

**NOTICE OF PROPOSED PROCUREMENT (NPP)
TASK BASED PROFESSIONAL SERVICES (TSPS) REQUIREMENT**

R199I: Human Resources Support Services (HRSS): Organization and Classification, Staffing and Compensation

Reference Number:	PW-21-00967010	Solicitation Number:	FJA-2021-017
Organization Name:	Office of the Commissioner for Federal Judicial Affairs Canada (FJA)		
Solicitation Date:	2021-08-30	Closing Date:	2021-09-17, 12:00 PM EDT
Anticipated Start Date:	2021-10-01		
Estimated Delivery Date:	N/A	Estimate Level of Effort:	Up to 200 days for the initial contract term
Contract Duration:	From date of contract until March 31, 2023, plus two (2) one-year irrevocable options allowing Canada to extend the term of the contract		
Solicitation Method:	Competitive	Applicable Trade Agreements:	See Notice
Comprehensive Land Claim Agreement Applies:	No	Number of Contracts:	1

Requirement Details

Tendering Procedure: Selective Tendering

This requirement is open only to TSPS **Supply Arrangement Holders under E60ZT-18TSPS** who qualified under Tier 1 for services in the National Capital Region for the following category:

- **1.2 Organizational Design and Classification Consultant - Senior**

The following SA Holders have been invited to submit a proposal:

- ARTEMP PERSONNEL SERVICES INC.
- BEVA Global Management Inc.
- C.B.-Z. Inc.
- CPCS Transcom Limited
- KPMG LLP
- MacKinnon-Charlton Limited Management Consultants
- Mobile Resource Group Inc.
- Naut'sa mawt Resources Group/Human Resources Systems Group Joint Venture
- Optimus SBR Inc.
- PGF Consultants Inc.
- Pleiad Canada Inc.
- Protak Consulting Group Inc.
- Samson & Associés CPA/Consultation Inc.
- The AIM Group Inc.
- TRM Technologies Inc.

*In order not to impede the efficiency of the procurement process, FJA has decided to extend the invitation to this bid solicitation only to the first ten (10) pre-qualified suppliers to request an invitation (in addition to those listed above).

Description of Work:

The Office of the Commissioner for Federal Judicial Affairs Canada (FJA) as a requirement for Organizational Design and Classification Consultants on an as-requested basis. As a small organization, FJA cannot justify hiring a Classification Advisor on an indeterminate, term or even on a part-time basis. As a result, FJA does not currently have the capacity to complete ongoing Organizational Design and Classification projects and regular operations.

Because of the upcoming Program and Administrative Services (PA) group conversion, additional classification work will be required over the coming years. A team of resources is required, consisting of at least one (1) Senior Organizational Design and Classification Consultant (as Project Lead) and one (1) other Senior Level Organizational Design and Classification Consultant. One of the two (2) resources must be fluent in both official languages of Canada (French and English). The Project Lead must have completed the PA Conversion training offered by the Treasury Board Secretariat of Canada. We request more than one resource to ensure that HR has continued access to a range of classification and organizational design services to support its operational requirements. All the proposed resources must have a valid accreditation in classification from the Government of Canada (Core Public Administration).

Security Requirement: Common PS SRCL #6 applies

Minimum Corporate Security Required: Designated organization screening (DOS)

Minimum Resource Security Required: Reliability Status

Contract Authority

Name: Daniel Morin
Phone Number: 613-947-6339
Email Address: FJA.Admin@fja-cmf.gc.ca

Inquiries

Inquiries regarding this RFP requirement must be submitted to the Contracting Authority named above. Request for Proposal (RFP) documents will be e-mailed directly from the Contracting Authority to the Qualified Supply Arrangement Holders who are being invited to bid on this requirement.

NOTE: The Task and Solutions Professional Services (TSPS) Method of Supply is subject to quarterly refresh cycles. If you wish to find out how you can be a "Qualified SA Holder", please contact SPTS.TSPS@TPSGC-PWGSC.GC.CA