



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

Bid Receiving - PWGSC / Réception des soumissions -
TPSGC

11 Laurier St. / 11, rue Laurier

Place du Portage, Phase III

Core 0B2 / Noyau 0B2

Gatineau

Québec

K1A 0S5

Bid Fax: (819) 997-9776

**SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address

Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Communication Procurement Directorate/Direction de
l'approvisionnement en communication

360 Albert St. / 360, rue Albert

12th Floor / 12ième étage

Ottawa

Ontario

K1A 0S5

Title - Sujet Christmas Lights Across Canada	
Solicitation No. - N° de l'invitation C1111-200401/A	Amendment No. - N° modif. 002
Client Reference No. - N° de référence du client C1111-20-0401	Date 2021-07-30
GETS Reference No. - N° de référence de SEAG PW-\$\$CX-036-80218	
File No. - N° de dossier cx036.C1111-200401	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM Eastern Daylight Saving Time EDT on - le 2021-08-05 Heure Avancée de l'Est HAE	
F.O.B. - F.A.B.	
Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Caldwell, Nina	Buyer Id - Id de l'acheteur cx036
Telephone No. - N° de téléphone (343) 542-3671 ()	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

Solicitation No. - N° de l'invitation
C1111-20-0401

Amd. No. - N° de la modif.
002

Buyer ID - Id de l'acheteur
CX036

Client Ref. No. - N° de réf. du client
C1111-20-0401

File No. - N° du dossier
C1111-20-0401

CCC No./N° CCC - FMS No./N° VME

REQUEST FOR PROPOSAL AMENDMENT NO. 002

Request for proposal amendment no. 001 is raised for the following reasons: Questions and answers.

Question 6:

We would still like to come back to this question from Table B1. You tell us that the sections of the table are there as "milestones" and that we don't have to look at them in terms of specific amounts. However, we are always asked to complete Table B1, and also provide a payment schedule.

So, should we consider the% indicated, 25% everywhere, as being purely indicative? And can you offer you% more in relation to the level of production achieved according to the different categories? Or, on the contrary, should we consider this 25% to be the mandatory proportion for each category, and should we adhere to it in the payment schedule?

And, last point, by "payment schedule", we imagine that it is also a question of associating dates with each of these payments. Are we right?

Answer 6:

Once the milestones of the left column are completed the contractor can proceed to invoice Canada for 25% of the total cost of their contract, the items on the left columns do not need to correspond to 25% of the value of the contract, they are merely milestones to determine at which point Canada will be ready to provide a payment. Given each contractor`s potentially different allocation of funds to each part of the work this was deemed the most universally relevant way to provide a payment scheme. This payment scheme will not be customized based on the winning proponent`s allocation of funds for their project proposal.

Amendment 6:

DELETE:

B.1 Schedule of Milestones outlined in the Annex A Statement of Work

Bidders must submit all prices in Canadian dollars, including FOB destination, and custom duties, if applicable. The Goods and services Tax or Harmonized Sales Tax, if applicable, are extra.

The Bidder must provide firm all-inclusive prices for **each** of the Categories of Service (Project Steps) included in **Table B.1** below.

If pricing is not provided for a milestone, a price of zero will be assigned for the component and the Bidder will be provided an opportunity to agree with the zero amount. If the Bidder agrees then the Payment schedule will be considered compliant. However if the Bidder disagrees then the proposal will be found non-compliant and no further evaluation will be done.

The firm all-inclusive prices include the cost of labour, fringe benefits, general and administrative expenses, time in transit, overhead, profit and the like, excepting only Applicable Taxes.

The Contractor is subject to the Applicable Laws as outlined in article 10 of the Resulting Contract. As such, the Contractor is responsible for ensuring adherence to these Laws, including any applicable Labour Laws. The firm fixed all-inclusive prices charged by the Contractor reflect this responsibility and Canada will not be subject to additional charges not expressly laid out herein.

There is no provision for overtime under this Contract.

Failure to price any of the categories of service included in **Table B.1**, will result in a bid being declared non-responsive.

The breakdown of the pricing for the categories of service must equal one hundred percent (100%). Failure to remain within the provided percentage ranges for any of the categories of service, for the Contract period, will result in a bid being declared non-responsive.

Direct Expenses

All direct expenses, including all general and administrative expenses, normally incurred in providing the services (i.e. project office space [including Contractor's hardware and software]; word processing; non-project specific reports, photocopying, courier and telephone charges; local travel and the like) must be included in the firm all-inclusive prices in **Table B.1**. No other charges will be permitted under the Contract.

Direct expenses include any expenses **directly** incurred by the Contractor during the performance of the Work or for the purpose of the project, relating to the purchase or rental of materials, equipment, supplies, or other required items. Direct expenses may include, but are not limited to, the following: badges; lanyards; tent cards; flip charts; on-site printing; signage; audio/video equipment rental; simultaneous interpretation equipment rental; commercial transportation; requirement-specific insurance coverage (at the request of the Project Authority); and any project-specific photocopies, telephone and facsimile charges, parking costs, and mailing, courier, and shipping fees.

Subcontracting

All subcontracted requirements must be included in the firm all-inclusive prices in **Table B.1**. No other charges will be permitted under the Contract.

Travel and Living Expenses

All travel and living expenses are not to include in the firm all-inclusive prices in **Table B.1**. No other charges will be permitted under the Contract.

B.1.1 Initial Period of the Contract

TABLE : Payment schedule for the initial period of the Contract	Pricing
Start-up Meeting and Thematic Review	25%
Presentation of first draft of concepts	
Presentation for second draft of concept, for approval	
Presentation for Final Content Approval	
Presentation Draft Lighting Design delivered to PCH	25%

Review content prior to delivery		
Final Lighting Design delivered to PCH		
integration content delivered to PCH, for loading in servers	25%	
On site integration	25%	
Final copies of all deliverables, video files, lighting files, audio files.		

INSERT:

B.1 Schedule of Milestones outlined in the Annex A Statement of Work

Bidders must submit all prices in Canadian dollars, including FOB destination, and custom duties, if applicable. The Goods and services Tax or Harmonized Sales Tax, if applicable, are extra.

The Bidder must provide firm all-inclusive price.

The firm all-inclusive price *must* include the cost of labour, fringe benefits, general and administrative expenses, time in transit, overhead, profit and the like, excepting only Applicable Taxes.

The Contractor is subject to the Applicable Laws as outlined in article 10 of the Resulting Contract. As such, the Contractor is responsible for ensuring adherence to these Laws, including any applicable Labour Laws. The firm fixed all-inclusive prices charged by the Contractor reflect this responsibility and Canada will not be subject to additional charges not expressly laid out herein.

There is no provision for overtime under this Contract.

Direct Expenses

All direct expenses, including all general and administrative expenses, normally incurred in providing the services (i.e. project office space [including Contractor's hardware and software]; word processing; non-project specific reports, photocopying, courier and telephone charges; local travel and the like) must be included in the firm all-inclusive price. No other charges will be permitted under the Contract.

Direct expenses include any expenses **directly** incurred by the Contractor during the performance of the Work or for the purpose of the project, relating to the purchase or rental of materials, equipment, supplies, or other required items. Direct expenses may include, but are not limited to, the following: badges; lanyards; tent cards; flip charts; on-site printing; signage; audio/video equipment rental; simultaneous interpretation equipment rental; commercial transportation; requirement-specific insurance coverage (at the request of the Project Authority); and any project-specific photocopies, telephone and facsimile charges, parking costs, and mailing, courier, and shipping fees.

	TOTAL BID COST PROPOSAL	\$ _____
TABLE : Payment schedule for the initial period of the Contract		
Milestone	Payment portion	Amount
Start-up Meeting and Thematic Review	25%	\$ _____

Presentation of first draft of concepts		
Presentation for second draft of concept, for approval		
Presentation for Final Content Approval		
Presentation Draft Lighting Design delivered to PCH	25%	
Review content prior to delivery		\$ _____
Final Lighting Design delivered to PCH		
integration content delivered to PCH, for loading in servers	25%	\$ _____
On site integration	25%	
Final copies of all deliverables, video files, lighting files, audio files.		\$ _____

ALL OTHER TERMS AND CONDITIONS OF THE REQUEST FOR PROPOSAL (RFP) REMAIN UNCHANGED.