

RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

PWGSC/TPSGC Acquisitions Bid Receiving
Box/Boîte de Réception des Soumissions
Bid Receiving Box/Boîte de Récepti
1st Floor/1ière étage, Suite 1212
100-1045 Main Street
Moncton
New Brunswick
E1C 1H1
Bid Fax: (506) 851-6759

Request For a Standing Offer

Demande d'offre à commandes

Regional Individual Standing Offer (RISO)

Offre à commandes individuelle régionale (OCIR)

Canada, as represented by the Minister of Public Works and
Government Services Canada, hereby requests a Standing Offer
on behalf of the Identified Users herein.

Le Canada, représenté par le ministre des Travaux Publics et
Services Gouvernementaux Canada, autorise par la présente,
une offre à commandes au nom des utilisateurs identifiés
énumérés ci-après.

Comments - Commentaires

Vendor/Firm Name and Address

Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Acquisitions NB/PEI (Moncton Office) – Bureau
d’acquisitions N.-B./Î.-P.-É. (Moncton)
1045 Main Street / 1045, rue Main
Moncton
New Bruns
E1C 1H1

Title - Sujet RISO Canteen Items RISO Canteen Items	
Solicitation No. - N° de l'invitation 21201-227111/A	Date 2021-07-19
Client Reference No. - N° de référence du client 21201-227111	GETS Ref. No. - N° de réf. de SEAG PW-\$MCT-033-6023
File No. - N° de dossier MCT-1-44035 (033)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM Atlantic Daylight Saving Time ADT on - le 2021-08-12 Heure Avancée de l'Atlantique HAA	
Delivery Required - Livraison exigée See Herein – Voir ci-inclus	
Address Enquiries to: - Adresser toutes questions à: Young (MCT), Leesa	Buyer Id - Id de l'acheteur mct033
Telephone No. - N° de téléphone (506)871-1716 ()	FAX No. - N° de FAX (506)851-6759
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: CORRECTIONAL SERVICE OF CANADA 2ND FL. 1045 MAIN ST MONCTON New Brunswick E1C1H1 Canada	
Security - Sécurité This request for a Standing Offer does not include provisions for security. Cette Demande d’offre à commandes ne comprend pas des dispositions en matière de sécurité.	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

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21201-227111/A
Client Ref. No. - N° de réf. du client
21201-227111

Amd. No. - N° de la modif.
File No. - N° du dossier

Buyer ID - Id de l'acheteur
MCT033
CCC No./N° CCC - FMS No./N° VME

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Annex A - Requirement
Annex B - Basis of Payment – Lists of Products (Annexes B.1 to B.4)
Annex C - Electronic payment Instruments
Annex D - Complete List of Each Individual who are currently Directors and/or Owners of the Offeror;

PART 1 - GENERAL INFORMATION

1.1 Introduction

The Request for Standing Offers (RFSO) is divided into seven parts plus attachments and annexes, as follows:

- Part 1 General Information: provides a general description of the requirement;
- Part 2 Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO;
- Part 3 Offer Preparation Instructions: provides Offerors with instructions on how to prepare their offer to address the evaluation criteria specified;
- Part 4 Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, and the basis of selection;
- Part 5 Certifications and Additional Information: includes the certifications and additional information to be provided;
- Part 6 6A, Standing Offer, and 6B, Resulting Contract Clauses:
 - 6A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions;
 - 6B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer.

The Annexes include:

- Annex A - Requirement
- Annex B - Basis of Payment – Lists of Products (Annexes B.1 to B.4)
- Annex C - Electronic payment Instruments
- Annex D - Complete List of Each Individual who are currently Directors and/or Owners of the Offeror;

1.2 Summary

- 1.2.1 Request for Regional Master Standing Offer (RMSO) for the supply and delivery of **Miscellaneous Canteen Items to the Inmates' Canteens** at Correctional Service Canada's Institutions located in Renous & Dorchester New Brunswick and in Springhill Nova Scotia on as and when requested basis for the period from **October 1st 2021 to September 30th 2022** inclusive.
- 1.2.2 *The requirement is subject to a preference for Canadian goods*
- 1.2.2 This RFSO allows offerors to use the epost Connect service provided by Canada Post Corporation to transmit their offers electronically. Offerors must refer to Part 2 of the RFSO entitled Offeror Instructions and Part 3 of the RFSO entitled Offer Preparation Instructions, for further information on using this method.

1.3 Debriefings

Offerors may request a debriefing on the results of the request for standing offers process. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of the results of the request for standing offers process. The debriefing may be in writing, by telephone or in person.

1.4 Anticipated migration to an e-Procurement Solution (EPS)

Canada is currently developing an online EPS for faster and more convenient ordering of goods and services. In support of the anticipated transition to this system and how it may impact any resulting Standing Offer that is issued under this solicitation, refer to 7.15 Transition to an e-Procurement Solution (EPS).

The Government of Canada's [press release](#) provides additional information.

PART 2 - OFFEROR INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The **2006** (2020/05/28) Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

Subsection 5.4 of **2006**, Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, is amended as follows:

Delete: 60 days
Insert: 120 days

2.1.1 SACC Manual Clauses

SACC Reference	Section	Date
M0019T	Firm Price and/or Rates	2007/05/25

2.2 Submission of Offers

Offers must be submitted only to the Public Works and Government Services Canada (PWGSC) Bid Receiving Unit specified below by the date and time indicated on page 1 of the RFSO:

PWGSC Acquisitions, Bid Receiving Box
1st Floor, Suite 1212
100-1045 Main Street
Moncton, NB E1C 1H1

Email: TPSGC.RAReceptionSoumisNBPE-ARBidReceivingNBPE.PWGSC@tpsgc-pwgsc.gc.ca

Note: Offers will not be accepted if emailed directly to this email address. This email address is to be used to open an epost Connect conversation, as detailed in Standard Instruction [2006](#), or to send offers through an epost Connect message if the bidder is using its own licensing agreement for epost Connect."

Facsimile number: (506) 851-6759

2.3 Enquiries - Request for Standing Offers

All enquiries must be submitted in writing to the Standing Offer Authority no later than seven (7) calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that offerors do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all offerors. Enquiries not submitted in a form that can be distributed to all offerors may not be answered by Canada.

2.4 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in **New Brunswick**.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the offerors.

2.5 Bid Challenge and Recourse Mechanisms

- (a) Several mechanisms are available to potential offerors to challenge aspects of the procurement process up to and including contract award.
- (b) Canada encourages offerors to first bring their concerns to the attention of the Contracting Authority. Canada's [Buy and Sell](#) website, under the heading "[Bid Challenge and Recourse Mechanisms](#)" contains information on potential complaint bodies such as:
 - Office of the Procurement Ombudsman (OPO)
 - Canadian International Trade Tribunal (CITT)
- (c) Offerors should note that there are **strict deadlines** for filing complaints, and the time periods vary depending on the complaint body in question. Offerors should therefore act quickly when they want to challenge any aspect of the procurement process.

PART 3 - OFFER PREPARATION INSTRUCTIONS

3.1 Offer Preparation Instructions

- If the Offeror chooses to submit its offer electronically, Canada requests that the Offeror submits its offer in accordance with section 08 of the 2006 standard instructions. The epost Connect system has a limit of 1GB per single message posted and a limit of 20GB per conversation. The offer must be gathered per section and separated as follows:

Section I: Financial Offer
Section II: Certifications

- If the Offeror chooses to submit its offer in hard copies, Canada requests that the Offeror provides its offer in separately bound sections as follows:

Section I: Financial Offer (one hard copy)
Section II: Certifications (one hard copy)

If there is a discrepancy between the wording of the soft copy on electronic media and the hard copy, the wording of the hard copy will have priority over the wording of the soft copy.

- If the Offeror is simultaneously providing copies of its offer using multiple acceptable delivery methods, and if there is a discrepancy between the wording of any of these copies and the electronic copy provided through epost Connect service, the wording of the electronic copy provided through epost Connect service will have priority over the wording of the other copies.

Prices must appear in the financial offer only. No prices must be indicated in any other section of the offer.

Canada requests that offerors follow the format instructions described below in the preparation of hard copy of their offer:

- use 8.5 x 11 inch (216 mm x 279 mm) paper;
- use a numbering system that corresponds to the RFSO.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573) (<https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573>). To assist Canada in reaching its objectives, Offerors should:

- use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- use an environmentally-preferable format including black and white printing instead of colour printing, using staples or clips instead of cerlox, duotangs or binders.

Section I: Financial Offer

Offerors must submit their financial offer in accordance with **Annexes B.1, B.2, B.3 & B.4, Basis of Payment.**

3.1.1 Electronic Payment of Invoices - Offer

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex "C" Electronic Payment Instruments, to identify which ones are accepted.

If Annex "C" Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

Section II: Certifications Offerors must submit the certifications and additional information required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the offers.
- (c) The evaluation team will determine first if there are two or more offers with a valid Canadian Content certification. In that event, the evaluation process will be limited to the offers with the certification; otherwise, all offers will be evaluated. If some of the offers with a valid certification are declared non-responsive, or are withdrawn, and less than two responsive offers with a valid certification remain, the evaluation will continue among those offers with a valid certification. If all offers with a valid certification are subsequently declared non-responsive, or are withdrawn, then all the other offers received will be evaluated.

4.1.1 Financial Evaluation

4.1.1.1 SACC Manual Clause [M0220T](#) (2016/01/28), Evaluation of Price – Offer

4.2 Basis of Selection

4.2.1 Basis of Selection - Multiple Items

An offer must comply with the requirements of the Request for Standing Offers to be declared responsive. The responsive offer with the lowest evaluated price on **an item by item basis** will be recommended for issuance of a standing offer.

(Derived from - Provenant de: M0032T, 2014/11/27)

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Offerors must provide the required certifications and additional information to be issued a standing offer.

The certifications provided by offerors to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare an offer non-responsive, will have the right to set-aside a standing offer, or will declare a contractor in default if any certification made by the Offeror is found to be untrue whether made knowingly or unknowingly during the offer evaluation period, during the Standing Offer period, or during the contract period.

The Standing Offer Authority will have the right to ask for additional information to verify the Offeror's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Standing Offer Authority will render the offer non-responsive, result in the setting aside of the Standing Offer or constitute a default under the Contract.

5.1 Certifications Precedent to the Issuance of a Standing Offer and Additional Information

The certifications and additional information listed below should be submitted with the offer, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Standing Offer Authority will inform the Offeror of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the offer non-responsive.

5.1.1 Integrity Provisions – Required Documentation

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real procurement agreement of the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Offeror must provide the required documentation, as applicable, to be given further consideration in the procurement process.

5.1.2 Federal Contractors Program for Employment Equity - Standing Offer Certification

By submitting an offer, the Offeror certifies that the Offeror, and any of the Offeror's members if the Offeror is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list) available at the bottom of the page of the [Employment and Social Development Canada-Labour's](https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#s4) website (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#s4>).

Canada will have the right to declare an offer non-responsive, or to set-aside a Standing Offer, if the Offeror, or any member of the Offeror if the Offeror is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of issuing of a Standing Offer or during the period of the Standing Offer.

5.2 Additional Certifications Precedent to Issuance of a Standing Offer

5.2.1 Canadian Content Certification

5.2.1.1 SACC Manual clause [A3050T](#) (2020/01/07) Canadian Content Definition

5.2.1.2 Canadian Content Certification

This procurement is conditionally limited to Canadian goods.

Subject to the evaluation procedures contained in the request for standing offer, offerors acknowledge that only offers with a certification that the good(s) offered are Canadian goods, as defined in clause A3050T, may be considered.

Failure to provide this certification completed with the offer will result in the good(s) offered being treated as non-Canadian goods.

The Offeror certifies that:

() a minimum of 80 percent of the total price for the offer consist of Canadian goods as defined in paragraph 1 of clause A3050T.

For more information on how to determine the Canadian content for a mix of goods, a mix of services or a mix of goods and services, consult Annex 3.6.(9), Example 2, of the Supply Manual.

(Derived from - Provenant de: A3063T, 2014/11/27)

PART 6 - STANDING OFFER AND RESULTING CONTRACT CLAUSES

A. STANDING OFFER

6.1 Offer

6.1.1 The Offeror offers to fulfill the requirement in accordance with the Requirement at Annex A.

6.2 Security Requirements

6.2.1 There is no security requirement applicable to the Standing Offer.

6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

6.3.1 General Conditions

2005 (2017/06/21) General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

6.3.2 Standing Offers Reporting

Periodic Usage Reports - Standing Offer

The Offeror must compile and maintain records on its provision of goods, services or both to the federal government under contracts resulting from the Standing Offer. This data must include all purchases including those paid for by a Government of Canada Acquisition Card.

The Offeror must provide this data in accordance with the reporting requirements as per items in Annexes B.1, B.2, B.3 & B.4. If some data is not available, the reason must be indicated. If no goods or services are provided during a given period, the Offeror must still provide a "NIL" report.

The data must be submitted for the standing offer period to the Standing Offer Authority.

The data must be submitted to the Standing Offer Authority no later than 30 days after the end of the reporting period.

(Derived from - Provenant de: M7010C, 2017/06/21)

6.4 Term of Standing Offer

6.4.1 Period of the Standing Offer

The period for making call-ups against the Standing Offer is from **October 1st 2021** to **September 30th 2022**.

6.4.2 Delivery Points

Delivery of the requirement will be made to delivery point(s) specified at Annex A of the Standing Offer.

6.5 Authorities

6.5.1 Standing Offer Authority

The Standing Offer Authority is:

Name: **Leesa Young**
Title: Supply Specialist
Public Services and Procurement Canada
Acquisitions Branch
Address: 1045 Main Street, 4th Floor
Moncton, New Brunswick
E1C 1H1
Telephone: **(506) 871-1716** Facsimile: (506) 851-6759
E-mail: leesa.young@pwgsc-tps.gc.ca

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting Authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

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21201-227111/A
Client Ref. No. - N° de réf. du client
21201-227111

Amd. No. - N° de la modif.
File No. - N° du dossier

Buyer ID - Id de l'acheteur
MCT033
CCC No./N° CCC - FMS No./N° VME

6.5.2 Project Authority

The Project Authority for the Standing Offer is identified in the call-up against the Standing Offer.

The Project Authority is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up against the Standing Offer and is responsible for all the technical content of the Work under the resulting Contract.

6.5.3 Offeror's Representative *(Offeror please complete and submit with the bid offer)*

Placing Orders:

Name: _____

Telephone No. _____

Facsimile No. _____

E-mail address: _____

Delivery follow-up:

Name: _____

Telephone No. _____

Facsimile No. _____

E-mail address: _____

General Enquiries:

Name: _____

Telephone No. _____

Facsimile No. _____

E-mail address: _____

6.6 Identified Users

The Identified User authorized to make call-ups against the Standing Offer is:

Inmates' Canteen at Correctional Service Canada Institutions as follows:

Atlantic Institution
13175 Route 8
P.O. Box 102
Renous, NB E9E 2E1

Dorchester Penitentiary – Medium Security
4902 Main Street
Dorchester, NB E4K 2Y9

Dorchester Penitentiary – Minimum Security
4902 Main Street
Dorchester, NB E4K 2Y9

Springhill Institution
330 McGee Street
P.O. Box 2140
Springhill, NS B0M 1X0

6.7 Call-up Procedures

As indicated in Annexes A.

6.8 Call-up Instrument

The Work will be authorized or confirmed by the Identified User(s) using the duly completed forms or their equivalents as identified in paragraphs 1 and 2 below, or by using Canada acquisition cards (Visa or MasterCard) for low dollar value requirements.

1. Call-ups must be made by Identified Users' authorized representatives under the Standing Offer and must be for goods or services or combination of goods and services included in the Standing Offer at the prices and in accordance with the terms and conditions specified in the Standing Offer.
2. Any of the following forms could be used which are available through [PWGSC Forms Catalogue](#) website:
 - PWGSC-TPSGC 942 Call-up Against a Standing Offer
 - PWGSC-TPGSC 942-2 Call-up Against a Standing Offer - Multiple Delivery
 - PWGSC-TPSGC 944 Call-up Against Multiple Standing Offers (English version)
 - PWGSC-TPSGC 945 Commande subséquente à plusieurs offres à commandes (French version)

or

3. An equivalent form or electronic call-up document which contains at a minimum the following information:
 - standing offer number;
 - statement that incorporates the terms and conditions of the Standing Offer;
 - description and unit price for each line item;

- total value of the call-up;
- point of delivery;
- confirmation that funds are available under section 32 of the Financial Administration Act;
- confirmation that the user is an Identified User under the Standing Offer with authority to enter into a contract.

6.9 Limitation of Call-ups

Individual call-ups against the Standing Offer must not exceed **\$25,000.00** (Applicable Taxes included).

6.10 Financial Limitation - Total

The total cost to Canada resulting from call ups against the Standing Offer must not exceed the sum of **\$1,066,000.00** *divided into multiple standing offers* (Applicable Taxes included) unless otherwise authorized in writing by the Standing Offer Authority. The Offeror must not perform any work or services or supply any articles in response to call ups which would cause the total cost to Canada to exceed the said sum, unless an increase is so authorized.

The Offeror must notify the Standing Offer Authority as to the adequacy of this sum when 75 percent of this amount has been committed, or 2 months before the expiry date of the Standing Offer, whichever comes first. However, if at any time, the Offeror considers that the said sum may be exceeded, the Offeror must promptly notify the Standing Offer Authority.

(Derived from - Provenant de: M4506C, 2013/04/25)

6.11 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the call up against the Standing Offer, including any annexes;
- b) the articles of the Standing Offer;
- c) the general conditions 2005 (2017/06/21), General Conditions - Standing Offers - Goods or Services
- d) the general conditions 2010A (2020/05/28), General Conditions - Goods (Medium Complexity);
- e) Annex A, Requirement;
- f) Annex B, Basis of Payment – List of Products (includes Annexes B.1, B.2, B.3 & B.4)
- g) the Offeror's offer dated _____

6.12 Certifications and Additional Information

6.12.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Offeror with its offer or precedent to issuance of the Standing Offer (SO), and the ongoing cooperation in providing additional information are conditions of issuance of the SO and failure to comply will constitute the Offeror in default. Certifications are subject to verification by Canada during the entire period of the SO and of any resulting contract that would continue beyond the period of the SO.

6.12.2 SACC Manual Clauses

SACC Reference	Section	Date
M3060C	Canadian Content Certification	2008/05/12

6.13 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in **New Brunswick**.

6.14 Transition to an e-Procurement Solution (EPS)

During the period of the Standing Offer, Canada may transition to an EPS for more efficient processing and management of individual call-ups for any or all of the SO's applicable goods and services. Canada reserves the right, at its sole discretion, to make the use of the new e-procurement solution mandatory.

Canada agrees to provide the Offeror with at least a three-month notice to allow for any measures necessary for the integration of the Offer into the EPS. The notice will include a detailed information package indicating the requirements, as well as any applicable guidance and support.

If the Offeror chooses not to offer their goods or services through the e-procurement solution, the Standing Offer may be set aside by Canada.

B. RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

6.1 Requirement

The Contractor must provide the items detailed in the call-up against the Standing Offer.

6.2 Standard Clauses and Conditions

6.2.1 General Conditions

2010A (2020/05/28), General Conditions - Goods (Medium Complexity) apply to and form part of the Contract.

Section 16 Interest on Overdue Accounts, of **2010A (2020/05/28)**, General Conditions - Goods (Medium Complexity) will not apply to payments made by credit cards.

6.2.2 SACC Manual Clauses

6.2.2.1 Inspection and Stamping

The Contractor must ensure that inspectors from the Canadian Food Inspection Agency (CFIA) have inspected all meat and meat products, poultry and poultry products, lard, shortening and margarine containing animal fats, and soups containing ingredients of animal origin, and have stamped those products "CFIA inspected for CG" before shipment.

The Contractor must arrange for all such products to be delivered to the consignee either from an establishment registered in accordance with the Meat Inspection Act, 1985, c. 25 (1st Supp.) and the regulations made under that Act, or from a food distributor that purchased the products from such an establishment. Canada will not accept products that have not been stamped by the CFIA.

The Contractor must not permit any food distributor to alter or further process any meats or other products that have been inspected by inspectors from the CFIA.

(Derived from - Provenant de: C3007C, 30/11/07)

6.2.2.2 Delivery of Fresh Chilled or Frozen Products

Fresh chilled or frozen products must be delivered in accordance with Canadian Food Inspection Agency requirements stipulating that frozen products must be maintained at -18o C or lower, and fresh chilled products between 4o C and 1o C until delivery. All fresh chilled or frozen products must be delivered in refrigerated vehicles and show no evidence of deterioration. Frozen products must not have been frozen for longer than 90 days since the date of processing in the fresh state.

(Derived from - Provenant de: D0014C, 30/11/07)

6.2.235 Delivery and Unloading

1. When making deliveries, sufficient personnel must be provided to permit unloading of any type of vehicle without the assistance of federal government personnel
2. At some sites, the delivery truck must be unloaded while parked at the curb. When material is placed on the sidewalk, it must be placed in proximity to the designated entrance so as to be readily accessible to transport by mechanical handling equipment utilized by site personnel.

(Derived from - Provenant de: D0018C, 30/11/07)

6.2.2.4 Type of Transport

Delivery must be made in refrigerated transport. The acceptable temperature range is from 1.5° C to 4° C or (35° F to 40° F).

(Derived from - Provenant de: D3004C, 30/11/07)

6.3 Term of Contract

6.3.1 Delivery Date

Delivery must be completed in accordance with the call-up against the Standing Offer.

6.4 Payment

6.4.1 Basis of Payment

Basis of Payment - Firm Price, Firm Unit Price(s) or Firm Lot Price(s)

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid firm unit prices, as specified in **Annexes B.1, B.2, B.3 & B.4, Basis of Payment**. Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

(Derived from - Provenant de: C0207C, 2013/04/25)

6.4.2 Method of Payment

SACC Reference	Section	Date
H1000C	Single Payment	2008/05/12

6.4.3 Electronic Payment of Invoices – Call-up

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

(To be identified in Annex "C")

- Visa Acquisition Card;
- MasterCard Acquisition Card;
- Direct Deposit (Domestic and International);
- Electronic Data Interchange (EDI);
- Wire Transfer (International Only);
- Large Value Transfer System (LVTS) (Over \$25M)

6.5 Invoicing Instructions

- The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

one (1) copy must be forwarded to the consignee.

(Derived from - Provenant de: H5001C, 2008/12/12)

6.6 SACC Manual Clauses

SACC Reference	Section	Date
A9068C	Government Site Regulations	2010/01/11
B7500C	Excess Goods	2006/06/16
G1005C	Insurance – No Specific Requirement	2016/01/28

6.7 Dispute Resolution

- (a) The parties agree to maintain open and honest communication about the Work throughout and after the performance of the contract.
- (b) The parties agree to consult and co-operate with each other in the furtherance of the contract and promptly notify the other party or parties and attempt to resolve problems or differences that may arise.
- (c) If the parties cannot resolve a dispute through consultation and cooperation, the parties agree to consult a neutral third party offering alternative dispute resolution services to attempt to address the dispute.
- (d) Options of alternative dispute resolution services can be found on Canada's Buy and Sell website under the heading "[Dispute Resolution](#)".

6.8 Shipping Instructions - Delivery at Destination

Goods must be consigned to the destination specified in the Contract and delivered:

- (a) Delivered Duty Paid (DDP) to **Correctional Service Canada Institutions in Renous E9E 2E1 & Dorchester E4K 2Y9 both in New Brunswick** and in **Springhill Nova Scotia B0M 1X0** Incoterms 2000 for shipments from a commercial contractor.

(Derived from - Provenant de: D4001C, 2008/12/12)

ANNEX "C" to PART 3 OF THE REQUEST FOR STANDING OFFERS

ELECTRONIC PAYMENT INSTRUMENTS

The Offeror accepts to be paid by any of the following Electronic Payment Instrument(s):

- () VISA Acquisition Card;
- () MasterCard Acquisition Card;
- () Direct Deposit (Domestic and International);
- () Electronic Data Interchange (EDI);
- () Wire Transfer (International Only);
- () Large Value Transfer System (LVTS) (Over \$25M)

Solicitation No. - N° de l'invitation
21201-227111/A
Client Ref. No. - N° de réf. du client
21201-227111

Amd. No. - N° de la modif.
File No. - N° du dossier

Buyer ID - Id de l'acheteur
MCT033
CCC No./N° CCC - FMS No./N° VME

ANNEX “D”

COMPLETE LIST OF EACH INDIVIDUAL WHO ARE CURRENTLY DIRECTORS AND/OR OWNERS OF THE OFFEROR

Complete Legal Name of Supplier: _____

Supplier Address: _____

Supplier Procurement Business Number (PBN): _____

NOTE TO BIDDERS: WRITE DIRECTORS' AND/OR OWNERS' SURNAMES AND GIVEN NAMES

NAME	JOB TITLE / POSITION

Include additional names on a separate sheet if required.

“REQUIREMENT”

Miscellaneous Canteen Items

Dry & Canned Goods, Dairy Products, Frozen Foods, Processed Meats & Chips

***For the Inmates' Canteens at
Correctional Service Canada's Institutions
in
Renous & Dorchester New Brunswick
and
Springhill Nova Scotia***

Deliveries will be provided to the following Institutions:

Atlantic Institution - Renous, New Brunswick

Dorchester Penitentiary – Medium Security - Dorchester, New Brunswick

Dorchester Penitentiary – Minimum Security - Dorchester, New Brunswick

Springhill Institution – Springhill, Nova Scotia

REQUIREMENT

To supply and deliver **Miscellaneous Canteen Items** to the Inmates' Canteens at Correctional Service Canada's Institutions located in Renous and Dorchester New Brunswick and Springhill Nova Scotia as specified.

Suppliers are to bid on all items they are able to supply regardless of whether they can only bid on one or more items on the lists. Standing Offer(s) will be awarded to the lowest price **“per item”** or **“group of items” ONLY if substantial savings can be accomplished.**

NOTE: Annexes B.2 and B.3 for «Dairy Products, Frozen Foods & Processed Meats»:

Suppliers bidding on the products destined for New Brunswick Institutions must deliver to ALL New Brunswick Institutions. A supplier unable to deliver to Springhill in Nova Scotia, **for territorial reasons only**, shall not bid on any items at Annex B.3 destined for Springhill Institution.

PRICING

All shipping must be included in the quoted prices. If the client requests an item, which is not specified herein, your price is to be in accordance with the lowest prices charged to your most favoured customer for like quality and quantity of product on the date of delivery.

CALL-UP PROCEDURES

Call-Ups will be placed bi-weekly and deliveries must be provided within one (1) week of ordering.

Institution Personnel will be able to make **MINOR amendments** to the original order up until 11h00 one (1) business day prior to the expected day of delivery.

ORDER CONFIRMATION OF AVAILABILITY

At time of a call-up, **if a product is not available**, the **supplier MUST advise** the requesting Canteen Officer from the Institution, or his delegated representative of the **unavailability of the product or the entire quantity requested within (4) hours**. *At this time the Canteen's representative will decide if this product should be filled with the quantity available or cancelled entirely.*

Items that are not available are NOT to be back ordered.

The Canteen Officer, or his representative, is the only approving authority for substitutions, if acceptable.

DISCREPANCIES AND SUBSTITUTIONS

No items shall be substituted unless the substitution is authorized on the call-up document by the Canteen Officer or his representative.

DELIVERY INSTRUCTIONS:

Only one delivery is to be made per order.

Deliveries **MUST** be provided as requested.

Deliveries are to be made direct to a specified location at the Institution as indicated herein.

All products must be delivered in its original box or case.

Any damaged, stressed, opened, or repackaged products will not be accepted and will be returned to the supplier at the supplier's expense.

If products must be returned due to non-compliance, **COST** to return these products will be the responsibility of the supplier.

The supplier shall bear all risks of loss or damage to the goods until such time as they have been delivered to the requesting unit.

All security policies must be adhered to for deliveries on institutional grounds.

It is recommended that delivery personnel should be covered by Worker's Compensation (WSIB) or similar program.

If the supplier, which is awarded the standing offer, chooses to contract out the Transportation Part of the standing offer, the supplier will be responsible for the Performance of that contractor.

REQUIREMENTS PERTAINING TO INVOICING

Invoices, one **(1) copy only** must be provided to the client at the time of each delivery.

The client's delivery representative will verify with the supplier's representative that all items shipped have been received using a copy of the invoice provided by the contractor and with a copy from the ordering personnel.

The supplier must only charge for the items delivered and accepted. The supplier is to ensure that a request for credit receipt is issued at the time of delivery for all items that are not accepted by client's representative at time of delivery. The supplier agrees to provide the client with a detailed credit receipt within (7) working days from delivery for all items that the client and supplier agree that was damaged prior to delivery. There shall be no items shorted as all orders are on a Fill or Kill Basis. Invoices will not be forwarded for payment until the Supplier provides the Client with approved credit receipt. The supplier must ensure that all Invoices reflect correct pricing effective at the time of ordering. All invoices will be calculated in Canadian dollars.

Invoices MUST contain the following information:

1. Purchase Order Number
2. Attention: Name of Requesting Site (Institution Name indicating Canteen or the Kitchen)
3. Complete Mailing Address
4. Invoice Control Number
5. Delivery Date

TYPE OF TRANSPORT

Delivery of chilled, frozen food commodities will be made in climate controlled transport unless the consignee instructs otherwise.

The vehicles utilized for the transportation of food products must be considered as an extension of the company premises. As such, it is important that the environment it presents does not put at risk the integrity of the food products contained therein. The vehicle must act as the interim storage facility from the company to the point of destination.

The construction, maintenance, sanitation and refrigeration standards in addition to the handling practices must equate as closely, as is reasonably possible, to the standards required of a well-operated Canadian commercial grocer.

PALLETISING

All food items MUST be shipped to the specified delivery point on shrunk or stretch wrapped pallets not higher than 180 CM in height.

Orders MUST be separated by individual units/kitchens/canteens and clearly identified with the name of the requesting unit/kitchen/canteen on at least (2) sides on each pallet.

Food items should be palletized in segregated commodities of:

Dry goods; Chilled products; and Frozen Foods

Food items MUST be palletized in such a way as to ensure the heaviest items are on the bottom of the pallet.

The supplier is responsible for the offloading of all products.

QUALITY ASSURANCE

The «***Food Quality Specifications (FQS) - Food purchased by federal government departments*** » will be used as reference for quality control for all food products. These specifications can be found on **publications.gc.ca** by searching with the catalogue number as per attached list.

Frozen food products must be delivered individually quick-frozen with an internal temperature of not greater than minus eighteen degrees Celsius.

All frozen and canned fruit and vegetables supplied must be graded in accordance with the Canadian standards and the grade supplied must be of equal or exceed the grade specified at the time of the order.

All Miscellaneous Grocery products must be of recent production and have the latest production date available, the shelf life or best before date must be clearly indicated on a conspicuous location and any conditions affecting the product shelf life must be clearly stated at the time of ordering.

Final inspection and acceptance of the food product will rest solely with the consignee at the point of delivery. All products supplied shall be free of signs of deterioration, spoilage, filth, or damage by rodents or insects. The consignee will have the right to reject products at the time of delivery and the supplier will remove unacceptable products immediately.

Vendor's Performance:

The vendor's performance will be monitored by the Food Services Officer or his designated representative at each individual Institution.

«Performance Factors» will include, but NOT limited to:

- a. Ability to PROVIDE items and quantities ordered;
- b. Ability to COMMUNICATE unavailability of products ordered within required time frame (4 hours);
- c. Ability to provide products as per sizes requested at quoted prices;
- d. Ability to deliver within required time frame AND the necessary location required at the site;
- e. Ability to provide required quality service and products at all time;
- f. When units are broken open inside a case, the Canteens MUST receive a credit for the amount of damaged/broken/open units immediately upon advising the supplier of the problem. The product cannot be kept in the warehouse until there is a full case of the individual units. The warehouse may lose the units, also the drivers sometimes won't pick up the damaged goods if they don't have a pick up slip from the supplier advising to pick up.

High quality product and service as defined in the **«Food Quality Specifications»** will be required during the period of this standing offer.

If, at any time, the performance is NOT satisfactory, documentation will be forwarded to Public Services and Procurement Canada.

Failure to provide the quantity of goods as ordered or the level of service and quality goods as defined herein OR non-compliance with the Lists of Products more than twelve (12) times over the period of the standing offer will result in the following:

1. Initial notice of failure to provide the level of service required, quantity & quality products or correct product size etc....
2. Additional incidents will result in a written notification requesting corrective action;
and
3. By the thirteenth incident, the vendor will be advised **the product in question will be awarded to the next lowest bidder** and/or their standing offer has been set-aside and no further call-ups will be processed.

MANDATORY DELIVERY REQUIREMENTS for Each Individual Institution

Atlantic Institution (AI) - Renous NB

Deliveries are accepted from **Monday to Friday**. Goods must be delivered between **8h00 to 11h00** and from **13h00 to 15h30** (deliveries **must be completed by 11h00 and 15h30**).

Emergency Deliveries will be accepted as per their regular hours of delivery but up until 16h00 (delivery completed) with prior arrangements.

Location of Delivery - Mandatory Requirement:

All deliveries to AI MUST be made to the loading docks and are to be received by Central Receiving.

Dorchester Penitentiary (DP) – Medium Security - Dorchester NB
Dorchester Penitentiary (DP) – Minimum Security - Dorchester NB

Deliveries are accepted from **Monday to Friday**. Goods must be delivered between **8h00 to 11h00** and from **13h00 to 16h00** (deliveries **must be completed by 11h00 and 16h00**).

Emergency Deliveries will be accepted as per their regular hours of delivery.

Location of Delivery - Mandatory Requirement:

All deliveries to DP MUST be made to the building indicated as «Procurement & Stores».

Springhill Institution (SI) - Springhill, N.S.

Deliveries are accepted from **Monday to Friday**. Goods must be delivered between **8h00 to 11h00** and from **13h00 to 16h00** (deliveries **must be completed by 11h00 and 16h00**).

Emergency Deliveries will be accepted during the same hours as regular deliveries.

Location of Delivery - Mandatory Requirement:

All deliveries to Springhill Institution will be made directly to the warehouse.

NOTE:

The «week day» for the bi-weekly deliveries will be determined between the Canteen Officers from each Institution or per Site and the Successful Bidder at award of the standing offer prior to the date of commencement.

There MUST be NO liquor and NO cigarettes in the delivery trucks at any time for each of the Institutions.

Deliveries WILL NOT be accepted at any other location on the premises of the Institutions.

FQS # & Description	SQA et Description	Catalogue # English	Numéro de catalogue
FQS-01 Eggs	SQA-01 Oeufs et produits d'œufs	D2-531/01-2018E-PDF	D2-531/01-2018F-PDF
FQS-02 Beef	SQA-02 Boeuf	D2-531/02-2018E-PDF	D2-531/02-2018F-PDF
FQS-03 Veal	SQA-03 Veau	D2-531/03-2018E-PDF	D2-531/03-2018F-PDF
FQS-04 Pork	SQA-04 Porc	D2-531/04-2018E-PDF	D2-531/04-2018F-PDF
FQS-05 Lamb	SQA-05 Agneau	D2-531/05-2018E-PDF	D2-531/05-2018F-PDF
FQS-06 Poultry	SQA-06 Volaille	D2-531/06-2018E-PDF	D2-531/06-2018F-PDF
FQS-07 Variety Meats	SQA-07 Abats comestibles	D2-531/07-2018E-PDF	D2-531/07-2018F-PDF
FQS-08 Prepared Meat and Meat by Products	SQA-08 Viande et sous-produits de viande préparés ou conservés	D2-531/08-2018E-PDF	D2-531/08-2018F-PDF
	SQA-09 Poissons et produits de la mer	D2-531/09-2018E-PDF	D2-531/09-2018F-PDF
	SQA-10 Fruits frais	D2-531/10-2018E-PDF	D2-531/10-2018F-PDF
FQS-11 Fresh Vegetables	SQA-11 - Légumes frais	D2-531/11-2018E-PDF	D2-531/11-2018F-PDF
FQS-12 Frozen Fruit	SQA-12 Fruits congelés	D2-531/12-2018E-PDF	D2-531/12-2018F-PDF
FQS-13 Frozen Vegetables	SQA-13 Légumes congelés	D2-531/13-2018E-PDF	D2-531/13-2018F-PDF
FQS-14 Canned Fruit	SQA-14 Fruits en conserve	D2-531/14-2018E-PDF	D2-531/14-2018F-PDF
FQS-15 Canned Vegetables	SQA-15 Légumes en conserve	D2-531/15-2018E-PDF	D2-531/15-2018F-PDF
FQS-16 Dried Fruit	SQA-16 Fruits séchés	D2-531/16-2018E-PDF	D2-531/16-2018F-PDF
FQS-17 Dehydrated Vegetables	SQA-17 Légumes déshydratés	D2-531/17-2018E-PDF	D2-531/17-2018F-PDF

FQS-18 Milk and Milk Products	SQA-18 Lait et produits laitiers	D2-531/18-2018E-PDF	D2-531/18-2018F-PDF
FQS-19 Cheese	SQA-19 Fromage	D2-531/19-2018E-PDF	D2-531/19-2018F-PDF
FQS-20 Misc Groceries	SQA-20 Produits d'épicerie divers	D2-531/20-2018E-PDF	D2-531/20-2018F-PDF
FQS-21 Pasta	SQA-21 Pâtes alimentaires et nouilles	D2-531/21-2018E-PDF	D2-531/21-2018F-PDF
FQS-22 Rice	SQA-22 Riz	D2-531/22-2018E-PDF	D2-531/22-2018F-PDF
FQS-23 Legumes	SQA-23 Légumineuses (légumineuses à grain)	D2-531/23-2018E-PDF	D2-531/23-2018F-PDF
FQS-24 Grains	SQA-24 Grain céréaller	D2-531/24-2018E-PDF	D2-531/24-2018F-PDF
FQS-25 Shortenings, Fats and Oils	SQA-25 Graisses alimentaires et les huiles	D2-531/25-2018E-PDF	D2-531/25-2018F-PDF
FQS-26 Butter and Margarine	SQA-26 Beurre et margarine	D2-531/26-2018E-PDF	D2-531/26-2018F-PDF
FQS-27 Sugar and Preserves	SQA-27 Sucres et conserves	D2-531/27-2018E-PDF	D2-531/27-2018F-PDF
FQS-28 Coffee and Tea	SQA-28 Café et thé	D2-531/28-2018E-PDF	D2-531/28-2018F-PDF
FQS-29 Ice Cream and Sorbets	SQA-29 Crème glacée et sorbet laitier	D2-531/29-2018E-PDF	D2-531/29-2018F-PDF
FQS-30 Pie Fillings and Pie Fruits	SQA-30 Garniture de tarte et fruits à tarte	D2-531/30-2018E-PDF	D2-531/30-2018F-PDF
FQS-31 Herbs, Spices and Seasonings	SQA-31 Fines herbes et épices	D2-531/31-2018E-PDF	D2-531/31-2018F-PDF
FQS-32 Soups, Sauces and Gravies	SQA-32 Soupes, sauces et sauces au jus de viande	D2-531/32-2018E-PDF	D2-531/32-2018F-PDF
FQS-33 Condiments and Condiment Sauces	SQA-33 Condiments et sauces condimentaires	D2-531/33-2018E-PDF	D2-531/33-2018F-PDF
FQS-34 Bread and Baked Products	SQA-34 Pain et produits de boulangerie	D2-531/34-2018E-PDF	D2-531/34-2018F-PDF

FQS-35 Fruit Juice	SQA-35 Jus de fruit	D2-531/35-2018E-PDF	D2-531/35-2018F-PDF
FQS-36 Cereals	SQA-36 Céréales	D2-531/36-2018E-PDF	D2-531/36-2018F-PDF
FQS-37 Flour and Mixes	SQA-37 Farines, mélanges pour gâteaux, pour crêpes et pour gaufres	D2-531/37-2018E-PDF	D2-531/37-2018F-PDF
FQS-38 Game	SQA-38 Gibier	D2-531/38-2018E-PDF	D2-531/38-2018F-PDF

Inmates' Canteens at CSC Institutions in **Renous & Dorchester NB** and **Springhill NS**
 Cantines des détenus aux établissements du SCC à **Renous** et **Dorchester N-B** et **Springhill N-É**

Solicitation No / No de soumission: 21201-22 7111/A **Annex B.1** - Basis of Payment
 Title / Titre: **Miscellaneous Canteen Items** / Divers articles de cantines

Vendor Name / Nom du fournisseur: Period / Période: 2021-10-01 - 2022-09-30										
Item No.	Yearly Estimated Quantities	Unit of Issue	DESCRIPTION	Brand Offered	Sizes required	Sizes to be provided	Product No.	Price		Complete with bid offer
1	234	box	Caramilk		48's				per	
2	208	box	Aero		48's				per	
3	30	box	Kit Kat		48's				per	
4	260	box	Crunchie		24's				per	
5	208	box	Mr Big		24's				per	
6	156	box	Mars		48's				per	
7	338	box	Oh Henry		24's				per	
8	130	box	Snickers		48's				per	
9	520	box	Wonder Bar		24's				per	
10	156	box	Reese's Peanut Butter Cups by Hershey no substitute		48's				per	
11	104	box	M&M Peanuts by Mars		24 x 49g				per	
12	104	box	Skittles, individual portions. required flavors: Fruit & Tropical		36 x 61g				per	
13	234	cs	Granola Bar, Bulk , assorted No Substitute		60's / Bulk				per	
14	26	cs	Granola Bars, Chewy S'mores No Substitute		12 x 156g				per	
15	26	cs	Granola Bars, Chocolate Chip No Substitute		12 x 156g				per	

Item No.	Yearly Estimated Quantities	Unit of Issue	DESCRIPTION	Brand Offered	Sizes required	Sizes to be provided	Product No.	Price	Complete with bid offer
16	26	cs	Granola Bars, Peanut Butter No Substitute		12 x 156g			per	
17	52	cs	Mixed Nuts		12 x 190g			per	
18	182	box	Trident Gum, assorted flavours no substitute		12's			per	
19	208	box	Dentyne Gum no substitute		12's			per	
20	104	cs	Licorice, Red by Twizzlers/Y&M no substitute		24 x 250g			per	
21	78	cs	Campinos, hard candy (strawberry and assorted) No Substitute (provide product code for each flavor with your offer)		12 x 120g			per	
22	104	cs	Werther's Original hard candies No Substitute		14 x 135g			per	
23	620	box	Caramel Apple Pops, Green Apple Candy with Chewy Caramel by Tootsie No Substitute		48's			per	
24	580	cs	Jumbo Mr. Freeze assorted flavours no substitute (required all year)		70 x 150 ml			per	
25	78	box	Tums No Substitute		18 per box			per	
26	260	box	Halls assorted including Halls with Vitamin C, assorted flavors No Substitute 9 drops per pkg / 20 pkg per box		20 x 9 drop pkg			per	
27	182	cs	Popcorn Seasoning by Pop & Top - Mariplex No Substitute, BBQ, Dill, Ketchup, Ranch, Sour Cream & Chive, Salt & Vinegar & White Cheddar		24 x 15g			per	
28	546	cs	Orville Redenbacher's Microwave Popcorn, Buttery Flavour only No substitutes		24 x 99g			per	

Item No.	Yearly Estimated Quantities	Unit of Issue	DESCRIPTION	Brand Offered	Sizes required	Sizes to be provided	Product No.	Price	Complete with bid offer
29	52	cs	Crunch & Munch, Buttery Toffee No Substitute		12 x 200g			per	
30	416	cs	Chips, Rippled, Plain , Yum Yum, no substitute		16 x 150g			per	
31	442	cs	Chips, BBQ Yum Yum, no substitute		16 x 150g			per	
32	286	cs	Chips, Sour Cream & Onion , Yum Yum, no substitute		16 x 150g			per	
33	676	cs	Chips, Sweet Cheddar , Yum Yum no substitute		16 x 145g			per	
34	442	cs	Chips, Creamy Dill , Yum Yum, no substitute		16 x 150g			per	
35	26	cs	Honey Roasted peanuts No Substitute		108 x 60g			per	
36	806	cs	Natural Spring Water (deposit cost at last item on this list)		24 x 500ml maximum size bottle			per	
37	78	box	Crystal Light Singles by Kraft, Lime No Substitute		12 x 10's			per	
38	156	box	Crystal Light Singles by Kraft, Strawberry Kiwi No Substitute		12 x 10's			per	
39	52	box	Crystal Light Singles by Kraft, Banana Orange No Substitute		12 x 10's			per	
40	52	box	Crystal Light Singles by Kraft, Mixed Berry No Substitute		12 x 10's			per	
41	52	box	Crystal Light Singles by Kraft, Pomegranate No Substitute		12 x 10's			per	
42	52	box	Crystal Light Singles by Kraft, Iced Tea No Substitute		12 x 10's			per	

Item No.	Yearly Estimated Quantities	Unit of Issue	DESCRIPTION	Brand Offered	Sizes required	Sizes to be provided	Product No.	Price	Complete with bid offer
43	26	cs	Orange Crystals, Tang No Substitute 3-pak per bag		20 x 3 x 92g			per	
44	50	cs	Evaporated Milk, Carnation No Substitute		24 x 354 ml			per	
45	260	cs	Coffee Whitener, Mother Parker Creamer, <u>MUST be in Bags</u> no substitute		12 x 1.2 lb (544g)			per	
46	26	cs	Europa Dark Roast Coffee , foil packages, no substitute		64 x 2.25 oz approximately			per	
47	312	cs	Instant Coffee, Folgers in plastic jars only no substitute		6 x 200g			per	
48	90	cs	Red Rose Tea Bags No Substitute		12 x 36's			per	
49	142	cs	Hot Chocolate, Individual Portions No Substitute		6 x 50's			per	
50	78	cs	Ritz Crackers, original, Cristies No Substitutes		12 x 200 g			per	
51	26	cs	Crackers, Soda Biscuits, Salted No Substitutes		12 x 450g			per	
52	468	cs	Dare Breaktime Cookies , consisting of Oatmeal, Coconut, Chocolate Chip Cookies No Substitute		12 x 325g			per	
53	104	cs	Oatmeal, Quaker Oats, Variety Pack No Substitute		12 x 314g			per	
54	78	cs	Quaker Oatmeal - Quick Oats No Substitute		8 x 1 kg maximum pack size			per	
55	26	cs	Vector Cereal by Kellogg's No Substitute		14 x 400g			per	
56	78	cs	Capt'n Crunch by Quaker No Substitute		12 x 350g			per	

Item No.	Yearly Estimated Quantities	Unit of Issue	DESCRIPTION	Brand Offered	Sizes required	Sizes to be provided	Product No.	Price	Complete with bid offer
57	104	cs	Honey Nut Cheerios by General Mills No Substitute		12 x 292g			per	
58	110	cs	Harvest Crunch, Almond - Raisin or Original by Quaker		16 x 475g			per	
59	234	cs	Froot Loops by Kellogg's No Substitute		10 x 230g			per	
60	130	cs	Cinnamon Toast Crunch by General Mills No Substitute		12 x 345g			per	
61	26	cs	Kellogg's Special K No Substitute		12 x 435g			per	
62	52	cs	Frosted Flakes No Substitute		14 x 275g			per	
63	208	cs	Kellogg's Pop Tarts, Variety Pack, Strawberry, Chocolate, Raspberry, Smores & Blueberry No Substitute		12 x 400g			per	
64	156	cs	Nestlé Breakfast Anytime, Vanilla, Strawberry or Chocolate No Substitute		6 x 10 x 40g			per	
65	312	cs	Chocolate Syrup (must be a plastic bottle and bottle must not exceed 500ml per plastic bottle) No Substitute		12 x 153 ml 500ml maximum bottle size			per	
66	52	cs	Nutella no substitute must be in plastic jars		15 x 375g			per	
67	208	cs	Peanut Butter, Must be Smooth only No Substitute must be in plastic jars		12 x 500g maximum jar size			per	
68	130	cs	Peanut Butter, Smooth, Individual Portions, Jif or Kraft No Substitute		200 x 18g			per	
69	78	cs	Strawberry Jam individual portions no substitute		140 - 200 x minimum 10ml			per	
70	58	cs	Daves' Hot Sauce - Hot		24 x 450ml			per	

Item No.	Yearly Estimated Quantities	Unit of Issue	DESCRIPTION	Brand Offered	Sizes required	Sizes to be provided	Product No.	Price	Complete with bid offer
71	54	cs	Catelli Meat Pasta Sauce No Substitute		12 x 398 ml			per	
72	52	cs	Pasta, Spaghetti, White, uncooked No Substitute		24 x 500 g			per	
73	29	cs	Chef Boyardee Ravioli, canned No Substitute		24 x 425 g			per	
74	82	cs	Corned Beef, canned no substitute		24 x 340g			per	
75	27	cs	Pink Salmon		48 x 213g			per	
76	58	cs	Tuna, Flaked, Light must be in water, No Substitute		48 x 170g			per	
77	48	cs	Baby Clams		24 x 142g (drained) = 284g not drained			per	
78	39	cs	Smoked Mussel		24 x 85 g			per	
79	60	cs	Smoked Oysters		24 x 85 g			per	
80	52	cs	Boneless Herring (Kipper Snacks)		18 x 100g			per	
81	52	cs	Baked Beans in Molasses with pork No Substitute		24 x 398 ml			per	
82	78	cs	Baked Beans in Molasses (no pork) No Substitute		24 x 398 ml			per	
83	26	cs	Holiday Luncheon Meat no substitute		24 x 340g			per	
84	50	cs	Ham Flakes		24 x 156g			per	
85	104	cs	Flakes of Chicken		24 x 156g			per	
86	26	cs	Campbell's Soup, Chicken Noodle No Substitute		48 x 284 ml (10oz)			per	
87	26	cs	Campbell's Soup, Tomato No Substitute		48 x 284 ml (10oz)			per	

Item No.	Yearly Estimated Quantities	Unit of Issue	DESCRIPTION	Brand Offered	Sizes required	Sizes to be provided	Product No.	Price	Complete with bid offer
88	26	cs	Campbell's Soup, Cream of Mushroom No Substitute		48 x 284 ml (10oz)			per	
89	4160	cs	Mr. Noodles , No Substitute Chicken, Spicy Chicken, Beef, Oriental, Spicy Beef, Vegetable & Mushroom		24 x 85 g			per	
90	26	cs	Mushrooms, must be Sliced No Substitute		24 x 284ml / 10 oz			per	
91	156	cs	Gravy, Beef, canned No Substitute		12 x 284 ml			per	
92	26	cs	Dainty Rice No Substitute assorted flavors Chicken Fried Rice, Beef, Oriental		12 x 350 g			per	
93	86	cs	Minute Rice, plain white rice no substitute		12 x 350g			per	
94	234	cs	Kraft Dinner, Original KRAFT No substitute		12 x 225g			per	
95	52	cs	Salt, individuals		6000's			per	
96	104	cs	Sugar Substitute, individuals, Equal, Sugar Twin or generic brand		3000's			per	
97	26	cs	Splenda Sweeteners, individuals no substitute		12 x 100g			per	
98	104	tray	Kraft Miracle Whip, individuals, Regular No Substitute		200's			per	
99	57	tray	Kraft Cheese Whiz, individual portions, by KRAFT No Substitutes		200's			per	
100	26	cs	Prepared Mustard individual portions Heinz no substitute		500's			per	
101	78	cs	Soya Sauce, individuals		500 x 9g			per	
102	52	cs	BBQ Sauce, individuals		100 x 28g			per	

Item No.	Yearly Estimated Quantities	Unit of Issue	DESCRIPTION	Brand Offered	Sizes required	Sizes to be provided	Product No.	Price	Complete with bid offer
103	36	cs	Battery, AAA Eveready no substitute		24 x 4's			per	
104	30	cs	Battery, AA Eveready no substitute		24 x 4's			per	
105	16	cs	Playing Cards, MUST be Plastic Coated, Bicycle only No Substitutes		12's			per	
106	208	box	Pens, Medium Point, BLUE No Substitute, BIC, Papermate or Equivalent Brand (NO GEL PENS allowed)		12 x 2's			per	
107	104	bundle	Lined Writing Pads, 8-1/2" x 14" no substitute		5 x 96 sheets			per	
108	182	box	Lypstyl No Substitute		8's			per	
109	38	cs	Laundry Detergent, must be Powder , must be Individual load packs, Tide No Substitute		156 x 41g			per	
110	390	box	Tide Pods , Original		6 x 16's			per	
111	110	cs	BOUNCE Fabric Softener, must be Sheets only No Substitute		12 x 34's			per	
112		each	Deposit Cost on items where applicable					\$0.10 per	each
113			Miscellaneous Items not listed herein at wholesale price less a _____ % discount or at cost price plus a _____ % markup to a maximum of 10%.						
Mandatory Requirements									
All products MUST be delivered in its original case. Only PLASTIC jars & bottles are acceptable.									
No handwritten pricing sheets will be accepted. All bids must be submitted with this Annex B.1. A copy of this Annex B.1 in Excel must be obtained from the Standing Offer Authority at Public Services and Procurement Canada (PSPC)									

Inmates' Canteens at CSC's New Brunswick Institutions
Cantines des détenus aux Établissements du SCC au Nouveau-Brunswick

Solicitation No / No de soumission: 21201-22 7111/A Annex B.2 - Basis of Payment
Title/Titre: Dairy Products, Frozen Foods and Processed Meats - Canteen Items

Vendor Name / Nom du fournisseur:										
Period / Période: 2021-10-01 - 2022-09-30										
Item No.	Yearly Estimated Quantities	Unit of Issue	DESCRIPTION	Brand Offered	Sizes requested	Sizes offered	Product No.	Price		Complete with bid offer
1	234	case	Dr Oetker Ellios Deep Dish Pepperoni Pizza 5.5"		60 x 85g				PER	
2	104	case	Dr Oetker Deep Dish Four Cheese Pizza Deep Dish has deep bases filled with flavourful tomato sauce, Mozzarella, Cheddar, Monterey Jack and Emmental cheeses."		30 x 155g				PER	
3	104	case	Dr Oetker Pepperoni Pizza Plank		36 x 191g (3 per pkg)				PER	
4	78	case	Pizza Pockets, 3 Cheese, microwaveable, MUST be individually wrapped by McCain No Substitute		16 x 300g				PER	
5	78	case	Pizza Pockets, Deluxe, microwaveable, MUST be individually wrapped by McCain No Substitute		16 x 200g				PER	
6	234	case	McCain Five Minute SuperQuick 5 minute fries No Substitute		12 x 650g				PER	
7	104	case	Chicken Burgers, Watson Ridge or equivalent		6 x 800g				PER	
8	104	case	Chicken Strips, Watson Ridge or equivalent brand		6 x 800g				PER	
9	260	case	Buffalo Popcorn Chicken, Watson Ridge or equivalent brand		6 x 1 kg				PER	

Item No.	Yearly Estimated Quantities	Unit of Issue	DESCRIPTION	Brand Offered	Sizes requested	Sizes offered	Product No.	Price	Complete with bid offer
10	78	case	Cream Cheese SPREAD, original, in containers		12 x 250g			PER	
11	78	tray	Kraft Philadelphia Cream Cheese, portions		200 x 18g			PER	
12	208	case	Cheese, Cheddar, Old No substitute		12 - 24 x 200g - 400g maximum package size			PER	
13	182	case	Mozzarella Cheese No Substitute		12 - 24 x 200g - 400g maximum package size			PER	
14	286	case	Cheese Slices No Substitute		12 - 16 x 250g - 500g maximum pack size			PER	
15	78	case	Soft Margarine, must be in containers only No Substitute		24 x 454g 500g maximum container size			PER	
16	26	case	Butter		30 x 454g			PER	each or case
17	208	case	Eggs, Fresh, Must be 15 x 12's in retail cartons per case No Substitute		1 dozen eggs per carton / 15 dozen per case			PER	
18	130	case	International Delight Coffee Creamer or equivalent brand, assorted flavors Provide Code for available flavors at bid closing please.		6 x 473 ml bottle			PER	
19	52	case	Frozen Mixed Berries ONLY , 2 kg maximum bag size No Substitute		12 x 1 - 2 kg maximum per bag			PER	
20	26	case	Give'N Go Two Bite Cinnamon Rolls, Frozen no substitute		4 x 10 x 85g			PER	
21	26	case	Blueberry Muffins, Frozen by Chef Pierre (Sara Lee) no substitute		24 x 3.5 oz			PER	

Item No.	Yearly Estimated Quantities	Unit of Issue	DESCRIPTION	Brand Offered	Sizes requested	Sizes offered	Product No.	Price	Complete with bid offer
22	78	case	McCains Deep'n Delicious Marble Cake		5 x 510g				PER
23	13 000	each	Ice Cream, assorted flavours		1 Litre no substitute				PER
24	2340	each	Ice Cream, assorted flavours		2 Litre no substitute				PER
25	130	box	Ice Cream, Vanilla		12 - 24 x 100ml - 115ml				PER
26	104	box	Ice Cream, Chocolate		12 - 24 x 100ml - 115ml				PER
27	104	box	Ice Cream, Strawberry		12 - 24 x 100ml - 115ml				PER
28	104	box	Ice Cream, Butterscotch		12 - 24 x 100ml - 115ml				PER
29	130	box	Ice Cream Sandwiches		24's				PER
30	260	box	Drumsticks, Caramel		12's - 24's / 16 x 115ml				PER
31	208	case	Donair Kits by Bonte No Substitute		12 x 550g				PER
32	286	case	Sandwich Pack/Sub Pack, must include Salami, Pepperoni and Ham. No Substitute Chris Brothers, Larsen's or equivalent brand		12 x 250g				PER
33	52	case	Bologna, must be Sliced, No Substitute Bonte or Sunrise		24 x 375g				PER
34	104	case	Weiners, individual packages no sub (bulk case of weiners is not acceptable)		24 x 450g				PER
35	52	case	Bacon, Fresh Sliced, Layered, 18-22 ct, No Substitute		32 x 375g / 24 x 500g				PER
36	130	case	Hot Pepperoni by Chris Brothers No Substitute (can be delivered frozen)		24 x 250g				PER

Item No.	Yearly Estimated Quantities	Unit of Issue	DESCRIPTION	Brand Offered	Sizes requested	Sizes offered	Product No.	Price	Complete with bid offer
37	156	case	Pepperoni TNT (Super Hot) by Chris Brothers No Substitute (can be delivered frozen)		12 x 250g				PER
38	104	case	Pepperoni, Mild by Chris Brothers No Substitute (can be delivered frozen)		24 x 250g				PER
39	104	case	Pepperoni, Honey Garlic by Chris Brothers No Substitute (can be delivered frozen)		12 x 250g				PER
			Please advise if the following items could be provided as "special orders" opposed to being included in a standing offer. If available quantities would be much higher as all canteens would order these products.						
40	104	case	Chicken Weiners , must be 100% pork free, individual packages no substitute (can be delivered frozen)		24 x 450g				PER
41	104	case	Beef Weiners , must be 100% pork free, individual packages no substitute (can be delivered frozen)		24 x 450g				PER
42	104	case	Chicken, Turkey or Beef Sausages , must be 100% pork free no substitute (can be delivered frozen)		24 x 450g				PER
43	10	case	Chicken or Turkey Bologna , must be 100% pork free no substitute		24 x 375g				PER
44	1	each	Cost of Deposit if applicable					\$0.10	PER
45			Miscellaneous items not listed herein at wholesale price less a _____% discount or at cost price plus a _____% markup to a maximum of 10%.						
Mandatory Requirements									
All products must be delivered in its original case or box.									
Hand written pricing sheets will not be accepted. Bids must be submitted with this Annex B.2. A copy of this Annex B.2 in Excel must be obtained by contacting the Standing Offer Authority at Public Services and Procurement Canada (PSPC).									

Solicitation No / N° de Soumission: 21201-22 0711/A Annex **B.3** - Basis of Payment

Title/Titre: Canteen Items - Dairy Products, Frozen Foods & Processed Meats

Vendor Name / Nom du fournisseur:

Period / Période: 2021-10-01 - 2022-09-30									
Item No.	Yearly Estimated Quantity	Unit of Issue	DESCRIPTION	Brand Offered	Sizes requested	Size Offered	Price		Complete with bid offer
1	52	case	Pizza Pockets, Pepperoni , microwaveable, MUST be individually wrapped by McCain No Substitute		24 x 100g			PER	
2	26	case	Dr Oetker Deep Dish Four Cheese Pizza Deep Dish has deep bases filled with flavourful tomato sauce, Mozzarella, Cheddar, Monterey Jack and Emmental cheeses."		30 x 155g			PER	
3	52	case	Mccain Five Minute SuperQuick 5 minute fries No Substitute		12 x 650g			PER	
4	28	case	Cream Cheese SPREAD, original		12 x 250g			PER	
5	6	tray	Philadelphia Cream Cheese, Original, individual portions		200 x 18g				
6	104	case	Cheese, Cheddar, Medium No substitute		12 x 270g			PER	
7	78	case	Mozzarella Cheese		12 x 270g			PER	
8	33	case	Cheese Slices		12 - 16 x 250g - 500g maximum pack size			PER	
9	4	case	Butter Cups, Individual Portions		300's			PER	
10	52	case	McCains Deep'n Delicious Vanilla Cake		6 x 510g			PER	

Item No.	Yearly Estimated Quantity	Unit of Issue	DESCRIPTION	Brand Offered	Sizes requested	Size Offered	Price	Complete with bid offer
11	52	case	McCains Deep'n Delicious Chocolate Cake		6 x 510g			PER
12	26	case	Bologna, must be Sliced, No Substitute, Sunrise, Bonte or equivalent		24 x 375g			PER
13	26	case	Weiners, individual packages no substitute (bulk case of weiners is not acceptable)		24 x 450g			PER
14	78	case	Donair Kits by Bonte No Substitute		12 x 550g			PER
15	78	case	Sandwich Pack/Sub Pack, must include Salami, Pepperoni and Ham no substitute, Chris Brothers (Bonte) or Larsen's Sandwich Pack or equivalent brand		12 x 250g			PER
16	26	case	Hot Pepperoni by Chris Brothers No Substitute (can be delivered frozen)		24 x 250g			PER
17	26	case	Pepperoni, Mild Chris Brothers No Substitute (can be delivered frozen)		24 x 250g			PER
18	26	case	Pepperoni, Honey Garlic, Chris Brothers No Substitute (can be delivered frozen)		12 x 250g			PER
			Please advise if the following items could be provided as "special orders" opposed to being included in a standing offer. If available quantities would be much higher as all canteens would order these products.					
19			Chicken Weiners, must be 100% pork free, individual packages no substitute (can be delivered frozen)					
20			Beef Weiners, must be 100% pork free, individual packages no substitute (can be delivered frozen)					
21			Chicken, Turkey or Beef Sausages, must be 100% pork free no substitute (can be delivered frozen)					

Item No.	Yearly Estimated Quantity	Unit of Issue	DESCRIPTION	Brand Offered	Sizes requested	Size Offered	Price	Complete with bid offer
22			Chicken or Turkey Bologna, must be 100% pork free no substitute					
23			Cost of Deposit if applicable				\$0.10 PER	
24			Miscellaneous items not listed herein at wholesale price less a ____% discount or at cost price plus a markup of ____% to a maximum of 15%.					
Mandatory Requirements								
All products must be delivered in its original box or case.								
No handwritten pricing sheets will be accepted. All bids must be submitted with this Annex. A copy of this Annex B.3 in Excel should be obtained by contacting the standing offer authority at Public Services and Procurement Canada (PSPC).								

Inmates' Canteens at CSC Institutions in **Renous & Dorchester NB** and **Springhill NS**
Cantines des détenus aux établissements du SCC à **Renous** et **Dorchester NB** et **Springhill NÉ**

Solicitation No. 21201-22 0711/A Annex **B.4** - Basis of Payment

Title / Titre: Chips - Canteen Items / Croustilles - articles de cantine

Vendor Name / Nom du fournisseur:

Period / Période: 2021-10-01 - 2022-09-30

Item / Art.	Yearly Estimated Quantity	Product Description and Mandatory Brand Required	Mandatory Bag & Pack Sizes No Substitute	Confirm Size Offered	Confirm you are offering mandatory Brand required	Product No.	Price	
1	26	Hickory Sticks, Original by Frito-Lay No Substitute	40 x 90g					per case
2	52	Lay's Classic Chips No Substitute	27 x 66g					per case
3	26	Ruffles Chips, Sour Cream & Bacon by Frito-Lay No Substitute	16 x 200g					per case
4	390	Doritos Zesty Cheese by Frito-Lay No Substitute	8 x 255g					per case
5	442	Doritos, Nacho Cheese by Frito-Lay No Substitute	8 x 255g					per case
6	624	Doritos, Sweet Chili Heat by Frito-Lay No Substitute	8 x 255g					per case
7	104	Doritos, Spicy Nacho by Frito-Lay No Substitute	8 x 255g					per case
8	78	Doritos, Bold BBQ by Frito-Lay No Substitute	8 x 255g					per case
9	78	Doritos, Jalapeno by Frito-Lay No Substitute	8 x 255g					per case
10	208	Cheetos Crunchy by Frito-Lay No substitute	9 x 310g					per case
11	208	Cheetos Jalapeno by Frito-Lay No substitute	9 x 310g					per case

Item / Art.	Yearly Estimated Quantity	Product Description and Mandatory Brand Required	Mandatory Bag & Pack Sizes No Substitute	Confirm Size Offered	Confirm you are offering mandatory Brand required	Product No.	Price	
12	29	Salted Peanuts by Munchies/Frito-Lay No Substitute	72 x 82g					per box
13	3	BBQ Peanuts by Munchies/Frito-Lay No Substitute	72 x 82g					per box
14	55	Honey Roasted Peanuts by Munchies/Frito-Lay No Substitute	72 x 82g					per box
15	3	Crunchy Coated Sweet & Spicy Peanuts by Munchies/Frito-Lay No Substitute	72 x 70g					per box
16	3	Crunchy Coated Peanuts BBQ by Munchies/Frito-Lay No Substitute	72 x 70g					per box
17	65	Trail Mix - Nut and Chocolate by Frito-Lay No Substitute	48 x 75g					per box
18	65	Trail Mix - Nuts and Fruit by Frito-Lay No Substitute	48 x 75g					per box
19	6	Spitz Dill Pickle by Frito Lay No Substitute	24 x 210g					per case
20	6	Spitz Cracked Pepper by Frito Lay No Substitute	24 x 210g					per case
21	6	Spitz Smokey BBQ by Frito Lay No Substitute	24 x 210g					per case
22	90	Ruffles Onion Dip No Substitute	30 x 103g					per case
23	64	Tostitos Mild Salsa Dip No Substitute	30 x 100g					per case
24		Miscellaneous items not listed herein.						
MANDATORY REQUIREMENTS:								
All products must be delivered in its original box or case.								
No substitute in bag or case size will be accepted unless the mandatory sizes specified herein are changed or discontinued by Frito Lay								
No handwritten pricing sheets will be accepted. A copy of this Annex B.4 in Excel must be obtained from the Standing Offer Authority at Public Services and Procurement Canada (PSPC).								