



RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
 Parks Canada Agency Bid Receiving Unit
 National Contracting Services

Bid Fax: 1-877-558-2349

Bid Email: soumissionsami-bidsrpc@pc.gc.ca

This is the only acceptable email address for responses to bid solicitation. Bids submitted by email directly to the Contracting Authority or to any other email address will not be accepted.

The maximum email file size is 15 megabytes. Parks Canada Agency (PCA) is not responsible for any transmission errors. Emails with links to bid documents will not be accepted.

INVITATION TO TENDER
APPEL D'OFFRES

Tender to: Parks Canada Agency

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

Soumission à : l'Agence Parcs Canada

Nous offrons par la présente de vendre à Sa Majesté la Reine du Chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici et sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Issuing Office - Bureau de distribution

Parks Canada Agency
Halifax, Nova Scotia

Title-Sujet Interim Structural Repairs, Alexander Graham Bell Museum National Historic Site		
Solicitation No. - No. de l'invitation 5P468-21-0133/A		Date: 12 October 2021
GETS Reference No. – No de référence de SEAG PW-21-00970937		Client Ref. No. – No. de réf du client. 1215
Solicitation Closes – L'invitation prend fin :		
at – à 14:00	on – le 28 October 2021	Time Zone - Fuseau horaire ADT/HAA
F.O.B. - F.A.B.		
Plant-Usine: <input type="checkbox"/>	Destination: <input checked="" type="checkbox"/>	Other-Autre: <input type="checkbox"/>
Address Inquiries to: - Adresser toute demande de renseignements à : Jaime Creaser, Jaime.Creaser@pc.gc.ca		
Telephone No. - No de téléphone 902-266-8592		Fax No. – No de FAX: 1-877-558-2349
Destination of Goods, Services, and Construction: Destinations des biens, services et construction :		
See Herein – Voir aux présentes		

TO BE COMPLETED BY THE BIDDER
À ÊTRE COMPLÉTÉ PAR LE SOUMISSIONNAIRE

Vendor/Firm Name – Nom du fournisseur/de l'entrepreneur	
Address - Adresse	
Name of person authorized to sign on behalf of the Vendor/Firm Nom de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur	
Title - Titre	
Telephone No. - N° de téléphone : _____	
Facsimile No. - N° de télécopieur : _____	
Signature	Date

INVITATION TO TENDER

IMPORTANT NOTICE TO BIDDERS

BIDS RECEIVED BY FAX AND EMAIL WILL BE ACCEPTED AS OFFICIAL.

BIDS RECEIVED IN-PERSON OR BY COURIER WILL NOT BE ACCEPTED.

The only acceptable email address for responses to bid solicitations is soumissionsami-bidsrpc@pc.gc.ca. Bids submitted by email directly to the Contracting Authority or to any email address other than soumissionsami-bidsrpc@pc.gc.ca will not be accepted.

The only acceptable facsimile for responses to bid solicitations is **1-877-558-2349**.

The maximum email file size that Parks Canada is capable of receiving is 15 megabytes. The Bidder is responsible for any failure attributable to the transmission or receipt of the emailed bid due to file size.

The Bidder should be cognisant of the size of the email as a whole, and not only the attachments. Please take into consideration that some attachments, when sent, may be resized during the email transfer. If the email size is too large, the Bidder should send the bid in multiple emails properly labeled with the solicitation number, project name, and indicate how many emails are included (ex. 1 of 2).

Emails with links to bid documents will not be accepted. Bid documents must be sent as email attachments.

REVISIONS TO BID AND CONTRACT SECURITY

Bidders are advised that the requirement for the submission of bonds has been revised. Bidders should submit their bonds in accordance with these revised instructions as identified below.

GI08 of [R2710T](#) has changed, see SI05 Bid Security Requirements.

GC9.2.2 of [R2890D](#) has changed, see SC06 Types and Amounts of Contract Security

TWO-SUBMISSION BID

This Bid shall be submitted following a "two-submission" procedure. Refer to SI04 of the Special Instructions to Bidders.

DIRECT DEPOSIT

The Government of Canada has replaced cheques with direct deposit payment(s), an electronic transfer of funds deposited directly into a bank account. New vendors who are awarded a contract will be required to register their direct deposit information with Parks Canada to receive payment.

Additional information on this Government of Canada initiative is available at:
<http://www.directdeposit.gc.ca>

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R2710T GENERAL INSTRUCTIONS - CONSTRUCTION SERVICES - BID SECURITY REQUIREMENTS (GI) (2021-04-01)

The following GI's are included by reference and are available at the following Web Site

<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/R>

GI01	Integrity Provisions - Bid
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Solicitation No. - N° de l'invitation
5P468-21-0133/A

Amd. No. - N° de la modif.
000

Contracting Authority - Autorité contractante
Jaime Creaser

Client Ref. No. - N° de réf. du client
1215

File Name - Nom du dossier
Interim Structural Repairs, Alexander Graham Bell Museum National Historic Site

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SPECIAL INSTRUCTIONS TO BIDDERS (SI)

SI01 BID DOCUMENTS

1. The following are the Bid Documents:
 - a. Invitation to Tender - Page 1;
 - b. Special Instructions to Bidders;
 - c. General Instructions - Construction Services, Bid Security Requirements [R2710T](#) (2021-04-01)
 - d. Clauses & Conditions identified in "Contract Documents";
 - e. Drawings and Specifications;
 - f. Bid and Acceptance Form and related Appendix(s); and
 - g. Any amendment issued prior to solicitation closing.

Submission of a bid constitutes acknowledgement that the Bidder has read and agrees to be bound by these documents.

2. General Instructions- Construction Services - Bid Security Requirements [R2710T](#) is incorporated by reference and is set out in the Standard Acquisition Clauses and Conditions (SACC) Manual, issued by Public Works and Government Services Canada (PWGSC). The SACC Manual is available on the PWGSC Web site: <https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/R>

All reference to the Minister of Public Works and Government Services Canada shall be deleted and replaced with the Minister of the Environment for the purposes of the Parks Canada Agency. All reference to the Department of Public Works and Government Services Canada shall be deleted and replaced with the Parks Canada Agency.

3. **Bids received by fax and email will be accepted as official. Bids received in-person or by courier will not be accepted.**

[R2710T](#) section GI09, add following paragraph;

5. Bids received by fax and email will be accepted as official and must meet the following requirements:

- a. Must be completed on the Bid and Acceptance Form
- b. Must indicate
 - Project number
 - Solicitation number
 - Bidder's name
 - Closing Date and Time
- c. Bidder must provide an electronic copy of their bid security. PCA will verify the validity of the bid security after closing.
- d. Must be received before tender closing time at fax number **1-877-558-2349** or by email at soumissionsami-bidsrpc@pc.gc.ca.

SI02 ENQUIRIES DURING THE SOLICITATION PERIOD

1. Enquiries regarding this bid must be submitted in writing to the Contracting Officer named on the Invitation to Tender - Page 1 at e-mail address Jaime.Creaser@pc.gc.ca. Except for the approval of alternative materials as described in GI15 of [R2710T](#), enquiries should be received no later than five (5) business days prior to the date set for solicitation closing to allow sufficient time to provide a response. Enquiries received after that time may result in an answer NOT being provided.
2. To ensure consistency and quality of the information provided to Bidders, PCA will examine the content of the enquiry and will decide whether or not to issue an amendment.

3. All enquiries and other communications related to this bid sent throughout the solicitation period must be directed ONLY to the Contracting Authority named in paragraph 1. above. Failure to comply with this requirement may result in the bid being declared non - compliant.

SI03 OPTIONAL SITE VISIT

1. There will be an optional site visit on 14 October 2021 at 10:30 ADT. Interested bidders are to meet outside the west side of the Alexander Graham Bell Museum, adjacent to the main entrance.
2. Safety Attire - It is mandatory that all persons attending the site visit have the proper personal protection equipment (safety glasses, footwear, vests and hard hats etc.). Contractor's personnel/individuals who do not have the proper safety attire may be denied access to the site.
3. Please be advised that there will be a limit of two (2) representatives per bidder attending the site visit. Bidders who do not attend or do not send a representative will not be given an alternative appointment.
 1. Interested bidders must abide by the Province of Nova Scotia Covid-19 Public Health Measures and Advice.

See Provincial web site for additional information at <https://novascotia.ca/coronavirus/travel/>. Interested bidders attending from outside the local area should limit visitation to the worksite area only.

The following precautionary measures must be respected:

- a. Disinfect hands just prior to entering the facility;
 - b. Maintain a minimum distance of two (2) metres from other individuals;
 - c. Wearing of a non-medical mask or face covering at all times;
 - d. Minimize touch points;
 - e. No access to assembly spaces or lunch rooms used by PCA staff;
 - f. Minimize use of public washrooms;
 - g. Abide by additional measures outlined in their corporate COVID-19 plan (if applicable).
4. Bidders are requested to communicate with the Contracting Authority before the optional site visit to confirm attendance and provide the name(s) of the person(s) who will attend. Bidders may be requested to sign an attendance sheet. Bidders who do not attend or do not send a representative will not be given an alternative appointment but they will not be precluded from submitting a bid. Any clarifications or changes to the bid solicitation resulting from the site visit will be included as an amendment to the bid solicitation.

SI04 SUBMISSION OF BID

Section GI09 of [R2710T](#) is replaced by the following:

1. The bid shall be submitted following a "two-submission" procedure.
2. The bid shall be addressed and submitted to the bid fax or email designated on the Front Page "Invitation to Tender" for the receipt of the bids. The bid must be received on or before the date and time set for solicitation closing.
3. The Qualifications Form (Appendix 2), and any required associated document(s), shall be labeled "Submission 1". The Bid and Acceptance Form (BA) and Bid Security shall be labeled "Submission 2".

Bidders submitting their documents via fax: please put a cover page in front of each submission labeled "Submission 1" and "Submission 2". Bidders submitting their documents via email: please attach 2 separate files each labeled "Submission 1" and "Submission 2".

4. Timely and correct delivery of bids is the sole responsibility of the Bidder.

SI05 BID SECURITY REQUIREMENTS

[R2710T](#) - General Instructions - Construction Services - Bid Security Requirements is modified as follow:

Delete GI08.2 and replace with the following:

2. A bid bond (form [PWGSC-TPSGC 504](#)) shall be in an approved form, properly completed, with valid and enforceable signatures and sealed by the approved bonding company whose bonds are acceptable to Canada either at the time of solicitation closing or as identified in Treasury Board Appendix L, [Acceptable Bonding Companies](#).
- 2.1 A bid bond must be submitted in an electronic format if it meets the following criteria:
 - a. The version submitted by the Bidder should be an electronic encrypted file with embedded digital certificate verifiable by Canada with respect to the totality and wholeness of the bond form, including: the content; all digital signatures; all digital seals; with the Surety Company, or an approved verification service provider of the Surety Company.
 - b. The version submitted must be viewable, printable and storable in standard electronic file formats compatible with Canada, and in a single file, allowable format pdf.
 - c. The verification may be conducted by Canada immediately or at any time during the life of the Bond and at the discretion of Canada.
 - d. Verification will be confirmed by the Surety Company, or an approved verification service provider of the Surety Company
 - e. Failure to submit an original or verifiable bond will render the bid non-compliant. Non-compliant bids will be given no further consideration.
- 2.2 Bonds failing the verification process will NOT be considered valid.
- 2.3 Bonds passing the verification process will be treated as original and authentic.

SI06 REVISION OF BID

A bid may be revised by facsimile or email in accordance with GI10 of [R2710T](#). The facsimile number for receipt of revisions is **1-877-558-2349** and email is soumissionsami-bidsrpc@pc.gc.ca.

SI07 OPENING OF BIDS / EVALUATION

1. There will be no public opening at bid deposit time.
2. Submission 1 – Section 1: Qualifications will be opened privately. This submittal (or These submittals) will be opened first to evaluate the submittal requirements. Requirements for Section 1: will be evaluated on a point score. Failure to meet any or all of the mandatory requirement(s) will render the bid non-compliant and no other consideration will be given to the bid.

Bidders must complete and provide the following information. These forms/ qualifications or a copy identical in Content and Format must be included as part of the bid submission in "Submission 1 - QUALIFICATIONS."

Submission 1: Qualifications/Forms:

- Form A1 – Completed Project 1
- Form A2 – Completed Project 2
- Form B – Contractor's Project Manager
- Form C – Contractor's Site Superintendent
- Understanding of Health and Safety
- Understanding of The Project and Contractor Capability

3. Submission 2 - Price: Only those submissions from Bidder's that meet the mandatory requirements of the Qualifications shall be opened. Submission 2 submittals will be evaluated against the mandatory requirements, failure to comply with any or all of the mandatory requirement(s) will render the bid non-compliant and no other consideration will be given to the bid.

In Submission 2, bidders must provide:

- The Bid and Acceptance Form (BA)
- Bid Security

4. The highest point rated compliant bid will be recommended for contract award.

Bid results may be obtained from the Contracting Officer named on the cover page of the Invitation to tender following completed evaluation

SI08 COMPLETION OF SUBMISSION

The Bidder shall base the Bid on the applicable bid documents listed in the Special Instructions to Bidders. It is the responsibility of the Bidder to obtain clarification on any terms, conditions or technical requirements contained in this document.

SI09 INSUFFICIENT FUNDING

- 1) In the event that the highest point rated compliant bid exceeds the amount of funding Canada has allocated for the work
- (a) by 15% or less, Canada, at its sole discretion, shall either
 - (i) Cancel the solicitation; or
 - (ii) Obtain additional funding and, subject to the provisions of GI11 of the General Instructions to Bidders, award the Contract to the Bidder submitting the lowest compliant bid; or
 - (iii) Revise the scope of the work accordingly and negotiate, with the Bidder submitting the lowest compliant bid, a corresponding reduction in its bid price.
 - (b) by more than 15%, Canada, at its sole discretion, shall either
 - (i) Cancel the solicitation; or
 - (ii) Obtain additional funding and, subject to the provisions of GI11 of the General Instructions to Bidders, award the Contract to the Bidder submitting the lowest compliant bid; or
 - (iii) Revise the scope of the work accordingly and invite those who submitted compliant bids at the original solicitation to re-bid the work.
- 2) If negotiations or a re-bid are undertaken as is contemplated in subparagraphs 1) (a)(iii) or 1) (b)(iii) above, Bidders shall retain the same subcontractors and suppliers as they carried in their original bids.
- 3) If Canada elects to negotiate a reduction in the bid price as is contemplated in subparagraph 1) (a)(iii) herein and the negotiations fail to reach an agreement, Canada shall then exercise either of the options referred to subparagraphs 1) (a)(i) or 1) (a)(ii)

SI10 DEBRIEFINGS

After contract award, bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within fifteen (15) working days of receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

SI11 BID VALIDITY PERIOD

1. Canada reserves the right to seek an extension to the bid validity period prescribed in BA04 of the Bid and Acceptance Form. Upon notification in writing from Canada, Bidders shall have the option to either accept or reject the proposed extension.

2. If the extension referred to in paragraph 1. above is accepted, in writing, by all those who submitted bids, then Canada shall continue immediately with the evaluation of the bids and its approvals processes.
3. If the extension referred to in paragraph 1. above is not accepted in writing by all those who submitted bids then Canada shall, at its sole discretion, either
 - a. continue to evaluate the bids of those who have accepted the proposed extension and seek the necessary approvals; or
 - b. cancel the invitation to tender.
4. The provisions expressed herein do not in any manner limit Canada's rights in law or under GI11 of [R2710T](#).

SI12 CONSTRUCTION DOCUMENTS

The successful Contractor will be provided **with one electronic copy** of the sealed and signed drawings, the specifications and the amendments upon acceptance of the offer. Obtaining physical copies will be the responsibility of the Contractor including costs.

SI13 WEB SITES

The connection to some of the Web sites in the solicitation documents is established by the use of hyperlinks. The following is a list of the addresses of the Web sites:

Treasury Board Appendix L, Acceptable Bonding Companies

<http://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=14494§ion=text#appl>

Buy and Sell

<https://www.achatsetventes-buyandsell.gc.ca>

Canadian economic sanctions

<http://www.international.gc.ca/sanctions/index.aspx?lang=eng>

Contractor Performance Evaluation Report (Form PWGSC-TPSGC 2913)

<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/2913.pdf>

Bid Bond (form PWGSC-TPSGC 504)

https://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/504_2017.pdf

Performance Bond (form PWGSC-TPSGC 505)

http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/505_eng.pdf

Labour and Material Payment Bond (form PWGWSC-TPSGC 506)

<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/506.pdf>

Standard Acquisition Clauses and Conditions (SACC) Manual

<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/R>

PWGSC, Code of Conduct and Certifications

<http://www.tpsgc-pwgsc.gc.ca/app-acq/cndt-cndct/contexte-context-eng.html>

Construction and Consultant Services Contract Administration Forms Real Property Contracting

<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/formulaires-forms-eng.html>

Declaration Form

<http://www.tpsgc-pwgsc.gc.ca/ci-if/formulaire-form-eng.html>

Trade agreements

<https://buyandsell.gc.ca/policy-and-guidelines/Policy-and-Legal-Framework/Trade-Agreements>

CONTRACT DOCUMENTS (CD)

1. The following are the Contract Documents:

- a. Contract Page when signed by Canada;
- b. Duly completed Bid and Acceptance Form and any Appendices attached thereto;
- c. Drawings and Specifications;
- d. General Conditions and clauses
 - GC1 General Provisions – Construction Services [R2810D](#) (2017-11-28);
 - GC2 Administration of the Contract [R2820D](#) (2016-01-28);
 - GC3 Execution and Control of the Work [R2830D](#) (2019-11-28);
 - GC4 Protective Measures [R2840D](#) (2008-05-12);
 - GC5 Terms of Payment [R2850D](#) (2019-11-28);
 - GC6 Delays and Changes in the Work [R2865D](#) (2019-05-30);
 - GC7 Default, Suspension or Termination of Contract [R2870D](#) (2018-06-21);
 - GC8 Dispute Resolution [R2880D](#) (2019-11-28);
 - GC9 Contract Security [R2890D](#) (2018-06-21);
 - GC10 Insurance [R2900D](#) (2008-05-12);
 - Allowable Costs for Contract Changes under GC6.4.1 [R2950D](#) (2015-02-25);
 - Supplementary Conditions
- e. Any amendment issued or any allowable bid revision received before the date and time set for solicitation closing;
- f. Any amendment incorporated by mutual agreement between Canada and the Contractor before acceptance of the bid; and
- g. Any amendment or variation of the contract documents that is made in accordance with the General Conditions.

2. The documents identified by title, number and date above are incorporated by reference and are set out in the Standard Acquisition Clauses and Conditions (SACC) Manual, issued by Public Works and Government Services Canada (PWGSC). The SACC Manual is available on the PWGSC Web site:

<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>

All reference to the Minister of Public Works and Government Services Canada shall be deleted and replaced with the Minister of the Environment for the purposes of the Parks Canada Agency. All reference to the Department of Public Works and Government Services Canada Shall be deleted and replaced with the Parks Canada Agency.

3. The language of the contract documents is the language of the Bid and Acceptance Form submitted.

SUPPLEMENTARY CONDITIONS (SC)

SC01 SECURITY RELATED REQUIREMENTS

There is no document security requirement applicable to this Contract.

SC02 INSURANCE TERMS

1) Insurance Contracts

- (a) The Contractor must, at the Contractor's expense, obtain and maintain insurance contracts in accordance with the requirements of the Certificate of Insurance. Coverage must be placed with an Insurer licensed to carry out business in Canada.
- (b) Compliance with the insurance requirements does not release the Contractor from or reduce its liability under the Contract. The Contractor is responsible for deciding if additional insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any additional insurance coverage is at the Contractor's expense, and for its own benefit and protection.

2) Period of Insurance

- (a) The policies required in the Certificate of Insurance must be in force from the date of contract award and be maintained throughout the duration of the Contract.
- (b) The Contractor must be responsible to provide and maintain coverage for Products/Completed Operations hazards on its Commercial General Liability insurance policy, for a period of six (6) years beyond the date of the Certificate of Substantial Performance.

3) Proof of Insurance

- (a) Before commencement of the Work, and no later than thirty (30) days after contract award, the Contractor must deposit with Canada a Certificate of Insurance on the form attached herein.
- (b) Upon request by Canada, the Contractor must provide originals or certified true copies of all contracts of insurance maintained by the Contractor pursuant to the Certificate of Insurance.

4) Insurance Proceeds

In the event of a claim, the Contractor must, without delay, do such things and execute such documents as are necessary to effect payment of the proceeds.

5) Deductible

The payment of monies up to the deductible amount made in satisfaction of a claim must be borne by the Contractor.

SC03 CHANGES TO THE GENERAL CONDITIONS

ADD the following to GC8.4 of [R2880D](#) (2019-11-28)

GC8.4.5. The time periods for commencing and completing negotiations set out in GC8.4.1, GC8.4.2, and GC8.4.3 may be extended by Canada for a period of up to 30 days, if, in the sole opinion of Canada, an extension is required for any of the following reasons:

- a) the dispute is complex such that an assessment of the claim by a third party or other professional is required;
- b) during the course of negotiations, the Contractor raises new issues or items that were not identified in the notice of dispute;

c) if Canada or the Contractor requires additional time to consult or otherwise engage legal representation to advise on the dispute; and

d) if Canada or the Contractor is unable to commence or participate in negotiations due to circumstances that are unforeseen and beyond the control of Canada or the Contractor, as the case may be.

SC04 TYPES AND AMOUNTS OF CONTRACT SECURITY

Remove and Replace GC9.2.2. with the following

A performance bond (form [PWGSC-TPSGC 505](#)) and a labour and material payment bond (form [PWGSC-TPSGC 506](#)) referred to in subparagraph 1)(a) of GC9.2 shall be in a form and be issued by a bonding or surety company (see Treasury Board Appendix L, [Acceptable Bonding Companies](#)) that is approved by Canada. They are to be in the form of Signed and Sealed electronic digital version.

Electronic digital versions must meet the following;

1. A performance bond and a labour and material payment bond may be submitted in an electronic or digital format if it meets the following criteria:
 - 1.1. The versions submitted by the Contractor must be verifiable by Canada with respect to the totality and wholeness of the bonds form, including: the content; all digital signatures; all digital seals; with the Surety Company, or an approved verification service provider of the Surety Company.
 - 1.2. The versions submitted must be viewable, printable and storable in standard electronic file formats compatible with Canada, and in a single file. Allowable formats include pdf.
 - 1.3. The verification may be conducted by Canada immediately or at any time during the life of the bonds and at the discretion of Canada with no requirement for passwords or fees.
 - 1.4. The results of the verification must provide a clear, immediate and printable indication of pass or fail regarding Item 1.1.
2. Bonds failing the verification process will NOT be considered to be valid.

BID AND ACCEPTANCE FORM (BA)

BA01 IDENTIFICATION

Title: Structural Repairs, Alexander Graham Bell Museum National Historic Site

Solicitation Number: 5P468-21-0133/A

The work consists of the fabrication, supply and installation of structural steel in order to reinforce some existing wood glue-laminated structural components in the building.

See specifications and drawings for further details on the requirement of this project.

BA02 BUSINESS NAME AND ADDRESS OF BIDDER

Legal Name: _____

Operating Name (if any): _____

Address: _____

Telephone: _____ Fax: _____ PBN: _____

E-mail address: _____

BA03 THE OFFER

The Bidder offers to Canada to perform and complete the Work for the above named project in accordance with the Bid Documents for the Total Bid Amount of

\$ _____ excluding Applicable Taxe(s).
(amount in numbers)

Bidders are reminded that it is their responsibility to include in their bid all work as described in the drawings and specifications.

BA04 BID VALIDITY PERIOD

The bid must not be withdrawn for a period of thirty (30) days following the date of solicitation closing.

BA05 ACCEPTANCE AND CONTRACT

Upon acceptance of the Bidder's offer by Canada, a binding Contract will be formed between Canada and the Bidder. The documents forming the Contract will be the Contract Documents identified in "Contract Documents (CD)" section.

BA06 CONSTRUCTION TIME

The Contractor must perform and complete the Work by 28 February 2022.

BA07 BID SECURITY

The Bidder must enclose bid security with its bid in accordance with GI08 - Bid Security Requirements of [R2710T](#) - General Instructions - Construction Services - Bid Security Requirements.

BA08 SIGNATURE

Name and title of person authorized to sign on behalf of Bidder (Type or print)

Signature

Date

APPENDIX 2 - QUALIFICATION FORM

BUSINESS NAME AND ADDRESS OF BIDDER

Name: _____

Address: _____

Telephone: _____ Fax: _____ PBN: _____

E-mail address: _____

SUBMISSION REQUIREMENTS - CHECKLIST

The following list of documents and forms is provided with the intention of assisting the bidder in ensuring a complete submission. The bidder is responsible for meeting all submission requirements.

Please follow detailed instructions in R2710T General Instructions – Construction Services, GI09 Submission of Bid, as amended in SI04 Submission of Bid.

All forms and certification requests in Appendix 2 should be completed and submitted with the bid. If any of these required documents are not completed and submitted with the bid, the Contracting Authority will inform the bidder of a time frame within which to provide the information. Failure to comply with the request of the Contracting Authority and to provide the certifications within the time frame provided will render the bid non-responsive.

Please be advised that Parks Canada Agency (PCA) reserves the right to contact the person named for project reference to verify the information contained herein.

SUBMISSION 1

Bidders must complete and provide the following information. These forms, or a copy identical in Content and Format, must be included as part of the bid submission in "Submission 1 - QUALIFICATIONS."

Part 1: Forms and Technical Response:

- Form A1: Completed Project 1
- Form A2: Completed Project 2
- Form B: Contractor's Project Manager
- Form C: Contractor's Site Superintendent;
- Understanding of Health and Safety
- Understanding of The Project and Contractor Capability

SUBMISSION 2

Part 2: Financial, bidders must provide:

- The Bid and Acceptance Form (BA)
- Bid Security

SUBMISSION 1 - RATED CRITERIA (RC)

PCA Evaluation Board members will evaluate the strengths and weaknesses of the Proponent's response to the evaluation criteria and will rate each criterion. To be considered further, the Construction General Contractor must achieve a minimum Technical Rating of sixty (60) points out of one hundred (100) available.

RC1 - Achievements of Construction General Contractor on Projects (20 points)

Describe the Construction General Contractor's accomplishments and experience as Prime Contractor on projects similar to the Alexander Graham Bell Museum Interim Structural Repairs construction project. This is the opportunity to emphasize the strengths of the Contractor, to recognize their past responsibilities, commitments, and achievements.

Note: Form A1 and Form A2 have been provided as templates for this requirement.

Select a **maximum** of two (2) projects completed within the last ten (10) years. Joint venture submissions are not to exceed the maximum number of projects. Only the first two (2) projects listed in sequence will receive consideration and any others will receive none as though not included.

Information that should be supplied:

- Indicate how this project is comparable/relevant to the Alexander Graham Bell Museum Interim Structural Repairs construction project.
- Brief project description
- Budget control and management - i.e. Contract price and final construction cost - explain variation
- Project schedule control and management - i.e. Initial schedule and revised schedule - explain variation
- Client references - name, address, phone and email address of client and consultant contact at working level - references may be checked
- Names of key personnel responsible for project delivery
- Additional information / responses requested in the template

The Construction General Contractor must possess the knowledge and capability on the above projects. Past project experience from entities other than the Construction General Contractor will not be considered in the evaluation unless these entities form part of a joint venture with the Construction General Contractor.

Please indicate those projects which were carried out in joint venture and the responsibilities of each of the involved entities in each project.

RC2 - Achievements of Contractor's Project Manager (20 points)

Describe the training, accomplishments and experience of the **Contractor's Project Manager** on projects comparable/relevant to the Alexander Graham Bell Museum Interim Structural Repairs construction project. This is the opportunity to emphasize the strengths of the individual, to recognize their past responsibilities, commitments and achievements. The Contractor's Project Manager must also provide a copy of their curriculum vitae (cv).

Note: Form B has been provided as template for this requirement.

Select a **maximum** of two (2) projects completed within the last ten (10) years by the **Contractor's Project Manager**. Only the first two (2) projects listed in sequence will receive consideration and any others will receive none as though not included.

Information that should be supplied:

- education, training and experience that is relevant for project management duties performed for construction comparable/relevant to the requested project.
- brief project description and clearly indicate how these projects are comparable/relevant to the requested project.
- client references - name, address, phone and email address of client or consultant contact at working level - references may be checked
- additional information / responses requested in the template

RC3 - Achievements of Contractor's Site Superintendent (20 points)

Describe the training, accomplishments and experience of the **Contractor's Site Superintendent** on projects comparable/relevant to the Alexander Graham Bell Museum Interim Structural Repairs construction project. This is the

opportunity to emphasize the strengths of the individual, to recognize their past responsibilities, commitments and achievements. The Contractor's Site Superintendent must also provide a copy of their curriculum vitae (cv).

Note: Form C has been provided as template for this requirement.

Select a **maximum** of two (2) projects completed within the last ten (10) years by the **Contractor's Site Superintendent**. Only the first two (2) projects listed in sequence will receive consideration and any others will receive none as though not included.

Information that should be supplied:

- education, training and experience that is relevant for Site Superintendent duties performed for construction comparable/relevant to the requested project.
- brief project description and clearly indicate how these projects are comparable/relevant to the requested project.
- client references - name, address, phone and email address of client or consultant contact at working level - references may be checked
- additional information / responses requested in the template

RC4 - Understanding Health and Safety Requirements (10 Points)

The Construction General Contractor should demonstrate a company-wide commitment to, and management program for, construction Health and Safety.

Information that should be supplied:

- Current Certificate of Recognition (COR) (current Letter of Good Standing) issued by a certifying partner in injury reduction if the Contractor holds such a certificate. For example: Construction Safety Nova Scotia Certificate of Recognition Program™ (COR™).
- Description of the key components of the Contractor's Health and Safety Management System that will be used for the implementation of the work.

RC5 - Understanding of the Project and Contractor capability (20 points)

The Construction General Contractor should demonstrate understanding of the goals of the project, capability and capacity to perform the work and the management ability to meet project challenges and to provide a plan of action.

Information that should be supplied:

- Description of the Contractor's workforce and equipment that will be used to implement the work.
- Project schedule - proposed major milestone schedule indicating key tasks.

EVALUATION AND RATING

In the first instance, price submissions will remain sealed and only the technical components of the proposals which are responsive will be reviewed, evaluated and rated by a PCA Evaluation Board in accordance with the following to establish Technical Ratings:

Criterion	Weight Factor	Rating	Weighted Rating
Achievements of Construction General Contractor, Form A1	1.0	0 - 10	0 - 10
Achievements of Construction General Contractor, Form A2	1.0	0 - 10	0 - 10
Achievements of Contractor's Project Manager, Form B	2.0	0 - 10	0 - 20
Achievements of Contractor's Site Supervisor, Form C	2.0	0 - 10	0 - 20
Understanding Health and Safety Requirements	2.0	0 - 10	0 - 20
Understanding of the Project and Contractor capability	2.0	0 - 10	0 - 20
Technical Rating			0 - 100

To be considered further, Construction General Contractors **must** achieve a minimum Technical Rating of sixty (60) points out of one hundred (100) points available as specified above.

No further consideration will be given to Construction General Contractors not achieving the pass mark of sixty (60) points.

Generic Evaluation Table

PCA Evaluation Board members will evaluate the strengths and weaknesses of the Proponent's response to the evaluation criteria and will rate each criterion with even numbers (0, 2, 4, 6, 8 or 10) using the generic evaluation table below.

At the final consensus evaluation meeting, the PCA Evaluation Board members, will assign both even and odd numbers in determining the scores for each evaluation criteria:

	INADEQUATE	WEAK	ADEQUATE	FULLY SATISFACTORY	STRONG
0 point	2 points	4 points	6 points	8 points	10 points
Did not submit information which could be evaluated	Lacks complete or almost complete understanding of the requirements.	Has some understanding of the requirements but lacks adequate understanding in some areas of the requirements.	Demonstrates a good understanding of the requirements.	Demonstrates a very good understanding of the requirements.	Demonstrates an excellent understanding of the requirements.
	Weaknesses cannot be corrected	Generally doubtful that weaknesses can be corrected	Weaknesses can be corrected	No significant weaknesses	No apparent weaknesses
	Proponent does not possess qualifications and experience	Proponent lacks qualifications and experience	Proponent has an acceptable level of qualifications and experience	Proponent is qualified and experienced	Proponent is highly qualified and experienced
	Team proposed is not likely able to meet requirements	Team does not cover all components or overall experience is weak	Team covers most components and will likely meet requirements	Team covers all components - some members have worked successfully together	Strong team - has worked successfully together on comparable projects
	Sample projects not related to this requirement	Sample projects generally not related to this requirement	Sample projects generally related to this requirement	Sample projects directly related to this requirement	Leads in sample projects directly related to this requirement
	Extremely poor, insufficient to meet performance requirements	Little capability to meet performance requirements	Acceptable capability, should ensure adequate results	Satisfactory capability, should ensure effective results	Superior capability, should ensure very effective results

SUBMISSION 2 - PRICE OF SERVICES

In a separate Submission, bidders must provide:

- The Bid and Acceptance Form (BA)
- Bid Security

All price proposal submissions corresponding to responsive proposals which have achieved the pass mark of sixty (60) points are opened upon completion of the technical evaluation.

To establish the pricing score, each responsive bid will be prorated against the lowest evaluated price and multiplied by 30 as shown in example table below.

The table below illustrates ***an example*** where all three bids are responsive and the selection of the contractor is determined by a ***70/30 ratio*** of technical merit and price, respectively. The total available points equal 100 and the lowest evaluated price is \$50,000 (50).

Basis of Selection - Highest Combined Rating Technical Merit (70%) and Price (30%)				
		Bidder 1	Bidder 2	Bidder 3
Overall Technical Score		75/100	80/100	70/100
Bid Evaluated Price		\$70,000.00	\$60,000.00	\$50,000.00
Calculations	Technical Merit Score	$75/100 \times 70 = 52.5$	$80/100 \times 70 = 56.0$	$70/100 \times 70 = 49.0$
	Pricing Score	$50/70 \times 30 = 21.4$	$50/60 \times 30 = 24.9$	$50/50 \times 30 = 30.0$
Combined Rating		73.9	80.9	79.0
Overall Rating		3 rd	1 st	2 nd

QUALIFICATIONS - TOTAL SCORE

Total Scores will be established in accordance with the following:

Rating	Possible Range	% of Total Score	Score (Points)
Technical Rating	0 - 100	70	0 - 70
Price Rating	0 - 30	30	0 - 30
Total Score		100	0 - 100

The Construction General Contractor receiving the highest Total Score (Combined Rating) is the first entity that the Evaluation Board will recommend for the provision of the required services. In the case of a tie, the Construction General Contractor submitting the lower price for the services will be selected.

EVALUATION FORMS

FORM A1 – COMPLETED PROJECT 1

Experience of the Bidder (Contractor) - Similar or Related Projects Completed within the last ten (10) years.

This form must be completed in order to facilitate technical evaluation of the bid. Fields that are not completed cannot be scored.

<u>Name of the Completed Project 1:</u>	
<u>Name of the Bidder (Contractor):</u>	
<u>Name of the Contractor's Project Manager for Completed Project 1:</u>	
<u>Name of the Contractor's Site Supervisor for Completed Project 1:</u>	
<u>Name of the Contractor's Health and Safety Officer for Completed Project 1:</u>	
<u>Project Address:</u>	
<u>Project Town/City and Province:</u>	
<u>Initial Contract Value (\$):</u>	<u>Final Contract Value (\$):</u>
<u>If initial and final contract \$ values are different, explain why:</u>	
<u>Start day (day, month and year):</u>	
<u>Originally Scheduled Completion Date:</u> (day, month, year)	<u>Actual Completion Date:</u> (day, month, year)
<u>If originally scheduled completion date or revised contract completion date and actual completion date are different, explain why:</u>	
Does the project consist of supply and installation of structural reinforcing for a large scale wood glulam or timber structural system?	Yes <input type="checkbox"/> No <input type="checkbox"/>

<u>Describe the project and how it is similar to the Alexander Graham Bell Interim Structural Repairs project:</u>	
Indicate the type of work completed for Completed Project 1:	
Fabrication, supply and installation of custom structural steel reinforcing	Yes <input type="checkbox"/> No <input type="checkbox"/>
Working within a sensitive heritage building and protecting adjacent surfaces, systems and spaces	Yes <input type="checkbox"/> No <input type="checkbox"/>
Installing structural reinforcing at height	Yes <input type="checkbox"/> No <input type="checkbox"/>
Working at height	Yes <input type="checkbox"/> No <input type="checkbox"/>
<u>Provide Client reference for this project (Name and Contact Information):</u>	
<u>Provide Consultant reference for this project (Name and Contact Information):</u>	

Note: Form provided as an example of format. It is the responsibility of the Contractor to provide the necessary space to answer all criteria.

FORM A2 – COMPLETED PROJECT 2

Experience of the Bidder(Contractor)-Similar or Related Projects Completed within the last ten (10) years.

This form must be completed in order to facilitate technical evaluation of the bid. Fields that are not completed cannot be scored.

<u>Name of the Completed Project 2:</u>	
<u>Name of the Bidder (Contractor):</u>	
<u>Name of the Contractor's Project Manager for Completed Project 2:</u>	
<u>Name of the Contractor's Site Supervisor for Completed Project 2:</u>	
<u>Name of the Contractor's Health and Safety Officer for Completed Project 2:</u>	
<u>Project Address:</u>	
<u>Project Town/City and Province:</u>	
<u>Initial Contract Value (\$):</u>	<u>Final Contract Value (\$):</u>
<u>If initial and final contract \$ values are different, explain why:</u>	
<u>Start day (day, month and year):</u>	
<u>Originally Scheduled Completion Date:</u> <u>(day, month, year)</u>	<u>Actual Completion Date:</u> <u>(day, month, year)</u>
<u>If originally scheduled completion date or revised contract completion date and actual completion date are different, explain why:</u>	
Does the project consist of supply and installation of structural reinforcing for a large scale wood glulam or timber structural system?	Yes <input type="checkbox"/> No <input type="checkbox"/>
<u>Describe the project and how it is similar to the Alexander Graham Bell Interim Structural Repairs project:</u>	

Indicate the type of work completed for Completed Project 2:	
Fabrication, supply and installation of custom structural steel reinforcing	Yes <input type="checkbox"/> No <input type="checkbox"/>
Working within a sensitive heritage building and protecting adjacent surfaces, systems and spaces	Yes <input type="checkbox"/> No <input type="checkbox"/>
Installing structural reinforcing at height	Yes <input type="checkbox"/> No <input type="checkbox"/>
Working at height	Yes <input type="checkbox"/> No <input type="checkbox"/>
<u>Provide Client reference for this project (Name and Contact Information):</u> 	
<u>Provide Consultant reference for this project (Name and Contact Information):</u> 	

Note: Form provided as an example of format. It is the responsibility of the Contractor to provide the necessary space to answer all criteria.

FORM B: CONTRACTOR'S PROJECT MANAGER

Training and Experience on Similar or Related Projects Completed within the last ten (10) years.

This form must be completed in order to facilitate technical evaluation of the bid. Fields that are not completed cannot be scored.

<u>Name of the Bidder (Contractor):</u>	
<u>Name of the Project Manager who will be assigned to the Alexander Graham Bell Interim Structural Repairs project:</u>	
<u>Describe the Project Manager's education and training that is relevant for the duties performed on construction projects:</u>	
Indicate the experience of and the tasks performed by the Project Manager:	
Does the Project Manager have at least five (5) years of experience in management, organization and implementation of construction projects similar to the Alexander Graham Bell Interim Structural Repairs?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Has the project manager been employed by the Bidder (Contractor) for at least three (3) years?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Has the Project Manager been directly responsible for the following types of works in the past ten (10) years? The work types should be principal components of the project Manager's experience and not simply incidental to other work experience on projects.	
Fabrication, supply and installation of custom structural steel reinforcing.	Yes <input type="checkbox"/> No <input type="checkbox"/>
Working within a sensitive heritage building and protecting adjacent surfaces, systems and spaces.	Yes <input type="checkbox"/> No <input type="checkbox"/>
Installing structural reinforcing at height.	Yes <input type="checkbox"/> No <input type="checkbox"/>
Working at height.	Yes <input type="checkbox"/> No <input type="checkbox"/>
Has the Project Manager served as the Project Manager in the execution of the completed projects listed on Forms A1 and A2?	
Completed Project 1 (Form A1)	Yes <input type="checkbox"/> No <input type="checkbox"/>
Completed Project 2 (Form A2)	Yes <input type="checkbox"/> No <input type="checkbox"/>
<u>If the Project Manager was not the Project Manager for Project(s) listed on Forms A1 and A2 describe 2 completed projects similar to the Alexander Graham Bell Interim Structural Repairs, completed within the last ten (10) years and with an initial construction value of \$150,000 minimum, where they did serve as full time Project Manager.</u>	

Solicitation No. - N° de l'invitation
5P468-21-0133/A

Amd. No. - N° de la modif.
000

Contracting Authority - Autorité contractante
Jaime Creaser

Client Ref. No. - N° de réf. du client
1215

File Name - Nom du dossier
Interim Structural Repairs, Alexander Graham Bell Museum National Historic Site

Provide Client or Consultant reference (Name and Contact Information) for the Project Manager pertaining specifically to Project 1 or 2 or the other 2 projects described above.

Note: Form provided as an example of format. It is the responsibility of the Contractor to provide the necessary space to answer all criteria. The Contractor's Project Manager must also provide a copy of their curriculum vitae (cv).

FORM C: CONTRACTOR'S SITE SUPERINTENDENT

Training and Experience on Similar or Related Projects Completed within the last ten (10) years.

This form must be completed in order to facilitate technical evaluation of the bid. Fields that are not completed cannot be scored.

<u>Name of the Bidder (Contractor):</u>	
<u>Name of the Site Superintendent who will be assigned to the Alexander Graham Bell Interim Structural Repairs project:</u>	
<u>Describe the Site Superintendent's education and training that is relevant for the duties performed on construction projects:</u>	
Indicate the experience of and the tasks performed by the Site Superintendent:	
Does the Site Superintendent have at least ten (10) years of experience in management, organization and implementation of construction projects similar to the Alexander Graham Bell Interim Structural Repairs project?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Has the Site Superintendent been employed by the Bidder (Contractor) for at least three (3) years?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Has the Site Superintendent been directly responsible for following types of works in the past ten (10) years? The work types should be principal components of the site superintendent's experience and not simply incidental to other work experience on projects.	
Fabrication, supply and installation of custom structural steel reinforcing	Yes <input type="checkbox"/> No <input type="checkbox"/>
Working within a sensitive heritage building and protecting adjacent surfaces, systems and spaces	Yes <input type="checkbox"/> No <input type="checkbox"/>
Installing structural reinforcing at height	Yes <input type="checkbox"/> No <input type="checkbox"/>
Working at height	Yes <input type="checkbox"/> No <input type="checkbox"/>
Has the Site Superintendent served as the Site Superintendent in the execution of the completed projects listed on Forms A1 & A2?	
Completed Project 1 (Form A1)	Yes <input type="checkbox"/> No <input type="checkbox"/>
Completed Project 2 (Form A2)	Yes <input type="checkbox"/> No <input type="checkbox"/>
<u>If the Site Superintendent was not the Site Superintendent for Project(s) listed on Forms A1 and A2 describe 2 completed projects similar to the Alexander Graham Bell Interim Structural Repairs, completed within the last ten (10) years and with an initial construction value of \$150,000 minimum, where they did serve as full time Site Superintendent.</u>	

Solicitation No. - N° de l'invitation
5P468-21-0133/A

Amd. No. - N° de la modif.
000

Contracting Authority - Autorité contractante
Jaime Creaser

Client Ref. No. - N° de réf. du client
1215

File Name - Nom du dossier
Interim Structural Repairs, Alexander Graham Bell Museum National Historic Site

Provide Client or Consultant reference (Name and Contact Information) for the Site Superintendent pertaining specifically to Project 1 or 2 or the other 2 projects described above.

Note: Form provided as an example of format. It is the responsibility of the Contractor to provide the necessary space to answer all criteria. The Contractor's Site Superintendent must also provide a copy of their curriculum vitae (cv).

ANNEX A - CERTIFICATE OF INSURANCE (Not required at solicitation closing)

CERTIFICATE OF INSURANCE



Travaux publics et
Services gouvernementaux
Canada

Public Works and
Government Services
Canada

Description and Location of Work Interim Structural Repairs, Alexander Graham Bell Museum National Historic Site	Contract No. 5P468-21-0133
	Project No. N/A

Name of Insurer, Broker or Agent	Address (No., Street)	City	Province	Postal Code
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Name of Insured (Contractor)	Address (No., Street)	City	Province	Postal Code
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Additional Insured
Her Majesty the Queen in right of Canada as represented by the Minister of the Environment for the purposes of the Parks Canada Agency

Type of Insurance	Insurer Name and Policy Number	Inception Date D / M / Y	Expiry Date D / M / Y	Limits of Liability		
				Per Occurrence	Annual General Aggregate	Completed Operations Aggregate
Commercial General Liability Umbrella/Excess Liability				\$	\$	\$
				\$	\$	\$
Builder's Risk / Installation Floater				\$		

I certify that the above policies were issued by insurers in the course of their Insurance business in Canada, are currently in force and include the applicable insurance coverage's stated on page 2 of this Certificate of Insurance, including advance notice of cancellation / reduction in coverage.

Name of person authorized to sign on behalf of Insurer(s) (Officer, Agent, Broker)

Telephone number

Signature

Date D / M / Y

General

The insurance policies required on page 1 of the Certificate of Insurance must be in force and must include the insurance coverage listed under the corresponding type of insurance on this page.

The policies must insure the Contractor and must include Her Majesty the Queen in Right of Canada as represented by the Minister of the Environment for the purposes of the Parks Canada Agency.

The Policy shall be endorsed to provide the Owner with not less than 30 days' notice in writing in advance of any cancellation or change or amendment restricting coverage.

Without increasing the limit of liability, the policies must protect all insured parties to the full extent of coverage provided. Further, the policies must apply to each Insured in the same manner and to the same extent as if a separate policy had been issued to each.

Commercial General Liability

The insurance coverage provided must not be substantially less than that provided by the latest edition of IBC Form 2100.

The policy must either include or be endorsed to include coverage for the following exposures or hazards if the Work is subject thereto:

- (a) Blasting.
- (b) Pile driving and caisson work.
- (c) Underpinning.
- (d) Removal or weakening of support of any structure or land whether such support be natural or otherwise if the work is performed by the insured contractor.

The policy must have the following minimum limits:

- (a) **\$5,000,000** Each Occurrence Limit;
- (b) **\$10,000,000** General Aggregate Limit per policy year if the policy contains a General Aggregate; and
- (c) **\$5,000,000** Products/Completed Operations Aggregate Limit.

Umbrella or excess liability insurance may be used to achieve the required limits.

Builder's Risk / Installation Floater

The insurance coverage provided must not be less than that provided by the latest edition of IBC Forms 4042 and 4047.

The policy must permit use and occupancy of any of the projects, or any part thereof, where such use and occupancy is for the purposes for which a project is intended upon completion.

The policy may exclude or be endorsed to exclude coverage for loss or damage caused by asbestos, fungi or spores, cyber and terrorism.

The policy must have a limit that is **not less than the sum of the contract value** plus the declared value (if any) set forth in the contract documents of all material and equipment supplied by Canada at the site of the project to be incorporated into and form part of the finished Work. If the value of the Work is changed, the policy must be changed to reflect the revised contract value.

The policy must provide that the proceeds thereof are payable to Canada or as Canada may direct in accordance with GC10.2, "Insurance Proceeds" (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/R/R2900D/2>).

ANNEX B - ATTESTATION FORM

Attestation and Proof of Compliance with Occupational Health and Safety (OHS)

The following form must be completed and signed prior to commencing work on Parks Canada Sites.

Submission of this completed form, satisfactory to Parks Canada, is a condition of gaining access to the work place.

Parks Canada recognizes that federal OHS legislation places certain specific responsibilities upon Parks Canada as owner of the work place. In order to meet those responsibilities, Parks Canada is implementing a contractor safety regime that will ensure that roles and responsibilities assigned under Part II of the *Canada Labour Code* and the *Canada Occupational Health and Safety Regulations* are implemented and observed when involving contractor(s) to undertake works in Parks Canada work places.

Parks Canada Responsible Authority/Project Lead	Address	Contact Information
Project Manager/Contracting Authority (delete as required)		
Prime Contractor		
Subcontractor(s) (add additional fields as required)		

Location of Work

General Description of Work to be Completed

Mark "Yes" where applicable.

	A meeting has been held to discuss hazards and access to the work place and all known and foreseeable hazards have been identified to the contractor and/or subcontractor(s)
	The contractor and/or its subcontractor(s) will comply with all federal and provincial/territorial legislation and Parks Canada's policies and procedures, regarding occupational health and safety.
	The contractor and/or its subcontractor(s) will provide all prescribed safety materials, equipment, devices and clothing.
	The contractor and/or its subcontractor(s) will ensure that its employees are familiar with and use all prescribed safety materials, equipment, devices and clothing at all times.
	The contractor and/or its subcontractor(s) will ensure that its activities do not endanger the health and safety of Parks Canada employees.
	The contractor and/or its subcontractor(s) has inspected the site and has carried out a hazard assessment and has put in place a health and safety plan and informed its employees accordingly, prior to the commencement of the work.
	Where a contractor and/or its subcontractor(s) will be storing, handling or using hazardous substances in the work place, it will place warning signs at access points warning persons of the presence of the substances and any precautions to be taken to prevent or reduce any hazard of injury or death.
	The contractor and/or its subcontractor(s) will ensure that its employees are instructed in respect of any emergency procedures applicable to the site.

I, _____ (contractor), certify that I have read, understood and attest that my firm, employees and all sub-contractors will comply with the requirements set out in this document and the terms and conditions of the contract.

Name _____

Signature _____

Date _____