



**REQUEST FOR QUALIFICATION #289 - REFRESH 5:
AUDIT, SPECIAL EXAMINATION AND RELATED SERVICES (289-5)**

**Annual Refresh of Permanent Suppliers List Resulting from Request for Standing Offer
#256 and #264 - Amendment #2**

This Amendment #2, including any appendices attached hereto (the “Addendum”), amends and clarifies Request for Qualification #289-5 Audit, Special Examination and Related Services, as previously amended and clarified. The Request for Qualification otherwise remains unchanged and any capitalized words not defined herein have the meaning ascribed thereto in the Request for Qualification.

DELETE:

Qualification Solicitation Dates and Defined Terms

The capitalized words set forth in the table below shall have the following meanings where used in this qualification solicitation. Where not defined below, capitalized words shall have the meaning ascribed thereto elsewhere in this qualification solicitation.

Date of Issuance:	17 July 2017
Deadline for Requests for Clarification:	1 October 2017 2:00 PM Ottawa time (Refresh 1) 1 October 2018 2:00 PM Ottawa time (Refresh 2) 1 October 2019 2:00 PM Ottawa time (Refresh 3) 1 October 2020 2:00 PM Ottawa time (Refresh 4) 1 October 2021 2:00 PM Ottawa time (Refresh 5)
Deadline for Proposals:	Schedule for Annual Evaluation Cycle 15 October 2017 2:00 PM Ottawa time (Refresh 1) 15 October 2018 2:00 PM Ottawa time (Refresh 2) 15 October 2019 2:00 PM Ottawa time (Refresh 3) 15 October 2020 2:00 PM Ottawa time (Refresh 4) 15 October 2021 2:00 PM Ottawa time (Refresh 5)
Proposal Validity Period:	120 calendar days from Deadline for Proposals
Proposal Delivery Address:	240 Sparks Street Ottawa, Ontario K1A0G6 Mail Scanning Room S-143; S-1 Level
Request for Clarification Address:	suppliers@oag-bvg.gc.ca
Anticipated Standing Offer Award Date:	December 2017 (Refresh 1) December 2018 (Refresh 2) December 2019 (Refresh 3) December 2020 (Refresh 4) December 2021 (Refresh 5)
Procurement and Contracting Officer:	Beth Cooper

INSERT :

Qualification Solicitation Dates and Defined Terms

The capitalized words set forth in the table below shall have the following meanings where used in this qualification solicitation. Where not defined below, capitalized words shall have the meaning ascribed thereto elsewhere in this qualification solicitation.



Date of Issuance:	17 July 2017
Deadline for Requests for Clarification:	1 October 2017 2:00 PM Ottawa time (Refresh 1) 1 October 2018 2:00 PM Ottawa time (Refresh 2) 1 October 2019 2:00 PM Ottawa time (Refresh 3) 1 October 2020 2:00 PM Ottawa time (Refresh 4) 1 October 2021 2:00 PM Ottawa time (Refresh 5)
Deadline for Proposals:	Schedule for Annual Evaluation Cycle 15 October 2017 2:00 PM Ottawa time (Refresh 1) 15 October 2018 2:00 PM Ottawa time (Refresh 2) 15 October 2019 2:00 PM Ottawa time (Refresh 3) 15 October 2020 2:00 PM Ottawa time (Refresh 4) 15 October 2021 2:00 PM Ottawa time (Refresh 5)
Proposal Validity Period:	120 calendar days from Deadline for Proposals
Proposal Delivery Address:	suppliers@oag-bvg.gc.ca
Request for Clarification Address:	suppliers@oag-bvg.gc.ca
Anticipated Standing Offer Award Date:	December 2017 (Refresh 1) December 2018 (Refresh 2) December 2019 (Refresh 3) December 2020 (Refresh 4) December 2021 (Refresh 5)
Procurement and Contracting Officer:	Beth Cooper

DELETE:

- 1.2 Proposal Format. Proposals are to be submitted in either English or French, with the Bidder's contact information and the reference to this qualification solicitation clearly identified, as follows: one (1) sealed envelope labelled "**Technical Offer**", containing the Bidder's response to any mandatory and rated requirements set out in Section 4 (Proposal Requirements) of this qualification solicitation, within a second (2nd) sealed envelope together with any forms or additional information. No financial evaluation is required to qualify for the permanent suppliers list as described in section 3 (Basis and Method of Evaluation) of this qualification solicitation. For greater certainty, financial and pricing information, if provided, should NOT appear in the Technical Offer as described in section 4.4 (Financial Requirements) of this qualification solicitation.

INSERT:

- 1.2 Proposal Format. Proposals are to be submitted in either English or French, with the Bidder's contact information and the reference to this qualification solicitation clearly identified, as follows: in one (1) electronic mail attachment in Adobe Reader format (.pdf), with the attachment labelled "**Technical Offer**", containing the Bidder's response to any mandatory and rated requirements set out in Section 4 (Proposal Requirements) of this qualification solicitation. Any forms or additional information may be included as separate electronic mail attachments in Adobe Reader format (.pdf). No financial evaluation is required to qualify for the permanent suppliers list as described in section 3 (Basis and Method of Evaluation) of this qualification solicitation. For greater certainty, financial and pricing information, if provided, should NOT appear in the Technical Offer as described in section 4.4 (Financial Requirements) of this qualification solicitation.



DELETE:

4.1 Organization of Proposal

Technical Offers should be limited to a maximum of 40 single-sided pages (or 20 double sided pages) for each Stream using 8.5 x 11 inch paper and size 10 font. Any information contained in pages exceeding the stipulated maximum may not be evaluated, in the OAG's sole and absolute discretion. To ensure completeness and to maximize scoring potential, Bidders should prepare their proposal to respond to the mandatory (if any) and rated requirements below.

The OAG does not intend to evaluate corporate literature or website information referenced within the proposal. Prices and financial information should NOT appear in the Technical Offer given no financial evaluation is required to qualify for the permanent suppliers list as described in in section 3 (Basis and Method of Evaluation) of this qualification solicitation.

In addition to the one (1) paper original, Bidders should provide four (4) paper copies and one electronic copy on CD or USB. In the event and to the extent of any discrepancies, inconsistencies, ambiguities or conflicts of or between the wording of the original and any copy, the original shall prevail. To promote consideration of the environment, Bidders should also use paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content, as well as use an environmentally-preferable format including black and white printing instead of colour printing, printing double-sided, and using staples or clips instead of cerlox, duotangs or binders.

Bidders may submit a proposal for any one or all Streams as described in section 3 (Basis and Method of Evaluation) of this qualification solicitation, but the Technical Offer should include separate sections for each Stream in which the proposal is submitted for evaluation, such that each section is limited to the page limitation described above and contains the response to all the requirements for independent evaluation of that Stream. Bidders may not submit more than one Technical Offer for the same Stream.

INSERT:

4.1 Organization of Proposal

Technical Offers should be limited to a maximum of **40** pages for each Stream using 8.5 x 11 inch paper and size 10 font. Any information contained in pages exceeding the stipulated maximum may not be evaluated, in the OAG's sole and absolute discretion. To ensure completeness and to maximize scoring potential, Bidders should prepare their proposal to respond to the mandatory (if any) and rated requirements below.

The OAG does not intend to evaluate corporate literature or website information referenced within the proposal. Prices and financial information should NOT appear in the Technical Offer given no financial evaluation is required to qualify for the permanent suppliers list as described in in section 3 (Basis and Method of Evaluation) of this qualification solicitation.

Bidders may submit a proposal for any one or all Streams as described in section 3 (Basis and Method of Evaluation) of this qualification solicitation, but the Technical Offer should include separate sections for each Stream in which the proposal is submitted for evaluation, such that each section is limited to the page limitation described above and contains the response to all the requirements for independent evaluation of that Stream. Bidders may not submit more than one Technical Offer for the same Stream.

DELETE:

4.4 Financial Requirements

No financial evaluation is required to qualify for the permanent suppliers list as described in section 3 (Basis and Method of Evaluation) of this qualification solicitation.



Note to Bidders: For information purposes only, Bidders may specify in their proposal the all-inclusive fixed ceiling hourly rates quoted for any or all of the personnel/resource categories for any Stream. Please note Bidders are not required to respond with such information in order to participate in the qualification solicitation. In addition, any financial or pricing information in the proposal, if provided, will not be used for evaluation purposes and should be separately sealed in an envelope labelled “Financial and Pricing Information”. Any such separately sealed envelope may be sealed together with the other sealed envelope for the Technical Offer within a third (3rd) envelope containing any forms or additional information requested by this qualification solicitation. For greater certainty, financial and pricing information, if provided, should NOT appear in the Technical Offer.

INSERT:

4.4 Financial Requirements

No financial evaluation is required to qualify for the permanent suppliers list as described in section 3 (Basis and Method of Evaluation) of this qualification solicitation.

Note to Bidders: For information purposes only, Bidders may specify in their proposal the all-inclusive fixed ceiling hourly rates quoted for any or all of the personnel/resource categories for any Stream. Please note Bidders are not required to respond with such information in order to participate in the qualification solicitation. In addition, any financial or pricing information in the proposal, if provided, will not be used for evaluation purposes and should be submitted separately as an electronic mail attachment labelled “Financial and Pricing Information”. Any such separately submitted electronic mail attachment may be submitted together with any forms or additional information requested by this qualification solicitation. For greater certainty, financial and pricing information, if provided, should NOT appear in the Technical Offer.