

SPECIFICATIONS
FOR
PARKS CANADA
INTERIM STRUCTURAL REPAIRS
ALEXANDER GRAHAM BELL NATIONAL HISTORIC SITE
BADDECK, NS

PCA Project No. : 1215
Date: August 2021

Issued for Tender

PARKS CANADA

INTERIM STRUCTURAL REPAIRS

ALEXANDER GRAHAM BELL NATIONAL HISTORIC SITE

BADDECK, NS

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PART 1 - GENERAL

- 1.1 Description of Work .1 The work will be carried out at the Alexander Graham Bell National Historic Site Museum in Baddeck, NS.
- .2 The work of this contract includes the provision of all materials, labour, equipment, and ancillaries, all as necessary for the completion of the work as indicated on the drawings and as described in the specifications and notes. Work on this project consists generally of, but is not limited to, the following:
- .1 Supply and installation of structural steel reinforcing and beam support, including temporary shoring.
- .3 All work to be carried out in accordance with applicable federal and provincial regulations for those agencies having jurisdiction for the work. The work is subject to the Canadian Environmental Protection Act, Canada Labour Code and the NS Occupational Health and Safety Act and Regulations.
- .4 The Contractor is advised that other construction work may be being performed by others at different locations during the time frame of this contract. Contractor is to cooperate with other contractors within the project limits.
- 1.2 Familiarization .1 Before submitting a bid, it is recommended that bidders visit the site to review and verify the form, nature and extent of the work, materials needed, the means of access and the temporary facilities required to perform the Work.
- .2 Contractors, bidders or those they invite to site are to review specification Section 01 35 29 - Health and Safety Requirements before visiting site. Take all appropriate safety measures for any visit to site, both before and after acceptance of bid.
- 1.3 Interpretation of .1 Supplementary to the Order of Precedence

Documents

article of the General Conditions of the Contract, the Division 01 sections take precedence over the technical specification sections in other Divisions of the Specification Manual and on drawings.

1.4 Term Engineer

- .1 Unless specifically stated otherwise, the term Engineer where used in the Specifications and on the Drawings shall mean the Departmental Representative as defined in the General Conditions of the Contract.

1.5 Measurement For Payment

- .1 Notify Departmental Representative sufficiently in advance of operations to permit required measurements for payment.

1.6 Maintenance of Work During Construction

- .1 Maintain work during construction. Undertake continuous and effective maintenance work day by day, with adequate equipment and forces so that the place of work continuously kept in a condition satisfactory to Departmental Representative.

1.7 Codes and Standards

- .1 Materials and workmanship must conform to or exceed applicable standards of Canadian General Standards Board (CGSB), Canadian Standards Association (CSA), American Society for Testing and Materials (ASTM) and other standards organizations.
- .2 Conform to latest revision of any referenced standard as re-affirmed or revised to date of specification. Standards or codes not dated shall be deemed editions in force on date of tender advertisement.

1.8 Work Within Site Boundaries

- .1 Contract limits shall be strictly adhered to and every precaution shall be taken to minimize environmental damage and disruption to vegetation, wildlife habitat, and structures or existing services, both on construction and storage sites.
- .2 If any damage occurs during construction, the Contractor is responsible to bear the expense to immediately restore such damaged areas to the satisfaction of the Departmental Representative.

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- .3 If Contractor fails to repair damage to the satisfaction of the Departmental Representative, the Departmental Representative may have repairs completed by others at the Contractor's expense.
 - .4 The Contractor shall ensure that contracted work meets the standards outlined in the contract specification and drawings.
- 1.9 Documents Required
- .1 Maintain at job site, one copy each of following:
 - .1 Contract drawings.
 - .2 Specifications.
 - .3 Addenda.
 - .4 Reviewed drawings.
 - .5 Change orders.
 - .6 Other modifications to Contract.
 - .7 Copy of approved work schedule.
 - .8 Field test reports.
 - .9 Manufacturer's installation and application instructions.
 - .10 Site specific Health and Safety Plan and other safety related documents.
 - .11 Other documents as stipulated elsewhere in the Contract Documents.
- 1.10 Departmental Representative
- .1 Departmental Representative will be assigned after contract award.
- 1.11 Work Schedule
- .1 Provide to the Departmental Representative in writing and within five (5) working days after Contract award, a detailed construction schedule. The schedule shall show proposed work to be undertaken and anticipated completion dates for each category of work.
- 1.12 Sanitary Services
- .1 The Contractor shall provide and maintain sanitary facilities for the use of workers at locations specified by the Departmental Representative. Provision of sanitary facilities shall meet requirements of provincial government and municipal statutes and authorities.
- 1.13 Contractor's Use of Site
- .1 The Departmental Representative will specify the areas for work and storage.
- 1.14 Project Meetings
- .1 After receiving the Contractor's

- schedule, health and safety hazard assessment, and prior to start of construction, a meeting involving Contractor, Departmental Representative and Parks Canada will be held at a place and time to be determined by the Departmental Representative. This meeting will review implications of the contract, design, schedule of work health and safety, methods of construction, environment protection methods.
- .2 Interim reviews of work progress based on work schedule will be conducted as decided by Departmental Representative and schedule updated by Contractor in conjunction with and to approval of Departmental Representative.
- .3 No work will begin until the preconstruction meeting is held, and all submittals have been approved.
- .4 Following the pre-construction meeting and approval of submittals, the work will be carried out to meet the time restraints and have the project completed on time.
- 1.15 Cutting & Patching .1 Cut and patch as required to make work fit.
- .2 Where new work connects with existing and where existing work is altered, cut, patch and make good to match existing work.
- 1.16 Additional Drawings .1 Departmental Representative may furnish additional drawings for clarification. These additional drawings have same meaning and intent as if they were included with plans referred to in Contract documents.
- 1.17 Relics, Antiquities and Wildlife Habitat .1 Protect relics, antiquities, wildlife habitat, items of historical or scientific interest such as cornerstones and contents, animal nesting sites, commemorative plaques, inscribed tablets, and similar objects found during course of work.
- .2 Give immediate notice to Departmental Representative and await Departmental Representative's written instructions before proceeding with work in this area.

- .3 Relics, antiquities and items of historical or scientific interest remains the property of Canada.
- 1.18 Permits/Authorities .1 The Contractor shall obtain, and pay for, permits from authorities as required for all operations and construction. He shall also comply with all pertinent regulations of all authorities having jurisdiction over the work. The Contractor shall provide copies of all permits to the Departmental Representative prior to starting the work. The Contractor shall be responsible for obtaining all applicable permits, inspections and approvals required and shall pay all charges in connection therewith.
- 1.19 Protection
- .1 Store all materials and equipment to be incorporated into work to prevent damage by any means.
- .2 Repair and replace all materials or equipment damaged in transit or storage to the satisfaction of the Departmental Representative and at no cost to Canada.
- .3 Contractor will take adequate precautions to protect existing structures when operating equipment and carrying out the work.
- .4 Exercise care so as not to obstruct or damage public or private property in the area.
- .5 At completion of work, restore area to its original condition. Damage to ground and property shall be repaired by Contractor. Remove all construction materials, residue, excess, etc., and leave site in a condition acceptable to Departmental Representative.

END OF SECTION

PART 1 - GENERAL

1.1 Submittals

- .1 Upon acceptance of bid and prior to commencement of work, submit to Departmental Representative the following work management documents:
 - .1 Work Schedule as specified herein.
 - .2 Health and Safety Plan as specified in Section 01 35 29 - Health and Safety Requirements.

1.2 Work Schedule

- .1 Upon acceptance of bid submit work schedule within five (5) calendar days of contract award.
- .2 Schedule to indicate all calendar dates from commencement to completion of all work within the time stated in the accepted bid.
- .3 Provide sufficient details in schedule to clearly illustrate entire implementation plan, depicting efficient coordination of tasks and resources, to achieve completion of work on time and permit effective monitoring of work progress in relation to established milestones.
- .4 Work schedule content to include as a minimum the following:
 - .1 Bar (GANTT) Chart, indicating all work activities, tasks and other project elements, their anticipated durations, planned dates for achieving key activities and major project milestones supported with;
 - .1 Written narrative on key elements of work illustrated in bar chart, providing sufficient details to demonstrate a reasonable implementation plan for completion of project within designated time.
 - .2 Generally Bar Charts derived from commercially available computerized project management system are preferred but not mandatory.
- .5 Schedule work in cooperation with the Departmental Representative.

- .6 Completed schedule shall be approved by Departmental Representative. When approved, take necessary measures to complete work within scheduled time. Do not change schedule without Departmental Representative's approval.
- .7 Ensure that all sub-trades and sub-contractors are made aware of the work restraints and operational restrictions specified.
- .8 Schedule Updates:
 - .1 Submit when requested by Departmental Representative.
 - .2 Provide information and pertinent details explaining reasons for necessary changes to implementation plan.
 - .3 Identify problem areas, anticipated delays, impact on schedule and proposed corrective measures to be taken.
- .9 Departmental Representative will make interim reviews and evaluate progress of work based on approved schedule. Frequency of such reviews will be as decided by Departmental Representative. Address and take corrective measures on items identified by reviews and as directed by Departmental Representative. Update schedule accordingly.
- .10 In every instance, any change or deviation from the Work Schedule, no matter how minimal the risk or impact on safety or inconvenience to tenant or public might appear, will be subject to prior review and approval by the Departmental Representative.

END OF SECTION

PART 1 - GENERAL

1.1 Administrative

- .1 Submit to Departmental Representative submittals listed for review and as indicated on drawings. Submit promptly and in orderly sequence to not cause delay in Work. Failure to submit in ample time is not considered sufficient reason for extension of Contract Time and no claim for extension by reason of such default will be allowed.
- .2 Do not proceed with Work affected by submittal until review is complete.
- .3 Present shop drawings, product data, samples in SI Metric units.
- .4 Where items or information is not produced in SI Metric units converted values are acceptable.
- .5 Review submittals prior to submission to Departmental Representative. This review represents that necessary requirements have been determined and verified, or will be, and that each submittal has been checked and coordinated with requirements of Work and Contract Documents. Submittals not stamped, signed, dated and identified as to specific project will be returned without being examined and considered rejected.
- .6 Notify Departmental Representative, in writing at time of submission, identifying deviations from requirements of Contract Documents stating reasons for deviations.
- .7 Verify that field measurements and affected adjacent Work are coordinated.
- .8 Contractor's responsibility for errors and omissions in submission is not relieved by Departmental Representative's review of submittals.
- .9 Contractor's responsibility for deviations in submission from requirements of Contract Documents is not relieved by Departmental Representative's review.

1.2 Shop Drawings
And Product Data

- .10 Keep one reviewed copy of each submission on site.
- .1 The term "shop drawings" means drawings, diagrams, illustrations, schedules, performance charts, brochures and other data which are to be provided by Contractor to illustrate details of a portion of Work.
- .2 Submit shop drawings bearing stamp and signature of qualified professional engineer registered or licensed in Province of Nova Scotia, Canada.
- .3 Indicate materials, methods of construction and attachment or anchorage, erection diagrams, connections, explanatory notes and other information necessary for completion of Work. Where articles or equipment attach or connect to other articles or equipment, indicate that such items have been coordinated, regardless of Section under which adjacent items will be supplied and installed. Indicate cross references to design drawings and specifications.
- .4 Allow 14 days for Departmental Representative to review each submission.
- .5 Adjustments made on shop drawings by Departmental Representative are not intended to change Contract Price. If adjustments affect value of Work, state such in writing to Departmental Representative prior to proceeding with Work.
- .6 Make changes in shop drawings as Departmental Representative may require, consistent with Contract Documents. When resubmitting, notify Departmental Representative in writing of revisions other than those requested.
- .7 Accompany submissions with transmittal letter, containing:
- .1 Date.
 - .2 Project title and number.
 - .3 Contractor's name and address.
 - .4 Identification and quantity of each shop

- drawing, product data and sample.
- .5 Other pertinent data.

- .8 Submissions include:
 - .1 Date and revision dates.
 - .2 Project title and number.
 - .3 Name and address of:
 - .1 Sub-contractor.
 - .2 Supplier.
 - .3 Manufacturer.
 - .4 Contractor's stamp, signed by Contractor's authorized representative certifying approval of submissions, verification of field measurements and compliance with Contract Documents.
 - .5 Details of appropriate portions of Work as applicable:
 - .1 Fabrication.
 - .2 Layout, showing dimensions, including identified field dimensions, and clearances.
 - .3 Setting or erection details.
 - .4 Capacities.
 - .5 Performance characteristics.
 - .6 Standards.
 - .7 Operating weight.
 - .8 Wiring diagrams.
 - .9 Single line and schematic diagrams.
 - .10 Relationship to adjacent work.

END OF SECTION

1.1 Definitions

- .1 NS OHS - NS Occupational Health and Safety Act.
- .2 Competent Person: means a person who is:
 - .1 Qualified by virtue of personal knowledge, training and experience to perform assigned work in a manner that will ensure the health and safety of persons in the workplace, and;
 - .2 Knowledgeable about the provisions of occupational health and safety statutes and regulations that apply to the Work and;
 - .3 Knowledgeable about potential or actual danger to health or safety associated with the Work.
- .3 Medical Aid Injury: any minor injury for which medical treatment was provided and the cost of which is covered by Workers' Compensation Board of the province in which the injury was incurred.
- .4 PPE: personal protective equipment
- .5 Work Site: where used in this section shall mean areas, located at the premises where Work is undertaken, used by Contractor to perform all of the activities associated with the performance of the Work.

1.2 Submittals

- .1 Make submittals in accordance with Section 01 33 00.
- .2 Submit site-specific Health and Safety Plan prior to commencement of Work.
 - .1 Submit within 10 work days of notification of Bid Acceptance.
 - .2 Departmental Representative will review Health and Safety Plan and provide comments.
 - .3 Revise the Plan as appropriate and resubmit within 10 work days after receipt of comments.
 - .4 Departmental Representative's review and comments made of the Plan shall not be construed as an endorsement, approval or implied warranty of any kind by Canada and does not reduce Contractor's overall

- responsibility for Occupational Health and Safety of the Work.
- .5 Submit revisions and updates made to the Plan during the course of Work.

- .3 Submit name of designated Health & Safety Site Representative and support documentation specified in the Safety Plan.

- .4 Submit building permit, compliance certificates and other permits obtained.

- .5 Submit copy of Letter in Good Standing from Provincial Workers Compensation or other department of labour organization.
 - .1 Submit update of Letter of Good Standing whenever expiration date occurs during the period of Work.

- .6 Submit copies of reports or directions issued by Federal, Provincial and Territorial health and safety inspectors.

- .7 Submit copies of incident reports.

- .8 Submit WHMIS MSDS - Material Safety Data Sheets.

- .1 Comply with Occupational Health and Safety Act for Province of Nova Scotia, and Occupational Health & Safety Regulations made pursuant to the Act.

- .2 Comply with Canada Labour Code - Part II (entitled Occupational Health and Safety) as well as any other regulations made pursuant to the Act.
 - .1 The Canada Labour Code can be viewed at: [www.http://laws.justice.gc.ca/en/L-2/](http://laws.justice.gc.ca/en/L-2/)
 - .2 A copy may be obtained at: Canadian Government Publishing Public Works & Government Services Canada Ottawa, Ontario, K1A 0S9 Tel: (819)956-4800 (1-800-635-7943) Publication No. L31-85/2000 E or F.

- .3 Observe construction safety measures of:
 - .1 Part 8 of National Building Code
 - .2 Provincial Worker's Compensation Board.

1.3 Compliance Requirements

.3 Municipal by-laws and ordinances.

.4 In case of conflict or discrepancy between above specified requirements, the more stringent shall apply.

.5 Maintain Workers Compensation Coverage in good standing for duration of Contract. Provide proof of clearance through submission of Letter in Good Standing.

.6 Medical Surveillance: Where prescribed by legislation or regulation, obtain and maintain worker medical surveillance documentation.

1.4 Responsibility

.1 Be responsible for health and safety of persons on site, safety of property on site and for protection of persons and environment adjacent to the site to extent that they may be affected by conduct of Work.

.2 Comply with and enforce compliance by all workers, sub-contractors and other persons granted access to Work Site with safety requirements of Contract Documents, applicable federal, provincial, and local by-laws, regulations, and ordinances, and with site-specific Health and Safety Plan.

1.5 Site Control and Access

.1 Control the Work and entry points to Work Site. Approve and grant access only to workers and authorized persons. Immediately stop and remove non-authorized persons.

.1 Departmental Representative will provide names of those persons authorized by Departmental Representative to enter onto Work Site and will ensure that such authorized persons have the required knowledge and training on Health and Safety pertinent to their reason for being at the site, however, Contractor remains responsible for the health and safety of authorized persons while at the Work Site.

.2 Isolate Work Site from other areas of the premises by use of appropriate means.

.1 Erect fences, hoarding, barricades and temporary lighting as required to

effectively delineate the Work Site, stop non-authorized entry, and to protect pedestrians and vehicular traffic around and adjacent to the Work and create a safe environment.

- .2 Post signage at entry points and other strategic locations indicating restricted access and conditions for access.
- .3 Use professionally made signs with bilingual message in the 2 official languages or international known graphic symbols.

- .3 Provide safety orientation session to persons granted access to Work Site. Advise of hazards and safety rules to be observed while on site.
- .4 Ensure persons granted site access wear appropriate PPE. Supply PPE to inspection authorities who require access to conduct tests or perform inspections.
- .5 Secure Work Site against entry when inactive or unoccupied and to protect persons against harm. Provide security guard where adequate protection cannot be achieved by other means.

1.6 Protection

- .1 Give precedence to safety and health of persons and protection of environment over cost and schedule considerations for Work.
- .2 Should unforeseen or peculiar safety related hazard or condition become evident during performance of Work, immediately take measures to rectify situation and prevent damage or harm. Advise Departmental Representative verbally and in writing.

1.7 Filing of Notice

- .1 File Notice of Project with pertinent authorities prior to beginning of Work, where required.

1.8 Permits

- .1 Post permits, licenses and compliance certificates, specified in section 01 11 00 - General Instructions, at Work Site.
- .2 Where a particular permit or compliance certificate cannot be obtained, notify

Departmental Representative in writing and obtain approval to proceed before carrying out applicable portion of work.

1.9 Hazard Assessments

- .1 Perform site specific health and safety hazard assessment of the Work and its site.
- .2 Carryout initial assessment prior to commencement of Work with further assessments as needed during progress of work, including when new trades and Sub-contractors arrive on site.
- .3 Record results and address in Health and Safety Plan.
- .4 Keep documentation on site for entire duration of the Work.

1.10 Project/Site Conditions

- .1 Following are potential health, environmental and safety hazards at the site for which Work may involve contact with:
 - .1 Known latent site and environmental conditions:
 - .1 Asbestos
 - .2 Lead Paint
 - .3 Electricity
 - .4 Rodent droppings
 - .5 Silica
 - .2 Facility on-going operations:
 - .1 Above items shall not be construed as being complete and inclusive of potential health and safety hazards encountered during Work.
 - .2 Include above items in the hazard assessment of the Work.

1.11 Meetings

- .1 Conduct a pre-construction health and safety meeting, convened and chaired by General Contractor, prior to commencement of Work, Ensure attendance of:
 - .1 Superintendent of Work
 - .2 Designated Health & Safety Site Representative
 - .3 Sub-contractors
- .2 Conduct regularly scheduled tool box and safety meetings during the Work in conformance

with Occupational Health and Safety regulations.

1.12 Health And
Safety Plan

- .3 Keep documents on site.
- .1 Prior to commencement of Work, develop written Health and Safety Plan and Safety Control Plan specific to the Work. Implement, maintain, and enforce Plan for entire duration of Work and until final demobilization from site.
- .2 Health and Safety Plan shall include the following components:
 - .1 List of health risks and safety hazards identified by hazard assessment.
 - .2 Control measures used to mitigate risks and hazards identified.
 - .3 On-site Contingency and Emergency Response Plan as specified below.
 - .4 On-site Communication Plan as specified below.
 - .5 Name of Contractor's designated Health & Safety Site Representative and information showing proof of his/her competence and reporting relationship in Contractor's company.
 - .6 Names, competence and reporting relationship of other supervisory personnel used in the Work for occupational health and safety purposes.
- .3 On-site Contingency and Emergency Response Plan shall include:
 - .1 Operational procedures, evacuation measures and communication process to be implemented in the event of an emergency.
 - .2 Evacuation Plan: site and floor plan layouts showing escape routes, marshalling areas. Details on alarm notification methods, fire drills, location of fire fighting equipment and other related data.
 - .3 Name, duties and responsibilities of persons designated as Emergency Warden(s) and deputies.
 - .4 Emergency Contacts: name and telephone number of officials from:
 - .1 General Contractor and

- .2 Sub-contractors.
 - .2 Pertinent Federal and Provincial Departments and Authorities having jurisdiction.
 - .3 Local emergency resource organizations.
 - .5 Harmonize Plan with Facility's Emergency Response and Evacuation Plan. Departmental Representative will provide pertinent data including name of PCA and Facility Management contacts.
 - .4 On-site Communication Plan:
 - .1 Procedures for sharing of work related safety information to workers and Sub-contractors, including emergency and evacuation measures.
 - .2 List of critical work activities to be communicated with Facility Manager which have a risk of endangering health and safety of Facility users.
 - .5 Address all activities of the Work including those of Sub-contractors.
 - .6 Review Health and Safety Plan regularly during the Work. Update as conditions warrant to address emerging risks and hazards, such as whenever new trade or subcontractor arrive at Work Site.
 - .7 Departmental Representative will respond in writing, where deficiencies or concerns are noted and may request re-submission of the Plan with correction of deficiencies or concerns.
 - .8 Post copy of the Plan, and updates, prominently on Work Site.
- 1.13 Safety Supervision
- .1 Employ Health & Safety Site Representative responsible for daily supervision of health and safety of the Work. Representative to be trained in occupational health and safety procedures and practices.
 - .2 Health & Safety Site Representative may be the Superintendent of the Work or other person designated by Contractor and shall be assigned

the responsibility and authority to:

- .1 Implement, monitor and enforce daily compliance with health and safety requirements of the Work.
 - .2 Monitor and enforce Contractor's site-specific Health and Safety Plan.
 - .3 Conduct site safety orientation session to persons granted access to Work Site.
 - .4 Ensure that persons allowed site access are knowledgeable and trained in health and safety pertinent to their activities at the site or are escorted by a competent person while on the Work Site.
 - .5 Stop the Work as deemed necessary for reasons of health and safety.
- .3 Health & Safety Site Representative must:
- .1 Be qualified and competent person in occupational health and safety.
 - .2 Have site-related working experience specific to activities of the Work.
 - .3 Be on Work Site at all times during execution of the Work.
- .4 All supervisory personnel assigned to the Work shall also be competent persons.
- .5 Inspections:
- .1 Conduct regularly scheduled safety inspections of the Work on a minimum bi-weekly basis. Record deficiencies and remedial action taken.
 - .2 Conduct Formal Inspections on a minimum monthly basis. Use standardized safety inspection forms. Distribute to Sub-contractors.
 - .3 Follow-up and ensure corrective measures are taken.
- .6 Cooperate with Facility's Occupational Health and Safety representative should one be designated by Departmental Representative.
- .7 Keep inspection reports and supervision related documentation on site.
- 1.14 Training
- .1 Use only skilled workers on Work Site who are effectively trained in occupational health and safety procedures and practices pertinent to

their assigned task.

- .2 Maintain employee records and evidence of training received. Make data available to Departmental Representative upon request.
- .3 When unforeseen or peculiar safety-related hazard, or condition occur during performance of Work, follow procedures in place for Employee's Right to Refuse Work in accordance with Acts and Regulations of Province having jurisdiction and advise Departmental Representative verbally and in writing.

1.15 Minimum Site Safety Rules

- .1 Notwithstanding requirement to abide by federal and provincial health and safety regulations; ensure the following minimum safety rules are obeyed by persons granted access to Work Site:
 - .1 Wear appropriate PPE pertinent to the Work or assigned task; minimum being hard hat, safety footwear, safety glasses, hearing protection and high-visibility work wear.
 - .2 Immediately report unsafe condition at site, near-miss accident, injury and damage.
 - .3 Maintain site and storage areas in a tidy condition free of hazards causing injury.
 - .4 Obey warning signs and safety tags.
- .2 Brief persons of disciplinary protocols to be taken for non-compliance. Post rules on site.

1.16 Correction of Non-Compliance

- .1 Immediately address health and safety non-compliance issues identified by authority having jurisdiction or by Departmental Representative.
- .2 Provide Departmental Representative with written report of action taken to correct non-compliance of health and safety issues identified.
- .3 Departmental Representative will stop Work if non-compliance of health and safety regulations is not corrected in a timely manner.

- .3 Safety for Inspectors:
 - .1 Provide PPE and training to Departmental Representative and other persons who require entry into confined space to perform inspections.
 - .2 Be responsible for efficacy of equipment and safety of persons during their entry and occupancy in the confined space.

1.22 Site Records

- .1 Maintain on Work Site copy of safety related documentation and reports stipulated to be produced in compliance with Acts and Regulations of authorities having jurisdiction and of those documents specified herein.
- .2 Upon request, make available to Departmental Representative or authorized Safety Officer for inspection.

1.23 Posting of Documents

- .1 Ensure applicable items, articles, notices and orders are posted in conspicuous location on Work Site in accordance with Acts and Regulations of Province having jurisdiction.
- .2 Post other documents as specified herein, including:
 - .1 Site specific Health and Safety Plan
 - .2 WHMIS data sheets
 - .3 Incident reports
 - .4 Tool box and safety meeting minutes.

END OF SECTION

those areas agreed to and designated by the Departmental Representative.

1.6 Storage and Handling
of Fuels and Dangerous
Fluids

- .1 Exercise care in handling of fuels or dangerous materials to minimize potential for spills. Report immediately any spills to Departmental Representative. Contractor is responsible for responding immediately to any spill to minimize environmental damage and for clean-up, repair or rehabilitation resulting from any spills to the satisfaction of the Departmental Representative.
- .2 Supply and maintain on site emergency response material to contain spills and minimize environmental damage, i.e. absorbent material, to the approval of Departmental Representative. Disposal of all contaminated material shall be off-site at an approved facility.
- .3 Dangerous goods, whose release into the environment could cause adverse effect, should be stored and handled in a manner which gives due regard for workers and public safety, and for the protection of the environment.
- .4 No material toxic to fish or any aquatic life shall be permitted to enter any stream, river, or lake. This shall include, but not be limited to lubricants, fuels, testing fluids, insecticides, detergents, herbicides, cement, lime or concrete.
- .5 The management of fuels, lubricants and chemicals must meet with the requirements of the Newfoundland & Labrador Department of Environment & Conservation and all other appropriate provincial and federal regulations.
- .6 Fuel storage containers must be accompanied by impermeable structures that would provide containment of 125% of the container capacity in the event of a leak or spill.

- .7 All refueling and lubricating operations should employ protection measures such as drip pans, to reduce the potential for escape of petroleum products to the environment.
- .8 The Departmental Representative and the Park's Environmental Protection Officer (EPO) must be immediately contacted after a spill of fuel or lubricant, and after any amount of other chemical products have escaped.
- .9 Storage of any fuel has to occur only in previously approved locations, and with Park consent. The Contractor is expected to be prepared to effect the containment and cleanup of all spills related to the Work.
- .10 Storage of hazardous material, including explosives, shall not be permitted, except for quantities which shall normally be expected to be utilized in a day of Work, and which are not permitted to stockpile.

1.7 Relics and Antiquities

- .1 Relics and antiquities and items of historical or scientific interest such as cornerstones and contents, commemorative plaques, inscribed tablets, and similar objects found on site or in structures to be demolished, shall remain property of Canada. Protect such articles and request direction from Departmental Representative.
- .2 Give immediate notice to Departmental Representative if evidence of archaeological finds are encountered during construction and await his written instructions before proceeding with work in this area.

1.9 Treated Wood

- .1 Workers shall be made aware of the possible health risks associated with exposure to CCA or creosote treated timber as well as the recommended safe practices for handling such materials.

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- .2 Disposal of treated wood wastes including sawdust must be outside of the site, and in accordance with all applicable Provincial and Municipal regulations.
- 1.10 Environmental Incident or Emergency
- .1 In the event of an environmental incident or emergency such as:
 - .1 Chemical spill or petroleum spill;
 - .2 Poisonous or caustic gas emission;
 - .3 Hazardous material spill;
 - .4 Sewage spill;
 - .5 Contaminated water into waterways.
 - .6 The Contractor or his employees shall immediately:
 - .1 Notify the Contractor's job superintendent.
 - .2 Call the local emergency services and give type of emergency.
 - .3 Notify the Departmental Representative and the Park's Environmental Protection Officer (EPO).
- 1.11 Site Decommissioning
- .1 Unless prior permission from the Departmental Representative is obtained, all contractor equipment, facilities and materials must be removed from the Park at the finish of each work phase, or if work is suspended due to weather or other circumstances, upon the suspension of work activities.
 - .2 All work sites must be returned to a neat and tidy condition upon site abandonment.

END OF SECTION

PART 1 - GENERAL

- 1.1 Precedence .1 For Federal Government projects, Division 1 Sections take precedence over technical specification sections in other Divisions of this Project Manual.
- 1.2 Project Cleanliness .1 Maintain Work in tidy condition, free from accumulation of waste products and debris, including that caused by Owner or other Contractors.
- .2 Remove waste materials from site at regularly scheduled times or dispose of as directed by Departmental Representative. Do not burn waste materials on site.
- .3 Make arrangements with and obtain permits from authorities having jurisdiction for disposal of waste and debris.
- .4 Provide on-site containers for collection of waste materials and debris.
- .5 Provide and use clearly marked separate bins for recycling.
- .6 Remove waste material and debris from site and deposit in waste container at end of each working day.
- .7 Store volatile waste in covered metal containers, and remove from premises at end of each working day.
- .8 Dispose of waste materials, and debris off site at approved facilities.
- 1.3 Final Cleaning .1 When Work is Substantially Performed, remove surplus products, tools, construction machinery and equipment not required for performance of remaining Work.
- .2 Remove waste products and debris other than

that caused by others, and leave Work clean and suitable for occupancy.

- .3 Prior to final review, remove surplus products, tools, construction machinery and equipment.
- .4 Remove waste materials from site at regularly scheduled times or dispose of as directed by Departmental Representative. Do not burn waste materials on site.
- .5 Make arrangements with and obtain permits from authorities having jurisdiction for disposal of waste and debris.
- .6 Broom clean and wash exterior walks, steps and surfaces; rake clean other surfaces of grounds.
- .7 Remove dirt and other disfiguration from exterior surfaces.
- .8 Sweep and wash clean paved areas.
- .9 Wipe clean and dust all interior surfaces within the vicinity of the work to satisfaction of Departmental Representative.
- .10 Clean glass (interior and exterior surfaces) within vicinity of the work to satisfaction of Departmental Representative.
- .11 Mop clean floor surfaces affected by the work to satisfaction of Departmental Representative.

END OF SECTION

PART 1 - GENERAL

1.1 Precedence

- .1 For Federal Government projects, Division 1 Sections take precedence over technical specification sections in other Divisions of this Project Manual.

1.2 Inspection and Declaration

- .1 Contractor's Inspection: Contractor and all Sub-contractors shall conduct an inspection of Work, identify deficiencies and defects, and repair as required to conform to Contract Documents.
 - .1 Notify Departmental Representative in writing of satisfactory completion of Contractor's Inspection and that corrections have been made.
 - .2 Request Departmental Representative's Inspection.
- .2 Departmental Representative's Inspection: Departmental Representative and Contractor will perform inspection of Work to identify obvious defects or deficiencies. Contractor shall correct Work accordingly.
- .3 Completion: submit written certificate that following have been performed:
 - .1 Work has been completed and inspected for compliance with Contract Documents.
 - .2 Defects have been corrected and deficiencies have been completed.
 - .3 Operation of systems, if applicable, have been demonstrated to Departmental Representative's personnel.
 - .4 Work is complete and ready for Final Inspection.
- .4 Final Inspection: when items noted above are completed, request final inspection of Work by Departmental Representative, in conjunction with Contractor. If Work is deemed incomplete by Departmental Representative, complete outstanding items and request re-inspection.
- .5 Contract Drawings and shop drawings: legibly mark each item to record actual construction,

including:

- .1 Measured locations of internal utilities and appurtenances, referenced to visible and accessible features of construction.
- .2 Field changes of dimension and detail.
- .3 Changes made by change orders.
- .4 Details not on original Contract Drawings.
- .5 References to related shop drawings and modifications.

END OF SECTION