



**RETURN BIDS TO:**

**RETOURNER LES SOUMISSIONS À:**

Bid Receiving - PWGSC / Réception des soumissions -  
TPSGC

Place du Portage, Phase III

Core 0B2 / Noyau 0B2

11 Laurier St./11, rue Laurier

Gatineau

K1A 0S5

Bid Fax: (819) 997-9776

**SOLICITATION AMENDMENT  
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise  
indicated, all other terms and conditions of the Solicitation  
remain the same.

Ce document est par la présente révisé; sauf indication contraire,  
les modalités de l'invitation demeurent les mêmes.

**Comments - Commentaires**

**Vendor/Firm Name and Address**

Raison sociale et adresse du  
fournisseur/de l'entrepreneur

**Issuing Office - Bureau de distribution**

Business Transformation and Systems Integration  
Service/Division de transformation des opérations et  
d'intégrat  
Special Procurement Initiative Dir  
Dir. des initiatives spéciales  
d'approvisionnement  
Terrasses de la Chaudière 4th Floor  
10 Wellington Street  
Gatineau  
Québec  
K1A 0S5

<b>Title - Sujet</b> Project Management Services Services en gestion de projet	
<b>Solicitation No. - N° de l'invitation</b> EN912-212869/A	<b>Amendment No. - N° modif.</b> 005
<b>Client Reference No. - N° de référence du client</b> 20212869	<b>Date</b> 2021-07-23
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$XE-685-39655	
<b>File No. - N° de dossier</b> 685xe.EN912-212869	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> Eastern Daylight Saving Time EDT <b>on - le 2021-08-11</b> Heure Avancée de l'Est HAE	
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Ferrier, Heather	<b>Buyer Id - Id de l'acheteur</b> 685xe
<b>Telephone No. - N° de téléphone</b> (613) 408-0259 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>	

Instructions: See Herein

Instructions: Voir aux présentes

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

## SOLICITATION AMENDMENT 005

This Solicitation Amendment is issued to provide Questions and Answers 62 regarding Request for Proposal (RFP) EN912-212869/A.

### TRACKING LOG OF INDUSTRY QUESTIONS AND ANSWERS PROVIDED TO DATE:

Q#	QUESTIONS	ANSWERS															
62	<p><b>Question:</b> In amendment # 4, <b>MODIFICATIONS TO THE RFP SOLICITATION DOCUMENT</b>, item 4 provides bidders with a new table to be inserted against Part 1 – General Information , 1.2 Summary, bullet (j). This table identifies the <b>estimated number of resources required</b> (15 resources) on an “as and when requested basis” and over the course of any resulting contract.</p> <p>This same table is provided in response to questions 47, 49, 54, and 55 with the statement in front of the requirement that says “There are 8 categories. Resources are to be proposed for each category. Breakdown is below. Please note that the PM 3 category has decreased from 9 requested GRIDS to 6.”</p> <p>Section C of the technical evaluation criteria (4.2) stipulates that <b>“only a certain number of resources per Resource Category will be evaluated</b> as part of this bid solicitation <b>as identified in Attachment 4.1. Additional Resources will only be assessed after contract award once specific tasks are requested of the Contractor”</b> .</p>	<p>1. Confirmed.</p> <p>2. No. The Crown will be evaluating the grids provided with each resource category totaling 15 resources. Further detail provided below:</p> <p>There are 8 categories. Resources are to be proposed for each category. Breakdown is below. Please note that the PM 3 category has decreased from 9 requested GRIDS to 6.</p> <table><tr><th>RESOURCE CATEGORY</th><th>LEVEL OF EXPERTISE</th><th>ESTIMATED NUMBER OF RESOURCES REQUIRED</th></tr><tr><td>B.1 Business Analyst</td><td>LEVEL 3</td><td>1 resource to be submitted with GRID found in attachment 4.1</td></tr><tr><td>B.2 Business Architect</td><td>LEVEL 3</td><td>1 resource to be submitted with GRID found in attachment 4.1</td></tr><tr><td>B.3 Business Consultant</td><td>LEVEL 3</td><td>2 resource to be submitted with GRID found in attachment 4.1</td></tr><tr><td>P.1 Change Management Consultant</td><td>LEVEL 3</td><td>1 resource to be submitted with GRID found in</td></tr></table>	RESOURCE CATEGORY	LEVEL OF EXPERTISE	ESTIMATED NUMBER OF RESOURCES REQUIRED	B.1 Business Analyst	LEVEL 3	1 resource to be submitted with GRID found in attachment 4.1	B.2 Business Architect	LEVEL 3	1 resource to be submitted with GRID found in attachment 4.1	B.3 Business Consultant	LEVEL 3	2 resource to be submitted with GRID found in attachment 4.1	P.1 Change Management Consultant	LEVEL 3	1 resource to be submitted with GRID found in
RESOURCE CATEGORY	LEVEL OF EXPERTISE	ESTIMATED NUMBER OF RESOURCES REQUIRED															
B.1 Business Analyst	LEVEL 3	1 resource to be submitted with GRID found in attachment 4.1															
B.2 Business Architect	LEVEL 3	1 resource to be submitted with GRID found in attachment 4.1															
B.3 Business Consultant	LEVEL 3	2 resource to be submitted with GRID found in attachment 4.1															
P.1 Change Management Consultant	LEVEL 3	1 resource to be submitted with GRID found in															

<p>Subsequently, Part 3 – Bid Preparation Instructions, Section I: Technical Bid (iii) Substantiation of Technical Compliance indicates that the bids must substantiate the compliance with Attachment 4.1 (Mandatory Technical Criteria) and Attachment 4.2 (Point-Rated Technical Criteria). Within Attachment 4.1 and 4.2 only a single grid is provided for each of the 8 resource categories. There are no further instructions and no indication that any grid requires multiple resource submissions against it, thereby demonstrating only 8 resources will be evaluated at time of solicitation. So if vendors are following the instructions provided by the Crown and submitting their Technical Bid in compliance with the RFP requirements, only one mandatory and one rated grid is required for each resource category for evaluation at the time of bid submission.</p> <p>Can the Crown please confirm the following:</p> <ol style="list-style-type: none"> <li>1. It is estimated that 15 resources will be required on an “as and when requested basis” over the course of a contract as per Part 1 – General Information , 1.2 Summary, bullet (j) And the amended table, as per amendment # 4, <b><u>MODIFICATIONS TO THE RFP SOLICITATION DOCUMENT</u></b>, item 4?</li> <li>2. As per Attachment 4.1 and Attachment 4.2 only</li> </ol>			attachment 4.1
	P.7 Project Coordinator	LEVEL 2	1 resource to be submitted with GRID found in attachment 4.1
	P.9 Project Manager	LEVEL 3	6 resources to be submitted with GRID found in attachment 4.1
	P.9 Project Manager	LEVEL 2	2 resources to be submitted with GRID found in attachment 4.1
	P.10 Project Scheduler	LEVEL 2	1 resource to be submitted with GRID found in attachment 4.1

Solicitation No. - N° de l'invitation  
**EN912-212869/A**  
Client Ref. No. - N° de réf. du client  
**EN912-212869**

Amd. No. - N° de la modif.  
**005**  
File No. - N° du dossier  
**685xe.EN912-212869/A**

Buyer ID - Id de l'acheteur  
**685xe**  
CCC No./N° CCC - FMS No./N° VME

	8 resources, 1 per each resource category, is being evaluated at the time of bid submission (Yes or No)?	
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