



RETURN BIDS TO:

Parks Canada Agency Bid Receiving Unit
 National Contracting Services
 Bid Fax: 1-866-246-6893
 Bid E-mail Address:
soumissionsouest-bidswest@canada.ca

This is the only acceptable email address for responses to the bid solicitation. Bids submitted by email directly to the Contracting Authority or to any other email address will not be accepted.

The maximum email file size is 15 megabytes. The Parks Canada Agency (PCA) is not responsible for any transmission errors. Emails with links to bid documents will not be accepted.

**REVISION 001 TO A
 REQUEST FOR QUOTATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions remain the same.

Issuing Office:
 Parks Canada Agency
 National Contracting Services
 Calgary, AB

Title: Janitorial Services – Sidney Operations Center, Gulf Islands National Park Reserve, BC	
Solicitation No.: 5P420-21-0037/A	Date: September 7, 2021
Amendment No.: 001	
Client Reference No.: n/a	
GETS Reference No.: PW-21-00965409	

Solicitation Closes: At: 14:00 On: September 14, 2021	Time Zone: MDT
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F.O.B.: Plant: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other: <input type="checkbox"/>	
Address Enquiries to: Adam Tan	
Telephone No.: 587-436-5793	Telephone No.: 587-436-5793
Email Address: adam.tan@canada.ca	
Destination of Goods, Services, and Construction: Gulf Islands National Park Reserve, BC	

TO BE COMPLETED BY THE BIDDER

Vendor/ Firm Name:	
Address:	
Telephone No.:	Fax No.:
Name of person authorized to sign on behalf of the Vendor/ Firm (type or print):	
Signature:	Date:

Solicitation No.:
5P420-21-0037/A

Amendment No.:
001

Contracting Authority:
Adam Tan

Ver.02.08.21

Client Reference No.:
PW-21-00965409

Title:
Janitorial Services – Sidney Operations Center, Gulf Islands National Park Reserve,
BC

Amendment 001

This amendment is raised to extend the solicitation Closing date to September 14, 2021, and provide responses to bidder questions.

- A. Extend the solicitation closing date; and
- B. Answer questions from bidders.

A. Solicitation Closing Date

The closing date for solicitation 5P420-21-0037/A, titled “Janitorial Services – Sidney Operations Center, Gulf Islands National Park Reserve, BC”, is extended from September 7, 2021 until **September 14, 2021**.

If you have already submitted your bid, you are invited to send us your revisions, where necessary, by email to soumissionsouest-bidswest@canada.ca. Please indicate the solicitation number on all correspondence.

B. Questions and Answers

Q1. *Are the daily services to be provided 7 days a week?*

A1. Under Annex “A” – Statement of Work Section 3.2.1 Daily Tasks, Parks Canada Agency requires the described Daily Tasks to be performed and provided by the successful contractor seven (7) days a week, as there are Parks Canada Agency staff working on site over weekends.

Q2. *If a company already has RELIABILITY security clearance through the Government of Canada (specifically for DND), is this sufficient for Parks Canada or do they have to start at step 1 again?*

A2. As per Part 6 – Resulting Contract Clauses individuals requiring access to the work site must hold Reliability Status, not the company. Valid Individual Reliability Status is universal, and can be carried forward if conducted by other Federal Government Departments following PCA confirmation. Reliability Status validity is 10 years, if it expires or the individual has never held Reliability Status, they must be processed to obtain Reliability Status before accessing the work site.

Q3: *Our request was just for the square footage of the two buildings and maps if possible?*

A3: Please see approximate square footage measurements for the Frank House and Sidney Operations Centre. Please note that these are approximate measurements, which is inclusive of some areas that are not to be cleaned under this scope of work.

Frank House:

Main Floor 1100 sq ft
Upper floor 560 sq ft

Areas to be excluded from cleaning services

All rooms in the Basement are not to be cleaned
- however, the basement stairs and hallways is to be cleaned

Please see Attachment A – Floor Plans:

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Sidney Operations Centre

4320 sq ft

- Exterior wall to exterior wall measurements,
- 3 floors to be cleaned under the scope of work.

Areas to be excluded from cleaning services

Server Room

Please see Attachment A – Floor Plans:

ALL OTHER TERMS & CONDITIONS REMAIN UNCHANGED