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PART 1 - GENERAL INFORMATION

1.1 Introduction

The Request for Supply Arrangements (RFSA) is divided into six parts plus attachments and annexes, as follows:

- Part 1 General Information: provides a general description of the requirement;
- Part 2 Supplier Instructions: provides the instructions applicable to the clauses and conditions of the RFSA;
- Part 3 Arrangement Preparation Instructions: provides Suppliers with instructions on how to prepare the arrangement to address the evaluation criteria specified;
- Part 4 Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the arrangement and the basis of selection;
- Part 5 Certifications and Additional Information: includes the certifications and additional information to be provided; and
- Part 6 6A, Supply Arrangement, 6B, Bid Solicitation, and 6C, Resulting Contract Clauses:
 - 6A, includes the Supply Arrangement (SA) with the applicable clauses and conditions;
 - 6B, includes the instructions for the bid solicitation process within the scope of the SA;
 - 6C, includes general information for the conditions which will apply to any contract entered into pursuant to the SA.

The Annexes include the Requirement and the Bid Submission Form.

1.2 Summary

1.2.1 Request for Supply Arrangements (RFSA) to pre-qualify bidders to bid on Requests for Proposals (RFPs) for Collective Training events, which combine multiple categories or training, simulations, role playing and facilities. Bidders may bid on any of the categories contained in this RFSA. Each specific collective training event to be contracted under this Supply Arrangement (SA) will be described in a SOW provided with the Request for Proposal (RFP). The RFP will include specific security requirements for each category required for the resulting Collective Training event.

There is no pricing requested in this document as it will be used to pre-qualify bidders (by issuing Supply Arrangements) to bid on future RFPs. The issuing of supply arrangements will be an ongoing process. The bid closing date on the first page of the RFSA represents the last date that a response can be submitted. Bidders may respond sooner and the resulting supply arrangement should be issued within one week from when the response to the RFSA is submitted and determined to be compliant. Only supply arrangement holders will receive RFPs. There is no minimum call-up value. The period for awarding contracts under the Supply Arrangement is from date of issue to 31 March 2026.

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1.2.2 This RFSA requires suppliers to use the epost Connect service provided by Canada Post Corporation to transmit their arrangement electronically. Suppliers must refer to Part 2 of the RFSA entitled Supplier Instructions and Part 3 of the RFSA entitled Arrangement Preparation Instructions for further information on using this method.

1.3 Debriefings

Suppliers may request a debriefing on the results of the request for supply arrangements process. Suppliers should make the request to the Supply Arrangement Authority within 15 working days of receipt of the results of the request for supply arrangements process. The debriefing may be in writing, by telephone or in person.

1.4 Use of an e-Procurement Solution (EPS)

Canada is currently developing an online EPS for faster and more convenient ordering of goods and services. In support of the anticipated transition to this system and how it may impact any resulting Supply Arrangement that is issued under this solicitation, refer to 6.11 Transition to an e-Procurement Solution (EPS).

The Government of Canada's [press release](#) provides additional information.

PART 2 - SUPPLIER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Supply Arrangements (RFSA) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) <https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual> issued by Public Works and Government Services Canada.

Suppliers who submit an arrangement agree to be bound by the instructions, clauses and conditions of the RFSA and accept the clauses and conditions of the Supply Arrangement and resulting contract(s).

The [2008](#) (2020-05-28) Standard Instructions - Request for Supply Arrangements - Goods or Services, are incorporated by reference into and form part of the RFSA.

2.2 Submission of Arrangements

Arrangements must be submitted only to the Public Works and Government Services Canada (PWGSC) Bid Receiving Unit specified below by the date and time indicated on page 1 of the RFSA:

PWGSC Ontario Region Bid Receiving Unit

Only arrangements submitted using epost Connect service will be accepted. The Supplier must send an email requesting to open an epost Connect conversation to the following address: TPSGC.orreceptiondessoumissions-orbidreceiving.PWGSC@tpsgc-pwgsc.gc.ca

Note: Arrangements will not be accepted if emailed directly to this email address. This email address is to be used to open an epost Connect conversation, as detailed in Standard Instructions [2008](#), or to send arrangements through an epost Connect message if the Supplier is using its own licensing agreement for epost Connect.

It is the Supplier's responsibility to ensure the request for opening an epost Connect conversation is sent to the email address above at least six days before the Request for Supply Arrangements closing date.

Transmission of arrangements by facsimile or hardcopy to PWGSC will not be accepted

2.3 Former Public Servant - Notification

Service contracts awarded to former public servants in receipt of a pension or a lump sum payment must bear the closest public scrutiny and reflect fairness in the spending of public funds. Therefore, the bid solicitation will require that you provide information that, were you to be the successful bidder, your status with respect to being a former public servant in receipt of a pension or a lump sum payment, will be required to report this information on the departmental websites as part of the published proactive disclosure reports generated in accordance with Treasury Board policies and directives on contracts with former public servants, [Contracting Policy Notice 2012-2](#) and the [Guidelines on the Proactive Disclosure of Contracts](#).

2.4 Federal Contractors Program for Employment Equity - Notification

The Federal Contractors Program (FCP) for employment equity requires that some contractors make a formal commitment to Employment and Social Development Canada (ESDC) - Labour to implement employment equity. In the event that this Supply Arrangement would lead to a contract subject to the Federal Contractors Program (FCP) for employment equity, the bid solicitation and resulting contract templates would include such specific requirements. Further information on the Federal Contractors

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Program (FCP) for employment equity can be found on [Employment and Social Development Canada \(ESDC\) - Labour's](#) website.

2.5 Enquiries - Request for Supply Arrangements

All enquiries must be submitted in writing to the Supply Arrangement Authority no later than 10 calendar days before the Request for Supply Arrangements (RFSA) closing date. Enquiries received after that time may not be answered.

Suppliers should reference as accurately as possible the numbered item of the RFSA to which the enquiry relates. Care should be taken by Suppliers to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that Suppliers do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Suppliers. Enquiries not submitted in a form that can be distributed to all Suppliers may not be answered by Canada.

2.6 Applicable Laws

The Supply Arrangement (SA) and any contract awarded under the SA must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Suppliers may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of the arrangement, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Suppliers.

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PART 3 - ARRANGEMENT PREPARATION INSTRUCTIONS

3.1 Arrangement Preparation Instructions

The Supplier must submit its arrangement electronically in accordance with section 08 of the 2008 standard instructions. The epost Connect system has a limit of 1GB per single message posted and a limit of 20GB per conversation. The arrangement must be gathered per section and separated as follows:

Section I: Technical Arrangement
Section II: Certifications
Section III: Additional Information

Arrangements transmitted by facsimile or hardcopy will not be accepted.

Section I: Technical Arrangement

In the technical arrangement, Suppliers should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Certifications

Suppliers must submit the certifications and additional information required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Arrangements will be assessed in accordance with the entire requirement of the Request for Supply Arrangements including the technical evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the arrangements.

4.1.1 Mandatory Technical Criteria-

4.2.1.1 Mandatory Technical Criteria

The bidder must meet or exceed all MANDATORY requirements listed in Annex "C" for category they are proposing to be compliant. Bidders must clearly substantiate in their technical proposal how they meet each of these mandatory criteria. In providing this information, the bidder acknowledges and consents to the fact that DND may confirm the validity of the information provided by contacting their client reference.

4.2 Basis of Selection

PWGSC will issue a Supply Arrangement for the applicable category(ies) to all compliant bidders that provide a completed Bid Submission Form (located in Annex "D") and the certifications required in Part 5.

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Suppliers must provide the required certifications and additional information to be issued a supply arrangement (SA).

The certifications provided by Suppliers to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare an arrangement non-responsive, or will declare a contractor in default if any certification made by the Supplier is found to be untrue whether made knowingly or unknowingly during the arrangement evaluation period, or during the period of any supply arrangement arising from this RFSA and any resulting contracts.

The Supply Arrangement Authority will have the right to ask for additional information to verify the Supplier's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Supply Arrangement Authority will render the arrangement non-responsive, or constitute a default under the Contract.

5.1 Certifications Required with the Arrangement

Suppliers must submit the following duly completed certifications as part of their arrangement.

5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the Integrity Provisions of the Standard Instructions, all suppliers must provide with their arrangement, **if applicable**, the declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

5.2 Certifications Precedent to the Issuance of a Supply Arrangement and Additional Information

The certifications and additional information listed below should be submitted with the arrangement, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Supply Arrangement Authority will inform the Supplier of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the arrangement non-responsive.

5.2.1 Integrity Provisions – Required Documentation

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real property agreement of the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Supplier must provide the required documentation, as applicable, to be given further consideration in the procurement process.

5.2.2 Additional Certifications Precedent to Issuance of a Supply Arrangement

5.2.2.1 Status and Availability of Resources

5.2.2.1.1 *SACC Manual* clause [S3005T](#) (2008-12-12) Status and Availability of Resources.

5.2.2.2 Education and Experience

5.2.2.2.1 *SACC Manual* clause [S1010T](#) (2008-12-12) Education and Experience

5.3. Non-Disclosure Agreement

Suppliers must provide a signed Non-Disclosure Agreement in accordance with Annex “B”. If it is not submitted with the arrangement, it must be provided within 2 days of the request from the Supply Arrangement Authority.

PART 6 - SUPPLY ARRANGEMENT AND RESULTING CONTRACT CLAUSES

A. SUPPLY ARRANGEMENT

6.1 Arrangement

The Supply Arrangement covers the Work described in the Statement of Work at Annex "A"

6.2 Security Requirements

6.2.1 There are no security requirements.

6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Supply Arrangement and resulting contract(s) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

6.3.1 General Conditions

[2020 \(2020-07-01\) General Conditions - Supply Arrangement - Goods or Services, apply to and form part of the Supply Arrangement.](#)

6.4 Term of Supply Arrangement

6.4.1 Period of the Supply Arrangement

The period for awarding contracts under the Supply Arrangement is from date of issue to 31 March 2026.

6.5 Authorities

6.5.1 Supply Arrangement Authority

The Supply Arrangement Authority is:

Name: Herb Choquette
Title: Supply Team Leader
Public Works and Government Services Canada
Acquisitions Branch
Directorate: Ontario Region
Address: 86 Clarence St. 2nd floor

Telephone: (613) 449-8446
E-mail address: Herb.Choquette@pwgsc.gc.ca

The Supply Arrangement Authority is responsible for the issuance of the Supply Arrangement, its administration and its revision, if applicable.

6.5.2 Supplier's Representative *(Supplier to Fill in)*

Name: _____
Title: _____
Address: _____
Telephone: _____
Facsimile: _____
E-mail address: _____

6.6 Identified Users

The Identified Users include the Department of National Defence.

6.7 On-going Opportunity for Qualification

A Notice will be posted once a year on the Government Electronic Tendering Service (GETS) to allow new Suppliers to become qualified. Existing qualified Suppliers, who have been issued a supply arrangement, will not be required to submit a new arrangement.

6.8 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the articles of the Supply Arrangement;
- (b) the general conditions 2020 (2020-07-01), General Conditions - Supply Arrangement - Goods or Services
- (c) Annex A, Statement of Work;
- (d) the Supplier's arrangement dated _____

6.9 Certifications and Additional Information

6.9.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Supplier in its arrangement or precedent to issuance of the Supply Arrangement (SA), and the ongoing cooperation in providing additional information are conditions of issuance of the SA and failure to comply will constitute the Supplier in default. Certifications are subject to verification by Canada during the entire period of the SA and of any resulting contract that would continue beyond the period of the SA.

6.10 Applicable Laws

The Supply Arrangement (SA) and any contract resulting from the SA must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

6.11 Transition to an e-Procurement Solution (EPS)

During the period of the Supply Arrangement, Canada may transition to an EPS for more efficient processing and management of individual contracts for any or all of the SA's applicable goods and services. Canada reserves the right, at its sole discretion, to make the use of the new e-procurement solution mandatory.

Canada agrees to provide the Supplier with at least a three-month notice to allow for any measures necessary for the integration of the Supply Arrangement into the EPS. The notice will include a detailed information package indicating the requirements, as well as any applicable guidance and support.

If the Supplier chooses not to provide the supply arrangement of their goods or services through the e-procurement solution, the Supply Arrangement may be set aside by Canada.

B. BID SOLICITATION

6.1 Bid Solicitation Documents

Canada will use the following bid solicitation templates based on the estimated dollar value and complexity of the requirement:

- Medium Complexity (MC) for complex requirements.

A copy of the standard procurement template(s) can be requested by suppliers from the Supply Arrangement Authority or the Contracting Authority, as applicable.

Note: References to the HC, MC and Simple templates in PWGSC Requests for Supply Arrangements are provided as examples only. The latest versions of the template and terms and conditions will be used at time of bid solicitation.

The bid solicitation will contain as a minimum the following:

- (a) security requirements (*if applicable*);
- (b) a complete description of the Work to be performed;
- (c) 2003, Standard Instructions - Goods or Services - Competitive Requirements;

Subsection 3.a) of Section 01, Integrity Provisions - Bid of the Standard Instructions 2003 incorporated by reference above is deleted in its entirety and replaced with the following:

at the time of submitting an arrangement under the Request for Supply Arrangements (RFSA), the Bidder has already provided a list of names, as requested under the Ineligibility and Suspension Policy. During this procurement process, the Bidder must immediately inform Canada in writing of any changes affecting the list of directors.

- (d) bid preparation instructions;
- (e) instructions for the submission of bids (address for submission of bids, bid closing date and time);
- (f) evaluation procedures and basis of selection;
- (g) certifications;
 - **Federal Contractors Program (FCP) for Employment Equity - Notification**
 - SACC Manual A3005T, A3010T for service requirements when specific individuals will be proposed for the work;
 - **Integrity Provisions - Declaration of Convicted Offences;**
- (h) conditions of the resulting contract.

6.2 Bid Solicitation Process

6.2.1 Bids will be solicited for specific requirements within the scope of the Supply Arrangement (SA) from Suppliers who have been issued a SA.

6.2.2 The bid solicitation will be sent directly to Suppliers.

- (a) A RFP will be sent to all Supply Arrangement Holders, which will include a technical and financial evaluation; and
- (b) PWGSC will be responsible for the solicitation process and the award of any resultant contract(s).

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C. RESULTING CONTRACT CLAUSES

6.1 General

The conditions of any contract awarded under the Supply Arrangement will be in accordance with the resulting contract clauses of the template used for the bid solicitation.

For any contract to be awarded using the template:

HC (for high complexity requirements), general conditions 2035 (2020-05-28) will apply to the resulting contract.

A copy of the template(s) can be provided upon request by contacting the Strategic Policy Integration Division by sending a query to TPSGC.Outilsdapprovisionnement-ProcurementTools.PWGSC@tpsgc-pwgsc.gc.ca.

Note: References to the HC, MC and Simple templates in PWGSC Requests for Supply Arrangements are provided as examples only. The latest versions of the template and terms and conditions will be used at time of bid solicitation.

ANNEX "A", STATEMENT OF WORK

BACKGROUND

Department of National Defence (DND) is a high-readiness organization able to deploy on very short notice globally to protect Canadians from threats at home and abroad. DND provides Canada with highly skilled, adaptable, multi-purpose forces that are held at very high readiness levels capable of operating across the spectrum of conflict.

DND personnel are trained to conduct tasks across all domains (land, maritime, air, and cyber) and within a chemical, biological, radiological or nuclear (CBRN) environment. While individual training is an essential component of generating competent and agile forces, collective training is needed to regularly bring teams and organizations together to practice and confirm readiness for employment on operations.

OBJECTIVE

The objective of this Statement of Work (SOW) is to describe the overall scope, requirements, deliverables, security and support arrangements for specific task-based Collective Training events to be determined at a later date. Each specific collective training event to be serviced under this Supply Arrangement (SA) will be described in a SOW provided with the Request for Proposal. These SOWs will include exercise objectives as well as requirements of the contractor.

ACRONYMS

AAR	After Action Report
Ae	Antenna
AFM	Aircraft Flight Manual
AOC	Air Operations Centre
C5ISR	Command, Control, Communications, Computers, Cyber Intelligence, Surveillance, & Reconnaissance
CAA	Civil Aviation Authority
CAF	Canadian Armed Forces
CAR	Civil Aviation Regulation
CBRN	Chemical, Biological, Radiological, Nuclear
CFO	Chief Firearms Officer
CHT	Countering Hybrid Threats
C of A	Certificate of Airworthiness
CQB	Close Quarter Battle
DMX	Digital Media Exploitation
DND	Department of National Defense
EO	Electro-optic
EXCON	Exercise Control
FAA	Federal Aviation Administration (United States)
FLIR	Forward Looking Infrared
FVEY	5 Eyes is an intelligence alliance comprising Australia, Canada, New Zealand, the United Kingdom and the United States.
GFE	Government Furnished Equipment
GPS	Global Positioning System
HD	High Definition
IFR	Instrument Flight Rules
ISR	Intelligence, surveillance and reconnaissance
ITAR	International Traffic in Arms Regulation
IT/AV	Information Technology/Audio Visual
JELC	Joint Exercise Life Cycle

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MEDEVAC	Medical Evacuation
MSEL	Master Scenario and Events List
MWIR	Middle Wavelength Infrared
NCR	National Capital Region surrounding Ottawa, Ontario, Canada
OPS	Operations
PDSA	Pan-Domain Situational Awareness
PSC	Public Safety Canada
PMP	Project Management Professional
RCAF	Royal Canadian Air Force
RCMP	Royal Canadian Mounted Police
RCN	Royal Canadian Navy
RSO	Range Safety Officer
SERE	Survival, Evasion, Resistance, Escape
SME	Subject Matter Expert
SOF	Special Operations Forces
STC	Supplementary Type Certificate
TAO	Technical Authority to Operate
TCCA	Transport Canada Civil Aviation
TDL	Tactical Data Link
TTP	Tactics, Techniques, and Procedures
VHF/UHF LOS	Very High Frequency/Ultra High Frequency line-of-site

TASKS

OVERVIEW

DND requires the contractor to provide facilities, equipment and personnel to support one, or a combination, of the following key categories to facilitate and enable its collective training events within Canada and the USA:

- Category 1: Land Exercise Effects
- Category 2: Specialized facilities, platforms, and equipment
- Category 3: Aviation Exercise Effects
- Category 4: Marine Exercise Effects
- Category 5: Cyber Exercise Effects
- Category 6: Exercise support
- Category 7: Subject matter experts
- Category 8: Integrated project management support

CATEGORY 1: LAND EXERCISE EFFECTS

The contractor must be capable of providing the following Land Exercise Effects:

1. Reconfigurable and relocatable target structures and vehicles for live fire and simulation applications, including CQB;
2. Targetry, including automated targets, to simulate realistic adversary, friendly, and neutral parties and objects for use in both live fire and simulation applications;
3. Foreign weapons and appropriately trained support staff to facilitate refresher training requirements;
4. Enhanced training atmospherics using special effects and set designers to create hyper-realistic training environments;
5. Advanced medical simulation, role players including moulage, and non-human modelling with all applicable certifications;
6. Multi-surface driving areas (e.g. concrete, asphalt, gravel, dirt) that enable driving beyond normal limits;
7. Vehicles for driving instruction and scenarios;
8. Expendable vehicles for scenarios;
9. Tactical insertion / extraction options, including fast roping and rappelling with qualified safety staff; and
10. Breaching options, including hand, mechanical, and explosive forced entry.

CATEGORY 2: SPECIALIZED FACILITIES, PLATFORMS, AND EQUIPMENT

The contractor must be capable of providing DND personnel with access to the following specialized facilities, platforms, and equipment support:

Indoor Range:

- CFO approved 25 m indoor range capable of supporting a maximum caliber of .338 semi-automatic.

Outdoor Range:

- CFO approved 200 m outdoor range capable of supporting pistol and rifle applications to a maximum of .50 caliber;
- Long Range applications that are out to 1200 m; and
- Shooting from High Angles.

Firearms & Ammunition Storage:

- A CFO approved firearms & ammunition storage area.

Tactical Simulation Environment:

- Reconfigurable, multi-story environment of not less than 5000 square feet capable of supporting various tactical simulations, including CQB.

Classroom:

- Indoor classroom capable of supporting remote collaboration with IT / AV equipment.

Staging Area:

- A secure facility that could be used as a potential staging area.

CATEGORY 3: AVIATION EXERCISE EFFECTS

Aviation Exercise Effects:

1) ISR platform(s):

a) Equipment, Crew and Maintenance Requirements

- i) The Contractor must supply aircraft on a turnkey basis (including aircrew) that meets or exceeds the following requirements and specifications:
 - (1) The flight authority (Certificate of Airworthiness (C of A), Special C of A, or appropriate flight permit) for each aircraft to be used to fulfill the contract must be issued by a regulatory body acceptable to DND (for example – TCCA, US FAA or UK CAA);
 - (2) The aircraft must be configured to carry a minimum of three (3) passengers and be equipped with two(2) Airborne Sensor Operator consoles, one of which is an ISR workstation;
 - (3) The aircraft must have a flight endurance of at least five (5) hours without the need to refuel, while carrying up to three (3) passengers and equipment; and
 - (4) The aircraft must be capable of successfully executing missions, as tasked, within the limitations of the civil Type Certificate and flight authorities (C of A), Special C of A or appropriate flight permit etc.) of the applicable aircraft, and any applicable air operations centre (AOC).
- (5) The aircraft must be fitted with the following additional equipment:
 - (a) Serviceable equipment applicable to the types of operations required and suitable for the particular airspace through which the operations occur;
 - (b) Serviceable radio equipment capable of transmitting and receiving on frequencies in use at departure, enroute and at destination
 - (c) An Emergency Locator Transmitter (ELT)
 - (i) LTE and WiFi connectivity;
 - (ii) Mobile ad hoc network (MANET) solutions (L, S and C Bands)
 1. 1x fixed tray for RORO MANET radio (MPU5 or Trelliswear).
 - (iii) IRIDIUM voice and data satellite communications
- (6) Aircrew/sensor operators must:
 - (a) Be NVG qualified and equipped; or
 - (b) Have Short-wave infrared (SWIR) optics
- (7) Aircraft must be capable of, and approved for (by an air worthiness authority acceptable to DND/CAF), operations to and from austere airstrips;
- (8) The Contractor will be responsible for providing supplementary type certificates (STCs), Serialized SCTs, Aircraft Flight Manual (AFM), supplements and maintenance manual supplements, as applicable pertaining to any modifications to the aircraft required for the service to be provided. During the period of the requirement, any changes/modifications (to the aircraft or operating procedures, or carry-on equipment) must be reported to DND/CAF (DTAES 3-2 at (819) 939-4760) to facilitate an assessment of whether or not a DND/CAF approval is required;
- (9) The Contractor must have valid DND Technical Authority to Operate (TAO);
- (10) In accordance with the Aeronautics Act, the aircraft will be classed as a military aircraft when conducting missions for DND/CAF, and during such times, will be subject to DND's Airworthiness Program, in lieu of TCCAs. DND airworthiness audits are similar to, and fulfil a similar requirement to those of the TCCA. Technical and operational/flight safety airworthiness audits are scheduled every 24 months (with two auditors for two days for each audit), but the interval could be reduced if deemed necessary by DND/CAF;

- particularly if non-compliances are identified. DND/CAF airworthiness audits typically address areas such as, but not limited to, the following:
- (a) air and technical personnel qualifications and currencies;
 - (b) air and technical personnel training programs and records;
 - (c) flight safety program;
 - (d) currency of operational and technical manuals; and
 - (e) compliance with airworthiness directives and service bulletins.
- (11) All pilots must have flown a minimum of 1,000 hours on fixed wing aircraft, including 500 hours as a pilot-in-command of the type of aircraft specified, and 250 hours in areas similar to the contracted area of operation. When so requested by DND/CAF, the Contractor must provide documentary proof of aircrew qualifications, ratings and experience;
- (12) All Contractor personnel acting as flight crew must each hold a valid flight crew license as defined in CARs, Part IV (or equivalent), endorsed with ratings appropriate to the air services to be provided, including the ability to conduct Instrument Flight Rules (IFR) when required. All Contractor personnel acting as flight crew must meet the currency requirements defined in Civil Aviation Regulations (CARs), Part IV;
- (13) Crew duty times must be in accordance with CARs, Part VII, Subpart 0, Division III;
- (14) If at any time during the course of operations, the flight crew, the maintenance crew, or both, are considered by DND/CAF to be unsatisfactory for safety, or other reasons, DND/CAF may notify the Contractor in writing that one or both must be replaced. The Contractor must immediately, upon receiving such notification, withdraw and replace the crew specified in the notice. The Contractor must advise the contracting authority of the corrective action taken. The aircraft involved must be considered unserviceable until a satisfactory crew can resume operations. Causes for consideration of the crew being deemed unsatisfactory include, but are not limited to incompetence or inexperience;
- (15) The Contractor's aircrew must conduct ground and air operations in accordance with applicable DND/CAF Flying Orders, in particular RCAF Flight Operations Manual, Chapter 4, Sections 4.2 and 4.3;
- (16) DND/CAF reserves the right to review the Contractor's operational procedures and provide guidance when and where necessary;
- (17) The aircraft must be identified by registration number and must either be owned or controlled by the Contractor in such a manner as to ensure control over the aircraft for the period of the contract;
- (18) The Contractor must provide all personnel, facilities, supplies and equipment to meet the service delivery requirements at the specified location. Support must include, but need not be limited to the following aircraft services:
- (a) maintenance;
 - (b) fleet service;
 - (c) supply support, spare parts and engines;
 - (d) operational personnel sufficient to support the contracted services; and
 - (e) responsibility for weight and balance of the aircraft on all flights.
- (19) DND/CAF is under no obligation to provide space in their assigned area of the aircraft for the Contractor's support items and equipment;
- (20) The aircraft interior must be maintained in a condition suitable for passengers and be equipped with upholstered seating. Similarly, crew members must maintain a neat appearance while in performance of services tied to this contract;

- (21) The Contractor must maintain passenger lists in a manner determined by DND/CAF; and
- (22) The Contractor must obtain and maintain all permits, licenses, certificates of approval required for the work to be performed under any applicable federal, provincial, or municipal legislation. The Contractor will be responsible for any charges imposed by such legislation or regulation. Upon request, the Contractor must provide a copy of any such permit, license or certificate to DND/CAF.

2) Parachuting air platform(s):

a) Platform(s) must:

- i) Be equipped with serviceable equipment applicable to the types of operations required and suitable for the particular airspace through which the operations will occur;
- ii) Be equipped with serviceable radio equipment capable of transmitting and receiving on frequencies in use at departure, enroute and at the destination; and an Emergency Locator Transmitters;
- iii) Hold a valid DND TAO;
- iv) Have the capability to accommodate a minimum of 10 fully equipped military parachutists for static line or 16 fully equipped military parachutists for freefall operations;
- v) Have a jump door no smaller than 2.00m (6.56 ft) x .91m (3.00 ft) and/or a hydraulically operated ramp with minimum dimensions of 1.90 m (6.23 ft) wide x 1.90 m (6.23 ft) high with a non-skid surface;
- vi) Be capable of having cylinder and floor rollers installed for the dispatch of cylinder bundles and precision airdrop delivery systems;
- vii) Be capable of supporting the dispatch of tandem jumpers and loads up to 2000 kg;
- viii) Have supplemental oxygen for the pilots to sustain high altitude dispatches and high-altitude flight of up to 4115 m (13,500 ft);

3) Air charter platform(s):

a) Platform(s) must:

- i) Hold a valid TAO;
- ii) Be capable of carrying 6 passengers with 1000 kg payload; and
- iii) Be reconfigurable to support medevac and facilitate the transportation of dangerous goods;

4) Drone(s):

a) Platform(s) must:

- i) Have a range of 10km;
- ii) Feature digital zoom, integrated radiometric FLIR thermal sensor, and GPS time stamping;

CATEGORY 4: MARINE EXERCISE EFFECTS

- 1) Maritime vessels (cargo, merchant, yachts) with or without a crew, which can be used as a vessel of interest for maritime counter-terrorism operations;
- 2) Small maritime vessels / small boats to facilitate observer controller and safety functions; and
- 3) Layered surface and subsurface maritime obstacles (e.g. counter dive measures) and targets (e.g. maritime sensor).

CATEGORY 5: CYBER EXERCISE EFFECTS

- 1) Specially configured networks to facilitate open source research, target development and cyber operations tactics, techniques, and procedures (TTPs);
- 2) Specially configured vehicles, office / mobile IT, and other Internet of Things devices to test cyber operations TTPs; and
- 3) Tailored reports providing an overview of the Internet infrastructure and traffic (NetFlow) analysis of the geographical area of interest.

CATEGORY 6: EXERCISE SUPPORT

The contractor must be capable of providing exercise support spanning all stages of the JELC that include the follow stages.

Stage 1: Initiate

- a) Meet with key stakeholders to gain input and understand the collective training context;
- b) Confirm primary and secondary training audiences; and
- c) Confirm collective training objectives and desired outcomes and/or benefits.

Stage 2: Conceive

- a) Review guidance, post operation reports, lessons learned and essential tasks;
- b) Conduct concept development conference; and
- c) Produce exercise specifications.

Stage 3: Design

- a) Produce Exercise Directive
- b) Conduct Initial Planning Conference
- c) Determine the training support concept
- d) Confirm key collective training processes and procedures
- e) Confirm key activities and product development requirements
- f) Confirm contractor support requirements

Stage 4: Plan

- a) Engage partners
- b) Conduct coordination meetings, to include Main Planning Conference and Final Planning Conference, to develop and maintain shared awareness
- c) Participate in key activities and support the development of key products, such as the MSEL
- d) Plan for the delivery of exercise effects and support requirements, ensuring safety and training realism throughout
- e) Support schedulers and staff to identify, assess and potentially rent sites and facilities

Note that for all exercise planning activities, the Contractor must be capable of providing the necessary planners to deployed locations in Canada and internationally for up to one (1) week in duration.

Stage 5: Conduct the exercise

- a) Support the establishment and operation EXCON, to include staff augmentation, to facilitate the coordination and synchronization of collective training activities
- b) Conduct dynamic scripting to enhance the value of the collective training event
- c) Deliver exercise effects and facilitate the use of specialized facilities, platforms, and equipment
- d) Support the collection of observations to support verification and validation of training activities and outcomes

- e) Augment/provide range safety staff with qualified RSOs, Assistant RSOs and Range Masters
- f) Augment medical support plans with medical staff, or designated vehicles

Note that for all exercise conduct activities, the Contractor must be capable of providing the necessary support to deployed locations in Canada and internationally for up to three (3) weeks in duration.

Stage 6: Assess participant performance

- a) Facilitate team and organization AAR
- b) Administer training validation questionnaires and support the analysis of observations to identify key insights and lessons
- c) Meet with key stakeholders to assess the extent to which the collective training event met the stated objectives and achieved the desired outcomes / benefits
- d) Meet with key stakeholders to assess the extent to which the exercise objectives remain relevant to the operational requirement or need to be adjusted / refined

CATEGORY 7: SUBJECT MATTER EXPERTS

To ensure specific collective training events can be serviced, the contractor must be capable of providing subject matter experts to help plan and/or conduct the events as follows:

Education and Learning Specialists

- 1) Learning Designer
 - a) Provide specialized advice on enhancing adult learning and formulating training objectives and the design of the collective training event
 - b) Hold a training manager and/or instructor development certification; and have two (2) years of experience facilitating the design of SOF training programs

Command and Core Staff Specialists

- 1) Command / Operations (Senior, Intermediate and Planner)
 - a) Provide specialized operations advice and staff support across the JELC, including the integration of unit capabilities into the collective training event
 - b) Senior level: Must have at least 15 years of experience, and have commanded at the SOF unit level for a minimum of two (2) years
 - c) Intermediate Level: Must have at least 10 years of experience, including a minimum of two (2) years in a SOF operations role.
 - d) Planner Level: have a minimum of two (2) years of experience designing / planning unit and command level SOF collective training events.
- 2) Intelligence (Senior and Intermediate)
 - a) Provide specialized intelligence advice and staff support across the JELC, including the development and management of key exercise products such as the Master Events Script List and scenario injects
 - b) Senior Level: have at least 15 years of intelligence experience, including a minimum of two (2) years as a J2 in a FVEY SOF unit or formation level headquarters
 - c) Intermediate Level: Must have at least 10 years of experience, including a minimum of two (2) years in an intelligence role in a SOF unit or HQ.

3) Logistics Support (Senior and Intermediate)

- a) Provide specialized logistics advice and staff support across the JELC, including the development of support plans.
- b) Senior Level: Must have at least 15 years of experience, including a minimum of two (2) years as a formation level J4 or SOF unit S4/Maintenance Officer
- c) Intermediate Level: Must have at least 10 years of experience, including a minimum of two (2) years in a SOF logistics or maintenance role

Environmental Specialists

1) Maritime

- a) Provide specialized maritime operations (force protection, interdiction, underwater operations) advice and staff support across the JELC, including the integration of military and commercial maritime platforms / systems into the collective training event
- b) Must have at least 5 years of experience, including a minimum of two (2) years of experience in a maritime role in a FVEY SOF element.

2) Aviation

- a) Provide specialized SOF aviation advice and staff support across the JELC, including the integration of fixed and rotary wing support into the collective training event
- b) Must have at least 5 years of experience, including a minimum of two (2) years of experience in an aviation role within a FVEY SOF element.

3) Cyber Operations

- a) Provide specialized cyber operations advice and staff support across the JELC, including the integration of other government departments and agencies into the collective training event
- b) Must have at least 5 years of experience, including two (2) years of experience in a cyber-operations role within DND or Public Safety Canada

Functional Specialists

1) C5ISR

- a) Provide specialized C5ISR advice and staff support across the JELC, including the development of options and plans to optimize the employment of C5ISR platforms and systems within the collective training event
- b) Must have at least 5 years of experience, including two (2) years of experience in a C5ISR role in a FVEY SOF element

2) CBRN (Senior and Intermediate)

- a) Provide specialized CBRN advice and staff support across the JELC, including the integration of RCMP and other governmental departments/agencies within the collective training event.
- b) Senior Level: Must have at least 15 years of experience, including two (2) years of experience in a CBRN role in a FVEY SOF element or the RCMP RT
- c) Intermediate Level: Must have at least 10 years of experience, including two (2) years of experience in a CBRN role in FVEY SOF element or the RCMP RT

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- 3) Hybrid Warfare
 - a) Provide specialized CHT advice and staff support across the JELC, including the optimization of SOF employment within the 'Grey Space' and the integration of other government departments and agencies.
 - b) Must have at least 10 years of experience, including two (2) years of experience in a hybrid warfare role in an operational and/or a training & education environment in a FVEY military force.
 - 4) Inter-Agency
 - a) Provide specialized inter-agency advice and staff support across the JELC, including the integration of other government departments and agencies into the collective training event.
 - b) Must have at least 10 years of experience serving in a Canadian Government Department or Agency outside of DND.
 - 5) Strategic Communications
 - a) Provide specialized strategic communications advice and staff support across the JELC, including the development of training scenarios that incorporate target audiences, key objectives/messages, and measures of effectiveness.
 - b) Obligation have at least 10 years of experience, including two (2) years of experience in a Public Service role, or in a FVEY military force.

Technical Specialists

- 1) Source Handling (Senior and Intermediate)
 - a) Provide specialized Source Handling advice and staff support across the JELC, including the integration of source role players within the collective training event.
 - b) Senior Level: Must have at least 15 years of experience, including two (2) years of experience in a source handling role in a FVEY military force or civilian organization.
 - c) Intermediate Level: Must have at least 10 years of experience, including two (2) years of experience in a Source Handling role in a FVEY military force or civilian organization.
- 2) Digital Media Exploitation (Senior and Intermediate)
 - a) Provide specialized DMX advice and staff support across the JELC, including the development of exploitation targets to be used within the collective training event.
 - b) Senior Level: Must have at least 15 years of experience, including two (2) years of experience in a DMX role in either a FVEY military force or Public Safety organization.
 - c) Intermediate Level: Must have at least 10 years of experience, including two (2) years of experience in a DMX role in either a FVEY military force or Public Safety organization.
- 3) Open Source Research (Senior and Intermediate)
 - a) Provide specialized Open Source Research advice and staff support across the JELC, including the development of intelligence targets and products to be used within the collective training event.
 - b) Senior Level: Must have at least 15 years of experience, including two (2) year of experience in an Open Source Research role in a FVEY military force or Public Safety organization.
Intermediate Level: Must have at least 10 years of experience, including two (2) years of experience in an Open Source Research role in a FVEY military force or Public Safety organization.

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- 4) Geomatics and Pan-Domain Situational Awareness Systems
- a) Provide specialized geospatial development and engineering advice across the JELC, including the development of:
 - i) layered geospatial products that support planning and decision-making for the collective training event; and
 - ii) PDSA solutions involving battle management applications.
 - b) Must have at least 10 years of experience, including two (2) years of experience in a geomatics and PDSA role in a FVEY military force.
- 5) Assessment and Evaluation
- a) Provide specialized support in developing assessment and evaluation plans, formulating questionnaires and assessment rubrics, and analyzing of results
 - b) Must have experience assessing and evaluating unit and command level collective in at least 2 SOF training events

Medical / Psychological Specialists

- 1) Medical Specialist (Physician and Physician's Assistant)
- a) Provide specialized emergency medicine advice and staff support across the JELC, including the development of medical support plans and integration of medical live tissue training and simulation into the collective training event.
 - b) Physician: Must have at least 15 years of experience, including serving in a SOF Medical Officer role
 - c) Physician's Assistant: Must have at least 15 years of experience, including serving in a SOF Physician's Assistant role
- 2) Resistance to Exploitation (Psychologist)
- a) Provide specialized psychological advice, staff support, and safety oversight across the JELC, including the integration of Resistance Training into the collective training event.
 - b) Must have relevant experience in Resistance to Exploitation education such as Survival, Evasion, Resistance, Escape (SERE) Resistance Training Psychologist or other FIVE equivalent
- 3) Resistance to Exploitation (Senior Instructor and Instructor/Role Player)
- a) Provide specialized instructional support across the JELC to integrate resistance to exploitation training into the collective training event
 - b) Senior Instructor: Must have a minimum of 5 years of experience in a resistance to exploitation training supervisor role
 - c) Instructor/Role Player: Must have a minimum of 5 years of significant resistance to exploitation as a training delivery supervisor

CATEGORY 8: INTEGRATED PROJECT MANAGEMENT SUPPORT

The contractor must be capable of providing integrated project management support to plan and control the integrated delivery of contracted support across Categories 1 to 5.

The project manager must have either a PMP or PRINCE2 certification and experience managing at least one complex SOF training and/or capability development project within the last 5 years.

CONDUCT OF THE WORK

- Individual SME requirements listed at Category 7

Deliverables - Deliverable requirements will be specified in Contract. Examples of the types of deliverables that the contractor may be required to produce include:

- 1) Scenario documents
- 2) Master Scenario and Events List
- 3) Scenario Injects
- 4) Training Design Options
- 5) Training Instructions, Plans and Supporting Plans
- 6) Post Trip & Meeting Reports
- 7) Lessons Learned Reports
- 8) Logistics requirements

DND Support to Contractor - DND will provide the contractor with the following to facilitate and enable effective and efficient contractor support across the four key tasks:

- 1) Access to DND facilities and networks
- 2) Access to relevant exercise directives and planning documents
- 3) Cooperate with the contractor to develop and ensure realistic and reasonable scenarios, including the MSEL to achieve the exercise objectives
- 4) Provide feeding, lodging and transportation for all DND collective training participants
- 5) Be responsible for safety during the exercise, including the use of small arms, simulated ammunition and live and simulated explosives;
- 6) Provide weapons for simulated enemy force, to include appropriate small arms, simulated ammunition and all related safety equipment;
- 7) Secure all municipal, provincial, federal, and international permits and clearances required in order to conduct the training exercise;
- 8) Provide for material costs based on costs reimbursable for items approved by the TA.

Language Requirements - All contractor's personnel must be able to read, communicate orally and in writing, in English. Additionally, some of the role players may be required to communicate in other exercise appropriate languages which will be specified in the ensuing Task Authorizations. For the purposes of this requirement, the contractor's resource must be able to:

- 1) Give detailed explanations and descriptions
- 2) Handle hypothetical questions
- 3) Support an opinion, defend a point of view or justify an action
- 4) Counsel and give advice

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File No. - N° du dossier
KIN-1-56070

Buyer ID - Id de l'acheteur
KIN519
CCC No./N° CCC - FMS No./N° VME

ANNEX "B", NON-DISCLOSURE AGREEMENT

I, _____, recognize that in the course of my work as an employee or subcontractor of _____, I may be given access to information by or on behalf of Canada in connection with the Work, pursuant to Contract Serial No. W6399-21J415 between Her Majesty the Queen in right of Canada, represented by the Minister of Public Works and Government Services and Department of National Defence, including any information that is confidential or proprietary to third parties, and information conceived, developed or produced by the Contractor as part of the Work.

For the purposes of this agreement, information includes but not limited to: any documents, instructions, guidelines, data, material, advice or any other information whether received orally, in printed form, recorded electronically, or otherwise and whether or not labeled as proprietary or sensitive, that is disclosed to a person or that a person becomes aware of during the performance of the Contract.

I agree that I will not reproduce, copy, use, divulge, release or disclose, in whole or in part, in whatever way or form any information described above to any person other than a person employed by Canada on a need to know basis. I undertake to safeguard the same and take all necessary and appropriate measures, including those set out in any written or oral instructions issued by Canada, to prevent the disclosure of or access to such information in contravention of this agreement.

I also acknowledge that any information provided to the Contractor by or on behalf of Canada must be used solely for the purpose of the Contract and must remain the property of Canada or a third party, as the case may be.

I agree that the obligation of this agreement will survive the completion of the Contract Serial No.: W6399-21J415

Signature

Date

ANNEX “C”, Mandatory Technical Criteria

The Bidder must demonstrate in their Technical Proposal that they comply with the all mandatory criteria associated with the category and its subcategories, for which they request to be pre-qualified. This could be demonstrated through any one of the following: a legible pamphlet, drawing, map (with detailed photographs), written document (with detailed photos, as required) and/or a schematic. The Bidder may request to be pre-qualified for any one or all four of the subcategories of Aviation Exercise Effects.

Criteria	Categories
1	Land Exercise Effects (Category 1)
	The bidder must have the facilities, equipment and qualified personnel to provide all of the land exercise effects stated in 1 category of the SOW.
2	Specialized Facilities, Platforms and Equipment (Category 2)
	The bidder must have the facilities, equipment and qualified personnel to provide all of the specialized facilities, platforms and equipment stated in category 2 of the SOW.
3	Aviation Exercise Effects (Category 3)
3.1	The bidder must have the facilities, aircraft, equipment and qualified personnel stated in subcategory 1) ISR platform of the SOW
3.2	The bidder must have the facilities, aircraft, equipment and qualified personnel stated in subcategory 2) Parachuting air platform of the SOW
3.3	The bidder must have the facilities, aircraft, equipment and qualified personnel stated in subcategory 3) Air charter platform of the SOW
3.4	The bidder must have the facilities, aircraft, equipment and qualified personnel stated in subcategory 4) Drone of the SOW
4	Marine Exercise Effects (Category 4)
	The bidder must have the facilities, vessels, equipment and qualified personnel stated in 4) Marine Exercise Effects category of the SOW
5	Cyber Exercise Effects (Category 5)
	The bidder must have the facilities, equipment and qualified personnel to provide all of the cyber exercise effects stated in category 5 of the SOW.
6	Exercise Support (Category 6)
	The bidder must demonstrate their proposed personnel have the experience and qualifications required for all stages of exercise support as stated in Category 6 in SOW. The bidder must provide the Curriculum Vitae (CV) for at least two current exercise planners (to demonstrate the experience and qualifications required for all stages of exercise support as stated in Category 6 in SOW.
7	Subject Matter Experts (Category 7)
	The bidder must be capable of providing Education and Learning Specialists to provide advice and support across the JELC. The bidder must provide the Curriculum Vitae (CV) (to include experience supporting exercise planning and conduct) for at least one education and learning specialist. The Bidder must demonstrate that they have provided similar Subject Matter Experts for at least 2 years to a FVEY military force.

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8	INTEGRATED PROJECT MANAGEMENT SUPPORT (CATEGORY 8)
	<p>The contractor must be capable of providing integrated project management support to plan and control the integrated delivery of contracted support across Categories 1 to 5.</p> <p>The project manager must have either a PMP or PRINCE2 certification and experience managing at least one complex SOF training and/or capability development project within the last 5 years.</p>

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ANNEX “D”, REQUEST FOR SUPPLY ARRANGEMENT RESPONSE FORM

Bidder: _____

Categories for which the Bidder is requesting a Supply Arrangement and locations where the Bidder will provide the facility or services. Bidder should provide the minimum value of requirement for which they would respond to a request for proposal.

Category	Location of Facility or Service. Multiple locations can be noted	Minimum Estimated Value of requirement for Bidder to submit a proposal

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ANNEX “E”, ADDITIONAL CERTIFICATION INFORMATION

1. Board of Directors

In accordance with the [Ineligibility and Suspension Policy](#), Section 17, Bidders are required to provide a list of their Board of Directors before contract award. Bidders are requested to provide this information in their bid.

Director Name/Position - _____

Director Name/Position - _____

Director Name/Position - _____

Director Name/Position - _____

Director Name/Position - _____

Director Name/Position - _____

Director Name/Position - _____

Director Name/Position - _____

2. Procurement Business Number (PBN)

In accordance with Section 2, Procurement Business Number, of the Standard Instructions, Suppliers are required to have a Procurement Business Number (PBN) before Contract award.

Procurement Business Number - _____

Suppliers may register for a PBN online at [Supplier Registration Information](#). For non-Internet registration, suppliers may contact the InfoLine at 1-800-811-1148 to obtain the telephone number of the nearest Supplier Registration Agent.