

**RETURN BIDS TO:  
RETOURNER LES SOUMISSIONS À :**

Bid Receiving/Réception des soumissions

Procurement Hub | Centre  
d'approvisionnement  
Fisheries and Oceans Canada | Pêches et  
Océans Canada  
301 Bishop Drive | 301 promenade Bishop  
Fredericton, NB, E3C 2M6

**Email / Courriel :** [DFOtenders-  
soumissionsMPO@dfo-mpo.gc.ca](mailto:DFOtenders-soumissionsMPO@dfo-mpo.gc.ca)

**REQUEST FOR PROPOSAL  
DEMANDE DE PROPOSITION**

Proposal to: Fisheries and Oceans Canada

We hereby offer to sell to Her Majesty the  
Queen in right of Canada, in accordance  
with the terms and conditions set out herein,  
referred to herein or attached hereto, the  
goods and services listed herein and on any  
attached sheets at the price(s) set out  
therefor.

Proposition à : Pêches et Océans Canada

Nous offrons par la présente de vendre  
à Sa Majesté la Reine du chef du  
Canada, aux conditions énoncées ou  
incluses par référence dans la présente  
et aux appendices ci-jointes, les biens  
et les services énumérés ici sur toute  
feuille ci-annexée, au(x) prix indiqué(s).

<b>Title / Titre</b> Vessel Charter		<b>Date</b> October 06, 2021
<b>Solicitation No. / N° de l'invitation</b> 30001088		
<b>Client Reference No. / No. de référence du client(e)</b> 30001088		
<b>Solicitation Closes / L'invitation prend fin</b> <b>At / à :</b> 2 :00PM ADT (Atlantic Daylight Time) / HAA (Heure Avancée de l'Atlantique) <b>On / le :</b> October 21, 2021		
<b>F.O.B. / F.A.B.</b> Destination	<b>Taxes</b> See herein — Voir ci-inclus	<b>Duty / Droits</b> See herein — Voir ci-inclus
<b>Destination of Goods and Services / Destinations des biens et services</b> See herein — Voir ci-inclus		
<b>Instructions</b> See herein — Voir ci-inclus		
<b>Address Inquiries to : / Adresser toute demande de renseignements à :</b> Lauren Vandenborre, Contracting Officer <b>Email / Courriel:</b> <a href="mailto:DFOtenders-soumissionsMPO@dfo-mpo.gc.ca">DFOtenders-soumissionsMPO@dfo-mpo.gc.ca</a>		
<b>Delivery Required / Livraison exigée</b> See herein — Voir en ceci		<b>Delivery Offered / Livraison proposée</b>
<b>Vendor Name, Address and Representative / Nom du vendeur, adresse et représentant du fournisseur/de l'entrepreneur</b>		
<b>Telephone No. / No. de téléphone</b>		<b>Facsimile No. / No. de télécopieur</b>
<b>Name and title of person authorized to sign on behalf of Vendor (type or print) / Nom et titre de la personne autorisée à signer au nom du fournisseur (taper ou écrire en caractères d'imprimerie)</b>		
<b>Signature</b>		<b>Date</b>



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## **PART 1 - GENERAL INFORMATION**

### **1.1 Security Requirements**

There is no security requirement associated with this bid solicitation.

### **1.2 Statement of Work**

The Work to be performed is detailed under Annex A of the resulting contract clauses.

### **1.3 Debriefings**

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing or by telephone.

### **1.4 Trade Agreements**

The requirement is subject to the Canadian Free Trade Agreement (CFTA).



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## PART 2 - BIDDER INSTRUCTIONS

### 2.1 Standard Instructions, Clauses and Conditions

**As this solicitation is issued by Fisheries and Oceans Canada (DFO), any reference to Public Works and Government Services Canada or PWGSC or its Minister contained in any term, condition or clause of this solicitation, including any individual SACC clauses incorporated by reference, will be interpreted as reference to DFO or its Minister.**

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2020-05-28) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

### 2.2 Submission of Bids

Bids must be submitted by the date, time and place indicated on page 1 of the bid solicitation.

Due to the nature of the bid solicitation, bids transmitted by facsimile to DFO will not be accepted.

### 2.3 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than five (5) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

### 2.4 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in **Nova Scotia**.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.



## 2.5 Bid Challenge and Recourse Mechanisms

- (a) Several mechanisms are available to potential suppliers to challenge aspects of the procurement process up to and including contract award.
- (b) Canada encourages suppliers to first bring their concerns to the attention of the Contracting Authority. Canada's [Buy and Sell](#) website, under the heading "[Bid Challenge and Recourse Mechanisms](#)" contains information on potential complaint bodies such as:
  - Office of the Procurement Ombudsman (OPO)
  - Canadian International Trade Tribunal (CITT)
- (c) Suppliers should note that there are **strict deadlines** for filing complaints, and the time periods vary depending on the complaint body in question. Suppliers should therefore act quickly when they want to challenge any aspect of the procurement process.



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## PART 3 - BID PREPARATION INSTRUCTIONS

### 3.1 Bid Preparation Instructions

Canada requests that the Bidder submit all its **email** bid in separately saved sections as follows and **prior to the bid closing date, time and location**:

**Section I: Technical Bid** (one soft copy in PDF format)

**Section II: Financial Bid** (one soft copy in PDF format)

**Section III: Certifications** (one soft copy in PDF format)

**Important Note:**

The maximum size per email (including attachments) is limited to 10MB. If the limit is exceeded, your email might not be received by DFO. It is suggested that you compress the email size to ensure delivery. Bidders are responsible to send their proposal and to allow enough time for DFO to receive the proposal by the closing period indicated in the RFP. Emails with links to bid documents will not be accepted.

For bids transmitted by email, DFO will not be responsible for any failure attributable to the transmission or receipt of the email bid. DFO will send a confirmation email to the Bidders when the submission is received.

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

**Section I: Technical Bid**

In their technical bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

**Section II: Financial Bid**

Bidders must submit their financial bid in accordance with the Basis of Payment in Annex B.

**Section III: Certifications**

Bidders must submit the certifications and additional information required under Part 5.



## PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

### 4.1 Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

#### 4.1.1 Technical Evaluation

##### 4.1.1.1 Mandatory Technical Criteria

Refer to Annex "D".

##### 4.1.1.2 Point Rated Technical Criteria

Refer to Refer to Annex "D".

#### 4.1.2 Financial Evaluation

SACC Manual Clause [A0220T](#) (2014-06-26), Evaluation of Price-Bid

### 4.2 Basis of Selection

#### 4.2.1 Highest Combined Rating of Technical Merit and Price - A0027T (2012-07-16)

1. To be declared responsive, a bid must:
  - a. comply with all the requirements of the bid solicitation; and
  - b. meet all mandatory criteria; and
  - c. obtain the required minimum of **25 points** overall for the technical evaluation criteria which are subject to point rating. The rating is performed on a scale of **55 points**.
2. Bids not meeting (a) or (b) or (c) will be declared non-responsive.
3. The selection will be based on the highest responsive combined rating of technical merit and price. The ratio will be 70% for the technical merit and 30% for the price.
4. To establish the technical merit score, the overall technical score for each responsive bid will be determined as follows: total number of points obtained divided by the maximum number of points available multiplied by the ratio of 70%.
5. To establish the pricing score, each responsive bid will be prorated against the lowest evaluated price and the ratio of 30%.
6. For each responsive bid, the technical merit score and the pricing score will be added to determine its combined rating.
7. Neither the responsive bid obtaining the highest technical score nor the one with the lowest evaluated price will necessarily be accepted. The responsive bid with the



highest combined rating of technical merit and price will be recommended for award of a contract.

The table below illustrates an example where all three bids are responsive and the selection of the contractor is determined by a 70/30 ratio of technical merit and price, respectively. The total available points equal 135 and the lowest evaluated price is \$45,000 (45).

Basis of Selection - Highest Combined Rating Technical Merit (70%) and Price (30%)				
		Bidder 1	Bidder 2	Bidder 3
Overall Technical Score		115/135	89/135	92/135
Bid Evaluated Price		\$55,000.00	\$50,000.00	\$45,000.00
Calculations	Technical Merit Score	$115/135 \times 70 = 59.63$	$89/135 \times 70 = 46.15$	$92/135 \times 70 = 47.70$
	Pricing Score	$45/55 \times 30 = 24.55$	$45/50 \times 30 = 27.00$	$45/45 \times 30 = 30.00$
Combined Rating		84.18	73.15	77.70
Overall Rating		1st	3rd	2nd





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## PART 5 - CERTIFICATIONS

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

### 5.1 Certifications Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid.

#### 5.1.1 Integrity Provisions – Declaration of Convicted Offences

In accordance with the Integrity Provisions of the Standard Instructions, all bidders must provide with their bid, **if applicable**, the declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

#### 5.1.2 Status and Availability of Resources

The Bidder certifies that, should it be awarded a contract as a result of the bid solicitation, every individual proposed in its bid will be available to perform the Work as required by Canada's representatives and at the time specified in the bid solicitation or agreed to with Canada's representatives. If for reasons beyond its control, the Bidder is unable to provide the services of an individual named in its bid, the Bidder may propose a substitute with similar qualifications and experience. The Bidder must advise the Contracting Authority of the reason for the substitution and provide the name, qualifications and experience of the proposed replacement. For the purposes of this clause, only the following reasons will be considered as beyond the control of the Bidder: death, sickness, maternity and parental leave, retirement, resignation, dismissal for cause or termination of an agreement for default.

If the Bidder has proposed any individual who is not an employee of the Bidder, the Bidder certifies that it has the permission from that individual to propose his/her services in relation to the Work to be performed and to submit his/her résumé to Canada. The Bidder must, upon request from the Contracting Authority, provide a written confirmation, signed by the individual, of the permission given to the Bidder and of his/her availability. Failure to comply with the request may result in the bid being declared non-responsive.

#### 5.1.3 Education and Experience

The Bidder certifies that all the information provided in the résumés and supporting material submitted with its bid, particularly the information pertaining to education, achievements, experience and work history, has been verified by the Bidder to be true and accurate. Furthermore, the Bidder warrants that every individual proposed by the Bidder for the requirement is capable of performing the Work described in the resulting contract.



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#### 5.1.4 List of Names for Integrity Verification Form

Bidders must complete the List of Names for Integrity Verification form found in Attachment 1 to Part 5.

#### 5.1.5 Contractor's Representative

The Contractor's Representative for the Contract is:

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Telephone: \_\_\_\_\_  
Facsimile: \_\_\_\_\_  
E-mail: \_\_\_\_\_

#### 5.1.6 Supplementary Contractor Information

Pursuant to paragraph 221 (1)(d) of the Income Tax Act, payments made by departments and agencies under applicable services contracts (including contracts involving a mix of goods and services) must be reported on a T4-A supplementary slip.

To enable the Department of Fisheries and Oceans to comply with this requirement, the Contractor hereby agrees to provide the following information which it certifies to be correct, complete, and fully discloses the identification of this Contractor:

- a) The legal name of the entity or individual, as applicable (the name associated with the Social Insurance Number (SIN) or Business Number (BN), as well as the address and the postal code:

\_\_\_\_\_

- b) The status of the contractor (individual, unincorporated business, corporation or partnership:

\_\_\_\_\_

- c) For individuals and unincorporated businesses, the contractor's SIN and, if applicable, the BN, or if applicable, the Goods and Services Tax (GST)/Harmonized Sales Tax (HST) number:

\_\_\_\_\_

- d) For corporations, the BN, or if this is not available, the GST/HST number. If there is no BN or GST/HST number, the T2 Corporation Tax number must be shown:

\_\_\_\_\_



### 5.1.7 Former Public Servant

Contracts awarded to former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny, and reflect fairness in the spending of public funds. In order to comply with Treasury Board policies and directives on contracts awarded to FPSs, bidders must provide the information required below before contract award. If the answer to the questions and, as applicable the information required have not been received by the time the evaluation of bids is completed, Canada will inform the Bidder of a time frame within which to provide the information. Failure to comply with Canada's request and meet the requirement within the prescribed time frame will render the bid non-responsive.

#### Definitions

For the purposes of this clause, "*former public servant*" is any former member of a department as defined in the [Financial Administration Act](#), R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police. A former public servant may be:

- a. an individual;
- b. an individual who has incorporated;
- c. a partnership made of former public servants; or
- d. a sole proprietorship or entity where the affected individual has a controlling or majority interest in the entity.

"*lump sum payment period*" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.

"*pension*" means a pension or annual allowance paid under the [Public Service Superannuation Act](#) (PSSA), R.S., 1985, c. P-36, and any increases paid pursuant to the [Supplementary Retirement Benefits Act](#), R.S., 1985, c. S-24 as it affects the PSSA. It does not include pensions payable pursuant to the [Canadian Forces Superannuation Act](#), R.S., 1985, c. C-17, the [Defence Services Pension Continuation Act](#), 1970, c. D-3, the [Royal Canadian Mounted Police Pension Continuation Act](#), 1970, c. R-10, and the [Royal Canadian Mounted Police Superannuation Act](#), R.S., 1985, c. R-11, the [Members of Parliament Retiring Allowances Act](#), R.S. 1985, c. M-5, and that portion of pension payable to the [Canada Pension Plan Act](#), R.S., 1985, c. C-8.

#### Former Public Servant in Receipt of a Pension

As per the above definitions, is the Bidder a FPS in receipt of a pension?

Yes ( )      No ( )

If so, the Bidder must provide the following information, for all FPSs in receipt of a pension, as applicable:

- a. name of former public servant;
- b. date of termination of employment or retirement from the Public Service.

By providing this information, Bidders agree that the successful Bidder's status, with respect to being a former public servant in receipt of a pension, will be reported on departmental websites as part of the published proactive disclosure reports in



accordance with [Contracting Policy Notice: 2012-2](#) and the [Guidelines on the Proactive Disclosure of Contracts](#).

**Work Force Adjustment Directive**

Is the Bidder a FPS who received a lump sum payment pursuant to the terms of the Work Force Adjustment Directive?

**Yes ( )      No ( )**

If so, the Bidder must provide the following information:

- a. name of former public servant;
- b. conditions of the lump sum payment incentive;
- c. date of termination of employment;
- d. amount of lump sum payment;
- e. rate of pay on which lump sum payment is based;
- f. period of lump sum payment including start date, end date and number of weeks;
- g. number and amount (professional fees) of other contracts subject to the restrictions of a work force adjustment program.

For all contracts awarded during the lump sum payment period, the total amount of fees that may be paid to a FPS who received a lump sum payment is \$5,000, including Applicable Taxes.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

**The following certification signed by the contractor or an authorized officer:**

"I certify that I have examined the information provided above and that it is correct and complete"

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name of Signatory



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## 5.2 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

### 5.2.1 Integrity Provisions – Required Documentation

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real procurement agreement of the [Ineligibility and Suspension Policy \(http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html\)](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.



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**ATTACHMENT 1 TO PART 5**  
**LIST OF NAMES FOR INTEGRITY VERIFICATION FORM**

**Requirements**

Section 17 of the *Ineligibility and Suspension Policy* (the Policy) requires suppliers, regardless of their status under the Policy, to submit a list of names with their bid or offer. The required list differs depending on the bidder or offeror's organizational structure:

- Suppliers including those bidding as joint ventures, whether incorporated or not, must provide a complete list of the names of all current directors.
- Privately owned corporations must provide a list of the owners' names.
- Suppliers bidding as sole proprietors, including sole proprietors bidding as joint ventures, whether incorporated or not, must provide a complete list of the names of all owners.
- Suppliers that are a partnership do not need to provide a list of names.

Suppliers may use this form to provide the required list of names with their bid or offer submission. Failure to submit this information with a bid or offer, where required, will render a bid or offer non-responsive, or the supplier otherwise disqualified for award of a contract or real property agreement. Please refer to [Information Bulletin: Required information to submit a bid or offer](#) for additional details.

List of names for [integrity verification form](#)

## PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

### 6.1 Security Requirements

- 6.1.1** The following security requirements (SRCL and related clauses provided by Contract Security Program) apply and form part of the Contract.

Security Clauses #1 – No Security Requirement, **escort required at DFO site(s)**

- The supplier and all individuals assigned to work on the contract or arrangement MUST NOT have access to PROTECTED or CLASSIFIED information/assets.
- The supplier and all individuals assigned to work on the contract or arrangement MUST NOT have unescorted access to restricted access areas of Fisheries and Oceans Canada facilities, or Canadian Coast Guard vessels.
- The supplier and all individuals assigned to work on the contract or arrangement MUST NOT remove any PROTECTED or CLASSIFIED information/assets from DFO site(s).
- Subcontracts or arrangements with a third party are not to be awarded without the prior written permission of the Contracting Authority (i.e. a new SRCL must be submitted and processed following the same procedure as for the initial contract).

### 6.2 Statement of Work

The Work to be performed is detailed under Annex A of the resulting contract clauses.

### 6.3 Standard Clauses and Conditions

**As this contract is issued by Fisheries and Oceans Canada (DFO), any reference to Public Works and Government Services Canada or PWGSC or its Minister contained in any term, condition or clause of this contract, including any individual SACC clauses incorporated by reference, will be interpreted as reference to DFO or its Minister.**

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

#### 6.3.1 General Conditions

- 6.3.1.1** [2010B](#) (2020-05-28), General Conditions - Professional Services (Medium Complexity) apply to and form part of the Contract.

- 6.3.2.1** Subsection 10 of [2010B](#) (2020-05-28), General Conditions - Professional Services (Medium Complexity) – Invoice submission, is amended as follows:

Delete: 2010B 10 (2020-05-28), Invoice submission

Insert: **Invoice submission**

1. Invoices must be submitted in the Contractor's name to [DFO.invoicing-facturation.MPO@canada.ca](mailto:DFO.invoicing-facturation.MPO@canada.ca). The Contractor must submit invoices for each delivery or shipment; invoices



must only apply to the Contract. Each invoice must indicate whether it covers partial or final delivery.

2. Invoices must show:
  - a. Contractor's Name and remittance physical address;
  - b. Contractor's CRA Business Number or Procurement Business Number (PBN);
  - c. Invoice Date;
  - d. Invoice Number;
  - e. Invoice Amount (broken down into item and tax amounts);
  - f. Invoice Currency (if not in Canadian dollars);
  - g. DFO Reference Number (PO Number or other valid reference number);
  - h. DFO Project Authority (*to be inserted at Contract award*).  
**Note:** Invoice will be return to the Contractor if that information is not provided);
  - i. Description of the goods or services supplied (provide details of expenditures (such as item, quantity, unit of issue, fixed time labour rates and level of effort, subcontracts, as applicable) in accordance with the Basis of Payment, exclusive of Applicable Taxes;
  - j. Deduction for holdback, if applicable;
  - k. The extension of the totals, if applicable; and
  - l. If applicable, the method of shipment together with date, case numbers and part or reference numbers, shipment charges and any other additional charges.
3. Applicable Taxes must be specified on all invoices as a separate item along with corresponding registration numbers from the tax authorities. All items that are zero-rated, exempt or to which Applicable Taxes do not apply, must be identified as such on all invoices.
4. By submitting an invoice, the Contractor certifies that the invoice is consistent with the Work delivered and is in accordance with the Contract.

## 6.4 Term of Contract

### 6.4.1 Period of the Contract

The period of the Contract is from date of Contract to March 31, 2022 inclusive.

### 6.4.2 Option to Extend the Contract

The Contractor grants to Canada the irrevocable option to extend the term of the Contract by up to two (2) additional one (1) year period(s) under the same conditions. The Contractor agrees that, during the extended period of the Contract, it will be paid in accordance with the applicable provisions as set out in the Basis of Payment.

Canada may exercise this option at any time by sending a written notice to the Contractor at least fifteen (15) calendar days before the expiry date of the Contract. The option may only be exercised by the Contracting Authority, and will be evidenced for administrative purposes only, through a contract amendment.





## 6.5 Authorities

### 6.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: Lauren Vandenborre  
Title: Contracting Officer  
Department: Fisheries and Oceans Canada  
Directorate: Material and Procurement Services  
Address: 301 Bishop Drive, Fredericton NB, E3C 2M6  
Telephone: 506-470-6349  
Facsimile: 506-452-3676  
E-mail address: [Lauren.Vandenborre@dfo-mpo.gc.ca](mailto:Lauren.Vandenborre@dfo-mpo.gc.ca)

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

### 6.5.2 Project Authority *(to be inserted at Contract award)*

The Project Authority for the Contract is:

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Organization: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_ \_  
E-mail address: \_\_\_\_\_

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

### 6.5.3 Contractor's Representative *(to be inserted at Contract award)*

The Contractor's Representative for the Contract is:

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Organization: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_ \_  
Facsimile: \_\_\_\_ \_  
E-mail address: \_\_\_\_\_



## 6.6 Proactive Disclosure of Contracts with Former Public Servants

By providing information on its status, with respect to being a former public servant in receipt of a [Public Service Superannuation Act](#) (PSSA) pension, the Contractor has agreed that this information will be reported on departmental websites as part of the published proactive disclosure reports, in accordance with [Contracting Policy Notice: 2012-2](#) of the Treasury Board Secretariat of Canada.

## 6.7 Payment

### 6.7.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm price, as specified in Annex "B" for a cost of \$\_\_\_\_\_ *(to be inserted at Contract award)*. Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

### 6.7.2 Limitation of Expenditure

1. Canada's total liability to the Contractor under the Contract must not exceed \$\_\_\_\_\_ *(to be inserted at Contract award)*. Customs duties are included and Applicable Taxes are extra.
2. No increase in the total liability of Canada or in the price of the Work resulting from any design changes, modifications or interpretations of the Work, will be authorized or paid to the Contractor unless these design changes, modifications or interpretations have been approved, in writing, by the Contracting Authority before their incorporation into the Work. The Contractor must not perform any work or provide any service that would result in Canada's total liability being exceeded before obtaining the written approval of the Contracting Authority. The Contractor must notify the Contracting Authority in writing as to the adequacy of this sum:
  - a. when it is 75% committed, or
  - b. four months before the contract expiry date, or
  - c. as soon as the Contractor considers that the contract funds provided are inadequate for the completion of the Work, whichever comes first.
3. If the notification is for inadequate contract funds, the Contractor must provide to the Contracting Authority a written estimate for the additional funds required. Provision of such information by the Contractor does not increase Canada's liability.

### 6.7.3 Methods of Payment

#### 6.7.3.1 Multiple Payments

Canada will pay the Contractor upon completion and delivery of units in accordance with the payment provisions of the Contract if:

- a. an accurate and complete invoice and any other documents required by the Contract have been submitted in accordance with the invoicing instructions provided in the Contract;
- b. all such documents have been verified by Canada;



- c. the Work delivered has been accepted by Canada.

#### **6.7.4 Electronic Payment of Invoices – Contract**

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- i. Acquisition Card;
- ii. Direct Deposit (Domestic and International)

### **6.8 Invoicing Instructions**

#### **6.8.1 Payments will be made provided that:**

- 6.8.1.1 The invoice(s) must be emailed to DFO Accounts Payable, at the email address indicated below:

Email: [DFO.invoicing-facturation.MPO@canada.ca](mailto:DFO.invoicing-facturation.MPO@canada.ca)  
CC AP Coder: *(to be inserted at Contract award)*

### **6.9 Certifications and Additional Information**

#### **6.9.1 Compliance**

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

#### **6.9.2 Certifications – Contract**

Compliance with the certifications provided by the Contractor in its bid is a condition of the Contract and subject to verification by Canada during the term of the Contract. If the Contractor does not comply with any certification or it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

### **6.10 Applicable Laws**

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in **Nova Scotia**.

### **6.11 Priority of Documents**

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;



- (b) the general conditions [2010B](#) (2020-05-28), General Conditions - Professional Services (Medium Complexity);
- (c) Annex A, Statement of Work;
- (d) Annex B, Basis of Payment;
- (e) Annex C, Insurance Conditions;
- (f) Attachment A to RFP/Resulting Contract;
- (g) the Contractor's bid dated \_\_\_\_\_ *(to be inserted at Contract award)*

#### **6.12 Insurance - Specific Requirements [G1001C](#) (2013-11-06)**

The Contractor must comply with the insurance requirements specified in Annex C. The Contractor must maintain the required insurance coverage for the duration of the Contract. Compliance with the insurance requirements does not release the Contractor from or reduce its liability under the Contract.

The Contractor is responsible for deciding if additional insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any additional insurance coverage is at the Contractor's expense, and for its own benefit and protection.

The Contractor must forward to the Contracting Authority within ten (10) days after the date of award of the Contract, a Certificate of Insurance evidencing the insurance coverage and confirming that the insurance policy complying with the requirements is in force. For Canadian-based Contractors, coverage must be placed with an Insurer licensed to carry out business in Canada, however, for Foreign-based Contractors; coverage must be placed with an Insurer with an A.M. Best Rating no less than "A-". The Contractor must, if requested by the Contracting Authority, forward to Canada a certified true copy of all applicable insurance policies.

#### **6.13 Vessel Condition [A9141C](#) (2008-05-12)**

The Contractor warrants that the vessel provided to Canada is mechanically sound, completely seaworthy, equipped with readily accessible lifesaving equipment, will be adequately manned and in full compliance with the [Canada Shipping Act](#), S.C. 2001, c. 26.

#### **6.14 SACC Manual Clauses**

SACC Manual clause [A7017C](#) (2008-05-12) Replacement of Specific Individuals  
SACC Manual clause [A8501C](#) (2014-06-26) Vessel Charter - Contract

#### **6.15 Dispute Resolution**

- (a) The parties agree to maintain open and honest communication about the Work throughout and after the performance of the contract.
- (b) The parties agree to consult and co-operate with each other in the furtherance of the contract and promptly notify the other party or parties and attempt to resolve problems or differences that may arise.
- (c) If the parties cannot resolve a dispute through consultation and cooperation, the parties agree to consult a neutral third party offering alternative dispute resolution services to attempt to address the dispute.
- (d) Options of alternative dispute resolution services can be found on Canada's Buy and Sell website under the heading "[Dispute Resolution](#)".



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## ANNEX “A” STATEMENT OF WORK

**Title:** Chartering of a fishing vessel to conduct a Herring Groundtruth Validation acoustic and midwater survey in NAFO divisions 4X

### 1.1 Background

Forage fishes are an important food resource for many marine fishes, mammals, sea birds, and humans. Yet many forage fish stocks are considered at or below their lower reference points, suggesting that science advice should be improved to better manage these stocks. There is a need to better understand what ecological and social-economic processes drive forage fishes population dynamics and distributions. However, we first require improved accuracy and precision of population size estimates and the distribution of forage fishes temporally and spatially.

This program will develop a fishery independent acoustic-based methodology to directly identify acoustic targets and create abundance indices of important forage fish stocks as well as groundfish stocks in the Bay of Fundy and Scotian Shelf using wideband EK80 echosounder systems. The new offshore fishing research vessel, CCGS Jacques Cartier, is equipped with the EK80 wideband echosounder system. The objective of this project is to develop direct classification approaches of acoustic targets to improve the accuracy and precision of pelagic and groundfish stock indices of biomass, temporally and spatially in the Bay of Fundy (BoF) and Scotian Shelf (SS). This research will provide fishery independent acoustic indices of biomass for several commercially important stocks (Atlantic herring, Atlantic Mackerel, Atlantic Cod, Haddock, Pollock, Redfish, Spiny Dogfish) that can be incorporated into stock assessment models for management advice.

The project will also support ground truth validation of existing industry-based acoustic surveys of major herring spawning grounds on German Bank and Scots Bay. There is a high degree of uncertainty in the existing acoustic index of herring biomass and high between-editor variability in biomass estimates due to uncertainty in the classification (herring or other targets) of acoustic targets. The second objective of the project is to ground-truth acoustic targets and develop a standard operating procedure for editing acoustic data collected on the herring spawning grounds to improve the accuracy of the biomass index and minimize the variability in classification of targets among editors. The research will be used to directly improve the accuracy and precision of the 4VWX herring acoustic index of biomass to support management advice.

### 1.2 Requirements for the proponent

The overall objective of the project is to conduct an acoustic and mid-water fishing survey to better understand the acoustic signature of herring and of other species that overlap with Herring habitat.

To achieve this goal, the proponent must perform the following:

- Allow DFO personnel to install and calibrate an EK80 echosounder system (equipped with 38 kHz, 70 kHz, 120 kHz, and 200 kHz transducers, hereafter referred to as a EK80 echosounder system) to be clamped to the wing-based stabilizer, unless one of these systems is already installed on the vessel;
- Be willing and able to operate and fish on a 24 hour schedule;
- Record acoustic data following a cruise track determined by DFO, and be willing to adjust vessel speed and other instruments whenever possible to ensure maximum quality of the acoustic data;
- Provide space at the bridge for a computer station for one DFO staff to facilitate communication with the fish master;
- Collect fish samples when aggregations are detected to validate the acoustic signal;
- Provide space on or below deck to process fish catches (e.g. sorting, weighting, measuring fish) after trawling operations;



- Follow a herring commercial vessel during night time acoustic survey at close distance (0.5 nmi) to allow for comparison between the acoustic and fish data collected by both vessels;
- Have at least two crew members assist DFO staff with identification, sorting, measuring, and weighting of catches;
- Follow the instructions given by the mission lead (scientist) and/or DFO staff onboard the fishing vessel.
- If needed, the echosounder will be installed and calibrated in a harbor equipped with a crane in New-Brunswick or Nova-Scotia where the Science team will meet with the vessel crew. The contractor should be present for these steps.

### 1.3 Scope

Field work will be conducted in the Bay of Fundy or Southwest Nova Scotia, NAFO divisions 4X and will likely concentrate on German Bank and/or Scots Bay. It will take place in two, 5-day missions and occur after Contract Award to November 15, 2021.

### 1.4 Description of work

The work may begin after Contract Award and should be completed by November 15, 2021. We expect to perform two 5 days-at-sea missions.

The contractor will be paid according to the number of days at sea, and an hourly rate (up to 60 hours) while at the wharf preparing for the mission.

The contractor will provide a commercial diver to help install the echosounder system (bolts secured underwater near the surface), help secure the echosounder system to the vessel and provide any necessary rope or cabling to secure cabling from the system.

The vessel must be able to fish in waters ranging from 20 m to 350 m in depth. The vessel will sail following a transects and fishing locations provided by DFO, and will record acoustic data continuously throughout the survey duration. The transects and fishing locations may be modified during the survey by the DFO personnel onboard.

When fish aggregations are detected, the fisherman will have to attempt to collect samples in the water column if conditions are favorable. Directives regarding sampling depth and trawling time will be provided by the DFO personnel on board.

Fish collected will be identified and sorted by species, total biomass will be quantified for each species, and a subsample of fish will be measured. The fishing crew will be required to assist the DFO personnel with this sampling.

The contract awarded will include the fishing crew, the vessel and the necessary equipment (fishing gear, repair kits, maps for navigation, etc.). The Captain or another member of the vessel crew must assist scientific staff with recording navigational and fishing information, and communicating with other vessels when needed.

The contractor will be responsible for managing its fuel and food reserves, and other needs. The contractor will have to host two DFO science staff on board for the duration of the contract, and provide meals, a cabin (or bed), etc. The vessel must provide sufficient potable fresh water for vessel and personal use (including showers) for the vessel crew plus the additional scientific staff for the duration of the mission. The vessel must have an individual shower. The vessel crew must load all vessel supplies required for the operational period of the surveys before it starts.

The chartered vessel and fishing gear required for the project will have to be ready and operational as soon as a Contract is awarded.



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## 1.5 Support and equipment

The contractor will be in charge of coordinating the fishing activities and assisting DFO science staff with handling live specimens.

The contractor will be required to provide the gear, labour and equipment needed to complete the project. DFO will provide the following equipment:

- An EK80 echosounder system, if one is not provided by the contractor;
- Equipment required to conduct fish sampling (scales, measuring boards, weigh-scales etc.)
- E-sonar net sensors
- Mesh-liners for bottom trawl and mid-water trawl.

The crew members must inspect the net for damage after each tow. In the event of damage to the net, the crew members must restore it to its original dimensions prior to resuming fishing (this means that every damaged mesh must be mended to the same standards as the undamaged mesh) or switch to a new trawl if damage is too severe. The crew members must remove, to the best of their ability, all fish from the trawl net following each haul.

DFO will provide personal flotation devices (PFDs) for all science staff. The Survey Vessel must supply emergency immersion suits for both the vessel and science crew.

The Survey Vessel must provide Transport Canada approved life jackets in good repair for all personnel aboard.

The vessel must provide sufficient enclosed space to allow the science staff to carry out their duties and a safe work area for weighing the catch. A deck and work area diagram specific to the vessel must be provided that indicates dimensions and the conduct of fishing operations and identifies potential work areas for science staff.

## 1.6 Work progress

The contractor must inform (in advance if possible) DFO of all setbacks that could affect proper and timely work execution.

## 1.7 Deliverables

The contractor will be required to provide all log information deemed relevant by the DFO personnel (GPS positions, trawl depth ability, trawl dimensions, vessel speed, etc.), within two weeks of the Contract being awarded.

## 1.8 Method and source of acceptance

All deliverables and services rendered under any contract are subject to inspection and acceptance by the Project Authority. The Project Authority shall have the right to reject any deliverables that are not considered satisfactory, or require their correction before payment will be authorized.

## 1.9 Change in management procedures

No increase in the total liability of Canada or in the price of Work resulting from any design changes, modifications or interpretations of specifications, made by the Contractor, will be authorized or paid to the Contractor unless such changes, modifications or interpretations, have been approved, in writing, by the Contract Authority, prior to their incorporation into the Work. The Contractor shall not be obliged to perform any work or provide any service that would cause the total liability of Canada to be exceeded, unless an increase is authorized by the Contract Authority.



### **3.2 Language of Work**

The language of work is English.

### **3.3 Terminology:**

DFO – Fisheries and Oceans Canada

NAFO – Northwest Atlantic Fisheries Organization



**ANNEX “B” BASIS OF PAYMENT**

The bid must specify the price per day at sea, the total for 10 days at sea, as well as the total for 30 hours at the wharf per trip for gear setup and breakdown (see definition of day at wharf below). Billing will be done depending on the number of days at sea and the number of hours spent at the wharf.

**Contract period: Contract Award to March 31, 2022**

Requirement	Estimated level of effort* (A)	Firm price per unit (B)	Total (AXB)excluding taxes
Days at sea fishing	10 days (2x5 day trips) **	\$_____/Day	\$_____
Days at wharf without fishing (preparation of equipment)	60 hours **	\$_____/Hour	\$_____
Total			\$_____

**Option Year 1 – April 01, 2022 to March 31, 2023**

Requirement	Estimated level of effort* (A)	Firm price per unit (B)	Total (AXB)excluding taxes
Days at sea fishing	10 days (2x5 day trips) **	\$_____/Day	\$_____
Days at wharf without fishing (preparation of equipment)	60 hours**	\$_____/Hour	\$_____
Total			\$_____

**Option Year 2 – April 01, 2023 to March 31, 2024**

Requirement	Estimated level of effort* (A)	Firm price per unit (B)	Total (AXB)excluding taxes
Days at sea fishing	10 days (2x5 day trips) **	\$_____/Day	\$_____
Days at wharf without fishing (preparation of equipment)	60 hours**	\$_____/Hour	\$_____
Total			\$_____

\* This value is for evaluation purposes only

\*\* The inclusion of volumetric data in this document does not represent a commitment by Canada that Canada's future usage of the services described in the bid solicitation will be consistent with this data.

The contractor will not be allowed to make commercial landings during the contract with DFO as they will be fishing under a scientific license provided by DFO.



Days spent at a wharf because of mechanical problems of the fishing vessel cannot be charged. Days spent at sea/a wharf due to bad weather cannot be charged.

Any hours required for repair of DFO-supplied equipment will count as fully paid. Costs for repairs of all mechanical or structural damage to the Survey Vessel are the responsibility of the Contractor.

All costs associated to any damage or loss to DFO equipment or samples are the responsibility of the Contractor.

The firm price per day at sea MUST include ALL costs associated with conducting the work including but not limited to:

- Fishing gear
- Freight and vessel operations
- Crew wages
- Meals for crew and DFO scientists
- Fuel
- Vessel insurance
- Maintenance and repair
- Contract administration
- Sampling logistics
- Equipment leasing
- Communications



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## ANNEX "C" INSURANCE CONDITIONS

1. The Contractor must obtain protection and indemnity insurance that must include excess collision liability and pollution liability. The insurance must be placed with a member of the International Group of Protection and Indemnity Associations or with a fixed market in an amount of not less than the limits determined by the [Marine Liability Act](#), S.C. 2001, c. 6. Coverage must include crew liability, if it is not covered by Worker's Compensation as detailed in paragraph (2.) below.
2. The Contractor must obtain worker's compensation insurance covering all employees engaged in the Work in accordance with the statutory requirements of the territory or province or state of nationality, domicile, employment, having jurisdiction over such employees. If the Contractor is subject to an additional contravention, as a result of an accident causing injury or death to an employee of the Contractor or subcontractor, or due to unsafe working conditions, then such levy or assessment must be paid by the Contractor at its sole cost.
3. The protection and indemnity insurance policy must include the following:
  - a. Additional insured: Canada is added as an additional insured, but only with respect to liability arising out of the Contractor's performance of the Contract. The interest of Canada as additional insured should read as follows: Canada, represented by Public Works and Government Services Canada.
  - b. Waiver of subrogation rights: Contractor's Insurer to waive all rights of subrogation against Canada as represented by Fisheries and Oceans Canada and Public Works and Government Services Canada for any and all loss of or damage to the watercraft however caused.
  - c. Notice of cancellation: The Contractor will provide the Contracting Authority thirty (30) days prior written notice of policy cancellation or any changes to the insurance policy.
  - d. Cross liability and separation of insureds: Without increasing the limit of liability, the policy must protect all insured parties to the full extent of coverage provided. Further, the policy must apply to each Insured in the same manner and to the same extent as if a separate policy had been issued to each.
  - e. Litigation rights: Pursuant to subsection 5(d) of the [Department of Justice Act](#), R.S.C. 1985, c. J-2, s.1, if a suit is instituted for or against Canada which the Insurer would, but for this clause, have the right to pursue or defend on behalf of Canada as an Additional Named Insured under the insurance policy, the Insurer must promptly contact the Attorney General of Canada to agree on the legal strategies by sending a letter, by registered mail or by courier, with an acknowledgement of receipt.

**For the province of Quebec, send to:**

*Director Business Law Directorate,  
Quebec Regional Office (Ottawa),  
Department of Justice,  
284 Wellington Street, Room SAT-6042,  
Ottawa, Ontario, K1A 0H8*

**For other provinces and territories, send to:**

*Senior General Counsel,  
Civil Litigation Section,*



*Department of Justice  
234 Wellington Street, East Tower  
Ottawa, Ontario K1A 0H8*

A copy of the letter must be sent to the Contracting Authority. Canada reserves the right to co-defend any action brought against Canada. All expenses incurred by Canada to co-defend such actions will be at Canada's expense. If Canada decides to co-defend any action brought against it, and Canada does not agree to a proposed settlement agreed to by the Contractor's insurer and the plaintiff(s) that would result in the settlement or dismissal of the action against Canada, then Canada will be responsible to the Contractor's insurer for any difference between the proposed settlement amount and the amount finally awarded or paid to the plaintiffs (inclusive of costs and interest) on behalf of Canada.



## ANNEX "D" EVALUATION CRITERIA

Proposals submitted for this requirement must clearly demonstrate that the Bidder meets all of the Mandatory Criteria. Failure to demonstrate this will result in the Proposal being deemed NON-COMPLIANT and given no further consideration.

The Bidder must include the following tables in their proposal, indicating the proposal page number or section that contains information to verify that the criterion has been met.

For the Bidder's examples and for each of the proposed resources, project experience is to be used to demonstrate compliancy and must include the following information:

- The client organization;
- The dates/duration of the project start and end (**month and year**);
- A description of the project, including the scope and elements of the framework, and the results/outcomes of the work undertaken by the proposed resources;
- A description of the activities performed by the proposed resources; and,
- The name and contact information of the client Project Authority.

Proposals which do not contain the following documentation will be declared non-responsive and no further evaluation will be conducted with respect to the proposal.

A vessel inspection may take place after bid closing of those vessels having met the Mandatory Criteria.

### Mandatory Technical Criteria

	Mandatory Criteria	Proposal Page No.
M1	The Bidder must possess a valid commercial fishing license in NAFO Division 4X.  The Bidder must provide a copy of the fishing license with bid.	
M2	The Bidder's vessel must be over 60 feet long.  A photo or schematic of the vessel must be provided with dimensions stating it is a minimum of 60 ft.	
M3	The Bidder must provide copies of the following documents with bid: <ul style="list-style-type: none"><li>• Certificate of registry (Transport Canada);</li><li>• Inspection certificate (Transport Canada);</li><li>• Insurance certificate.</li></ul>	
M4	The Bidder must demonstrate that they possess or have access to a vessel capable of pelagic trawling in the water column and/or bottom trawling at the ocean floor (i.e., equipped with a drum-roller and trawl winches).  The Bidder demonstrates they meet this criteria by providing pictures of the vessel equipment. Specifically, the ability to carry two trawl nets on two drum rollers and two sets of doors on vessel.	
M5	The Bidder must provide a list of his/her fishing gear and confirm in a written attestation that it is in good condition and can target fish >10 cm. The following information should be included in the attestation: <ul style="list-style-type: none"><li>• Type of fishing gear;</li></ul>	



	<ul style="list-style-type: none"><li>• Mesh size (body, codend and liner);</li><li>• Type of trawl doors;</li><li>• Other equipment (trawl sonar, sensors etc.).</li></ul>	
M6	<p>The Bidder must show that they can carry two additional persons onboard the vessel, and be in compliance with the Transport Canada marine safety program.</p> <p>The Bidder demonstrates they meet this criteria by providing a statement of their capabilities and a picture of the sleeping quarters and showers with their bid.</p>	
M7	<p>The Bidder must demonstrate that they can provide the necessary space to conduct biological sampling on or below deck.</p> <p>The Bidder demonstrates they meet this criteria by providing a statement of their capabilities and picture of work space with their bid.</p>	
M8	<p>The Trawl Maser/Ship Operator must demonstrate through project descriptions that they have a minimum of 5 years of trawling experience.</p>	

#### Rated Technical Criteria

Proposals that meet all mandatory requirements will be evaluated by the following rated requirements. Proposals must achieve a minimum of 25 points in order for the bid to be declared responsive.

**The Bidder must indicate where in the proposal the information can be found.**

	Rated Criteria	Points	Proposal Page No.
R1	<p>The Bidder provides either:</p> <ol style="list-style-type: none"><li>1) a vessel equipped with an EK80 scientific echosounder with four frequencies (38kHz, 70 kHz, 120 kHz and 200 kHz), or;</li><li>2) a vessel equipped with a wing-based stabilizer to allow for the deployment of an EK80 echosounder system to be clamped to the wings.</li></ol> <p>The Bidder demonstrates they meet 1) or 2) by submitting one of the following with their bid:</p> <ul style="list-style-type: none"><li>- pictures of equipment on board the vessel;</li><li>- sales receipts of EK80 scientific equipment;</li><li>- schematic drawings and photos of wing stabilizer.</li></ul>	<ol style="list-style-type: none"><li>1. EK80 echosounder provided – 20 points</li><li>2. EK80 provided, wing-based stabilizer available – 15 points</li><li>3. Not demonstrated – 0 points</li></ol>	
R2	<p>The Bidder demonstrates the fishing vessel is equipped with a midwater trawl and bottom-trawl that are able to fish pelagic, in the water column, and on the bottom, respectively. The Bidder includes photos showing catch within cod-end of bottom-trawl and/or midwater trawl.</p>	<ol style="list-style-type: none"><li>1. Able to fish pelagic and bottom – 20 points</li><li>2. Able to fish bottom only – 10 points</li><li>3. Not demonstrated – 0 points</li></ol>	



	The Bidder demonstrates they meet this criteria by providing the fishing gear specifications through schematic drawings and pictures with their bid.		
R3	<p>The Bidder demonstrates that they have clean AC power through a Sine wave inverter.</p> <p>The Bidder demonstrates they meet this criteria by providing a statement of their capabilities with their bid.</p>	<p>1. Demonstrated – 5 points</p> <p>2. Not demonstrated – 0 point</p>	
R4	<p>The Bidder demonstrates that they are equipped with a highly accurate GPS transponder.</p> <p>The Bidder demonstrates they meet this criteria by providing a statement of their capabilities with their bid.</p>	<p>1. Demonstrated – 5 points</p> <p>2. Not demonstrated – 0 point</p>	
R5	<p>The Bidder demonstrates that they can carry and deploy a replacement trawl.</p> <p>The Bidder demonstrates they meet this criteria by providing a statement of their capabilities with their bid.</p>	<p>1. Demonstrated – 5 points</p> <p>2. Not demonstrated – 0 point</p>	
Total Points Minimum 25 points required			/55