



**RETURN BIDS TO:**

**RETOURNER LES SOUMISSIONS À:**

Bid Receiving - PWGSC / Réception des soumissions -  
TPSGC

11 Laurier St. / 11, rue Laurier

Place du Portage, Phase III

Core 0B2 / Noyau 0B2

Gatineau

Québec

K1A 0S5

Bid Fax: (819) 997-9776

**SOLICITATION AMENDMENT  
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise  
indicated, all other terms and conditions of the Solicitation  
remain the same.

Ce document est par la présente révisé; sauf indication contraire,  
les modalités de l'invitation demeurent les mêmes.

**Comments - Commentaires**

**Vendor/Firm Name and Address**

Raison sociale et adresse du  
fournisseur/de l'entrepreneur

**Issuing Office - Bureau de distribution**

Communication Procurement Directorate/Direction de  
l'approvisionnement en communication

360 Albert St. / 360, rue Albert

12th Floor / 12ième étage

Ottawa

Ontario

K1A 0S5

<b>Title - Sujet</b> Christmas Lights Across Canada	
<b>Solicitation No. - N° de l'invitation</b> C1111-200401/A	<b>Amendment No. - N° modif.</b> 002
<b>Client Reference No. - N° de référence du client</b> C1111-20-0401	<b>Date</b> 2021-07-30
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$CX-036-80218	
<b>File No. - N° de dossier</b> cx036.C1111-200401	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> Eastern Daylight Saving Time EDT <b>on - le 2021-08-05</b> Heure Avancée de l'Est HAE	
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Caldwell, Nina	<b>Buyer Id - Id de l'acheteur</b> cx036
<b>Telephone No. - N° de téléphone</b> (343) 542-3671 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>	

Instructions: See Herein

Instructions: Voir aux présentes

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

Solicitation No. - N° de l'invitation  
C1111-20-0401

Amd. No. - N° de la modif.  
002

Buyer ID - Id de l'acheteur  
CX036

Client Ref. No. - N° de réf. du client  
C1111-20-0401

File No. - N° du dossier  
C1111-20-0401

CCC No./N° CCC - FMS No./N° VME

## REQUEST FOR PROPOSAL AMENDMENT NO. 002

**Request for proposal amendment no. 001 is raised for the following reasons: Questions and answers.**

### Question 6:

We would still like to come back to this question from Table B1. You tell us that the sections of the table are there as "milestones" and that we don't have to look at them in terms of specific amounts. However, we are always asked to complete Table B1, and also provide a payment schedule.

So, should we consider the% indicated, 25% everywhere, as being purely indicative? And can you offer you% more in relation to the level of production achieved according to the different categories? Or, on the contrary, should we consider this 25% to be the mandatory proportion for each category, and should we adhere to it in the payment schedule?

And, last point, by "payment schedule", we imagine that it is also a question of associating dates with each of these payments. Are we right?

### Answer 6:

Once the milestones of the left column are completed the contractor can proceed to invoice Canada for 25% of the total cost of their contract, the items on the left columns do not need to correspond to 25% of the value of the contract, they are merely milestones to determine at which point Canada will be ready to provide a payment. Given each contractor's potentially different allocation of funds to each part of the work this was deemed the most universally relevant way to provide a payment scheme. This payment scheme will not be customized based on the winning proponent's allocation of funds for their project proposal.

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### Amendment 6:

#### DELETE:

#### B.1 Schedule of Milestones outlined in the Annex A Statement of Work

Bidders must submit all prices in Canadian dollars, including FOB destination, and custom duties, if applicable. The Goods and services Tax or Harmonized Sales Tax, if applicable, are extra.

The Bidder must provide firm all-inclusive prices for each of the Categories of Service (Project Steps) included in **Table B.1** below.

If pricing is not provided for a milestone, a price of zero will be assigned for the component and the Bidder will be provided an opportunity to agree with the zero amount. If the Bidder agrees then the Payment schedule will be considered compliant. However if the Bidder disagrees then the proposal will be found non-compliant and no further evaluation will be done.

The firm all-inclusive prices include the cost of labour, fringe benefits, general and administrative expenses, time in transit, overhead, profit and the like, excepting only Applicable Taxes.

The Contractor is subject to the Applicable Laws as outlined in article 10 of the Resulting Contract. As such, the Contractor is responsible for ensuring adherence to these Laws, including any applicable Labour Laws. The firm fixed all-inclusive prices charged by the Contractor reflect this responsibility and Canada will not be subject to additional charges not expressly laid out herein.

There is no provision for overtime under this Contract.

Failure to price any of the categories of service included in **Table B.1**, will result in a bid being declared non-responsive.

The breakdown of the pricing for the categories of service must equal one hundred percent (100%). Failure to remain within the provided percentage ranges for any of the categories of service, for the Contract period, will result in a bid being declared non-responsive.

### Direct Expenses

All direct expenses, including all general and administrative expenses, normally incurred in providing the services (i.e. project office space [including Contractor's hardware and software]; word processing; non-project specific reports, photocopying, courier and telephone charges; local travel and the like) must be included in the firm all-inclusive prices in **Table B.1**. No other charges will be permitted under the Contract.

Direct expenses include any expenses **directly** incurred by the Contractor during the performance of the Work or for the purpose of the project, relating to the purchase or rental of materials, equipment, supplies, or other required items. Direct expenses may include, but are not limited to, the following: badges; lanyards; tent cards; flip charts; on-site printing; signage; audio/video equipment rental; simultaneous interpretation equipment rental; commercial transportation; requirement-specific insurance coverage (at the request of the Project Authority); and any project-specific photocopies, telephone and facsimile charges, parking costs, and mailing, courier, and shipping fees.

### Subcontracting

All subcontracted requirements must be included in the firm all-inclusive prices in **Table B.1**. No other charges will be permitted under the Contract.

### Travel and Living Expenses

All travel and living expenses are not to include in the firm all-inclusive prices in **Table B.1**. No other charges will be permitted under the Contract.

#### B.1.1 Initial Period of the Contract

<b>TABLE : Payment schedule for the initial period of the Contract</b>		<b>Pricing</b>
Start-up Meeting and Thematic Review	25%	
Presentation of first draft of concepts		
Presentation for second draft of concept, for approval		
Presentation for Final Content Approval		
Presentation Draft Lighting Design delivered to PCH	25%	

Review content prior to delivery		
Final Lighting Design delivered to PCH		
integration content delivered to PCH, for loading in servers	25%	
On site integration	25%	
Final copies of all deliverables, video files, lighting files, audio files.		

## INSERT:

### B.1 Schedule of Milestones outlined in the Annex A Statement of Work

Bidders must submit all prices in Canadian dollars, including FOB destination, and custom duties, if applicable. The Goods and services Tax or Harmonized Sales Tax, if applicable, are extra.

The Bidder must provide firm all-inclusive price.

The firm all-inclusive price *must* include the cost of labour, fringe benefits, general and administrative expenses, time in transit, overhead, profit and the like, excepting only Applicable Taxes.

The Contractor is subject to the Applicable Laws as outlined in article 10 of the Resulting Contract. As such, the Contractor is responsible for ensuring adherence to these Laws, including any applicable Labour Laws. The firm fixed all-inclusive prices charged by the Contractor reflect this responsibility and Canada will not be subject to additional charges not expressly laid out herein.

There is no provision for overtime under this Contract.

### Direct Expenses

All direct expenses, including all general and administrative expenses, normally incurred in providing the services (i.e. project office space [including Contractor's hardware and software]; word processing; non-project specific reports, photocopying, courier and telephone charges; local travel and the like) must be included in the firm all-inclusive price. No other charges will be permitted under the Contract.

Direct expenses include any expenses **directly** incurred by the Contractor during the performance of the Work or for the purpose of the project, relating to the purchase or rental of materials, equipment, supplies, or other required items. Direct expenses may include, but are not limited to, the following: badges; lanyards; tent cards; flip charts; on-site printing; signage; audio/video equipment rental; simultaneous interpretation equipment rental; commercial transportation; requirement-specific insurance coverage (at the request of the Project Authority); and any project-specific photocopies, telephone and facsimile charges, parking costs, and mailing, courier, and shipping fees.

	<b>TOTAL BID COST PROPOSAL</b>	\$ _____
<b>TABLE : Payment schedule for the initial period of the Contract</b>		
<b>Milestone</b>	<b>Payment portion</b>	<b>Amount</b>
Start-up Meeting and Thematic Review	25%	\$ _____

Presentation of first draft of concepts		
Presentation for second draft of concept, for approval		
Presentation for Final Content Approval		
Presentation Draft Lighting Design delivered to PCH	25%	\$ _____
Review content prior to delivery		
Final Lighting Design delivered to PCH		
integration content delivered to PCH, for loading in servers	25%	\$ _____
On site integration	25%	\$ _____
Final copies of all deliverables, video files, lighting files, audio files.		

**ALL OTHER TERMS AND CONDITIONS OF THE REQUEST FOR PROPOSAL (RFP) REMAIN UNCHANGED.**