



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

Travaux publics et Services gouvernementaux
Canada

Voir dans le document/

See herein

NA

Québec

NA

REQUEST FOR PROPOSAL DEMANDE DE PROPOSITION

Proposal To: Public Works and Government Services Canada

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

Proposition aux: Travaux Publics et Services Gouvernementaux Canada

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Vendor/Firm Name and Address

Raison sociale et adresse du

fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Travaux publics et Services gouvernementaux Canada
Place Bonaventure, portail Sud-Oue
800, rue de La Gauchetière Ouest
7e étage, suite 7300
Montréal
Québec
H5A 1L6

Title - Sujet Metal lockers for ESDC	
Solicitation No. - N° de l'invitation G9292-227812/B	Date 2021-09-20
Client Reference No. - N° de référence du client G9292-22-7812	
GETS Reference No. - N° de référence de SEAG PW-\$MTA-555-16279	
File No. - N° de dossier MTA-1-44064 (555)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM Eastern Daylight Saving Time EDT on - le 2021-10-06 Heure Avancée de l'Est HAE	
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Carbonneau, Julie	Buyer Id - Id de l'acheteur mta555
Telephone No. - N° de téléphone (418) 929-6780 ()	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: EMPLOI ET DEVELOPPEMENT SOCIAL CANADA Various Québec Locations See Annex 2 Québec K1A0J9 Canada	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée .	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

This bid solicitation cancels and supersedes previous bid solicitation number G9292-227812-A dated July 27, 2021 with a closing of August 12, 2021 at 2 p.m EDT. A debriefing or feedback session will be provided upon request to bidders/offerors/suppliers who bid on the previous solicitation

TITLE: LOCKERS TABLE OF CONTENTS

PART 1 - GENERAL INFORMATION	4
1.1 SECURITY REQUIREMENTS	4
1.2 REQUIREMENT	4
1.3 DEBRIEFINGS	4
1.4 EPOST CONNECT SERVICE	4
PART 2 - BIDDER INSTRUCTIONS	5
2.1 STANDARD INSTRUCTIONS, CLAUSES AND CONDITIONS	5
2.2 SUBMISSION OF BIDS	5
2.3 ENQUIRIES - BID SOLICITATION	6
2.4 APPLICABLE LAWS	6
2.5 BID CHALLENGE AND RECOURSE MECHANISMS	6
PART 3 - BID PREPARATION INSTRUCTIONS	7
3.1 BID PREPARATION INSTRUCTIONS	7
PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION	8
4.1 EVALUATION PROCEDURES	8
4.2 BASIS OF SELECTION	8
PART 5 - CERTIFICATIONS AND ADDITIONAL INFORMATION	9
5.1 CERTIFICATIONS REQUIRED WITH THE BID	9
5.2 CERTIFICATIONS PRECEDENT TO CONTRACT AWARD AND ADDITIONAL INFORMATION	9
PART 6 - RESULTING CONTRACT CLAUSES	10
6.1 SECURITY REQUIREMENTS	10
6.2 REQUIREMENT	10
6.3 STANDARD CLAUSES AND CONDITIONS	10
6.4 TERM OF CONTRACT	10
6.5 AUTHORITIES	11
6.6 PAYMENT	12
6.7 INVOICING INSTRUCTIONS	13
6.8 CERTIFICATIONS AND ADDITIONAL INFORMATION	13
6.9 APPLICABLE LAWS	13
6.10 PRIORITY OF DOCUMENTS	13
6.11 SACC MANUAL CLAUSES	14
6.12 DISPUTE RESOLUTION	14
6.13 INSTALLATION SERVICES	14
6.14 INSPECT THE PRODUCTS	15
ANNEX "A" - REQUIREMENT	16
ANNEX "B" - BASIS OF PAYMENT	26
ANNEX "C" - MANDATORY TECHNICAL CRITERIA THAT MUST BE DEMONSTRATED	30

Solicitation No. - N° de l'invitation
G9292-227812-B
Client Ref. No. - N° de réf. du client
G9292-227812

Amd. No. - N° de la modif.
File No. - N° du dossier
MTA-1-44064

Buyer ID - Id de l'acheteur
MTA555
CCC No./N° CCC - FMS No./N° VME

ANNEX “D” - DRAWING	31
ANNEX “E” - ELECTRONIC PAYMENT INSTRUMENTS.....	32
ANNEX "F" - COMPLETE LIST OF COMPANY BOARD OF DIRECTORS	33

Solicitation No. - N° de l'invitation
G9292-227812-B
Client Ref. No. - N° de réf. du client
G9292-227812

Amd. No. - N° de la modif.
File No. - N° du dossier
MTA-1-44064

Buyer ID - Id de l'acheteur
MTA555
CCC No./N° CCC - FMS No./N° VME

PART 1 - GENERAL INFORMATION

1.1 Security Requirements

There is no security requirement applicable to this request.

1.2 Requirement

The requirement is detailed under Article 6.2 of the resulting contract clauses.

1.3 Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

1.4 epost Connect service

This bid solicitation allows bidders to use the epost Connect service provided by Canada Post Corporation to transmit their bid electronically. Bidders must refer to Part 2 entitled Bidder Instructions, and Part 3 entitled Bid Preparation Instructions, of the bid solicitation, for further information.

PART 2 - BIDDER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The [2003](#) (2020-05-28) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.
<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/1/2003/25>

Subsection 5.4 of [2003](#), Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: 60 days

Insert: 90 days

2.1.1 SACC Manual Clauses

B1000T (2014-06-26) Condition of Material -Bid
<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/B/B1000T/3>

2.1.2 Best Delivery Date – Bid **(To be completed by the bidder)**

While delivery is requested six weeks after contract award, the best delivery time that could be offered by the bidder is _____ weeks from contract award date.

2.2 Submission of Bids

Bids must be submitted only to the Public Works and Government Services Canada (PWGSC) Bid Receiving Unit specified below by the date and time indicated on page 1 of the bid solicitation:

2.2.1 PWGSC Québec Region Bid Receiving Unit

Bidders choosing to submit using epost Connect must send an email requesting to open an epost Connect conversation to the following address:

TPSGC.RQReceptionSoumissions-QRSupplyTendersReception.PWGSC@tpsgc-pwgsc.gc.ca

Note: **Bids will not be accepted if emailed directly to this email address.** This email address is to be used to open an epost Connect conversation, as detailed in Standard Instructions [2003](#) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/1/2003/active>), or to send bids through an epost Connect message if the bidder is using its own licensing agreement for epost Connect.

It is the Bidder's responsibility to ensure the request for opening an epost Connect conversation is sent to the email address above at least six (6) days before the solicitation closing date.

[Steps to follow for the Bid Submission to Bid Receiving Unit \(BRU\) using epost Connect](https://buyandsell.gc.ca/steps-to-follow-for-the-bid-submission-to-bid-receiving-unit-bru-using-epost-connect)
(<https://buyandsell.gc.ca/steps-to-follow-for-the-bid-submission-to-bid-receiving-unit-bru-using-epost-connect>)

2.2.2 By fax at: **418-566-6168**.

2.2.3 Bids transmitted by hardcopy to PWGSC will not be accepted.

2.3 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than five (5) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

2.4 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Quebec.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

2.5 Bid Challenge and Recourse Mechanisms

(a) Several mechanisms are available to potential suppliers to challenge aspects of the procurement process up to and including contract award.

(b) Canada encourages suppliers to first bring their concerns to the attention of the Contracting Authority. Canada's [Buy and Sell](#) website, under the heading "[Bid Challenge and Recourse Mechanisms](#)" contains information on potential complaint bodies such as:

- Office of the Procurement Ombudsman (OPO)
- Canadian International Trade Tribunal (CITT)

(c) Suppliers should note that there are **strict deadlines** for filing complaints, and the time periods vary depending on the complaint body in question. Suppliers should therefore act quickly when they want to challenge any aspect of the procurement process.

PART 3 - BID PREPARATION INSTRUCTIONS

3.1 Bid Preparation Instructions

If the Bidder chooses to submit its bid electronically, Canada requests that the Bidder submits its bid in accordance with section 08 of the 2003 standard instructions. The epost Connect system has a limit of 1GB per single message posted and a limit of 20GB per conversation.

The bid must be gathered per section and separated as follows:

Section I: Technical Bid
Section II: Financial Bid
Section III: Certifications

Bids transmitted by hardcopy will not be accepted.

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Section I: Technical Bid

In their technical bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment.

3.1.1 Electronic Payment of Invoices – Bid

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex "E" Electronic Payment Instruments, to identify which ones are accepted.

If Annex "E" Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

3.1.2 Exchange Rate Fluctuation

[C3011T](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/C/C3011T/5) (2013-11-06) Exchange Rate Fluctuation
<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/C/C3011T/5>

Section III: Certifications

Bidders must submit the certifications and additional information required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

4.1.1 Technical Evaluation

4.1.1.1 Mandatory Technical Criteria

The technical evaluation will be based on the mandatory technical criteria detailed in Annex C.

Bidders must clearly demonstrate that the goods and/or services offered are compliant with each of these mandatory technical criteria with documents and/or technical drawings, which must be submitted with their proposal. (No internet links will be accepted).

Bidders should complete the table in Annex C in order to indicate where the technical criteria are demonstrated within their submitted documents and/or technical drawings and include it with their proposal.

4.1.2 Financial Evaluation

Bidders must submit firm prices, customs duties and excise taxes included, and Applicable Taxes excluded.

Unless the bid solicitation specifically requires bids to be submitted in Canadian currency, bids submitted in foreign currency will be converted to Canadian currency for evaluation purposes. The rate given by the Bank of Canada in effect on the bid solicitation closing date, or on another date specified in the bid solicitation, will be applied as a conversion factor to the bids submitted in foreign currency.

Bidders must provide prices Delivered Duty Paid (DDP), Service Canada, different sites in the Quebec region mentioned in Annex A of this document,

according Incoterms 2010 for shipments from a commercial contractor. Bids will be assessed on a DDP basis.

4.2 Basis of Selection

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price (Annex B Table 1 + Table 2) will be recommended for award of a contract.

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

5.1 Certifications Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid.

5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the Integrity Provisions of the Standard Instructions, all bidders must provide with their bid, **if applicable**, the declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

5.2 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

5.2.1 Integrity Provisions – Required Documentation

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real property agreement of the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

5.2.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the [Employment and Social Development Canada \(ESDC\) - Labour's](https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#) website (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#>).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

6.1 Security Requirements

There is no security requirement applicable to the Contract.

6.2 Requirement

The Contractor must provide the items detailed under the "Requirement" at Annex "A".

6.2.1 Optional Goods and/or Services

The Contractor grants to Canada the irrevocable option to acquire the goods, services or both described at Annex A of the Contract under the same conditions and at the prices and/or rates stated in the Contract. The option may only be exercised by the Contracting Authority and will be evidenced, for administrative purposes only, through a contract amendment.

The Contracting Authority may exercise the option at any time before July 31, 2022 by sending a written notice to the Contractor.

6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) issued by Public Works and Government Services Canada.

6.3.1 General Conditions

[2010A](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/3/2010A/19) (2020-05-28) General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/3/2010A/19>

6.3.1.1 Warranty Period – General Conditions 2010A

Section 09 of general conditions 2010A is amended by replacing the period of twelve (12) months by twenty-four (24) months for digital locks only. Warranty on other parts still applicable as per section 09 of general conditions 2010A.

All other provisions of the warranty section remain in effect.

6.4 Term of Contract

6.4.1 Period of the Contract

The period of the Contract is from date of Contract to December 31, 2022 inclusive

6.4.2 Delivery Date

All the deliverables must be received on or before: [will be adjusted in accordance with the reasonable delay mentioned in 2.1.2 by the bidders. These delivery dates are the desired dates but can be reasonably extended if necessary.](#)

Victoriaville : November 2021

Boucherville : November 2021

St-Jérôme : November 2021

Saint-Léonard : November 2021

Laval : December 2021

6.4.2.1 Delivery Date for Optional Goods and/or Services [\(will be completed at Contract award\)](#)

Optional Goods described at Annex A must be received within _____ weeks after the written notice (contract amendment) sent to the contractor.

6.4.3 Delivery Points

Delivery of the requirement will be made to delivery point(s) specified at Annex "A" of the Contract.

6.5 Authorities

6.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: Julie Carbonneau
Title: Acting Supply Specialist
Public Works and Government Services Canada Acquisitions Branch
Telephone: 418-929-6780
E-mail address: Julie.Carbonneau@tpsgc-pwgsc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

6.5.2 Project Authority

The Project Authority for the Contract is: [\(will be added at Contract award\)](#)

Name: _____
Title: _____
Organization: _____
Address: _____

Telephone: _____
E-mail address: _____

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

Solicitation No. - N° de l'invitation
G9292-227812-B
Client Ref. No. - N° de réf. du client
G9292-227812

Amd. No. - N° de la modif.
File No. - N° du dossier
MTA-1-44064

Buyer ID - Id de l'acheteur
MTA555
CCC No./N° CCC - FMS No./N° VME

6.5.3 Client Administrative Authority

The Client Administrative Authority for the contract is: (will be added at Contract award)

Name: _____
Title: _____
Organization: _____
Address: _____
Telephone: _____
Facsimile: _____
E-mail address: _____

The Client Administrative Authority must receive the original Invoice. All inquiries for request for payment must be made to the Client Administrative Authority.

6.5.4 Contractor's Representative (to be completed by the bidder)

Name: _____
Title: _____
Organization: _____
Address: _____

Telephone: _____
E-mail address: _____

6.6 Payment

6.6.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid firm prices, as specified in Annex B for a cost of \$ _____ (will be completed at contract award). Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.6.2 Multiple Payments

SACC Manual Clause H1001C (2008-05-12) Multiple Payments

<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/H/H1001C/2>

6.6.3 SACC Manual Clauses

SACC Manual Clauses C2000C (2007-11-30) Taxes – Foreign-based Contractor

<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/C/C2000C/1>

6.6.4 Electronic Payment of Invoices – Contract

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- a. Visa Acquisition Card;
- b. MasterCard Acquisition Card;
- c. Direct Deposit (Domestic and International);

6.7 Invoicing Instructions

- 1. The Contractor must submit invoices in accordance with the section entitled “Invoice Submission” of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
- 2. Invoices must be distributed as follows:
 - a. The original must be forwarded to the Client Administrative Authority for certification and payment. (will be added at Contract award)
 - b. One (1) copy must be forwarded to the Contracting Authority identified under the section entitled “Authorities” of the Contract.

6.8 Certifications and Additional Information

6.8.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

6.9 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Quebec.

6.10 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions 2010A (2020-05-28) General Conditions – Goods (Medium Complexity);
- (c) Annex A, Requirement;
- (d) Annex B, Basis of payment;
- (e) Annex D, Drawing;
- (f) the Contractor's bid dated _____ (insert date of bid) (will be completed at Contract award)

6.11 SACC Manual Clauses

A2000C (2006-06-16), Foreign Nationals (Canadian Contractor)

<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/A/A2000C/1>

A2001C (2006-06-16), Foreign Nationals (Foreign Contractor)

<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/A/A2001C/1>

A9068C (2010-01-11) Government Site Regulations

<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/A/A9068C/2>

B4003T (2011-05-16) Canadian General Standards Board - Standards

<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/B/B4003T/9>

B6802C (2007-11-30) Government Property

<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/B/B6802C/4>

B7500C (2006-06-16) Excess Good

<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/B/B7500C/1>

B9028C (2007-05-25) Access to Facilities and Equipment

<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/B/B9028C/1>

G1005C (2016-01-28) Insurance – No Specific Requirement

<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/G/G1005C/3>

6.12 Dispute Resolution

- (a) The parties agree to maintain open and honest communication about the Work throughout and after the performance of the contract.
- (b) The parties agree to consult and co-operate with each other in the furtherance of the contract and promptly notify the other party or parties and attempt to resolve problems or differences that may arise.
- (c) If the parties cannot resolve a dispute through consultation and cooperation, the parties agree to consult a neutral third party offering alternative dispute resolution services to attempt to address the dispute.
- (d) Options of alternative dispute resolution services can be found on Canada's Buy and Sell website under the heading "[Dispute Resolution](#)".

6.13 Installation Services

The Supplier, when issued contracts, as a minimum, must provide all of the services below for the products supplied.

- 1. If requested, move the products to the staging and/or installation site.
- 2. Unpack all pieces and inspect products for shipping damage.
- 3. Install all products in accordance with the manufacturers' specifications.
- 4. Ensure all products function properly and when necessary make minor adjustment/repairs.

5. Touch up all minor nicks and scratches on the products that may have occurred during installation.
6. Clean the products once installed.
7. Clean up the installation site. It must present a neat, orderly and workmanlike appearance at all times. This activity must be accomplished by the removal of scrap material.

6.14 Inspect the Products

The Supplier, when issued contracts, must adhere to the following procedures:

1. The Supplier must notify the Project Authority when the installation is completed. Notification must be given no later than one business day following completion of the installation.
2. The Project Authority must arrange for the initial walk-through inspection with the Supplier.
3. The walk-through inspection must take place no later than three business days after installation is completed unless an alternate time frame has been confirmed by the Project Authority.
4. If the contract is for a phased installation, the walk-through inspection must take place no later than three business days after the completion of each phase unless an alternative time frame has been confirmed by the Project Authority.
5. The Project Authority, in consultation with the Supplier, must prepare the deficiency list documenting all problems in every area.
6. The Project Authority must forward the deficiency list to the Supplier.
7. Within three business days of receipt of this deficiency list, the Supplier must complete all minor deficiencies and make all adjustments not requiring new parts unless an alternate time frame has been confirmed by the Project Authority. For all other listed deficiencies, within fourteen business days of receipt of the deficiencies list, the Supplier must submit, to the Project Authority, the remedial action plan showing delivery and completion dates to occur within 60 calendar days from the submission date of the remedial action plan. The Project Authority may request a shorter remedy period and the Supplier may accept, if possible. The Project Authority may, at his/her discretion also accept a longer remedial period.
8. The Supplier must notify the Project Authority when all deficiencies have been remedied. If the Project Authority is satisfied with the deficiency corrections, the Project Authority must provide the Supplier a final sign-off indicating that the deficiencies have been rectified.

ANNEX "A" – REQUIREMENT

1. PROJECT OBJECTIVES

Purchase, delivery and installation of lockers for unassigned workstations for several Service Canada Centres in the Quebec Region.

2. CONTEXTUAL STATEMENT

- 2.1 **Firm contract:** The supplier must provide, deliver and install **488 lockers** forming different groups in designated areas (*office plans will follow after the contract is awarded*).
- 2.1.1 **Option:** The supplier must provide, deliver and install **120 optional lockers** (forming different groups) in designated places.
- 2.2 The supplier must ensure that it has the equipment and handling required to complete the work within the time limits indicated.
- 2.3 The supplier must collect and dispose of all garbage and packaging materials following installation of the equipment (e.g. boxes, paper, plastic). After installation, the supplier will have to leave the area clean.

3. SCOPE OF WORK

The supplier must provide and deliver the new furniture to the addresses indicated in point 10. The supplier must install the furniture in the places identified on the location plans (*office plans will follow after the contract is awarded*).

The working hours will be as follows - to be confirmed before delivery.

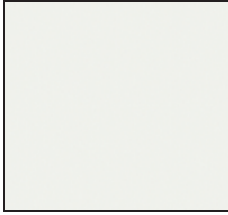
For each site, the supplier will need to make an appointment in advance; minimum of three (3) business days prior to the scheduled delivery date.

Work shall be done after normal business hours - to be confirmed prior to delivery. Work could be in the evening or on weekends.

4. DELIVERABLES - GENERAL CHARACTERISTICS

- 4.1 **Deliverable:** Metal locker (cabinet) with one door equipped with a surface digital locking system and a pull handle covered with rubber or plastic.
- 4.2 **Quantity per locker group:** see *Annex B - Basis of Payment*.

4.3 **Color:** *see sample below*



4.4 **Paint:** Welded steel, covered with a baked enamel paint, at least 1 mil color¹
¹ *Provide sample for approval*

4.5 **Dimensions for locker group 1:**

Width: 305mm (12 inches) (tolerance of ±12mm)

Depth: 457mm (18 inches) (tolerance of ±12mm)

Height: 1930mm (76 inches) overall height [rack 1830mm (72 inches) high + metal base 100mm (4 inches) high with adjustable legs] (tolerance of ±12mm)

- a) General locker frame - **16 or 18 gauge**;
- b) Recessed base - **18 or 20 gauge** (Non-perforated metal recessed base);
- c) The top of the locker and the door – **20 gauge**;
- d) Metal locker bottom – **22 gauge**;
- e) Sides, back and inside of the door are **24 gauge**.

4.6 **Shelf:**

- a) **At the top** of the locker, provide one (1) adjustable metal shelf (22 gauge) with 3 (three) flat steel adjustable hooks;
- b) **At the bottom** of the locker, provide three (3) adjustable metal shelves (22 gauge).

4.7 **Hook inside:** yes / in steel (*see drawings in annex D*). Provide 3 (three) hooks per locker - one (1) on each side of the locker and one (1) at the bottom of the locker. The hooks must be adjustable, under the shelf.

4.8 **Door:** Single door with ventilation (top and bottom)

- a) Provide two (2) minimum polyethylene stoppers for the door;
- b) Ventilation in the door: between 12 and 20 slots ensuring ventilation of the cloakroom (openings at the top and bottom to a maximum height of 178 mm);
- c) Door locking: Digital locking system (numeric keypad) with pull handle covered with rubber or plastic;
- d) The doors must be able to open between 120 and 160 degrees (the handle must not knock on the door of the neighboring locker);

- e) Minimum three (3) hinges or continuous hinges of 14 gauge with joints solidly welded to the frame and riveted to the doors, with silent and soft closing mechanism. Maximum degree of openness.
- 4.9 **Number Plate:** Locker rooms must have a numbered plaque (*Number from 001 to "X" number of lockers for each site*), displayed just above the locking mechanism.
- 4.10 **Locking:** Provide at least 2 (two) keys per site (to be able to unlock the locker and / or change the combination).
- 4.11 **Locking mechanism:** Digital code lock with 2 (two) electronic management keys per site for unlocking the locker room and/or changing the combination (*see section 4.16 for details*).
- 4.12 **Accessory:**
- a) Provide a removable rubber tray with rim for the boots in the bottom of the locker (this would be considered an accessory);
 - b) Provide a metal document holder in the locker door, 201mm width x 305mm height (accepted tolerance of ± 6 mm) to be installed 914mm from the ground for the top of the document holder / 610mm the bottom of the document holder) – *see drawings in annex D for more details*.
- 4.13 **Base of the locker:** Provide a recessed **18 or 20 gauge** steel base. Made with a 90-degree bend to ensure strength and robustness. Different color of the lockers. Exposed steel must be rustproof.
- 4.14 **Material:** Quality material with no surface imperfection. All lockers are fully welded.
- 4.15 **Welds:** All welds must be solid, free from cracks and shallow voids. They must be clean, smooth, uniform in appearance and free from scale, flux, foreign matter or any other inclusion that may interfere with the application of the primer or finishing product. All edges and corners should be smoothed or rounded and edges squared.
- 4.16 **Standards:**
- a) Ensure that the locker meet CAN-B651² accessibility standards;
 - b) Make sure that the handle of the digital lock meets CAN-B651 standards as much as possible;
 - c) Make sure that the shelf with hook at the top of the locker is adjustable and that the bottom of the shelf can be installed between 1295mm (51 inches) and 1600mm (63 inches) maximum from the floor to meet CAN-B651² standards.

² CAN / CSA B651 Standard - Canadian Standards Association

- 4.17 **Locking mechanism:** Lockers must all be unlocked with a numeric code lock. The height of the lock should be between 915mm and 1200mm from the ground, the width of the lock should be between 45mm and 60mm, the height of the lock should be between 90mm and 115mm.

Features required for locks:

- a) Operation via a numeric keypad;
- b) Constant locking device allowing lockers to lock automatically;
- c) Management function, security programming and "override" using an electronic management key;
- d) Double functionality for individual user or several users as needed;
- e) Construction of the case in hardened steel;
- f) Silent motorized deadbolt;
- g) Minimum programming of 4 digits and maximum of 5 digits;
- h) Powered by long-life non-rechargeable batteries of the standard type on the market;
- i) Audible or visual indicator indicating the approach of the end of life of the battery (s);
- j) Possibility of opening the locker with a battery bypass system in case of failure (if the battery no longer works).

Features for locks not accepted

- a) NO MANAGEMENT by A USB KEY
- b) NO MANAGEMENT by « BLUETOOTH »
- c) NO PLASTIC COMPONENTS (except for covering the protruding section of the handle)

- 4.17.1 **Electronic management key(s):** Provide 2 (two) electronic management keys per site (to clear the locker and / or change the combination).

4.17.2 **When the keyless locking system is specified, it must be supplied with:**

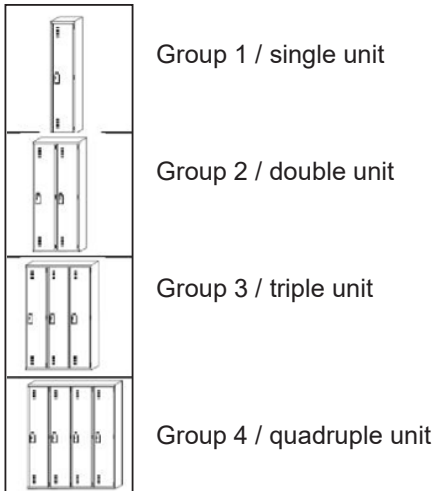
- a) Batteries for the first use. If the keyless lock is rechargeable, it is not necessary to power the separate unit for recharging.
- b) Two (2) keys or tools to access the battery compartment or charging port when the batteries are low /per site.
- c) Two (2) master keys or key rings to reprogram user codes /per site.

- 4.18 **Quality of execution:** The assembled components must be uniform in terms of quality, style, materials and workmanship, and they must be clean (free of stains, dirt) and free of any defect that could affect their appearance, their behavior in service and their safety (lack of paint or presence of blisters on the paint, embedded metal, scratches).

There should be no edges or unfinished surfaces that are visible or accessible.

5. QUANTITIES REQUIRED PER OFFICE AND PER UNITS

See Annex B for details of the quantity and group of lockers.



6. TASKS

- 6.1 The supplier must provide, deliver and install the new furniture in identified locations (*office plans will follow after the contract is awarded*). The supplier must provide any other required accessories (for example: Trays for boots (bottom shelf), etc.).
- 6.2 The supplier must note the deficiencies at the time of installation and inform the person in charge on site.
- 6.3 The supplier must ensure that it has the necessary personnel to carry out the work in the quantities requested.
- 6.4 The supplier must collect and dispose of all garbage and packaging materials following installation of the equipment (example: boxes, paper, plastic). The supplier will have to leave with the packaging and leave the place clean.
- 6.5 The supplier must provide training on the operation of the locks for each site. The supplier must provide training on the operation of the locks to the employees of the ministry (for 3 to 4 persons maximum). The training will be approximately 30 minutes for each of the sites. A brief and concise procedural document should be provided in both official languages.

- 6.6 **Option:** The supplier must supply, deliver and install the lockers and accessories required. The supplier must provide training on the operation of the locks for each site. The supplier must provide training on the operation of the locks to the employees of the ministry (for 3 to 4 persons maximum). The training will be approximately 30 minutes for each of the sites. A brief and concise procedural document should be provided in both official languages.

****Bel-Air warehouse:** No installation and training services are required for the Bel-Air warehouse, however it will be important to provide instructions for the installation of the lockers and the procedure document on the operation of the locks (in both official languages).

7. REQUIREMENTS

7.1 TEST REQUIREMENTS

- a) Test reports must be provided on request for review and must not be more than five (5) years after the date of testing;
- b) All tests must be entrusted to an accredited test center;
- c) All storage items must be tested and meet the acceptance criteria described in ANSI / BIFMA³ X5.9, Storage Units.

³ American National Standards Institute (ANSI) / Business and Institutional Furniture Manufacturers Association (BIFMA)

7.1.1 All testing must be performed at an acceptable testing facility.

ACCEPTABLE TEST:

Laboratory accredited by a nationally recognized body such as the Standards Council of Canada (SCC) and the American Association for Laboratory Accreditation (A2LA) or registered in the Laboratory Acceptance Program of the Office of General Standards of Canada (OGSC) for the applicable scope of the requested trials.

7.2 SPECIAL FINISH REQUIREMENTS

- a) Adhesion - The degree of adhesion of painted metal coatings shall be at least 4B when tested in accordance with ASTM D 3359⁴, Method B;
- b) Color Stability - Coatings shall be colourfast;
- c) Scratch Resistance - Coatings shall meet the requirements for Hardness H of ASTM D3363⁵;
- d) Baked Enamel Paint.

⁴ ASTM D3359 - Standard Test Method for Measuring Adhesion by Tape Test

⁵ ASTM D3363 - Standard Test Method for Film Hardness by Pencil Test

8. GUARANTEE

8.1 DIGITAL LOCK WARRANTY

Digital locks must be covered by a warranty against defects for a period of minimum two (2) years from the date of installation.

8.2 LOCKER GUARANTEE

Replacement components must be provided to replace parts found to be defective during the warranty period.

9. SECURITY

Fixed, removable or adjustable parts must be constructed in such a way that they will not move or be removed accidentally and could cause injury.

10. DELIVERY ADDRESSES

Service Canada Victoriaville : 1111 Boul. Jutras Est, Victoriaville (QC) G6S 1C1;
Service Canada Boucherville : 540, rue D'Avaugour, Boucherville (QC) J4B 0G6;
Service Canada St-Jérôme : 100-339 boul. Jean Paul Hogue, St-Jérôme (QC) J7Z 4M2 ;
Service Canada St-Léonard : 5386 Boulevard des Grandes-Prairies, Saint-Léonard (QC) H1R 1A9
Service Canada Laval : 2276 Autoroute Chomedey Ouest, Unités # 200A-200D, Sainte-Dorothée,
Québec H7X 4C9

For optional lockers:

Montréal EDSC Warehouse : 740 rue Bel-Air, Montréal, QC H4C 2K3 (Building Normand Maurice) ;
Service Canada Longueuil : 1195, Chemin du Tremblay, Longueuil QC, J4N 1R4 ;
Service Canada Laval Est : Laval / *address to come, currently looking for premises*;
Service Canada Sorel-Tracy : 101, rue Augusta, Sorel-Tracy QC, J3P 1A8;
Service Canada Ste-Anne-des-Monts : 230 First Avenue West, Ste-Anne-des-Monts QC, G4V 1E2;

11. CONTACTS FOR EACH SITE TO COORDINATE DELIVERY

(will be added to the contract award)

Service Canada Victoriaville :
Service Canada Boucherville :
Service Canada St-Jérôme :
Service Canada St-Léonard :
Service Canada Laval Ouest :
Service Canada Entrepôt Montréal :
Service Canada Longueuil :
Service Canada Laval Est :
Service Canada Sorel-Tracy :
Service Canada Ste-Anne-des-Monts :

12. DELIVERY INSTRUCTIONS

Canada's Facilities to Accommodate the Delivery		
Service Canada St-Jérôme 100-339 Boul Jean Paul Hogue Saint-Jérôme, QC J7Z 6H6	Dock	No - Ground Level
	Lift	No
	Door	Doors width : Towards client space 34" Towards temporary zone 36" Corridors width : Towards client space 68" and 58" Towards temporary zone 58"
	Freight Elevator	No Ground Level
	Other (specify, if any)	Annex D – See Plans
Service Canada Laval 2276 Autoroute Chomedey Ouest, Unités # 200A-200D Sainte-Dorothée, Québec H7X 4C9	Dock	No
	Lift	No
	Door	Standard doors
	Freight Elevator	No elevator, the office is on the ground floor
	Other (specify, if any)	
Service Canada Victoriaville 1111 Boul. Jutras Est Victoriaville, QC G6S 1C1 (La Grande Place des Bois-Francis)	Dock	No loading dock. Access through main public entrance of the mall.
	Lift	No / the truck must be equipped with a lifting platform in order to unload
	Door	Doors 36"
	Freight Elevator	No - Ground Level
	Other (specify, if any)	Annex – See D Plans
Service Canada Saint-Léonard 5386 Boulevard des Grandes-Prairies Saint-Léonard, QC H1R 1A9	Dock	No
	Lift	No
	Door	Deliveries can be made to doors 110-13A, 100-01C or the main entrance door 100-01A (72" wide and 84" high)
	Freight Elevator	No
	Other (specify, if any)	The office is on one floor
Service Canada Boucherville 540, rue D'Avaugour Boucherville, Québec J4B 0G6	Dock	No
	Lift	No / The entrance is opposite the sidewalk, there is no step No
	Door	Double doors
	Freight Elevator	No, but there is an elevator
	Other (specify, if any)	The office is on the 2nd floor

Solicitation No. - N° de l'invitation
G9292-227812-B
Client Ref. No. - N° de réf. du client
G9292-227812

Amd. No. - N° de la modif.
File No. - N° du dossier
MTA-1-44064

Buyer ID - Id de l'acheteur
MTA555
CCC No./N° CCC - FMS No./N° VME

OPTIONAL LOCKERS		
Entrepôt Montréal EDSC 740 rue Bel-Air Montréal, QC H4C 2K3 (Édifice Normand Maurice)	Dock	Yes – Truck Entry Garage – Maximum 53' truck length
	Lift	No
	Door	No interior doors. The loading platform leads directly to the warehouse space. Height of truck entrance : 4,7 metres / 15' 6"
	Freight Elevator	No
	Other (specify, if any)	
Service Canada Laval Est (address to come, looking for premises currently)	Dock	Coming soon (on request)
	Lift	
	Door	
	Freight Elevator	
	Other (specify, if any)	
Service Canada Longueuil 1195, Chemin du Tremblay, Longueuil QC, J4N 1R4	Dock	No
	Lift	No
	Door	At the back, employee entrance: Standard 36 "/ At the front (main entrance) - double doors +/- 6'-0" wide.
	Freight Elevator	There is no freight elevator, the office is on the ground floor.
	Other (specify, if any)	The office is on the ground floor at sidewalk level; there are no steps to access the room.
Service Canada Sorel-Tracy 101, rue Augusta, Sorel-Tracy QC, J3P 1A8	Dock	Coming soon (on request)
	Lift	
	Door	
	Freight Elevator	
	Other (specify, if any)	
Service Canada Ste-Anne-des-Monts 230 First Avenue West, Ste-Anne-des-Monts QC, G4V 1E2	Dock	Coming soon (on request)
	Lift	
	Door	
	Freight Elevator	
	Other (specify, if any)	

Solicitation No. - N° de l'invitation
G9292-227812-B
Client Ref. No. - N° de réf. du client
G9292-227812

Amd. No. - N° de la modif.
File No. - N° du dossier
MTA-1-44064

Buyer ID - Id de l'acheteur
MTA555
CCC No./N° CCC - FMS No./N° VME

13. INSTRUCTIONS FOR ECOLOGICAL DISPOSAL

- a) Metal components must be finished with non-toxic coatings or low volatile organic compound (VOC) coatings;
- b) All plastic components must be recyclable at the end of their life;
- c) All adhesives used in manufacturing must be free of hazardous air pollutants (HAPs). (See Schedule 1 of the Canadian Environmental Protection Act, 1999 (CEPA 1999)) administered by Environment Canada;
- d) All products must be certified by an independent third party as meeting the Furniture Sustainability Standard.

ANNEX "B" – BASIS OF PAYMENT

Table 1 : Firm contract

Item	Description In accordance with Annex A	Quantity	Unit	Firm Unit Price (CAD)	Total Price (CAD)
VICTORIAVILLE					
1	1.1 Lockers double unit /Group 2	2	Each	\$ _____	\$ _____
	Lockers triple unit /Group 3	3	Each	\$ _____	\$ _____
	1.2 Digital lock Warranty 2 years	1	Lot	\$ _____	\$ _____
	1.3 Delivery including preparation, loading-unloading fees, packaging and all other fees. Service Canada Victoriaville *after normal business hours	1	Lot	\$ _____	\$ _____
	1.4 Training on site	1	Lot	\$ _____	\$ _____
	1.5 Installation Service Canada Victoriaville *after normal business hours	1	Lot	\$ _____	\$ _____
BOUCHERVILLE					
2	2.1 Lockers simple unit /Group 1	5	Each	\$ _____	\$ _____
	Lockers double unit /Group 2	9	Each	\$ _____	\$ _____
	Lockers triple unit /Group 3	19	Each	\$ _____	\$ _____
	Lockers quadruple unit /Group 4	50	Each	\$ _____	\$ _____
	2.2 Digital lock Warranty 2 years	1	Lot	\$ _____	\$ _____
	2.3 Delivery including preparation, loading-unloading fees, packaging and all other fees. Service Canada Boucherville *after normal business hours	1	Lot	\$ _____	\$ _____
	2.4 Training on site	1	Lot	\$ _____	\$ _____
	2.5 Installation Service Canada Boucherville *after normal business hours	1	Lot	\$ _____	\$ _____
ST-JÉRÔME					
3	3.1 Lockers simple unit /Group 1	4	Each	\$ _____	\$ _____

Solicitation No. - N° de l'invitation
G9292-227812-B
Client Ref. No. - N° de réf. du client
G9292-227812

Amd. No. - N° de la modif.
File No. - N° du dossier
MTA-1-44064

Buyer ID - Id de l'acheteur
MTA555
CCC No./N° CCC - FMS No./N° VME

		Lockers triple unit /Group 3	5	Each	\$ _____	\$ _____
		Lockers quadruple unit /Group 4	21	Each	\$ _____	\$ _____
	3.2	Digital lock Warranty 2 years	1	Lot	\$ _____	\$ _____
	3.3	Delivery including preparation, loading-unloading fees, packaging and all other fees. Service Canada St-Jérôme *after normal business hours	1	Lot	\$ _____	\$ _____
	3.4	Training on site	1	Lot	\$ _____	\$ _____
	3.5	Installation Service Canada St-Jérôme *after normal business hours	1	Lot	\$ _____	\$ _____
SAINT-LÉONARD						
4	4.1	Lockers quadruple unit /Group 4	10	Each	\$ _____	\$ _____
	4.2	Digital lock Warranty 2 years	1	Lot	\$ _____	\$ _____
	4.3	Delivery including preparation, loading-unloading fees, packaging and all other fees. Services Canada Saint-Léonard *after normal business hours	1	Lot	\$ _____	\$ _____
	4.4	Training on site	1	Lot	\$ _____	\$ _____
	4.5	Installation Services Canada Saint-Léonard *after normal business hours	1	Lot	\$ _____	\$ _____
LAVAL						
5	5.1	Lockers simple unit /Group 1	1	Each	\$ _____	\$ _____
		Lockers double unit /Group 2	4	Each	\$ _____	\$ _____
		Lockers triple unit /Group 3	1	Each	\$ _____	\$ _____
		Lockers quadruple unit /Group 4	10	Each	\$ _____	\$ _____
	5.2	Digital lock Warranty 2 years	1	Lot	\$ _____	\$ _____
	5.3	Delivery including preparation, loading-unloading fees, packaging and all other fees. Services Canada Laval *after normal business hours	1	Lot	\$ _____	\$ _____

Solicitation No. - N° de l'invitation
G9292-227812-B
Client Ref. No. - N° de réf. du client
G9292-227812

Amd. No. - N° de la modif.
File No. - N° du dossier
MTA-1-44064

Buyer ID - Id de l'acheteur
MTA555
CCC No./N° CCC - FMS No./N° VME

	5.4	Training on site	1	Lot	\$ _____	\$ _____
	5.5	Installation Services Canada Laval *after normal business hours	1	Lot	\$ _____	\$ _____
Bid Evaluation price for Table 1 CAD (excluding applicable taxes)						\$ _____

Table 2 – Optional Goods (will be applicable if Canada applies the option and will be evidenced through a contract amendment by the Contracting Authority only).

Item	Description In accordance with Annex A		Quantity	Unit	Firm Unit Price (CAD)	Total Price (CAD)
WAREHOUSE BEL-AIR						
1	1.1	Lockers quadruple unit /Group 4	8	Each	\$ _____	\$ _____
	1.2	Digital lock Warranty 2 years	1	Lot	\$ _____	\$ _____
	1.3	Delivery including preparation, loading-unloading fees, packaging and all other fees. Warehouse Montréal *after normal business hours	1	Lot	\$ _____	\$ _____
LONGUEUIL						
2	2.1	Lockers double unit /Group 2	14	Each	\$ _____	\$ _____
	2.2	Digital lock Warranty 2 years	1	Lot	\$ _____	\$ _____
	2.3	Delivery including preparation, loading-unloading fees, packaging and all other fees. Service Canada Longueuil *after normal business hours	1	Lot	\$ _____	\$ _____
	2.4	Training on site	1	Lot	\$ _____	\$ _____
	2.5	Installation Service Canada Longueuil *after normal business hours	1	Lot	\$ _____	\$ _____
LAVAL EST						
3	3.1	Lockers double unit /Group 2	15	Each	\$ _____	\$ _____
	3.2	Digital lock Warranty 2 years	1	Lot	\$ _____	\$ _____

Solicitation No. - N° de l'invitation
G9292-227812-B
Client Ref. No. - N° de réf. du client
G9292-227812

Amd. No. - N° de la modif.
File No. - N° du dossier
MTA-1-44064

Buyer ID - Id de l'acheteur
MTA555
CCC No./N° CCC - FMS No./N° VME

	3.3	Delivery including preparation, loading-unloading fees, packaging and all other fees. Service Canada Laval Est *after normal business hours	1	Lot	\$ _____	\$ _____
	3.4	Training on site	1	Lot	\$ _____	\$ _____
	3.5	Installation Service Canada Laval Est *after normal business hours	1	Lot	\$ _____	\$ _____
SOREL TRACY						
4	4.1	Lockers simple unit /Group 1	5	Each	\$ _____	\$ _____
		Lockers double unit /Group 2	5	Each	\$ _____	\$ _____
	4.2	Digital lock Warranty 2 years	1	Lot	\$ _____	\$ _____
	4.3	Delivery including preparation, loading-unloading fees, packaging and all other fees. Service Canada Sorel-Tracy *after normal business hours	1	Lot	\$ _____	\$ _____
	4.4	Training on site	1	Lot	\$ _____	\$ _____
	4.5	Installation Service Canada Sorel-Tracy *after normal business hours	1	Lot	\$ _____	\$ _____
STE-ANNE DES MONTS						
5	5.1	Lockers simple unit /Group 1	5	Each	\$ _____	\$ _____
		Lockers double unit /Group 2	5	Each	\$ _____	\$ _____
	5.2	Digital lock Warranty 2 years	1	Lot	\$ _____	\$ _____
	5.3	Delivery including preparation, loading-unloading fees, packaging and all other fees. Service Canada Ste-Anne des Monts *after normal business hours	1	Lot	\$ _____	\$ _____
	5.4	Training on site	1	Lot	\$ _____	\$ _____
	5.5	Installation Service Ste-Anne des Monts *after normal business hours	1	Lot	\$ _____	\$ _____
Bid Evaluation price for Table 2 CAD (excluding applicable taxes)						\$ _____

<i>Total Evaluated Price (Table 1 + Table 2)</i>		\$ _____
--	--	----------

ANNEX "C" – MANDATORY TECHNICAL CRITERIA THAT MUST BE DEMONSTRATED

MTC No	Mandatory Technical Criteria (reference to Annex A)	Reference: Should specify where these technical criteria are demonstrated within your technical bid (Page #, section # or title and/or document's title).
MTC 1	Criterion 4.5 <u>Dimensions for locker group 1:</u> <u>Width:</u> 305mm (12 inches) (tolerance of ±12mm) <u>Depth:</u> 457mm (18 inches) (tolerance of ±12mm) <u>Height:</u> 1930mm (76 inches) overall height [rack 1830mm (72 inches) high (tolerance 50mm) + metal base 100mm (4 inches) high <u>with adjustable legs</u>] (tolerance of ±12mm)	
MTC 2	Criterion 4.6 <u>Shelf:</u> a) At the top of the locker, provide one (1) adjustable metal shelf (22 gauge) with 3 (three) flat steel adjustable hooks;	
MTC 3	Criterion 4.8 <u>Door:</u> e) Minimum three (3) hinges or continuous hinges of 14 gauge.	
MTC 4	Criterion 4.12 <u>Accessory:</u> b) Provide a metal document holder in the locker door, 201mm <u>width</u> x 305mm <u>height</u> (accepted tolerance of ± 6mm) to be installed 914mm from the ground for the top of the document holder / 610mm the bottom of the document holder.	
MTC 5	Criterion 4.16 <u>Locking mechanism</u> a) Operation via a numeric keypad; e) Construction of the case in hardened steel.	

Solicitation No. - N° de l'invitation
G9292-227812-B
Client Ref. No. - N° de réf. du client
G9292-227812

Amd. No. - N° de la modif.
File No. - N° du dossier
MTA-1-44064

Buyer ID - Id de l'acheteur
MTA555
CCC No./N° CCC - FMS No./N° VME

ANNEX “D” - DRAWING

This page is left blank on purpose. You will find the plans on the following pages.

ANNEX 3 - LOCKER - STANDARD AND REDUCED MOBILITY MODELS

DRAWING		LEGEND/LÉGENDE
		LOCKER – STANDARD AND REDUCED MOBILITY MODELS
		1. INTERIOR ELEVATION OF THE LOCKER DOOR
		2. LOCKER ELEVATION
		3. Ventilation
		4. Numerical
		5. Numerical keypad locking system with handle
		6. INTERIOR ELEVATION OF THE LOCKER
		7. Adjustable shelf with hook integrated to the shelf
		8. 3 Adjustable shelves
		9. Removable tray for boots
		10. Withdrawal base
		11. SECTION OF THE LOCKER
		12. Adjustable shelf with hook integrated to the shelf
		13. Document holder for lockers, for people with reduced mobility. Please install it at 610mm from the floor.
		14. 3 Adjustable shelves
		15. Removable tray for boots
		16. No drilling in the bottom of the lockers
		CASIER - MODELE STANDARD ET À MOBILITÉ RÉDUITE
		1. ÉLEVATION INTÉRIEURE DE LA PORTE DU CASIER
		2. ÉLEVATION DU CASIER
		3. Aération
		4. Numéro
		5. Système de verrouillage à clavier numérique avec poignée
		6. ÉLEVATION INTÉRIEURE DU CASIER
		7. Tablette ajustable avec crochet intégré à la tablette
		8. 3 tablettes ajustables
		9. Bac amovible pour les bottes
		10. Base de retrait
		11. COUPE DU CASIER
		12. Tablette ajustable avec crochet intégré à la tablette
		13. Porte document pour les casiers, pour les gens à mobilité réduite. Veuillez l'installer à 610mm du sol
		14. 3 tablettes ajustables
		15. Bac amovible pour les bottes
		16. Pas de perçement dans le bas des casiers

Solicitation No. - N° de l'invitation
G9292-227812-B
Client Ref. No. - N° de réf. du client
G9292-227812

Amd. No. - N° de la modif.
File No. - N° du dossier
MTA-1-44064

Buyer ID - Id de l'acheteur
MTA555
CCC No./N° CCC - FMS No./N° VME

ANNEX “E” - ELECTRONIC PAYMENT INSTRUMENTS

The Bidder accepts any of the following Electronic Payment Instrument(s):

() VISA Acquisition Card;

() MasterCard Acquisition Card;

() Direct Deposit (Domestic and International);

Solicitation No. - N° de l'invitation
G9292-227812-B
Client Ref. No. - N° de réf. du client
G9292-227812

Amd. No. - N° de la modif.
File No. - N° du dossier
MTA-1-44064

Buyer ID - Id de l'acheteur
MTA555
CCC No./N° CCC - FMS No./N° VME

ANNEX "F" - COMPLETE LIST OF COMPANY BOARD OF DIRECTORS

NOTE TO BIDDERS:

WRITE ALL DIRECTOR'S FULL NAMES IN BLOCK LETTERS

PROCUREMENT - BUSINESS NUMBER (PBN): _____