C2	660	-	-	420	-	-
10.7 (35)	914	4267	4267	8	C3	660	-	-	420	-	-
12.2 (40)	914	4572	4572	8	C4	660	-	-	420	-	-
13.7 (45)	1219	4877	4877	8	C4	660	-	-	420	-	-
15.2 (50)	1219	4877	4877	8	C4	660	-	-	420	-	-
16.8 (55)	1219	5182	5182	16	C5	660	-	-	420	-	270
18.3 (60)	1219	5182	5182	16	C5	660	-	-	420	-	270
19.8 (65)	1219	5791	5791	16	C6	812	-	-	572	-	422
21.3 (70)	1219	5791	5791	16	C7	812	-	-	572	-	422
22.9 (75)	1219	6096	6096	16	C8	812	-	-	572	-	422
24.4 (80)	1219	6096	6096	16	C8	812	-	-	572	-	422

HEIGHT (m)	THICKNESS (mm)	LENGTH (mm)	WIDTH (mm)	ANCHOR BOLTS 25mm-A325	1 INCH & 2 WIND ZONE						
					DIMENSION "A"	DIMENSION "B"	DIMENSION "C"	DIMENSION "D"	DIMENSION "E"	DIMENSION "F"	
3.0 (100)	914	3048	3048	8	C1	660	-	-	403	-	-
4.0 (150)	914	3048	3048	8	C1	660	-	-	403	-	-
6.1 (200)	914	4267	4267	8	C1	660	-	-	403	-	-
7.6 (250)	1219	4877	4877	8	C2	660	-	-	403	-	-
9.1 (300)	1219	4877	4877	8	C2	660	-	-	403	-	-
10.7 (350)	1219	5486	5486	16	C3	660	-	-	403	-	270
12.2 (400)	1219	5791	5791	16	C3	660	-	-	403	-	270
13.7 (450)	1219	6401	6401	16	C4	660	-	-	403	-	270
15.2 (500)	1219	6401	6401	24	C5	660	-	465	403	-	270
16.8 (550)	1219	6706	6706	24	C5	660	-	465	403	-	270
18.3 (600)	1219	7010	7010	24	C5	660	-	465	403	-	270
19.8 (650)	1219	7620	7620	24	C6	812	-	817	572	-	422
21.3 (700)	1219	7625	7625	32	C7	812	862	817	572	467	422
22.9 (750)	1219	8230	8230	32	C8	812	862	817	572	467	422
24.4 (800)	1219	8230	8230	32	C8	812	862	817	572	467	422

Signature of: Contractor	Date	Signature: Contractor	INDICATED
P-C. GAGNON, Inc.	2003/05/30		
Dashed line: Owner's Rep.	Date	No. drawing: Drawing no.:	
ERIC GAGNON, tech.	2003/05/30		
Washed line: Verified Rep.	Date	No. drawing: Drawing no.:	
P-C. GAGNON, Inc.	2003/05/30		08733-17
Approval of: Approval by:	Date	No. drawing: Drawing no.:	1



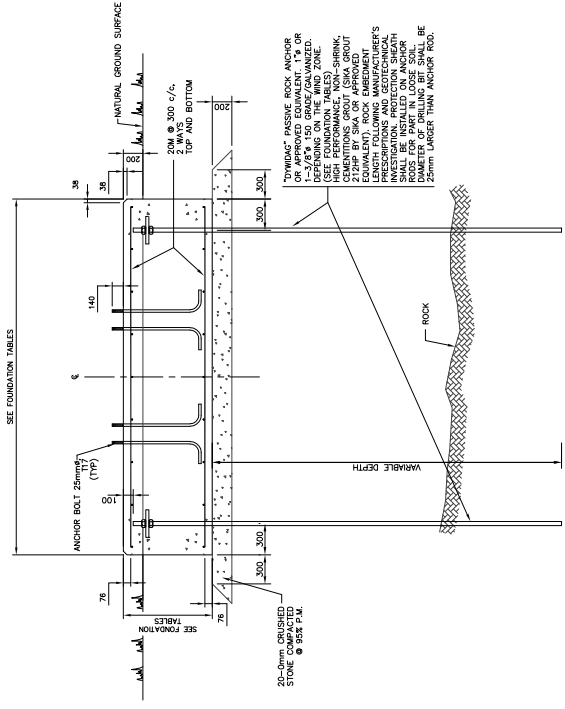


PLAN VIEW  
STANDARD FOUNDATION  
SCALE 1:25

NOTE: ASSUMED BEARING CAPACITY OF SOIL = 110 kPa  
-TOP SOIL SHALL BE REMOVED  
-200-mm GRANULAR FOUNDATION MAY BE REPLACED BY AN EQUIVALENT DRAINING MATERIAL OR  
BY UNDISTURBED SOIL FOLLOWING GEOTECHNICAL LABORATORY RECOMMENDATIONS.

CONCRETE			
CLASS OF EXPOSURE	28 DAYS COMPRESSIVE STRENGTH (MPa)	SUMP AIR AGGREGATE PORTLAND CEMENT (mm.) CONTENT (mm.)	TYPE OF
C-1	35 MPa	80±20 [5 @ 5%]	20 TYPE 10F

- REINFORCING BARS : CAN/CSA C30.18 (GRADE 400)
- CONCRETE WORK SHALL BE EXECUTED ACCORDING TO CAN/CSA A23.1/A23.2.
- CONCRETE TO BE PROTECTED FROM FREEZING. ENSURE CONCRETE HAS ATTAINED 70% OF MAXIMUM STRENGTH BEFORE PUSING ANY LOAD ON THE FOUNDATION



NOTE: -EACH ANCHOR ROD SHALL BE TESTED WITH A MINIMUM TENSION LOAD INDICATED IN TABLES FOR A 15 MINUTE PERIOD.

SECTION "A-A"  
SCALE 1:25

FOUNDATION 500 Pa WIND ZONE											
HEIGHT (m)	THICKNESS (mm)	LENGTH (mm)	WIDTH (mm)	NUMBER OF ANCHOR BOLTS 25mm-A325	NUMBER OF ANCHOR BOLTS 25mm-A325	LOAD TO BE RESISTED / TYPICAL H-3000	BASE PLATE	DIMENSION "A"	DIMENSION "B"	DIMENSION "C"	DIMENSION "F"
3.0 (10ft)	610	2439	2439	8	4	20	C1	160	-	420	-
4.6 (15ft)	610	2439	2439	8	4	25	C1	160	-	420	-
6.1 (20ft)	610	2439	2439	8	4	40	C1	160	-	420	-
7.6 (25ft)	610	2439	2439	8	4	70	C2	160	-	420	-
9.1 (30ft)	610	2439	2439	8	4	100	C2	160	-	420	-
10.7 (35ft)	610	2439	2439	8	4	130	C3	160	-	420	-
12.2 (40ft)	610	2439	2439	8	4	160	C3	160	-	420	-
13.7 (45ft)	610	2439	2439	8	4	195	C4	160	-	420	-
15.2 (50ft)	610	2439	2439	8	4	170	C4	160	-	420	-
16.8 (55ft)	610	2439	2439	16	4	200	C5	160	-	420	-
18.3 (60ft)	914	3048	3048	16	4	170	C5	160	-	420	-
19.8 (65ft)	914	3048	3048	16	4	215	C6	160	-	572	-
21.3 (70ft)	914	3048	3048	16	4	200	C7	160	-	572	-
22.8 (75ft)	914	3048	3048	16	4	205	C8	160	-	572	-
24.4 (80ft)	914	4067	4067	16	4	200	C8	160	-	572	-

FOUNDATION  
1135 Pa WIND ZONE

HEIGHT (m)	THICKNESS (mm)	LENGTH (mm)	WIDTH (mm)	NUMBER OF ANCHOR BOLTS 25mm-A325	NUMBER OF ANCHOR BOLTS 25mm-A325	LOAD TO BE RESISTED / TYPICAL H-3000	BASE PLATE	DIMENSION "A"	DIMENSION "B"	DIMENSION "C"	DIMENSION "F"
3.0 (10ft)	610	2439	2439	8	4	25	C1	160	-	420	-
4.6 (15ft)	610	2439	2439	8	4	45	C1	160	-	420	-
6.1 (20ft)	610	2439	2439	8	4	90	C1	160	-	420	-
7.6 (25ft)	610	2439	2439	8	4	160	C2	160	-	420	-
9.1 (30ft)	610	2439	2439	8	4	160	C2	160	-	420	-
10.7 (35ft)	610	2439	2439	16	4	205	C3	160	-	420	-
12.2 (40ft)	610	2439	2439	16	4	260	C3	160	-	420	-
13.7 (45ft)	610	3048	3048	16	4	245	C4	160	-	420	-
15.2 (50ft)	610	3048	3048	24	4	300	C5	160	-	465	420
16.8 (55ft)	610	3048	3048	24	8	230	C5	160	-	465	420
18.3 (60ft)	610	3048	3048	24	8	295	C5	160	-	465	420
19.8 (65ft)	610	3048	3048	24	8	320	C6	160	-	617	572
21.3 (70ft)	610	3048	3048	32	8	300	C7	160	-	617	572
22.8 (75ft)	610	4572	4572	32	8	265	C8	160	-	617	572
24.4 (80ft)	610	4572	4572	32	8	280	C8	160	-	617	572

Services techniques  
Systèmes électroniques et informatiques  
Systèmes de communication  
100 Rue Comptoir (Dépt. 40)  
Gatineau (Québec) J8H 9Y7

7. GENERAL REVIEW PER CSA 537-18	CSA-18	18-11-28
8. ANCHOR BOLTS LENGTH MODIFIED	11.5	08-20-20
9. REINFORCING BARS MODIFIED	11.5	08-20-20
5. REINFORCING BARS MODIFIED	11.5	08-20-20
4. FOR CONSTRUCTION, REGION 1	P-C-0	04-06-01
3. FOR CONSTRUCTION, REGION 1	P-C-0	04-06-01
2. DEFINITIVE	P-C-0	04-06-01
1. DEFINITIVE	P-C-0	04-06-01

A. Faisable sur demande  
B. Faisable sur demande  
C. Faisable sur demande  
D. Faisable sur demande  
E. Faisable sur demande  
F. Faisable sur demande  
G. Faisable sur demande  
H. Faisable sur demande  
I. Faisable sur demande  
J. Faisable sur demande  
K. Faisable sur demande  
L. Faisable sur demande  
M. Faisable sur demande  
N. Faisable sur demande  
O. Faisable sur demande  
P. Faisable sur demande  
Q. Faisable sur demande  
R. Faisable sur demande  
S. Faisable sur demande  
T. Faisable sur demande  
U. Faisable sur demande  
V. Faisable sur demande  
W. Faisable sur demande  
X. Faisable sur demande  
Y. Faisable sur demande  
Z. Faisable sur demande

GADE COTIERE REGION LAURENTINE  
Systèmes électroniques et informatiques  
Informations Techniques  
et Constructions

LATTICES STEEL TOWERS  
HEIGHT 3m (10m @ 24.4m (80ft))

FOUNDATION AND ANCHORAGE  
OPTION "3"  
ERECTING PLAN

Client	P.-C. GAGNON, Inc.	Date	2003/09/30
Projet	ERIC GAGNON, Inc.	Date	2003/09/30
Matériau	P.-C. GAGNON, Inc.	Date	2003/09/30
Approuvé par		Date	
Revisé par		Date	
Indiqué		Date	
08733-19			1