

**RETURN OFFERS TO:
RETOURNER LES OFFRES À :**

Department of Justice Canada
Attention: **NICK SKYDAN**
Email: NICK.SKYDAN@JUSTICE.GC.CA

Ministère de la Justice Canada
Attention: **NICK SKYDAN**
Courriel: NICK.SKYDAN@JUSTICE.GC.CA

**REQUEST FOR STANDING OFFERS (RFSO)
DEMANDE D'OFFRES À COMMANDES
(DOC)**

Comments - Commentaires

Addendum 002

Offer To: Department of Justice Canada

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out thereof.

On behalf of the offeror, by signing below, I confirm that I have read the entire request for standing offer (RFSO) including the documents incorporated by reference into the RFSO and I certify that:

1. The offeror considers itself and its products able to meet all the mandatory requirements described in the RFSO;
2. This offer is valid for the period requested in the RFSO;
3. All the information provided in the offer is complete, true and accurate; and
4. If the offeror is awarded a standing offer, it will accept all the terms and conditions set out in the resulting contract clauses included in the RFSO.

L'offre au : Ministère de la Justice Canada

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexées, au(x) prix indiqué(s).

En apposant ma signature ci-après, j'atteste, au nom de l'offrant, que j'ai lu la demande d'offre à commandes (DOC) en entier, y compris les documents incorporés par renvoi dans la DOC et que :

1. l'offrant considère qu'il a les compétences et que ses produits sont en mesure de satisfaire les exigences obligatoires décrites dans la DOC;
2. cette offre est valide pour la période exigée dans la DOC;
3. tous les renseignements figurant dans l'offre sont complets, véridiques et exacts; et
4. si une offre à commande est attribuée à l'offrant, ce dernier se conformera à toutes les modalités énoncées dans les clauses concernant le contrat subséquent et comprises dans la DOC.

Title – Sujet	
Printing and Reprography Services for the Department of Justice Canada Ontario Regional Office (ORO)	
Solicitation No. – N° de l'invitation	Date
JUS-RFSO-PRINT-2021-01	2021-10-04
Client Reference No. – N° référence du client	
GETS Reference No. – N° de référence de SEAG	
Solicitation Closes L'invitation prend fin	Time Zone Fuseau horaire
at – à 2 :00 PM	Eastern Daylight Time (EDT)
on – le 2021-10-04	Heure Avancée de l'Est (HAE)
F.O.B. - F.A.B.	
Plant-Usine: <input type="checkbox"/>	Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>
Address inquiries to – Adresser toute demande de renseignements à :	
NICK SKYDAN	
Area code and Telephone No. Code régional et N° de téléphone	E-mail - Courriel
647-256-0845	NICK.SKYDAN@JUSTICE.GC.CA
Destination – of Goods, Services, and Construction: Destination – des biens, services et construction	
Ottawa, Ontario	
Instructions: See Herein	Instructions : Voir aux présentes
Delivery required -Livraison exigée	Delivery offered -Livraison proposée
See Herein – Voir aux présentes	
Jurisdiction of Contract: Province in Canada the bidder wishes to be the legal jurisdiction applicable to any resulting contract (if other than as specified in solicitation) Compétence du contrat : Province du Canada choisie par le soumissionnaire et qui aura les compétences sur tout contrat subséquent (si différente de celle précisée dans la demande)	
Vendor/firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone	
e-mail - courriel	
Name and title of person authorized to sign on behalf of Vendor/firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date



ADDENDUM: 002

This addendum is raised to answer questions received during the solicitation period.

Question Q1

We have some confusion around how to answer this question. Typically, organizations just want to be sure that the price they are getting is not based on the vendor having to buy 1000 skids of paper so they want to know that the price is based on more reasonable quantities. I am not sure if that is the reasoning here but I just want to answer the question appropriately but am unlikely to be able to do it following general CWT instructions which are below. As you can see, it is based on weight which is not typically a calculation we do for paper. Perhaps you can provide some insight.

- Find the total weight of all the sheet-based products you want to buy. If you need 300 sheets of metal, for example, and each sheet weights 5 pounds, $300 \times 5 = 1,500$ pounds.
- Divide the total number of pounds by 100 to find the CWT or "hundredweight" of the sheets you need to buy. For example, 1,500 pounds divided by 100 equals 15 CWT.
- Divide the total cost of your sheets by the number of CWT you calculated to find the cost per CWT. For example, if your 300 sheets cost \$15,000, this means that \$15,000 divided by 15 CWT equals a cost of \$1,000 per CWT.

Answer A1

The term "CWT" used in SACC P2011T – Paper – Price Adjustment – Offer section refers to hundredweight, the price of the material per hundred pounds. The math in your example is correct. It is the standard way in which this clause is used for printing requirements.

SACC P2011T – Paper – Price Adjustment – Offer section is optional and will not be used in the evaluation. If P2011T is not completed in its entirety, P2011T and P2011C will not be used in the standing offer. If Offeror completes P2011T in its entirety, its data will be used to implement section P2011C found in Annex B Basis of Payment.

Question Q2

A colleague of mine pointed out the DOJ has released an amendment for the RFSO to remove section M2 on environmental programs criteria. Unfortunately, we did not submit with this section removed.

Are you able to advise if we should resubmit with said criteria removed?

Answer A2

M2 Environmental Programs criterion will not be used in the evaluation as it was removed in the Amendment 001. It is bidder's responsibility to decide whether they want to resubmit the bid.