



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

Bid Receiving Public Works and Government
Services Canada/Réception des
soumissions/Travaux publics et Services
gouvernementaux Canada

See herein for bid submission
instructions/

Voir la présente pour les
instructions sur la présentation
d'une soumission

NA

Manitoba

REQUEST FOR PROPOSAL DEMANDE DE PROPOSITION

Proposal To: Public Works and Government
Services Canada

We hereby offer to sell to Her Majesty the Queen in right
of Canada, in accordance with the terms and conditions
set out herein, referred to herein or attached hereto, the
goods, services, and construction listed herein and on any
attached sheets at the price(s) set out therefor.

Proposition aux: Travaux Publics et Services
Gouvernementaux Canada

Nous offrons par la présente de vendre à Sa Majesté la
Reine du chef du Canada, aux conditions énoncées ou
incluses par référence dans la présente et aux annexes
ci-jointes, les biens, services et construction énumérés
ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Vendor/Firm Name and Address

Raison sociale et adresse du

fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Public Works and Government Services Canada - Western
Region

Victory Building/Édifice Victory

Room 310/pièce 310

269 Main Street/269 rue Main

Winnipeg

Manitoba

R3C 1B3

Title - Sujet Dental Equipment and Supplies Dental Instruments, Small Dental Equipment and Supplies	
Solicitation No. - N° de l'invitation 5A316-203695/A	Date 2021-09-10
Client Reference No. - N° de référence du client 5A316-203695	
GETS Reference No. - N° de référence de SEAG PW-\$STN-201-5522	
File No. - N° de dossier STN-0-43195 (201)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM Central Daylight Saving Time CDT on - le 2021-10-25 Heure Avancée du Centre HAC	
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Marsland, Rina	Buyer Id - Id de l'acheteur wpg016
Telephone No. - N° de téléphone (306) 241-5742 ()	FAX No. - N° de FAX (418) 566-6167
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: FNIHB, REGIONAL DENTAL WAREHOUSE INDIGENOUS SERVICES CANADA 391 YORK AVENUE WINNIPEG Manitoba R3C4W1 Canada	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée See Herein – Voir ci-inclus	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

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Solicitation No. - N° de l'invitation
5A316-203695/A
Client Ref. No. - N° de réf. du client
5A316-203695

Amd. No. - N° de la modif.
File No. - N° du dossier
WPG-0-43195

Buyer ID - Id de l'acheteur
wpg016
CCC No./N° CCC - FMS No./N° VME

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PART 1 - GENERAL INFORMATION

1.1 Introduction

The Request for Standing Offers (RFSO) is divided into seven parts plus attachments and annexes, as follows:

- | | |
|--------|---|
| Part 1 | General Information: provides a general description of the requirement; |
| Part 2 | Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO; |
| Part 3 | Offer Preparation Instructions: provides offerors with instructions on how to prepare their offer to address the evaluation criteria specified; |
| Part 4 | Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, and the basis of selection; |
| Part 5 | Certifications and Additional Information: includes the certifications and additional information to be provided; |
| Part 6 | 6A, Standing Offer, and 6B, Resulting Contract Clauses:

6A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions;

6B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer. |

The Annexes include the Statement of Requirement, the Basis of Payment, the Electronic Payment Instruments, and any other annexes

1.1 Summary

Indigenous Services Canada (ISC), First Nations and Inuit Health Branch (FNIHB), Manitoba Region, has a requirement to establish a Regional Individual Standing Offer (RISO), on an "if and when requested" basis, for the supply and delivery of dental instruments, small dental equipment and dental supplies for First Nation on-reserve oral health care services.

The locations of delivery points include the FNIBH warehouse in Winnipeg, MB (R3C 4W1) and various other First Nation locations in northern and remote areas of Manitoba, as identified in the Statement of Requirement, Annex A.

The period for the Standing Offer will be one (1) year from date of issuance, with the option to extend for up to two (2) additional one (1) year periods under the same terms and conditions of the Standing Offer.

This RFSO allows offerors to use the epost Connect service provided by Canada Post Corporation to transmit their offers electronically. Offerors must refer to Part 2 of the RFSO entitled Offeror Instructions and Part 3 of the RFSO entitled Offer Preparation Instructions, for further information on using this method.

1.2 Debriefings

Offerors may request a debriefing on the results of the request for standing offers process. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of the results of the request for standing offers process. The debriefing may be in writing, by telephone or in person.

1.3 Anticipated migration to an e-Procurement Solution (EPS)

Canada is currently developing an online EPS for faster and more convenient ordering of goods and services. In support of the anticipated transition to this system and how it may impact any resulting Standing Offer that is issued under this solicitation, refer to 7.15 Transition to an e-Procurement Solution (EPS).

The Government of Canada's [press release](#) provides additional information.

PART 2 - OFFEROR INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The [2006](#) (2020-05-28) Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

Subsection 5.4 of [2006](#), Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, is amended as follows:

Delete: 60 days

Insert: 90 days

2.1.1 SACC Manual Clauses

B3000T (2006-06-16) [Equivalent Products](#)
M0019T (2007-05-25) [Firm Price and/or Rates](#)
M1004T (2016-01-28) [Condition of Material - Offer](#)

2.2 Submission of Offers

Offers must be submitted only to the Public Works and Government Services Canada (PWGSC) Bid Receiving Unit specified below by the date and time indicated on page 1 of the RFSO:
PWGSC Western Region Bid Receiving Unit

Suppliers are strongly encouraged to submit bids electronically using the Canada Post epost Connect application for the subject bid solicitation. The Offeror must send an email requesting to open an epost Connect conversation to the following address:

roreceptionSoumissions.wr@tpsgc-pwgsc.gc.ca

Note: Offers will not be accepted if emailed directly to this email address. This email address is to be used to open an epost Connect conversation, as detailed in Standard Instruction [2006](#), or to send offers through an epost Connect message if the Offeror is using its own licensing agreement for epost Connect.

It is the Offeror's responsibility to ensure the request for opening an epost Connect conversation is sent to the email address above at least six days before the Request for Standing Offers closing date.

Faxed bids will be accepted at 1-418-566-6167.

Hard copy (submitted in person or via mail/courier) bids will not be accepted for the subject bid solicitation.

2.3 Enquiries - Request for Standing Offers

All enquiries must be submitted in writing to the Standing Offer Authority no later than 7 calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that offerors do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all offerors. Enquiries not submitted in a form that can be distributed to all offerors may not be answered by Canada.

2.4 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Manitoba.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the offerors.

2.5 Bid Challenge and Recourse Mechanisms

- (a) Several mechanisms are available to potential offerors to challenge aspects of the procurement process up to and including contract award.
- (b) Canada encourages offerors to first bring their concerns to the attention of the Contracting Authority. Canada's [Buy and Sell](#) website, under the heading "[Bid Challenge and Recourse Mechanisms](#)" contains information on potential complaint bodies such as:
 - Office of the Procurement Ombudsman (OPO)
 - Canadian International Trade Tribunal (CITT)
- (c) Offerors should note that there are **strict deadlines** for filing complaints, and the time periods vary depending on the complaint body in question. Offerors should therefore act quickly when they want to challenge any aspect of the procurement process.

PART 3 - OFFER PREPARATION INSTRUCTIONS

3.1 Offer Preparation Instructions

The Offeror is strongly encouraged to submit its offer electronically in accordance with section 08 of the 2006 standard instructions. The epost Connect system has a limit of 1GB per single message posted and a limit of 20GB per conversation. The offer must be gathered per section and separated as follows:

Section I: Technical Offer
Section II: Financial Offer
Section III: Certifications

Prices must appear in the financial offer only. No prices must be indicated in any other section of the offer.

Section I: Technical Offer

In their technical offer, offerors should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Offer

Offerors must submit their financial offer in accordance with the Annex B, Basis of Payment.

3.1.1 Electronic Payment of Invoices - Offer

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex "D" Electronic Payment Instruments, to identify which ones are accepted.

If Annex "D" Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

3.1.2 Exchange Rate Fluctuation

[C3011T](#) (2013-11-06), Exchange Rate Fluctuation

Section III: Certifications

Offerors must submit the certifications required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the offers.

4.1.1 Technical Evaluation

4.1.1.1 Mandatory Technical Criteria

Offeror MUST meet all the mandatory requirements of the Request for Standing Offer (RFSO). No further consideration will be given to Suppliers not meeting all the mandatory criteria. If at any time prior to the RISO issuance the evaluation team determines that the offer does not comply with the instructions contained within this RFSO, the offer could be declared non-responsive and no further consideration will be given.

Mandatory Requirement (M1): Sample Product List

The Offeror must complete Appendix A.1, Sample Product List detailed in Annex A - Requirement. The products quoted must be listed in the Offeror's current published online or printed catalogue.

Mandatory Requirement (M2): List of Manufacturers

The Offeror must list a minimum of three (3) manufacturers for which it is an authorized distributor to sell their products.

A letter may be requested during the duration of the standing offer to verify that the Offeror is still an authorized distributor of the products offered.

Mandatory Requirement (M3): Percentage Discount Offerings

The Offeror must indicate the percentage discount offered for the consumables, instruments and products offered, applicable taxes excluded. The discount will apply for the entire period of the Standing Offer, including the option periods, as per Annex B, Basis of Payment. Additional discounts can be applied at time of call-up, if applicable.

4.1.2 Financial Evaluation

SACC Manual Clause [M0220T](#) (2016-01-28), Evaluation of Price - Offer

Offers that meet all the mandatory requirements of the RFSO and meet all the Appendix A.1 Sample Product List requirements, will be evaluated as follows:

- a. The Offerors discount percentage provided in Annex B, Basis of Payment will be applied to each respective product price in Appendix A.2, Sample Product Pricing;

-
- b. Each discounted product price will be multiplied by each items' respective estimated unit of issue quantity to obtain the extended price;
 - c. Each item's extended price will be added to the other items extended prices to obtain a total aggregate evaluated price.
 - d. The supplier who meets all mandatory requirements with the lowest aggregate evaluated price will be issued a Standing Offer.

4.2 Basis of Selection

An offer must comply with the requirements of the Request for Standing Offers and meet all mandatory technical evaluation criteria to be declared responsive. The responsive offer with the lowest evaluated price will be recommended for issuance of a standing offer.

PART 5 – CERTIFICATIONS

Offerors must provide the required certifications and additional information to be issued a standing offer.

The certifications provided by offerors to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare an offer non-responsive, will have the right to set-aside a standing offer, or will declare a contractor in default if any certification made by the Offeror is found to be untrue whether made knowingly or unknowingly during the offer evaluation period, during the Standing Offer period, or during the contract period.

The Standing Offer Authority will have the right to ask for additional information to verify the Offeror's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Standing Offer Authority will render the offer non-responsive, result in the setting aside of the Standing Offer or constitute a default under the Contract.

5.1 Certifications Required with the Offer

Offerors must submit the following duly completed certifications as part of their offer.

5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the Integrity Provisions of the Standard Instructions, all offerors must provide with their offer, **if applicable**, the declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

5.2 Certifications Precedent to the Issuance of a Standing Offer

The certifications and additional information listed below should be submitted with the offer, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Standing Offer Authority will inform the Offeror of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the offer non-responsive.

5.2.1 Integrity Provisions – Required Documentation

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real property agreement of the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Offeror must provide the required documentation, as applicable, to be given further consideration in the procurement process.

5.2.2 Federal Contractors Program for Employment Equity - Standing Offer Certification

By submitting an offer, the Offeror certifies that the Offeror, and any of the Offeror's members if the Offeror is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list) available at the bottom of the page of the [Employment and Social Development Canada-Labour's](https://www.canada.ca/en/employment-social-development/canada-labour's) website (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#s4>).

Canada will have the right to declare an offer non-responsive, or to set-aside a Standing Offer, if the Offeror, or any member of the Offeror if the Offeror is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of issuing of a Standing Offer or during the period of the Standing Offer.

PART 6 - STANDING OFFER AND RESULTING CONTRACT CLAUSES

A. STANDING OFFER

6.1 Offer

6.1.1 The Offeror offers to fulfill the requirement in accordance with the Requirement at Annex "A".

6.2 Security Requirements

6.2.1 There is no security requirement applicable to the Standing Offer.

6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

6.3.1 General Conditions

[2005](#) (2017-06-21), General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

6.3.2 Standing Offers Reporting

The Offeror must compile and maintain records on its provision of goods and services to Canada under contracts resulting from the Standing Offer. This data must include all purchases done by Canada, including those acquired and paid for by Canada acquisition cards.

The Offeror must provide this data in accordance with the reporting requirements detailed in annex entitled "Standing Offer Usage Report". If some data is not available, the reason must be indicated in the report. If no goods or services is provided during a given period, the Offeror must provide a "nil" report.

The data must be submitted on a quarterly basis to the Standing Offer Authority.

The quarterly reporting periods are defined as follows:

- first quarter: April 1 to June 30
- second quarter: July 1 to September 30
- third quarter: October 1 to December 31
- fourth quarter: January 1 to March 31

The data must be submitted to the Standing Offer Authority no later than 15 calendar days after the end of the reporting period.

6.4 Term of Standing Offer

6.4.1 Period of the Standing Offer

The period for making call-ups against the Standing Offer is from date of issuance to September 30, 2022.

6.4.2 Extension of Standing Offer

If the Standing Offer is authorized for use beyond the initial period, the Offeror offers to extend its offer for two (2) additional one (1) year periods, October 1, 2022 to September 30, 2023 and October 1, 2023 to September 30, 2024, under the same conditions and at the rates or prices specified in the Standing Offer, or at the rates or prices calculated in accordance with the formula specified in the Standing Offer.

The Offeror will be advised of the decision to authorize the use of the Standing Offer for an extended period by the Standing Offer Authority 15 days before the expiry date of the Standing Offer. A revision to the Standing Offer will be issued by the Standing Offer Authority.

6.4.3 Delivery Points

Delivery of the requirement will be made to delivery points specified at Annex "A" of the Standing Offer.

6.5 Authorities

6.5.1 Standing Offer Authority

The Standing Offer Authority is:

Rina Marsland
Procurement Specialist
Public Works and Government Services Canada
Acquisitions Branch
101 22nd St E, Suite 110
Saskatoon, SK S7K 0E1

Telephone: 306-241-5742
E-mail address: rina.marsland@pwgsc-tpsgc.gc.ca

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting Authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

6.5.2 Project Authority

The Project Authority for the Standing Offer is:

(To be named upon Standing Offer issuance)

The Project Authority is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up under the Standing Offer and is responsible for all the technical content of the Work under the resulting Contract.

6.5.3 Offeror's Representative

Name: _____

Title: _____

Organization: _____

Address: _____

Telephone: ____ - ____ - ____

Facsimile: ____ - ____ - ____

E-mail address: _____

6.6 Identified Users

The Identified User authorized to make call-ups against the Standing Offer is:

Indigenous Services Canada, First Nations and Inuit Health Branch, Manitoba Region.

6.7 Call-up Instrument

The Work will be authorized or confirmed by the Identified User(s) using the duly completed forms or their equivalents as identified in paragraphs 2 and 3 below, or by using Canada acquisition cards (Visa or MasterCard) for low dollar value requirements.

1. Call-ups must be made by Identified Users' authorized representatives under the Standing Offer and must be for goods or services or combination of goods and services included in the Standing Offer at the prices and in accordance with the terms and conditions specified in the Standing Offer.
2. Any of the following forms could be used which are available through [PWGSC Forms Catalogue](#) website:

- PWGSC-TPSGC 942 Call-up Against a Standing Offer
- PWGSC-TPGSC 942-2 Call-up Against a Standing Offer - Multiple Delivery
- PWGSC-TPSGC 944 Call-up Against Multiple Standing Offers (English version)
- PWGSC-TPSGC 945 Commande subséquente à plusieurs offres à commandes (French version)

or

3. An equivalent form or electronic call-up document which contains at a minimum the following information:
 - standing offer number;
 - statement that incorporates the terms and conditions of the Standing Offer;
 - description and unit price for each line item;
 - total value of the call-up;
 - point of delivery;
 - confirmation that funds are available under section 32 of the Financial Administration Act;
 - confirmation that the user is an Identified User under the Standing Offer with authority to enter into a contract.

6.8 Limitation of Call-ups

Individual call-ups against the Standing Offer must not exceed **\$50,000.00** (Applicable Taxes included).

6.9 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the call up against the Standing Offer, including any annexes;
- b) the articles of the Standing Offer;
- c) the general conditions [2005](#) (2017-06-21), General Conditions - Standing Offers - Goods or Services
- d) the general conditions [2010A](#) (2020-05-28), General Conditions - Goods (Medium Complexity);
- e) Annex A, Requirement;
- f) Annex B, Basis of Payment;
- g) Annex C, Standing Offer Usage Report;
- h) the Offeror's offer dated _____

6.10 Certifications and Additional Information

6.10.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Offeror with its offer or precedent to issuance of the Standing Offer (SO), and the ongoing cooperation in providing additional information are conditions of issuance of the SO and failure to comply will constitute the Offeror in default. Certifications are subject to verification by Canada during the entire period of the SO and of any resulting contract that would continue beyond the period of the SO.

6.10.2 SACC Manual Clauses

M3000C (2006-08-15) [Price Lists](#)
M3000C (2006-08-15) [Estimates](#)

6.11 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Manitoba.

6.12 Transition to an e-Procurement Solution (EPS)

During the period of the Standing Offer, Canada may transition to an EPS for more efficient processing and management of individual call-ups for any or all of the SO's applicable goods and services. Canada reserves the right, at its sole discretion, to make the use of the new e-procurement solution mandatory.

Canada agrees to provide the Offeror with at least a three-month notice to allow for any measures necessary for the integration of the Offer into the EPS. The notice will include a detailed information package indicating the requirements, as well as any applicable guidance and support.

If the Offeror chooses not to offer their goods or services through the e-procurement solution, the Standing Offer may be set aside by Canada.

B. RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

6.1 Requirement

The Contractor must provide the items detailed in the call-up against the Standing Offer.

6.2 Standard Clauses and Conditions

6.2.1 General Conditions

[2010A](#) (2020-05-28), General Conditions - Goods (Medium Complexity) apply to and form part of the Contract.

Section 16, Interest on Overdue Accounts, of [2010A](#) (2020-05-28), General Conditions - Goods (Medium Complexity) will not apply to payments made by credit cards.

6.3 Term of Contract

6.3.1 Delivery Date

Delivery must be completed in accordance with the call-up against the Standing Offer.

6.4 Payment

6.4.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm price, as specified in Annex B for a cost of \$ **(the value of the Call-up)**. Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.4.2 Single Payment

SACC Manual clause [H1000C](#) (2008-05-12) Single Payment

6.4.3 Electronic Payment of Invoices – Call-up

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

To be Determined

- a. Visa Acquisition Card;
- b. MasterCard Acquisition Card;
- c. Direct Deposit (Domestic and International);
- d. Electronic Data Interchange (EDI);
- e. Wire Transfer (International Only)

6.5 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
2. Invoices must be distributed as follows:
 - a. The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.

6.6 Insurance

SACC Manual clause [G1005C](#) (2016-01-28) Insurance – No Specific Requirement

6.7 SACC Manual Clauses

B1501C (2018-06-21) [Electrical equipment](#)
B1505C (2016-01-28) [Shipment of Dangerous Goods/Hazardous Products](#)
B7500C (2006-06-16) [Excess Goods](#)

6.8 Dispute Resolution

- (a) The parties agree to maintain open and honest communication about the Work throughout and after the performance of the contract.
- (b) The parties agree to consult and co-operate with each other in the furtherance of the contract and promptly notify the other party or parties and attempt to resolve problems or differences that may arise.
- (c) If the parties cannot resolve a dispute through consultation and cooperation, the parties agree to consult a neutral third party offering alternative dispute resolution services to attempt to address the dispute.
- (d) Options of alternative dispute resolution services can be found on Canada's Buy and Sell website under the heading "[Dispute Resolution](#)".

ANNEX "A"

REQUIREMENT

1. Requirement

Indigenous Services Canada (ISC), First Nations and Inuit Health Branch (FNIHB), Manitoba Region, has a requirement to establish a Regional Individual Standing Offer (RISO), on an "if and when requested" basis, for the supply and delivery of dental instruments, small dental equipment and dental supplies for First Nation on-reserve oral health care services.

The locations of delivery points include the FNIHB warehouse in Winnipeg, MB (R3C 4W1) and various other First Nation locations in northern and remote areas of Manitoba, as identified herein.

2. Offeror Services

The Offeror must be able to receive orders by telephone (including a toll-free number), facsimile, and e-mail. The Offeror must be open during normal business hours in Canada.

3. Minimum Order Restriction

While Authorized Users will make every effort to place orders containing multiple items, the Offeror must ship in small quantities if requested to do so.

Minimum order restrictions are not authorized and do not apply to this Standing Offer.

4. Quantities

Unless goods are on backorder, shipments which contain partial amounts must be rectified immediately. The Offeror must not invoice for partial shipments until the complete order has been delivered.

5. Returns

The Identified User may return any good(s) received if the good(s):

- (1) is not the correct item;
- (2) do not meet the shelf life requirements as described in Annex A – Requirement under 6.0 Shelf Life;
- (3) has been damaged;
- (4) if there is evidence that the packaging has been tampered with;
- (5) if the goods are not as described by the technical literature provided by the Contractor at RFSO closing; or
- (6) if the goods do not meet the terms and conditions of the Standing Offer.

Cost of shipping, receiving and restocking the returned goods is the responsibility of the Offeror. Authorized User will not pay the Offeror for shipping of returned goods or any restocking fees.

The Offeror must apply either a credit or refund to the Authorized User for returned items including shipping, if applicable and as agreed upon by the Project Authority. The credit or refund must be applied within ten (10) days of receiving the returned goods.

If the return was made prior to invoicing and payment and the order contained goods other than the returned goods, the Offeror must issue a new invoice to the Project Authority with the credit itemized.

6. Shelf Life

All materials having a shelf life must include the following information clearly indicated on the packaging:

- (1) Date of manufacture;
- (2) Manufacturer's part number;
- (3) Specification number; and
- (4) Expiration date of shelf life.

All goods delivered with an expiration date must have the longest shelf life available from the manufacturer. If the longest shelf life is not available from the manufacturer, the Offeror must notify the Identified User at time of order and prior to shipping for acceptance.

7. Specifications, Standards and Manuals

The small dental equipment and instruments must be permanently marked/stamped with either the company name, part number or CE stamp.

Operator instructions/manuals, if applicable, must accompany each instrument.

8. Packaging

The Offeror must conform to all applicable Federal and Provincial legislation and regulations concerning packaging, labelling and movement of hazardous goods including goods which are repackaged by the Offeror.

9. Environmental Standards

The Offeror must offer small dental equipment and instruments that meet energy efficiency measures (such as Energy Star).

10. Product Recalls

If any of the goods have been recalled, a product recall advisory must be provided to the Project Authority as well as the Standing Offer Authority as soon as possible.

11. Dental Catalogues

The Standing Offer Holder must provide a hard copy or online link to their dental catalogue(s) to the authorized user if requested to do so.

The dental catalogue(s) must be available in the English language.

The Standing Offer Holder must provide, at a minimum, the following dental instruments, small dental equipment, dental supplies and dental consumables to fulfill the requirement within the scope of the Standing offer:

Categories: Dental Instruments, Small Dental Equipment, and Dental Supplies / Consumables	
Dental Instruments	Includes but not limited to: diagnostic, periodontal, endodontic, orthodontic, restorative/operative and surgical instruments and accessories, attachments.
Small Dental Equipment	Includes but not limited to: high speed and slow speed handpiece motors, handpieces, couplers, stools, carts, operatory lights, sensors, monitor mounts, x-ray viewers, curing lights, lathes, model trimmers, torches, vibrators, sterilizers, ultrasonic units, scalers, alginators, amalgamators, amalgam separators, water distillers
Dental Supplies and Consumables	Includes dental sundries and consumables.

12. Delivery

Deliveries must be made on business days within the regular working hours for the destination.

The delivery date will be identified in each individual Call-up Against the Standing Offer. The Offeror must inform the Authorized user at time of issuance of the Call-up if the delivery date cannot be met. The Authorized user reserves the right to cancel the call-up if the items cannot be delivered with an acceptable delivery timeframe.

In the event the goods called up are to be delivered to a First Nation Community, the Authorized User is responsible for the costs of transportation and for coordinating transportation with the Offeror. This includes determining the mode of transport, the time frames and the transportation firm.

The Authorized User is responsible for choosing the most economical mode of transport that meets the requirement. If no instructions are provided in the call-up, the Offeror must confirm shipping arrangement with the Authorized User before proceeding.

The Authorized User may:

- (a) select a transportation firm themselves; or
- (b) request the Contractor suggest a minimum of two (2) firms including price quotes for the client to select and approve.

13. Delivery Locations

Delivery of Small Dental Equipment, Dental Instruments, Dental Supplies and Consumables to:

First Nations and Inuit Health Branch (FNIHB)
Regional Dental Warehouse
391 York Avenue
Winnipeg, MB. R3C 4W1

Delivery of Dental Supplies and Consumables to:

First Nations and Inuit Health Branch (FNIHB) dental clinics located throughout the Manitoba Region and are accessed either by road or air.

First Nation communities may include, but are not limited to:

Communities	Outside 100 Km of Winnipeg, Road Access (logical route)	Outside 100 Km of Winnipeg, Air Access only	Outside 100 Km of Winnipeg, Road and/or Air Access
Berens River		X	
Birdtail Sioux	X		
Bloodvien		X	
Brochet (Barrens Lands)		X	
Canupawakpa (Oak Lake)	X		
Cross Lake			X
Easterville (Chemawawin)			X
Ebb & Flow	X		
Fairford (Pinaymootang)	X		
Fisher River	X		
Garden Hill		X	
God's Lake Narrows		X	
God's River (Manto Sipi Cree Nation)		X	
Grand Rapids (Misipawistik Cree Nation)			X
Hollow Water	X		

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Indian Birch (Wuskwi Siphik)			X
Jackhead	X		
Keeseekowenin	X		
Lac Brochet		X	
Lake Manitoba	X		
Little Grand Rapids		X	
Moose Lake (Mosakahiken)			X
Nelson House (Nisichawayasihk Cree Nation)			X
Oxford House (Bunibonibee)		X	
Pauingassi		X	
Peguis	X		
Poplar River		X	
Pukatawagon (Mathias Colomb)		X	
Red Sucker Lake		X	
Roseau River	X		
Sagkeeng (Fort Alexander)	X		
Sapoteweyak (Shoal River)			X
Shamattawa		X	
Sioux Valley	X		
South Indian Lake (O-Pipon-Na-Piwin Cree Nation)		X	
Split Lake			X

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St. Theresa Point		X	
Swan Lake	X		
Tadoule Lake (North Lands)		X	
The Pas			X
Valley River	X		
Wasagamack		X	
Waywayseecappo	X		
York Landing			X

APPENDIX A.1

Sample Product List – Minimum Mandatory Specifications

Offerors must complete A.1 Sample Product List and A.2 Sample Product Pricing in their entirety.

Offerors must provide prices for all sample products listed in A.1 Sample Product List in A.2 Sample Product Price list.

The Sample Product List detailed in A.1 and the Sample Product Pricing in A.2 are for evaluation purposes only and will not form part of any resulting Standing Offer.

The quoted prices must not be discounted and must appear in the Offeror's current published price list. The Offerors discount percentage offered in Annex B will be applied to the Offerors prices quoted in A.2 for evaluation purposes.

A. Instructions to Offerors – Sample Product List

1. Offerors must be able to provide all the items detailed in the Sample Product List detailed herein.
2. The sample product list is a sample of products identified for evaluation purposes only and will not form part of any resulting Standing Offer.
3. Where an Offeror substitutes an equivalent product to a product identified herein by make and model, the Offeror must include with their offer, the mandatory technical specifications and literature of the equivalent product offered.
4. Offers that fail to meet all the mandatory evaluation criteria will be declared non-responsive and given no further consideration.
5. Offerors should demonstrate their understanding of the requirements contained in the bid solicitation and explain how they meet each mandatory evaluation criteria. Offerors should demonstrate their capability in a thorough, concise, and clear manner.
6. The technical offer should address clearly and in sufficient depth the points that are subject to the evaluation criteria against which the offer will be evaluated. Simply repeating the statement contained in the bid solicitation or stating, without any substantiating information, that an offeror is compliant will not be sufficient.
7. Substantiating information may include, but is not limited to, specifications sheets, technical brochures, photographs or illustrations. If published supporting technical documentation is not available, the Offeror should prepare a written narrative complete with a detailed explanation of how its offer demonstrates technical compliance. All substantiating information should be provided with the offer at solicitation closing date. It is the Offerors responsibility to ensure that the submitted supporting technical documentation provides detail to demonstrate that the proposed product(s) meet the requirements of the evaluation criteria.
8. If the supporting documentation referenced above has not been provided at bid closing, the Standing Offer Authority will notify the Offeror that they must provide supporting documentation within two (2) business days following notification. Failure to comply with the request of the

Standing Offeror Authority within that time will deem the offer non-responsive and the offer will be given no further consideration.

9. Canada will not evaluate information such as references to Web site addresses where additional information can be found,
10. In order to facilitate the evaluation of the offer, Canada requests that offerors address and present the topics in the order of the evaluation criteria, and include a grid in their proposal, containing the information which demonstrates how the offeror meets each evaluation criteria. Alternatively, and to avoid any duplication, offerors may also refer to the different sections of their offers by identifying the specific paragraph and page number where the subject topic has already been addressed.
11. Offerors must address any concerns with the performance specifications in written detail to the Standing Offer Authority before bid closing as outlined in the Request for Standing Offer (RFSO) document, at Part 2 – Offeror Instructions, item 2.3 Enquiries – Request for Standing Offer.

Sample Product List

Item #	Performance Specification Where Offeror substitutes an equivalent product to a product identified herein by make and model, the Offeror must include with their offer, the mandatory technical specifications and literature of the equivalent product offered.	Performance Specification Offered: Offerors <u>should</u> indicate how they meet the performance specification by recording this information in this column including Brand, Make and Model offered.	Cross Reference: In this column, Offerors <u>should</u> cross-reference where this performance specification is indicated in their supporting documents.
1.	Dental Supplies and Consumables		
1.1	<u>Pit & Fissure Ultra Sealant:</u> UltraSeal XT plus Refill A2 or equivalent <ul style="list-style-type: none"> - light cured - fluoride releasing composite sealant - radiopaque - 58% filled resin - tint A2 - 4 x 1.2 ml syringes 		
1.2	<u>Silver Amalgam:</u> Amalgam 2 Spill Regular Set Capsules or equivalent <ul style="list-style-type: none"> - regular set - 600 mg - self-activating - pouched mercury - 2 spill or double spill - pinch & turn opening technique - resealable capsule 		
1.3	<u>Injection Needles:</u> Injection needles or equivalent <ul style="list-style-type: none"> - 27 gauge - short-yellow - metal hub - self-threading - self-aligning universal hub design - sterile - disposable 		

1.4	<p><u>Saliva Absorbents:</u></p> <p>NeoDrys or equivalent</p> <ul style="list-style-type: none"> - flexible, tapered design - comfort edge - reflective backing - size large - color blue 		
1.5	<p><u>Glass Ionomer Restorative:</u></p> <p>Fuji IX GP Capsule Refill or equivalent</p> <ul style="list-style-type: none"> - radiopaque - self-curing - fluoride release - regular set - shade A2 		
1.6	<p><u>Local Anesthetic:</u></p> <p>Lidocaine HCL 2% and Epinephrine 1:100,000 injection or equivalent</p> <ul style="list-style-type: none"> - Epinephrine 1 :100,000 - Lidocaine HCL 2% - latex-free components - volume per cartridge 1.7 ml 		
1.7	<p><u>Post Extraction Dressing:</u></p> <p>Alveogyl or equivalent</p> <ul style="list-style-type: none"> - dry socket post extraction dressing - fibrous consistency for easy filling of the socket 		
1.8	<p><u>Prophy Paste:</u></p> <p>Nupro Prophy Paste Cups or equivalent</p> <ul style="list-style-type: none"> - coarse - with fluoride - single/unit dose cups - 1 prophy grip and 1 prophy ring - cherry flavor - gluten-free 		

1.9	<u>X-ray Automatic Processor Solutions:</u> Peri-Pro Developer & Fixer or equivalent <ul style="list-style-type: none"> - 1 quart bottle developer and 1 quart bottle fixer - 3 bottles of fixer - 3 bottles of developer - pre-mixed/ready to use liquid - 		
1.10	<u>Temporary Filling Material:</u> IRM Caps or equivalent <ul style="list-style-type: none"> - 0.34 gm IRM capsules for machine mixing - ivory shade via capsule - 		
2.	Dental Instruments		
2.1	<u>Pigtail Explorer:</u> # 2 Explorer (EXD26) Pigtail Explorer or equivalent <ul style="list-style-type: none"> - grade satin steel - double ended pigtail explorer - #2 explorer - #6 ergonomic handle 		
2.2	<u>Restorative Caver:</u> Discoid-Cleoid #4/5 Carver or equivalent <ul style="list-style-type: none"> - double ended - grade satin steel - #4/5 discoid-cleoid - #6 handle - 		
2.3	<u>Restorative Excavator:</u> Excavator #18 or equivalent <ul style="list-style-type: none"> - grade stain steel - double ended excavator - regular handle - #18 excavator 		

2.4	<p><u>Amalgam Burnisher:</u></p> <p>Ball Burnisher #21B HDL #41 or equivalent</p> <ul style="list-style-type: none"> - grade stain steel - acorn shaped end - double ended - #21B ball burnisher - 3.0 mm – 2.7 mm 		
2.5	<p><u>Restorative Plugger:</u></p> <p>Plugger Hollenback #1 HDL #6 or equivalent</p> <ul style="list-style-type: none"> - grade satin steel - double ended - #1 hollenback plugger - 1 mm – 1.65 mm - #6 handle 		
2.6	<p><u>Surgical Bone File:</u></p> <p>Miller #21 Bone File or equivalent</p> <ul style="list-style-type: none"> - surgical grade stainless steel - double sided - straight cut serrations - 4.8mm and 8.1mm working ends, both at 25 degree angle 		
2.7	<p><u>Surgical Elevator:</u></p> <p>#41 Straight Heidbrink Elevator or equivalent</p> <ul style="list-style-type: none"> - grade stainless steel - single ended - straight heidbrink tip 		
2.8	<p><u>Surgical Forcep:</u></p> <p>#23 Cowhorn Forcep, Lower Molar or equivalent</p> <ul style="list-style-type: none"> - grade stainless steel - #23 cowhorn lower molar forcep 		
2.9	<p><u>Articulating Forcep:</u></p> <p>Miller Articulating Paper Forcep or equivalent</p> <ul style="list-style-type: none"> - single ended articulating paper forcep 		

2.10	<u>Cement Spatula:</u> Cement Spatula #24 or equivalent <ul style="list-style-type: none"> - single ended - grade satin steel - 44 mm spatula with flexible blade - #6 handle 		
3.	Small Dental Equipment		
3.1	<u>Ultrasonic Cleaner:</u> Quantrex 310 w/timer and drain or equivalent <ul style="list-style-type: none"> - stainless steel cove or tank - 60 minute timer - multi-position drain - tank capacity 3.25 gal - 43kHz output/cleaning frequency - overall dimensions: 16.5" x 10.0" x 12.1" - without basket 		
3.2	<u>Lathe:</u> Red Wing Lathe or equivalent <ul style="list-style-type: none"> - ¼ HP - 4 ½" shaft height - 1725/3450 rpm 2 speed - overall dimensions: 15 ½" x 7/8" x 7 ¼" 		
3.3	<u>Ultrasonic Scaling Unit:</u> Cavitron Plus with Tap-On Technology or equivalent <ul style="list-style-type: none"> - 1 tap-on wireless foot pedal - 1 cavitron plus scaler with handpiece cable with swivel - 1 steri-mate detachable sterilizable handpiece - slimline-10S ultrasonic insert 		
3.4	<u>Highspeed Handpiece Motor:</u> EXPERT Torque Lux High Speed or equivalent <ul style="list-style-type: none"> - air-driven handpiece - multiflex lux connection - quick-disconnect - 380,000 rpm 		

	<ul style="list-style-type: none"> - operating pressure 36 psi - fibre optic turbine - push button auto chuck - standard head (18 watts) - 4-port spray - ceramic bearings 		
3.5	<p><u>Dental Water Distiller:</u></p> <p>Aquastat Water Distiller or equivalent</p> <ul style="list-style-type: none"> - portable/countertop water distiller - vaporize tap water - purify one gallon of water under 4.25 hours - chamber volume 1 gallon - overall dimensions: 10" x 16" x 15" - plug in 		
3.6	<p><u>Mobile Dental Cart:</u></p> <p>Doctor's Mobile cart or equivalent</p> <ul style="list-style-type: none"> - 4 instruments drawers and 3 storage drawers - color surf, almond or white - protective molding and handi-hopper - mobile cabinet - overall dimensions: 21.5"w or 21"w x 32"h x 18 3/4" d 		
3.7	<p><u>Dental Amalgamator:</u></p> <p>Promix Amalgamator or equivalent</p> <ul style="list-style-type: none"> - digital - LED display - touch pad controls - microprocessor controls - programmable pre-set memories - sealed mix area 		
3.8	<p><u>Dental Light:</u></p> <p>Bel-Halo LED Dental Light or equivalent</p> <ul style="list-style-type: none"> - touches on-off sensor - LED dental light – 10 bulb array - stepless light intensity control - cool white light - light color temperature 5000 K 		

	at all settings - third-axis rotation of light head - without mounting		
3.9	<u>Dental Light Cure Unit – LED:</u> Elipar Deep Cure-S LED Cordless Curing Light or equivalent - stainless steel casing - curing light LED - deliver a focused output of 1,470 mW/cm2 - multiple-setting light-timer - cure times 5, 10, 15 and 20 seconds - recharging base - color silver - cordless		
3.10	<u>Dental X-ray Viewer:</u> Universal X-ray Viewer with Magnifier or equivalent - overall viewing area 6" x 12" - volts 110/120 - with magnifier - 2x magnification - plastic – white color - desk top mount		

Appendix A.2

Sample Product Pricing

A.2 Instructions to Offerors – Sample Product Pricing

1. Offeror must quote prices for all the sample products listed herein, in the unit of issue requested in the table below.
2. Offerors must identify the make and model of the product offered, and reference the page number and location in their supporting information for each item.
3. For evaluation purposes, the Offerors Annex B discount percentage will be applied to the pricing offered.
4. The estimated quantity listed below is for evaluation purposes only, this is not indicative of the purchases that may be made.

Sample Product Pricing

Item No.	Description	Unit of Issue	Make and Model number of product offered	Item number	Estimated Quantity	Price per Unit of Issue – no discount
1.1	Pit & Fissure Ultra Sealant	4 x 1.2 ml syringes /kit			125 kits	\$
1.2	Silver Amalgam	(600 mg) 50 capsules /pkg			50 pkg	\$
1.3	Injection Needles	100/box			175 boxes	\$
1.4	Saliva Absorbents	50 /pkg			125 pkg	\$
1.5	Glass Ionomer Restorative	48 capsules / pkg			80 pkg	\$
1.6	Local Anesthetic	50 /box			225 Box	\$
1.7	Post Extraction Dressing	10 gm jar			100 jars	\$

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1.8	Prophy Paste	200 /box			125 boxes	\$
1.9	X-ray Automatic Processor	6 bottles /case			250 case	\$
1.10	Temporary Filling Material	50 caps /box			65 boxes	\$
2.1	Pigtail Explorer	each			50 each	\$
2.2	Restorative Caver	each			50 each	\$
2.3	Restorative Excavator	each			50 each	\$
2.4	Amalgam Burnisher	each			50 each	\$
2.5	Restorative Plugger	each			50 each	\$
2.6	Surgical Bone File	each			25 each	\$
2.7	Surgical Elevator	each			25 each	\$
2.8	Surgical Forcep	each			25 each	\$
2.9	Articulating Forcep	each			25 each	\$
2.10	Cement Spatula	each			25 each	\$
3.1	Ultrasonic Cleaner	each			10 each	\$

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3.2	Lathe	each			10 each	\$
3.3	Ultrasonic Scaling Unit	each			10 each	\$
3.4	Highspeed Handpiece Motor	each			15 each	\$
3.5	Dental Water Distiller	each			10 each	\$
3.6	Mobile Dental Cart	each			5 each	\$
3.7	Dental Amalgamator	each			10 each	\$
3.8	Dental Light	each			5 each	\$
3.9	Dental Light Cure Unit – LED	each			10 each	\$
3.10	Dental X-ray Viewer	each			10 each	\$

ANNEX "B"

BASIS OF PAYMENT

The discounts shown in this section represent the discount off the Offerors most recent Published Price Lists. The discount must be valid for the entire period of any resulting Standing Offer including option periods.

1. Dental Instruments, Small Dental Equipment and Supplies / Consumables

To be delivered to:

391 York Avenue
Winnipeg, MB R3C 4W1

FOB Destination including all delivery and off-loading charges, Customs Duties included GST extra, if applicable.

2. Dental Supplies and Consumables

Delivery to First Nation communities throughout Manitoba Region:

FOB Destination shipping charges will be billed at actual cost. Offeror must include a copy of the shipping bill of lading showing the shipping charges with customer invoice. GST extra, if applicable.

a. Period One – Date of Issuance to September 30, 2022 - To be completed by offeror

Prices as listed in Offerors current published Canadian retail price list/catalogue in effect on date of call-up (GST/HST extra), less a discount of:

- | | | |
|----|---------------------------------|---------|
| 1. | Dental Supplies and Consumables | _____ % |
| 2. | Dental Instruments | _____ % |
| 3. | Small Dental Equipment | _____ % |

b. Option Period One – October 1, 2022 to September 30, 2023 - To be completed by offeror

Prices as listed in Offerors current published Canadian retail price list/catalogue in effect on date of call-up (GST/HST extra), less a discount of:

- | | | |
|----|---------------------------------|---------|
| 1. | Dental Supplies and Consumables | _____ % |
| 2. | Dental Instruments | _____ % |
| 3. | Small Dental Equipment | _____ % |

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c. Option Period Two – October 1, 2023 to September 30, 2024 - To be completed by offeror

Prices as listed in Offerors current published Canadian retail price list/catalogue in effect on date of call-up (GST/HST extra), less a discount of:

- | | | |
|----|---------------------------------|---------|
| 1. | Dental Supplies and Consumables | _____ % |
| 2. | Dental Instruments | _____ % |
| 3. | Small Dental Equipment | _____ % |

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ANNEX "C"

STANDING OFFER USAGE REPORT

Return to:

Public Works and Government Services Canada

Facsimile: (431) 374-5838

Email: TPSGC.ROPAequipedesoutien-WRAPSupportTeam.PWGSC@tpsgc-pwgsc.gc.ca

Quarterly Usage Report Schedule:

1st quarter: April 1 to June 30;

2nd quarter: July 1 to September 30;

3rd quarter: October 1 to December 31;

4th quarter: January 1 to March 31.

REPORT ON THE VOLUME OF BUSINESS WITH FEDERAL GOVERNMENT DEPARTMENTS AND AGENCIES

SUPPLIER:

STANDING OFFER NO:

DEPARTMENT OR AGENCY:

Reporting Period:

Item No.	Call-Up/contract No. Description	Value of the Call-Up/Contract	GST/HST
(A) Total Dollar Value Call-ups for this reporting period:			
(B) Accumulated Call-Up totals to date:			
(A+B) Total Accumulated Call-Ups:			

NIL REPORT:

We have not done any business with the federal government for this period []

PREPARED BY:

NAME: _____

TELEPHONE NO.: _____

SIGNATURE: _____ DATE: _____

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ANNEX “D” to PART 3 OF THE REQUEST FOR STANDING OFFERS

ELECTRONIC PAYMENT INSTRUMENTS

As indicated in Part 3, clause 3.1.2, the Offeror must complete the information requested below, to identify which electronic payment instruments are accepted for the payment of invoices.

The Offeror accepts to be paid by any of the following Electronic Payment Instrument(s):

- ☐ VISA Acquisition Card;
- ☐ MasterCard Acquisition Card;
- ☐ Direct Deposit (Domestic and International);
- ☐ Electronic Data Interchange (EDI);
- ☐ Wire Transfer (International Only)

ANNEX “ E ”

ADDITIONAL CERTIFICATIONS

1. Board of Directors

Please refer to Part 5, Certifications, Article 5.2.1 for details.

Director Name - _____	Position - _____
Director Name - _____	Position - _____
Director Name - _____	Position - _____
Director Name - _____	Position - _____
Director Name - _____	Position - _____
Director Name - _____	Position - _____
Director Name - _____	Position - _____
Director Name - _____	Position - _____

2. Procurement Business Number (PBN)

Please refer to Section 02, [Procurement Business Number](#) of the [2006](#) (2019-03-04) Standard Instructions – Request for Standing Offers - Competitive Requirements

Procurement Business Number - _____

Suppliers may register for a PBN online at [Supplier Registration Information](#). For non-Internet registration, suppliers may contact the InfoLine at 1-800-811-1148 to obtain the telephone number of the nearest Supplier Registration Agent.