# **Open Request for Proposal**

This requirement is for: Crown Indigenous Relations and Northern Affairs Canada (CIRNAC).

# **Translation and Editing Services**

The following companies have been invited to submit a proposal.

- 1. Traductions Houle Inc.
- 2. Lionbridge Ltd.
- 3. Le groupe Conseil Baastel Ltee
- 4. Renaud Expertise Inc.
- 5. Masha Krupp Translation Group
- 6. Traduction Tessier Translation

# Description of Work:

The objective is to acquire translation and editing services. The services are required on regular and/or urgent basis.

In order to attain a high quality translated/editing document, it is expected to receive the following types of professional services for government unclassified documents:

- plain language editing, including rephrasing/redrafting where necessary, of the original documents;
- translation of the original documents from English to French;
- concordance revision between the final French and the final English versions;
- translation and editing of various documents on a regular or urgent basis;

## Level of Security Requirement:

# **Company Minimum Security Level Required**

## Protected B

Special comments: PWGSC File #Common-PS SRCL#6 applies to this requirement.

## **Resource Minimum Security Level Required**

Protected B

Special comments: Reliability

## Contract Duration:

The contract period will be for two (2) years from the date of the contract award and one option year.

File Number: 1000213479

Contracting Authority: Wei-Min Ma

Phone Number: 819-997-3711

Fax Number: 819-953-7721

E-Mail: wei-min.ma@canada.ca