

NOTICE OF PROPOSED PROCUREMENT (NPP)
For
TASK BASED INFORMATICS PROFESSIONAL SERVICES (TBIPS)

GSIN: D302A Informatics Professional Services

Reference Number:	IC200113	Solicitation Number:	IC200113
Organization Name:	Innovation, Science and Economic Development Canada (ISED)		
Solicitation Date:	2021-08-09	Closing Date:	2021-08-23 14:00 Eastern Daylight Time EDT
Anticipated Start Date:	2021-09-13		
Estimated Delivery Date:	N/A	Estimate Level of Effort:	240 days / year
Contract Duration:	The initial contract period will be from date of contract award and end on September 12, 2022, with four (4) irrevocable options to extend it for one (1) year periods.		
Solicitation Method:	Competitive	Applicable Trade Agreements:	WTO-AGP, CFTA, CPTPP, CETA, Canada-Chile, Canada-Colombia, Canada-Panama, Canada-Peru, Canada-Honduras, Canada-Korea, Canada-Ukraine
Comprehensive Land Claim Agreement Applies:	No	Number of Contracts:	1

Requirement Details

Tendering Procedure: Selective Tendering

This requirement is open only to those TBIPS Supply Arrangement Holders who qualified under Tier 1 for services in the National Capital Region for the following category. Please note that the RFP is open only to the suppliers listed below and no additional suppliers will be added to this solicitation.

- One (1) Business Transformation Architect – Level 3
- One (1) Business Process Re-engineering (BPR) Consultant – Level 3

The following SA Holders have been invited to submit a proposal:

1. Accenture Inc.
2. ACOSYS CONSULTING SERVICES INC./ SERVICES CONSEILS ACOSYS INC., PRICEWATERHOUSECOOPERS LLP, IN JOINT VENTURE
3. BDO Canada LLP
4. CAE Inc.
5. Coradix technology Consulting Ltd.
6. Dare Human Resources Corporation
7. DLS Technology Corporation
8. Dolomite Networks Corporation
9. Ernst & Young LLP
10. Gevity Consulting Inc. / Gevity Conseil Inc.
11. IBISKA Telecom Inc.
12. KPMG LLP

13. Lumina IT inc.
14. Randstad Interim Inc.
15. Reticle Ventures Canada Incorporated
16. Sundiata Warren Group Inc.
17. Systemscope Inc.
18. TEKSYSTEMS CANADA CORP./SOCIÉTÉ TEKSYSTEMS CANADA
19. TPG Technology Consulting Ltd.
20. Tundra Technical Solutions Inc.

Description of Work:

ISED has a requirement for a Senior Business Transformation Architect and a Senior Business Process Re-engineering Consultant to work on the Canada Digital Adoption Program (CDAP). The program will support up to 160,000 small and medium sized enterprises (SMEs) to adopt new digital technologies, increasing their competitiveness in the marketplace.

The Senior Business Transformation Architect tasks and activities will include but not be limited to the following:

1. Provide overall direction, guidance, oversight and definition of business architecture to effectively support business and IT strategies;
2. Advise on project approach and high-level scope (business process re-engineering vs system change);
3. Lead the effort to identify and document capability and initiative needs and strategic prioritization into business architecture deliverables (roadmaps etc.);
4. Develop, maintain, and utilize architecture models – including value streams, business capability models, information maps, operational scenarios, and ecosystem models – to describe the current and target state business architecture;
5. Leverage business architecture models and artifacts to provide insight and context to strategy definition, planning, and roadmap development activities;
6. Work with the DTSS teams to integrate capability planning and roadmaps into strategic planning and project implementations;
7. Advise on an overall roadmap of the steps and interventions needed to move the transformation initiative forward, including high-level advice on the types and associated costs of resources required to undertake the project(s);
8. Apply and utilize business modeling methods to ensure result oriented deliverables;
9. Ensure solutions developed are aligned to enterprise architecture standards and principles, leverage common solutions and services, and meet project targets (cost and benefits);
10. Collaborate with other architects (i.e., enterprise, solution, data, security), business analysts, and business stakeholders to ensure that the business architecture is aligned and integrated with those domains and disciplines;
11. Develop briefing materials and senior management presentations;
12. Complete and submit, for weekly approval, time sheets by project using the (in-house) Project Tracking System; and
13. Provide updates/status reporting to project team management as required.

The Senior Business Process Re-engineering Consultant tasks and activities will include but not be limited to the following:

1. Work cross-functionally with all related departments and partner with SMEs, leadership and stakeholders to understand the functional requirements of operations and current metrics;
2. Identify, assess and prioritize the business processes to be reengineered;
3. Identify the gaps, problems gaps or redundancies between people, systems and processes;
4. Define associated metrics;

5. Work cross-functionally with all related departments and partner with SMEs, leadership and stakeholders to understand the functional requirements of operations and current metrics; understand key performance drivers and establish criteria for improvement
 6. Document the new business processes in conjunction with the Business Transformation Architect and client stakeholders;
 7. Effectively design, communicate and manage process improvements to meet project deadlines;
 8. Build operational dashboard incorporating KPIs and metrics to measure performance improvement and quantify ROI;
 9. Plan the introduction of the new business processes, the development and implementation of the information systems, and the start-up of the new business processes;
 10. Develop and maintain process maps; make regular presentations and create formal reporting to update stakeholders;
 11. Develop and maintain high quality deliverables that communicate recommendations and solutions clearly and effectively to different audience levels;
 12. Complete and submit, for weekly approval, time sheets by project using the (in-house) Project Tracking System; and
 13. Provide updates/status reporting to project team management as required.
- Bidders must submit a bid for all resource categories
 - There are NO contractors performing the services described in this RFP.

Security Requirement: PWGSCS FILE # Common PS SRCL#4 applies

Minimum Corporate Security Required: DOS – Secret

Minimum Resource Security Required: Secret

Contract Authority

Name: Rachel Bélanger
Telephone Number: 343.548.7827
Email Address: rachel.belanger@canada.ca

Inquiries

Inquiries regarding this RFP requirement must be submitted in writing to the Contracting Authority named above. Request for Proposal (RFP) documents will be e-mailed directly from the Contracting Authority to the Qualified Supply Arrangement Holders who are being invited to bid on this requirement. BIDDERS ARE ADVISED THAT “BUYANDSELL.GC.CA” IS NOT RESPONSIBLE FOR THE DISTRIBUTION OF SOLICITATION DOCUMENTS. The Crown retains the right to negotiate with any supplier on any procurement. Documents may be submitted in either official language.

NOTE: Task-Based Informatics Professional Services (TBIPS) Method of Supply is refreshed three (3) times per year. If you wish to find out how you can be a “Qualified SA Holder”, please contact PARCNMDAI.APNCRIMOS@tpsgc-pwgsc.gc.ca