



Natural Resources Canada

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**AMENDMENT 001
 Request for Proposal (RFP)**

Proposal To: Natural Resources Canada
 We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

Comments – Commentaires

Issuing Office – Bureau de distribution

 Finance and Procurement Management Branch
 Natural Resources Canada
 580 Booth Street
 Ottawa, Ontario
 K1A 0E4

Title – Sujet Horizontal Evaluation of the Implementation of Indigenous Advisory and Monitoring Committees (IAMCs) for Energy Infrastructure Projects	
Solicitation No. – No de l’invitation NRCan-5000060201	Amendment - Amendement 001
Requisition Reference No. - N° de la demande 166645	Date July 12, 2021
Solicitation Closes – L’invitation prend fin at 02:00 PM Eastern Daylight Savings Time (EDT) on August 6, 2021	
Address Enquiries to: - Adresse toutes questions à: Thérèse Richer therese.richer@canada.ca	
Telephone No. – No de telephone 343-571-9893	Fax No. – No. de Fax
Destination – of Goods and Services: Destination – des biens et services: Natural Resources Canada 580 Booth Street Ottawa, Ontario K1A 0E4	
Security – Sécurité There are security requirements associated with this requirement.	
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l’entrepreneur Telephone No.:- No. de téléphone: Facsimile No.:- No. de télécopieur: Email – Courriel :	
Name and Title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/de l’entrepreneur (taper ou écrire en caractères d’imprimerie)	
Signature _____	Date _____



AMENDMENT 001

This RFP amendment is being issued to modify the technical mandatory and rated evaluation criteria. All other terms and conditions remain the same.

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AT SECTION 1.2 Evaluation of rated criteria OF APPENDIX 1 - EVALUATION CRITERIA

DELETE: Proposals must achieve the stated minimum points required for each rated criterion and achieve an overall of 60% of the total points meeting the total minimum points required to be assessed as responsive under the rated requirements section. Proposals not meeting this requirement will be deemed non-responsive and given no further consideration.

INSERT: Proposals must achieve the stated minimum points required for each rated criterion and achieve an overall minimum score of 36 points to be assessed as responsive under the rated requirements section. Proposals not meeting this requirement will be deemed non-responsive and given no further consideration.

AT APPENDIX 1 - EVALUATION CRITERIA

REPLACE the tables containing the technical mandatory and rated evaluation criteria with the following tables.

Criterion #	Mandatory Criteria	Pass/Fail	Proposal Page #
M1	The Bidder must propose, as a minimum, one (1) resource who can provide services in both the English and French language.		
M2	The Bidder must propose, as a minimum, one (1) resource that has conducted an Evaluation related to indigenous programming.		
M3	The Bidder must provide at least one (1) resource, either the Project Manager or Senior Evaluator, who has a Secret clearance and all other team members must have a Reliability clearance valid at NRCan.		

Criterion ID	Rated Criteria	Minimum/Maximum Points	Proposal Page #
R1	Proposed Approach and Methodology:	Min Pts: 15 Max Pts: 25	



Criterion ID	Rated Criteria	Minimum/Maximum Points	Proposal Page #
	<p>The Bidder should provide their proposed approach and methodology that is in accordance with the Requirements described in the Statement of Work</p> <p><u>Clarity and appropriateness of described approach(10 pts)</u></p> <p>The Bidder has provided a clear description of the proposed lines of evidence that clearly demonstrates how the firm’s overall methodology approach will lead to a successful completion of the expected participatory evaluation. The assessment and the rating will be based on the clarity and appropriateness of described approach</p> <p><u>Clarity of critical analysis.(10 pts)</u></p> <p>The Bidder has provided a critical analysis of the proposed methodology in the context of a participatory evaluation approach. The assessment and the rating will be based on the Clarity of critical analysis</p> <p><u>Identification of valid challenges/ shortcomings and how these will be addressed (5 pts)</u></p> <p>The Bidder has clearly identified any challenges and possible shortcomings and how the Bidder proposes to address these. The assessment and the rating will be based on the clear identification of valid challenges/ shortcomings and how these will be addressed</p> <p>Points will be given according to the evaluation grid below.</p>		
<p>R2</p>	<p>Work Plan:</p> <p>The Bidder should provide their proposed approach and methodology that is in accordance with the Requirements described in the Statement of Work</p> <p><u>Clarity and level of detail in proposed work plan (5 pts)</u></p> <p>The Bidder has demonstrated a proposed work plan with a clear, logical and feasible approach for punctual completion of the evaluation and has included the following:</p> <ul style="list-style-type: none"> a. Breakdown of tasks by resource b. Level of effort for each proposed resource 	<p>Min Pts: 12 Max Pts: 20</p>	



Criterion ID	Rated Criteria	Minimum/Maximum Points	Proposal Page #
	<p>c. Mix of senior and junior resource levels across proposed tasks</p> <p>d. Project management plan:</p> <ul style="list-style-type: none"> • Clear description of deliverables • Schedule of deliverables and milestones • Reporting and debriefing arrangements <p>The assessment and the rating will be based on the clarity and level of detail in proposed work plan</p> <p><u>Adequacy of level of effort to complete the project (5 pts)</u></p> <p>For item (b) of the work plan, the Bidder should provide a table listing the level of effort of each proposed resource (in person-days) by proposed task). The assessment and the rating will be based on the adequacy of level of effort to complete the project</p> <p><u>Appropriateness of the mix of senior and junior resource levels across proposed tasks (5 pts)</u></p> <p>For item (c) of the work plan, the Bidder is to provide a table showing a mix of senior and junior resource across proposed tasks. The assessment and the rating will be based on the appropriateness of the mix of senior and junior resource levels across proposed tasks</p> <p><u>Clarity and utility of proposed project management approach (5 pts)</u></p> <p>For item (d) of the work plan, the Bidder is to include a description of their proposed project management plan for ensuring the project progresses on schedule and within budget as well as their plan for reporting progress to the project authority.</p> <p>Points will be given according to the evaluation grid below.</p>		
R3	<p>Quality Assurance:</p> <p><u>Clarity of description/evidence of a quality assurance process (5 pts)</u></p> <p>The Bidder has described the quality assurance process to be used for the project management and oversight.</p>	<p>Min Pts: 9 Max Pts: 15</p>	



Criterion ID	Rated Criteria	Minimum/Maximum Points	Proposal Page #
	<p>The assessment and the rating will be based on the clarity of description/evidence of a quality assurance process</p> <p><u>Clarity of the understanding of compliance</u></p> <p>The Bidder has described and provided evidence of how to be compliant with TB Policy on Results and associated Directive and Standard on Evaluation. The assessment and the rating will be based on the clarity of description/evidence of the compliance.</p> <p><u>Clarity of description/evidence to comply with requirements of this Statement of Work (5 pts)</u></p> <p>The Bidder has described and provided evidence of how to be compliant with requirements of this Statement of Work, including oversight, the review of deliverables, back up resources, etc. to ensure the project conforms to the Treasury Board Policy on Results and associated Directive and Standard on Evaluation. The assessment and the rating will be based on the clarity of description/evidence to comply with requirements of this Statement of Work</p> <p>Points will be given according to the evaluation grid below.</p>		
R4	<p>Expertise of Resources</p> <p>The bidder should propose at least one (1) resource who has already completed the assessment related to Indigenous energy infrastructure programs.</p> <p>To meet this criterion, the bidder must demonstrate the experience of this resource through the number and scope of such evaluation projects that the resource has already carried out.</p>	<p>Min Pts: 0 Max Pts: 10</p>	
	Total Points Available:	70	
	Minimum Points Required Overall (60%):	36	

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ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.