



RETURN BIDS TO:

Canada Energy Regulator
517 - 10th Avenue SW
Calgary, AB, Canada T2R 0A8
Bid Email: proposals.propositions@cer-rec.gc.ca

**SOLICITATION AMENDMENT To
REQUEST FOR STANDING OFFER**

Comments

This documents contains no security requirement.

Proposal To: Canada Energy Regulator

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

| | | |
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| Title | | |
| Language Training Services | | |
| Solicitation No. | Amendment No | Date |
| 84084-20-0083 | 001 | July 23, 2021 |
| Solicitation Closes | | Time Zone |
| at | 02 :00 PM – 14h00 | |
| on | August 6, 2021 | |
| F.O.B. | | |
| Plant: <input type="checkbox"/> | Destination: <input checked="" type="checkbox"/> | Other: <input type="checkbox"/> |
| Address inquiries to: | | |
| Carol A. Hambleton | | |
| Area code and Telephone No. | Facsimile No. / E-mail | |
| | Carol.Hambleton@cer-rec.gc.ca | |
| Destination – of Goods, Services, and Construction: | | |
| | | |

Instructions: See Herein

| | |
|---|-------------------------|
| Delivery required | Delivery offered |
| See Herein | |
| Vendor/firm Name and Address | |
| | |
| Telephone No. | |
| E-mail | |
| Name and title of person authorized to sign on behalf of Vendor/firm (type or print) | |
| | |
| Signature | Date |



This Amendment 001 is raised to answer questions asked by potential bidders for the Solicitation# 84084-20-0083 as follows:

Clarification#1

All documents should reflect solicitation # 84084-20-0083

Question #1

Issue with content in 4.1.1 Point Rated Criteria.

Answer #1

The criteria below is provided as there was an issue in the establishment of the Point Rated Criteria in original RFSO document.

ADD: Evaluation Criteria for Point Rated Criteria.

| Point Rated Technical Criteria (RT) | | | |
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| # | Point Rated Technical Criterion | Bid Preparation Instructions | Weighting (Points) |
| Language Training Resources | | | |
| Senior Resource | | | |
| R1.1 | Bidder's should demonstrate that firm has a minimum of five (5) years' experience in providing Adult French and English language training to the Federal, Provincial, Municipal or Large Corporation (more than 1000 employees). | Possible Evaluation Information: 1) Name of organization services were provided to; 2) Number of hours provided for each contract; 3) Number of Resources provided; 4) Number of Candidates for each contract; 5) Federal Government Levels provided training for; 6) Success rate of obtaining Federal Levels for each contract; 7) Federal Client contact information; | Allocated Points: Less than five (5) years' experience – 0 points Five (5) years' experience – 5 points Six (6) to ten (10) years' experience – 10 points More than 10 years' experience – 15 points. Maximum obtainable allocated points – 15 points |
| R1.2 | Bidder's should demonstrate that their firm has more than the required minimum of three (3) Proposed Resources; two (2) of which can provide | Possible Evaluation Information: 1) Name of each Proposed Resource(s); | Allocated points Less than the three (3) |



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| | Adult French language training | <ol style="list-style-type: none"> 2) Number of Hours of Training provided by each Proposed Resource(s); 3) Highest Federal Level of Training provide by each Proposed Resource(s); 4) How each Proposed Resource(s) provides instruction; (online or classroom) | <p>requested in M5 – 0 points;</p> <p>One (1) additional Resource – 2 points</p> <p>Two (2) additional Resources – 4 points</p> <p>Three (3) additional Resources – 6 points</p> <p>Four (4) additional Resources – 8 points</p> <p>More than 4 additional Resources – 10 points.</p> <p>Maximum obtainable allocated points – 15 points</p> |
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| R1.3 | Bidder's should demonstrate that their firm has a minimum of three (3) Proposed Resources; one (1) which can provide Adult English language training. | <p>Possible Evaluation Information:</p> <ol style="list-style-type: none"> 1) Name of each Proposed Resource(s); 2) Number of Hours of Training provided by each Proposed Resource(s); 3) Highest Federal Level of Training provide by each Proposed Resource(s); 4) How each Proposed Resource(s) provides instruction; (online or classroom) | <p>Allocated points</p> <p>Less than the three (3) requested in M5 – 0 points;</p> <p>One (1) additional Resource – 2 points</p> <p>Two (2) additional Resources – 4 points</p> <p>Three (3) additional Resources – 6 points</p> <p>Four (4) additional Resources – 8 points</p> <p>More than 4 additional Resources – 10 points.</p> <p>Maximum obtainable allocated points – 15 points</p> |
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| R1.4 | Bidder's should demonstrate that all Proposed Resource(s) has a minimum of three (3) years' experience providing Adult French language training to the Federal, Provincial, Municipal or | <p>Possible Evaluation Information:</p> <ol style="list-style-type: none"> 1) Name of organization services were provided to; 2) Number of hours provided for each contract; 3) Number of Resources | <p>Allocated Points:</p> <p>Less than three (3) years' experience – 0 points</p> |



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| | Large Corporation (more than 1000 employees) | <p>provided;</p> <p>4) Number of Candidates for each contract;</p> <p>5) Federal Government Levels provided training for;</p> <p>6) Success rate of obtaining Federal Levels for each contract;</p> <p>Federal Client contact information;</p> | <p>Three (3) years' experience – 5 points</p> <p>Four (4) years' experience – 10 points</p> <p>Five (5) years' experience – 15 points</p> <p>Six (6) years' experience – 20 points</p> <p>More than six (6) years' experience – 25 points.</p> <p>Maximum obtainable allocated points – 25 points</p> |
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| R1.5 | Bidder's should demonstrate that all Proposed Resource(s) has a minimum of three (3) years' experience providing Adult English language training to the Federal, Provincial, Municipal or Large Corporation (more than 1000 employees) | <p>Possible Evaluation Information:</p> <p>1) Name of organization services were provided to;</p> <p>2) Number of hours provided for each contract;</p> <p>3) Number of Resources provided;</p> <p>4) Number of Candidates for each contract;</p> <p>5) Federal Government Levels provided training for;</p> <p>6) Success rate of obtaining Federal Levels for each contract;</p> <p>Federal Client contact information;</p> | <p>Allocated Points:</p> <p>Less than three (3) years' experience – 0 points</p> <p>Three (3) years' experience – 5 points</p> <p>Four (4) years' experience – 10 points</p> <p>Five (5) years' experience – 15 points</p> <p>Six (6) years' experience – 20 points</p> <p>More than six (6) years' experience – 25 points.</p> <p>Maximum obtainable allocated points – 25 points</p> |
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| R1.6 | Bidder's should demonstrate that Proposed Resource(s) other than the two (2) required in Mandatory M5, has a minimum of over 100 hours in providing Adult French Language Training up to the Federal Government A Level. | <p>Possible Evaluation Information;</p> <p>1) Name of each Proposed Resource(s);</p> <p>2) Number of Hours of Training provided by each Proposed Resource(s);</p> <p>3) Number of candidates provided instruction to;</p> <p>4) How each Proposed</p> | <p>Allocated Points:</p> <p>Less than 100 hours of instruction – 0 points</p> <p>101 to 199 hours of instruction – 5 points</p> <p>200 to 299 hours of</p> |



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| | | Resource(s) provides instruction; (online or classroom) | <p>instruction– 10 points</p> <p>300 to 399 hours of instruction – 15 points</p> <p>400 to 499 hours of instruction – 20 points</p> <p>500 hours or more of instruction – 25 points</p> <p>Maximum obtainable allocated points – 25 points</p> |
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| R1.7 | Bidder's should demonstrate that Proposed Resource(s) other than the one (1) required in Mandatory M5, has a minimum of 100 hours in Providing Adult English Language Training up to the Federal Government A Level. | <p>Possible Evaluation Information;</p> <ol style="list-style-type: none"> 1) Name of each Proposed Resource(s); 2) Number of Hours of Training provided by each Proposed Resource(s); 3) Number of candidates provided instruction to; <p>How each Proposed Resource(s) provides instruction; (online or classroom)</p> | <p>Allocated Points:</p> <p>Less than 100 hours of instruction – 0 points</p> <p>101 to 199 hours of instruction – 5 points</p> <p>200 to 299 hours of instruction– 10 points</p> <p>300 to 399 hours of instruction – 15 points</p> <p>400 to 499 hours of instruction – 20 points</p> <p>500 hours or more of instruction – 25 points</p> <p>Maximum obtainable allocated points – 25 points</p> |
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| R1.8 | Bidder's should demonstrate that Proposed Resource(s) other than the one (1) required in Mandatory M5, has a minimum of 100 hours in Providing Adult French Language Training up to the Federal Government B Level. | <p>Possible Evaluation Information;</p> <ol style="list-style-type: none"> 1) Name of each Proposed Resource(s); 2) Number of Hours of Training provided by each Proposed Resource(s); 3) Number of candidates provided instruction to; <p>How each Proposed Resource(s) provides instruction; (online or classroom)</p> | <p>Allocated Points:</p> <p>Less than 100 hours of instruction – 0 points</p> <p>101 to 199 hours of instruction – 5 points</p> <p>200 to 299 hours of instruction– 10 points</p> <p>300 to 399 hours of instruction – 15 points</p> <p>400 to 499 hours of instruction – 20 points</p> |



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| | | | 500 hours or more of instruction – 25 points Maximum obtainable allocated points – 25 points |
| R1.9 | Bidder's should demonstrate that Proposed Resource(s) other than the one (1) required in Mandatory M5, has a minimum of 100 hours in Providing Adult English Language Training up to the Federal Government B Level. | Possible Evaluation Information; 1) Name of each Proposed Resource(s); 2) Number of Hours of Training provided by each Proposed Resource(s); 3) Number of candidates provided instruction to; How each Proposed Resource(s) provides instruction; (online or classroom) | Allocated Points: Less than 100 hours of instruction – 0 points 101 to 199 hours of instruction – 5 points 200 to 299 hours of instruction– 10 points 300 to 399 hours of instruction – 15 points 400 to 499 hours of instruction – 20 points 500 hours or more of instruction – 25 points Maximum obtainable allocated points – 25 points |
| R1.10 | Bidder's should demonstrate that Proposed Resource(s) other than the one (1) required in Mandatory M5, has a minimum of 100 hours in Providing Adult French Language Training up to the Federal Government C Level. | Possible Evaluation Information; 1) Name of each Proposed Resource(s); 2) Number of Hours of Training provided by each Proposed Resource(s); 3) Number of candidates provided instruction to; How each Proposed Resource(s) provides instruction; (online or classroom) | Allocated Points: Less than 100 hours of instruction – 0 points 101 to 199 hours of instruction – 5 points 200 to 299 hours of instruction– 10 points 300 to 399 hours of instruction – 15 points 400 to 499 hours of instruction – 20 points 500 hours or more of instruction – 25 points Maximum obtainable allocated points – 25 points |



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| R1.11 | <p>Bidder's should demonstrate that Proposed Resource(s) other than the one (1) required in Mandatory M5, has a minimum of 100 hours in Providing Adult English Language Training up to the Federal Government C Level.</p> | <p>Possible Evaluation Information;</p> <ol style="list-style-type: none"> 1) Name of each Proposed Resource(s); 2) Number of Hours of Training provided by each Proposed Resource(s); 3) Number of candidates provided instruction to; <p>How each Proposed Resource(s) provides instruction; (online or classroom)</p> | <p>Allocated Points:</p> <p>Less than 100 hours of instruction – 0 points</p> <p>101 to 199 hours of instruction – 5 points</p> <p>200 to 299 hours of instruction– 10 points</p> <p>300 to 399 hours of instruction – 15 points</p> <p>400 to 499 hours of instruction – 20 points</p> <p>500 hours or more of instruction – 25 points</p> <p>Maximum obtainable allocated points – 25 points</p> |
| R1.13 | <p>Bidder's should provide proof that they have the ability (an office or Resource) to provide face-to-face sessions in the following CER locations:</p> <ol style="list-style-type: none"> 1) Vancouver; 2) Calgary; and 3) Montreal | | <p>Allocated Points:</p> <p>Five (5) points for each location identified.</p> <p>Maximum obtainable allocated points – 15 points</p> |
| R1.12 | <p>Bidder's should provide documentation showing that all Proposed Resources have one or/both of the following:</p> <p>A degree from a Recognized Canadian University if the field of Linguistics;</p> <p>A degree from Recognized Canadian University in a field related to Linguistics;</p> <p>A degree from a Recognizes International University where the main language is French. (Note: a list of recognized organization can be found on the <u>Canadian Information Centre for International Credentials</u> website.); or</p> <p>TESL Canada Professional Certification</p> | <p>Possible Evaluation Information:</p> <ol style="list-style-type: none"> 1) Name of post-secondary institute; 2) Discipline Field; 3) If Certification, when was it obtained; | <p>Allocated Points:</p> <p>Canadian University Degree in the Field of Linguistics – 20 points</p> <p>Recognized International University Degree in the Field of Linguistics – 20 points</p> <p>Canadian University Degree in Other fields related to linguistics – 15 points;</p> <p>Recognized International University Degree in Other fields related to linguistics – 10 points</p> |



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| | | | TESL Canada Professional Certification – 5 points Maximum obtainable allocated points – 25 points. <u>(Any degree in Field of Linguistics plus TESL certification)</u> |
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| | | Overall Total Allocated Points | 285 points |
| | | Overall Minimum Points | 171 points |

All other terms and conditions remain the same.