



### APPENDIX C BASIS OF PAYMENT

\*Prices must exclude taxes

**Initial contract period: From October 1, 2021 to September 30, 2022.**

1.1 For work under the contract described in Appendix B Statement of Work.

Excluding the Eugen F Whelan Site (Woodslee Farm)  
Excluding Part C, Article 13 : "As and when requested" cleaning  
Excluding Part F : Janitorial Services - COVID19 Protocol.

The Contractor shall be paid in accordance with the following:

Building No.	A Cleanable Area (m <sup>2</sup> )	B Monthly hours of work required	C Firm Monthly Cost	D Yearly Cost (C x 12)
<b>Harrow Research and Development Centre</b>				
84 - Area 1	539 m <sup>2</sup>	hrs	\$	\$
84 - Area 2	1175 m <sup>2</sup>	hrs	\$	\$
84 - Area 3	1205 m <sup>2</sup>	hrs	\$	\$
84 - Area 4	1641 m <sup>2</sup>	hrs	\$	\$
84 - Area 5	250 m <sup>2</sup>	hrs	\$	\$
84 and 95 East - Area 6	394 m <sup>2</sup>	hrs	\$	\$
84 - Area 7	381 m <sup>2</sup>	hrs	\$	\$
84 - Area 10 -	192 m <sup>2</sup>	hrs	\$	\$
61 - Area 8	58 m <sup>2</sup>	hrs	\$	\$
56 - Area 9	5 m <sup>2</sup>	hrs	\$	\$
Barn 4 - Washroom only	2 m <sup>2</sup>	hrs	\$	\$
<b>TOTAL</b>	<b>5842 m<sup>2</sup></b>	<b>hrs</b>	<b>\$</b>	<b>\$</b>

1.2 For services at the Eugen F Whelan Site (Woodslee Farm)

	Monthly Cost	Yearly Cost (12x monthly Cost)
Janitorial Services	\$ _____	\$ _____

1.3 For services described in Appendix B Statement of Work, Part F Janitorial Services - COVID19 Protocol.

	Monthly Cost	Yearly Cost (12x monthly Cost)
Janitorial Services - COVID19 Protocol	\$ _____	\$ _____



**Cost for Initial contract period: From October 1, 2021 to September 30, 2022.**

1.1 TOTAL for regular work	\$
1.2 TOTAL for services at the Eugen F Whelan Site (Woodslee Farm)	\$
1.3 TOTAL for COVID19 Protocol	\$
<b>TOTAL for Initial contract period</b>	<b>\$</b>

1.4 For additional workload described in Appendix B Statement of Work, Part C, Article 13.0 "As and when requested" cleaning.

		<b>Supervisor</b>	<b>General Cleaner</b>
a)	During Regular Work Hours Monday to Friday	\$ _____ /hr	\$ _____ /hr
b)	Outside Regular Work Hours Night Shift, Saturday & Sunday	\$ _____ /hr	N/A

1.5 Contract Adjustment - Cost per square meter

$$\begin{array}{l}
 \$ \underline{\hspace{2cm}} \div \underline{5,842\text{m}^2} = \underline{\hspace{2cm}} \div 12 = \$ \underline{\hspace{2cm}} / \text{m}^2 \\
 \text{(Bid price, as per total} \quad \quad \quad \text{(Total area to maintain)} \quad \quad \quad \text{(Cost per square meter per month)} \\
 \text{Of column D)}
 \end{array}$$



**Optional Year 1: From October 1, 2022 to September 30, 2023**

2.1 For work under the contract described in Appendix B Statement of Work.

Excluding the Eugen F Whelan Site (Woodslee Farm)  
Excluding Part C, Article 13 : "As and when requested" cleaning  
Excluding Part F : Janitorial Services - COVID19 Protocol.

The Contractor shall be paid in accordance with the following:

Building No.	A Cleanable Area (m <sup>2</sup> )	B Monthly hours of work required	C Firm Monthly Cost	D Yearly Cost (C x 12)
<b>Harrow Research and Development Centre</b>				
84 - Area 1	539 m <sup>2</sup>	hrs	\$	\$
84 - Area 2	1175 m <sup>2</sup>	hrs	\$	\$
84 - Area 3	1205 m <sup>2</sup>	hrs	\$	\$
84 - Area 4	1641 m <sup>2</sup>	hrs	\$	\$
84 - Area 5	250 m <sup>2</sup>	hrs	\$	\$
84 and 95 East - Area 6	394 m <sup>2</sup>	hrs	\$	\$
84 - Area 7	381 m <sup>2</sup>	hrs	\$	\$
84 - Area 10 -	192 m <sup>2</sup>	hrs	\$	\$
61 - Area 8	58 m <sup>2</sup>	hrs	\$	\$
56 - Area 9	5 m <sup>2</sup>	hrs	\$	\$
Barn 4 - Washroom only	2 m <sup>2</sup>	hrs	\$	\$
<b>TOTAL</b>	<b>5842 m<sup>2</sup></b>	<b>hrs</b>	<b>\$</b>	<b>\$</b>

2.2 For services at the Eugen F Whelan Site (Woodslee Farm)

	<b>Monthly Cost</b>	<b>Yearly Cost</b> (12x monthly Cost)
Janitorial Services	\$ _____	\$ _____

2.3 For services described in Appendix B Statement of Work, Part F Janitorial Services - COVID19 Protocol.

	<b>Monthly Cost</b>	<b>Yearly Cost</b> (12x monthly Cost)
Janitorial Services - COVID19 Protocol	\$ _____	\$ _____



**Cost for Optional Year 1: From October 1, 2022 to September 30, 2023**

2.1 TOTAL for regular work	\$
2.2 TOTAL for services at the Eugen F Whelan Site (Woodslee Farm)	\$
2.3 TOTAL for COVID19 Protocol	\$
<b>TOTAL for Optional Year 1</b>	<b>\$</b>

2.4 For additional workload described in Appendix B Statement of Work, Part C, Article 13.0 "As and when requested" cleaning.

		<b>Supervisor</b>	<b>General Cleaner</b>
a)	During Regular Work Hours Monday to Friday	\$ _____ /hr	\$ _____ /hr
b)	Outside Regular Work Hours Night Shift, Saturday & Sunday	\$ _____ /hr	N/A

2.5 Contract Adjustment - Cost per square meter

$$\begin{array}{l}
 \$ \underline{\hspace{2cm}} \div \underline{5,842\text{m}^2} = \underline{\hspace{2cm}} \div 12 = \$ \underline{\hspace{2cm}} / \text{m}^2 \\
 \text{(Bid price, as per total)} \quad \text{(Total area to maintain)} \quad \quad \quad \text{(Cost per square meter per month)} \\
 \text{Of column D)}
 \end{array}$$



**Optional Year 2: From October 1, 2023 to September 30, 2024**

3.1 For work under the contract described in Appendix B Statement of Work.

Excluding the Eugen F Whelan Site (Woodslee Farm)  
 Excluding Part C, Article 13 : "As and when requested" cleaning  
 Excluding Part F : Janitorial Services - COVID19 Protocol.

The Contractor shall be paid in accordance with the following:

Building No.	A Cleanable Area (m <sup>2</sup> )	B Monthly hours of work required	C Firm Monthly Cost	D Yearly Cost (C x 12)
<b>Harrow Research and Development Centre</b>				
84 - Area 1	539 m <sup>2</sup>	hrs	\$	\$
84 - Area 2	1175 m <sup>2</sup>	hrs	\$	\$
84 - Area 3	1205 m <sup>2</sup>	hrs	\$	\$
84 - Area 4	1641 m <sup>2</sup>	hrs	\$	\$
84 - Area 5	250 m <sup>2</sup>	hrs	\$	\$
84 and 95 East - Area 6	394 m <sup>2</sup>	hrs	\$	\$
84 - Area 7	381 m <sup>2</sup>	hrs	\$	\$
84 - Area 10 -	192 m <sup>2</sup>	hrs	\$	\$
61 - Area 8	58 m <sup>2</sup>	hrs	\$	\$
56 - Area 9	5 m <sup>2</sup>	hrs	\$	\$
Barn 4 - Washroom only	2 m <sup>2</sup>	hrs	\$	\$
<b>TOTAL</b>	<b>5842 m<sup>2</sup></b>	<b>hrs</b>	<b>\$</b>	<b>\$</b>

3.2 For services at the Eugen F Whelan Site (Woodslee Farm)

	<b>Monthly Cost</b>	<b>Yearly Cost</b> (12x monthly Cost)
Janitorial Services	\$ _____	\$ _____

3.3 For services described in Appendix B Statement of Work, Part F Janitorial Services - COVID19 Protocol.

	<b>Monthly Cost</b>	<b>Yearly Cost</b> (12x monthly Cost)
Janitorial Services - COVID19 Protocol	\$ _____	\$ _____



**Cost for Optional Year 2: From October 1, 2023 to September 30, 2024**

3.1 TOTAL for regular work	\$
3.2 TOTAL for services at the Eugen F Whelan Site (Woodslee Farm)	\$
3.3 TOTAL for COVID19 Protocol	\$
<b>TOTAL for Optional Year 2</b>	<b>\$</b>

3.4 For additional workload described in Appendix B Statement of Work, Part C, Article 13.0 "As and when requested" cleaning.

		<b>Supervisor</b>	<b>General Cleaner</b>
a)	During Regular Work Hours Monday to Friday	\$ _____ /hr	\$ _____ /hr
b)	Outside Regular Work Hours Night Shift, Saturday & Sunday	\$ _____ /hr	N/A

3.5 Contract Adjustment - Cost per square meter

$$\begin{array}{l}
 \$ \text{_____} \div \underline{\underline{5,842\text{m}^2}} = \text{_____} \$ \div 12 = \$ \text{_____} / \text{m}^2 \\
 \text{(Bid price, as per total} \quad \quad \quad \text{(Total area to maintain)} \quad \quad \quad \text{(Cost per square meter per month)} \\
 \text{Of column D)}
 \end{array}$$



**Optional Year 3: From October 1, 2024 to September 30, 2025**

4.1 For work under the contract described in Appendix B Statement of Work.

Excluding the Eugen F Whelan Site (Woodslee Farm)  
Excluding Part C, Article 13 : "As and when requested" cleaning  
Excluding Part F : Janitorial Services - COVID19 Protocol.

The Contractor shall be paid in accordance with the following:

Building No.	A Cleanable Area (m <sup>2</sup> )	B Monthly hours of work required	C Firm Monthly Cost	D Yearly Cost (C x 12)
<b>Harrow Research and Development Centre</b>				
84 - Area 1	539 m <sup>2</sup>	hrs	\$	\$
84 - Area 2	1175 m <sup>2</sup>	hrs	\$	\$
84 - Area 3	1205 m <sup>2</sup>	hrs	\$	\$
84 - Area 4	1641 m <sup>2</sup>	hrs	\$	\$
84 - Area 5	250 m <sup>2</sup>	hrs	\$	\$
84 and 95 East - Area 6	394 m <sup>2</sup>	hrs	\$	\$
84 - Area 7	381 m <sup>2</sup>	hrs	\$	\$
84 - Area 10 -	192 m <sup>2</sup>	hrs	\$	\$
61 - Area 8	58 m <sup>2</sup>	hrs	\$	\$
56 - Area 9	5 m <sup>2</sup>	hrs	\$	\$
Barn 4 - Washroom only	2 m <sup>2</sup>	hrs	\$	\$
<b>TOTAL</b>	<b>5842 m<sup>2</sup></b>	<b>hrs</b>	<b>\$</b>	<b>\$</b>

4.2 For services at the Eugen F Whelan Site (Woodslee Farm)

	<b>Monthly Cost</b>	<b>Yearly Cost</b> (12x monthly Cost)
Janitorial Services	\$ _____	\$ _____

4.3 For services described in Appendix B Statement of Work, Part F Janitorial Services - COVID19 Protocol.

	<b>Monthly Cost</b>	<b>Yearly Cost</b> (12x monthly Cost)
Janitorial Services - COVID19 Protocol	\$ _____	\$ _____



**Cost for Optional Year 3: From October 1, 2024 to September 30, 2025**

4.1 TOTAL for regular work	\$
4.2 TOTAL for services at the Eugen F Whelan Site (Woodslee Farm)	\$
4.3 TOTAL for COVID19 Protocol	\$
<b>TOTAL for Optional Year 3</b>	<b>\$</b>

4.4 For additional workload described in Appendix B Statement of Work, Part C, Article 13.0 "As and when requested" cleaning.

		<b>Supervisor</b>	<b>General Cleaner</b>
a)	During Regular Work Hours Monday to Friday	\$ _____ /hr	\$ _____ /hr
b)	Outside Regular Work Hours Night Shift, Saturday & Sunday	\$ _____ /hr	N/A

4.5 Contract Adjustment - Cost per square meter

$$\begin{array}{l}
 \$ \text{_____} \div \underline{\underline{5,842\text{m}^2}} = \text{_____} \$ \div 12 = \$ \text{_____} / \text{m}^2 \\
 \text{(Bid price, as per total} \quad \quad \quad \text{(Total area to maintain)} \quad \quad \quad \text{(Cost per square meter per month)} \\
 \text{Of column D)}
 \end{array}$$





**Optional Year 4: From October 1, 2025 to September 30, 2026**

5.1 For work under the contract described in Appendix B Statement of Work.

Excluding the Eugen F Whelan Site (Woodslee Farm)  
Excluding Part C, Article 13 : "As and when requested" cleaning  
Excluding Part F : Janitorial Services - COVID19 Protocol.

The Contractor shall be paid in accordance with the following:

Building No.	A Cleanable Area (m <sup>2</sup> )	B Monthly hours of work required	C Firm Monthly Cost	D Yearly Cost (C x 12)
<b>Harrow Research and Development Centre</b>				
84 - Area 1	539 m <sup>2</sup>	hrs	\$	\$
84 - Area 2	1175 m <sup>2</sup>	hrs	\$	\$
84 - Area 3	1205 m <sup>2</sup>	hrs	\$	\$
84 - Area 4	1641 m <sup>2</sup>	hrs	\$	\$
84 - Area 5	250 m <sup>2</sup>	hrs	\$	\$
84 and 95 East - Area 6	394 m <sup>2</sup>	hrs	\$	\$
84 - Area 7	381 m <sup>2</sup>	hrs	\$	\$
84 - Area 10 -	192 m <sup>2</sup>	hrs	\$	\$
61 - Area 8	58 m <sup>2</sup>	hrs	\$	\$
56 - Area 9	5 m <sup>2</sup>	hrs	\$	\$
Barn 4 - Washroom only	2 m <sup>2</sup>	hrs	\$	\$
<b>TOTAL</b>	<b>5842 m<sup>2</sup></b>	<b>hrs</b>	<b>\$</b>	<b>\$</b>

5.2 For services at the Eugen F Whelan Site (Woodslee Farm)

	<b>Monthly Cost</b>	<b>Yearly Cost</b> (12x monthly Cost)
Janitorial Services	\$ _____	\$ _____

5.3 For services described in Appendix B Statement of Work, Part F Janitorial Services - COVID19 Protocol.

	<b>Monthly Cost</b>	<b>Yearly Cost</b> (12x monthly Cost)
Janitorial Services - COVID19 Protocol	\$ _____	\$ _____



**Cost for Optional Year 4: From October 1, 2025 to September 30, 2026**

5.1 TOTAL for regular work	\$
5.2 TOTAL for services at the Eugen F Whelan Site (Woodslee Farm)	\$
5.3 TOTAL for COVID19 Protocol	\$
<b>TOTAL for Optional Year 4</b>	<b>\$</b>

5.4 For additional workload described in Appendix B Statement of Work, Part C, Article 13.0 "As and when requested" cleaning.

		<b>Supervisor</b>	<b>General Cleaner</b>
a)	During Regular Work Hours Monday to Friday	\$ _____ /hr	\$ _____ /hr
b)	Outside Regular Work Hours Night Shift, Saturday & Sunday	\$ _____ /hr	N/A

5.5 Contract Adjustment - Cost per square meter

$$\begin{array}{l}
 \$ \text{_____} \div \underline{5,842\text{m}^2} = \text{_____} \$ \div 12 = \$ \text{_____} / \text{m}^2 \\
 \text{(Bid price, as per total} \quad \quad \quad \text{(Total area to maintain)} \quad \quad \quad \text{(Cost per square meter per month)} \\
 \text{Of column D)}
 \end{array}$$



### 5 YEARS GRAND TOTAL

For the performance of **regular work** as well as **services at the Eugen F Whelan Site** (Woodslee Farm) and **COVID19 protocol services** :

(Total cost initial contract + Total cost of option year #1 + Total cost of option year #2 + Total cost of option year #3 + Total cost of option year #4)

<p><b>SIGNATURE</b></p> <p>Signed at: _____ this _____ day of _____ 2021. (City and Province)</p> <p>Name and address of vendor/Company: (including Postal Code)</p> <p>_____</p> <p>_____</p> <p>Name of bidder: _____</p> <p>Bidder's Position: _____</p> <p>Bidder's Signature: _____</p>
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