



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

Bid Receiving - PWGSC / Réception des soumissions -
TPSGC

11 Laurier St. / 11 rue Laurier

Place du Portage, Phase III

Core 0B2 / Noyau 0B2

Gatineau, Québec K1A 0S5

Bid Fax: (819) 997-9776

Revision to a Request for a Standing Offer

Révision à une demande d'offre à commandes

Departmental Individual Standing Offer (DISO)

Offre à commandes individuelle du département(OCID)

The referenced document is hereby revised; unless
otherwise indicated, all other terms and conditions of
the Offer remain the same.

Ce document est par la présente révisé; sauf
indication contraire, les modalités de l'offre demeurent
les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address

Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Consultant Services Division/Division des services
d'experts-conseils
L'Esplanade Laurier
4th floor, East Tower
140 O'Connor Street
Ottawa
Ontario
K1A 0S5

Title - Sujet Interior Design SO	
Solicitation No. - N° de l'invitation EP929-201835/A	Date 2021-08-04
Client Reference No. - N° de référence du client 20201835	Amendment No. - N° modif. 006
File No. - N° de dossier fe170.EP929-201835	CCC No./N° CCC - FMS No./N° VME
GETS Reference No. - N° de référence de SEAG PW-\$\$FE-170-80121	
Date of Original Request for Standing Offer 2021-06-15 Date de la demande de l'offre à commandes originale	
Solicitation Closes - L'invitation prend fin at - à 02:00 PM Eastern Daylight Saving Time EDT on - le 2021-08-18 Heure Avancée de l'Est HAE	
Address Enquiries to: - Adresser toutes questions à: Lanthier(fe170), Marc	Buyer Id - Id de l'acheteur fe170
Telephone No. - N° de téléphone (613) 296-6110 ()	FAX No. - N° de FAX () -
Delivery Required - Livraison exigée	
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: National Capital Area	
Security - Sécurité This revision does not change the security requirements of the Offer. Cette révision ne change pas les besoins en matière de sécurité de la présente offre.	

Instructions: See Herein

Instructions: Voir aux présentes

Acknowledgement copy required Accusé de réception requis	Yes - Oui <input type="checkbox"/>	No - Non <input type="checkbox"/>
The Offeror hereby acknowledges this revision to its Offer. Le proposant constate, par la présente, cette révision à son offre.		
Signature	Date	
Name and title of person authorized to sign on behalf of offeror. (type or print) Nom et titre de la personne autorisée à signer au nom du proposant. (taper ou écrire en caractères d'imprimerie)		
For the Minister - Pour le Ministre		

1) The following changes in the Request for Standing Offer document are effective immediately.

DELETE from SRE 3.2.3 Past Experience, Proponent

1. What we are looking for:

Demonstration that over the past ten (10) years the Proponent has participated in a range of projects requiring a full scope of services in accordance with the Required Services (RS) section.

REPLACE WITH

1. What we are looking for:

Demonstration that over the past ten (10) years **from the issuance date of this RFSO** the Proponent has participated in a range of projects **similar in scale, scope and complexity to those described in the Standing Offer Brief and** requiring a full scope of services in accordance with the Required Services (RS) section.

DELETE from 3.2.5 Project Personnel Expertise and Experience

1. *What we are looking for:*

A demonstration that **the Key Personnel have project personnel in-house with the capability**, capacity and expertise to provide the required services and deliverables listed in the Required Services (RS) section.

2. What the Proponent should provide:

- a. Submit a maximum of three (3) curricula vitae for the prime consultant,
- b. Submit a maximum of three (3) curricula vitae for the mechanical engineering consultants
- c. Submit a maximum of three (3) curricula vitae for the electrical engineering consultants;
- d. Submit one (1) curriculum vita, for the cost specialist, scheduler and sustainability specialist.
- e. These curricula vitae must clearly indicate the years of experience which each of the personnel has in the provision of the services specified in the Required Services (RS) section;
 - a. Identify the personnel's years of experience in the profession and with the firm;
 - b. Professional accreditation (if applicable);
 - c. Accomplishments / achievements / awards

3. In-house personnel means personnel within the Proponent's organization (see definition of Proponent in General Instructions GI 1). Past expertise and experience of personnel not within the Proponent's (or joint venture Proponent's) organization will not be considered in the evaluation.

REPLACE WITH

1. *What we are looking for:*
A demonstration that the Proponent has project personnel with the capability, capacity and expertise to provide the required services and deliverables listed in the Required Services (RS) section.
2. What the Proponent should provide:
 - a. Submit a maximum of three (3) senior resource curricula vitae for the prime consultant,
 - b. Submit a maximum of three (3) senior resource curricula vitae for the mechanical engineering consultants
 - c. Submit a maximum of three (3) senior resource curricula vitae for the electrical engineering consultants;
 - d. Submit one (1) senior resource curriculum vita, for the cost specialist, scheduler and sustainability specialist.
 - e. These curricula vitae must clearly indicate the years of experience which each of the personnel has in the provision of the services specified in the Required Services (RS) section;
 - a. Identify the personnel's years of experience in the profession and with the firm;
 - b. Professional accreditation (if applicable);
 - c. Accomplishments / achievements / awards

ADD to 3.2.4 Past Experience, Key Sub-Consultant / Specialists

Proponents should describe the Key Sub-Consultants' and Specialists firms' accomplishments, achievements and experience either as Prime Consultant or in a Sub-consultant capacity on projects which are comparable in terms of scope, scale and complexity of work to those described in the Standing Offer Brief and requiring a full scope of services in accordance with the Required Services (RS) section of this standing Offer Brief. If the Proponent is providing the services of any or all of the key sub-consultants or specialists, the Proponent should provide all the information for such key sub-consultants and specialists in this subsection based on the Proponent being deemed to be such key sub-consultant or specialist, as the case may be.

DELETE from 3.2.6 Hypothetical Projects

2. What the Proponent should provide for each hypothetical project:

- a) description of the approach and methodology that you would employ to solve the problem;
- b) summary of your proposed work breakdown structure, i.e. scope of work, resources assigned, time schedule, level of effort in terms of number of hours of all identified resources;
- c) appropriateness of assigned resources;
- d) level of effort;
- e) project management approach to working with PWGSC (understanding of PWGSC management structure, CSU/Client environment, standing offer process, working with the government in general);
- f) problem-solving methodology (client involvement, PWGSC involvement, other government agency involvement, creative approaches to solving problems).

Calculation of a fee for the provision of these services is not required.

REPLACE WITH

2. What the Proponent should provide for each hypothetical project:

- a) description of the approach and methodology that you would employ to solve the problem;
- b) summary of your proposed work breakdown structure, i.e. scope of work, resources assigned, time schedule, level of effort in terms of number of hours of all identified resources;
- c) appropriateness of assigned resources;
- d) level of effort;
- e) project management approach to working with PWGSC (understanding of PWGSC management structure, CSU/Client environment, standing offer process, working with the government in general);
- f) problem-solving methodology (client involvement, PWGSC involvement, other government agency involvement, creative approaches to solving problems).

2) The following is in response to inquiries received in relation to this solicitation.

Question 1

There seems to be a contradiction regarding what is being asked with respect to 3.2.6 Hypothetical Projects. The following statement: "Calculation of a fee for the provision of these

services is not required.” seems to contradict the fact that we are being asked to respond with a fee and services proposal using hourly rates provided. Should “Calculation of a fee for the provision of these services is not required.” be removed?

Answer 1

Yes, it should be removed.

Question 2

In the hypothetical project: the statement that “your firm is about to submit the 99% Functional Program” implies that we are providing a solution that starts at this point -that is, our starting point for the solution is addressing the reorganization at the end of a the functional program process. Is this correct? Is our fee proposal portion to be for all services from 99% FP onward, addressing revision and reassessment of the already completed work?

Answer 2

The fee proposal is for the entire project, including the Functional Program portion.

Question 3

In the Appendix B – Price Proposal section each Table has four categories of Personnel with the exception of Table D – Cost Specialist, Table E – Scheduler and Table F – Sustainability Specialist. These three only have two categories each. Is this correct or should these Tables also cover the four categories like the others?

Answer 3

The Price Proposal is correct. For Table D, Table E and Table F only two categories of personnel is requested.

Question 4

Would PWGSC please increase the maximum number of pages (including text and graphics) to be submitted for the Rated Requirements under SRE 3.2 from sixty-five pages to eighty pages in order to incorporate appropriate text and graphics with the Interior Design SO response?

Answer 4

The page limit for the Rated Requirements under SRE 3.2 remains 65 pages.