



**Procurement and Contracting Services**  
30 Victoria Street  
Gatineau, Quebec K1A 0M6

## REQUEST FOR PROPOSAL AMENDMENT

The Request for Proposal is hereby amended; unless otherwise indicated, all other terms and conditions of the Request for Proposal remain the same.

<b>RFP Amendment No.</b>  1	<b>RFP Amendment Date:</b>  September 3, 2021
<b>Office of the Chief Electoral Officer File No.</b>  ECTD-RFP-2021-0078	
<b>Title:</b>  Strategic Planning and Media Buying Services	
<b>Request for Proposal Closing Date:</b>  October 12, 2021 at 2:00PM (Gatineau time)	
<b>ENQUIRIES – address enquiries to the Contracting Authority:</b>  <b>Office of the Chief Electoral Officer of Canada</b> Procurement and Contracting Services 30 Victoria Street Gatineau, Quebec K1A 0M6  proposition-proposal@elections.ca	
<b>Attention:</b>  Tiffany Denny	<b>Tel No.</b>  873-416-1259

## **Part 1. Interpretation**

- 1.1** Elections Canada hereby amends in accordance with this amendment the Request for Proposal for Strategic Planning and Media Buying Services bearing number ECTD-RFP-2021-0078 and dated August 27, 2021 (the “RFP”). This amendment hereby forms part of the RFP.
- 1.2** Unless defined herein or unless the context otherwise requires, all of the words and phrases defined in the RFP and used in this amendment shall have the same meanings assigned to them in the RFP.

## **Part 2. AMENDMENTS**

### **2.1 Amendment to Request for Proposal Closing Date**

Delete: September 28, 2021 at 2:00PM (Gatineau time)

Insert: October 12, 2021 at 2:00PM (Gatineau time)

### **2.2 Amendment to the Table of Contents of the Request for Proposal**

The Request for Proposal is hereby amended by deleting from the Table of Contents, Appendix D – Comprehensive Land Claim Agreement Claimant Groups and replacing it with “Intentionally Deleted”.

### **2.3 Amendment to Section 6.10, Sub-section 6.10.4 of Part 1**

Sub-section 6.10.4 of the Request for Proposal is hereby amended to read in its entirety as follows:

For the purposes of this clause,

“Indigenous business” is:

- (a) a band as defined by the Indian Act; a sole proprietorship; a limited company; a co-operative; a partnership or a not-for-profit organization in which Indigenous persons have at least 51 percent ownership and control; or
- (b) a joint venture consisting of two or more Indigenous businesses identified in Paragraph 7.4(a) or an Indigenous business identified in Paragraph 7.4(a) and a non- Indigenous business(es), provided that in the latter case the Indigenous business(es) has at least 51 percent ownership and control of the joint venture.

“Aboriginal person” is an Indian, Metis or Inuit who is ordinarily resident in Canada. Evidence of being an Aboriginal person will consist of such proof as:

- (a) Indian registration in Canada;
- (b) membership in an affiliate of the Metis National Council or the Congress of Aboriginal Peoples, or other recognized Aboriginal organizations in Canada;
- (c) acceptance as an Aboriginal person by an established Aboriginal community in Canada;
- (d) enrollment or entitlement to be enrolled pursuant to a comprehensive land claim agreement
- (e) membership or entitlement to membership in a group with an accepted comprehensive claim;
- (f) evidence of being resident in Canada includes a provincial or territorial driver’s license, a lease or other appropriate document.

“labour costs” shall be computed by multiplying the fixed hourly rate set out in Annex B – Pricing Table to the Contract corresponding to the category of personnel of the Aboriginal person by the number of hours that such Aboriginal person has worked to the performance of the Work.

**2.4 Deletion of Sub-section 1.3.4, paragraph (b) of Part 1**

The Request for Proposal is hereby amended by deleting in its entirety Sub-section 1.3.4, paragraph (b) and replacing it with “Intentionally Deleted”.

- (b) A portion of this procurement is reserved for beneficiaries of the 25 modern treaties in effect also known as Comprehensive Land Claims Agreement(s) (CLCAs) listed in Appendix D to Annex A.

**2.5 Deletion under Section 1 Definitions, Sub-section 1.01 of Part 7 – Resulting Contract, Annex A – Statement of Work**

The Request for Proposal is hereby amended by deleting in its entirety under Section 1 Definitions, Sub-section 1.01 of Part 7 – Resulting Contract, Annex A – Statement of Work and replacing it with “Intentionally Deleted”.

CLCA means the Comprehensive Land Claims Agreements, which are modern treaties that have the force of law and are protected by the Canadian Constitution

**2.6 Deletion under Section 8.02 Strategic Planning Services, Sub-section 8.02.03, paragraph d) of Part 7 – Resulting Contract, Annex A – Statement of Work**

The Request for Proposal is hereby amended by deleting in its entirety under Section 8.02 Strategic Planning Services, Sub-section 8.02.03, paragraph d) of Part 7 – Resulting Contract, Annex A – Statement of Work and replacing it with “Intentionally Deleted”.

d) The Contractor shall contact the CLCA claimant groups listed in Appendix D to obtain a list of the CLCA beneficiary firms that operate a media outlet in the CLCA regions and shall consider such Aboriginal firms when preparing the section of the Cost Guide dealing with Aboriginal media.

**2.7 Deletion of Appendix D - Comprehensive Land Claim Agreement Claimant Groups under Part 7 – Resulting Contract, Annex A – Statement of Work**

The Request for Proposal is hereby amended by deleting in its entirety Appendix D Comprehensive Land Claim Agreement Claimant Groups under Part 7 – Resulting Contract, Annex A – Statement of Work and replacing it with “Intentionally Deleted”.