



ADDENDUM # 1

Date: October 13, 2021

Title: Cleaning Services at the High Commission of Canada to Singapore (Chancery Building)

The Department of Foreign Affairs, Trade and Development hereby amends, in accordance with this addendum the Request for Proposals (RFP) for the provision of cleaning services, bearing number 21-193737. This addendum hereby forms part of the RFP and the purpose is to:

1. Amendment to the RFP

This addendum is issued prior to receipt of bids to provide for certain revisions to and clarification of the solicitation documents.

AMENDMENT TO THE RFP

1. In section Proposal Delivery on page 1

DELETE IN ITS ENTIRETY:

Proposal Delivery

INSERT:

Proposal Delivery

In order for the proposal to be valid, it must be received no later than 02:00 pm EDT (Ottawa, Ontario time) on November 1st,2021. This date is referred to herein as the "Closing date".

Only electronic copies will be accepted and received at the following email address:

internationalproposals@international.gc.ca

Solicitation #: 21-193737

2. In Part 2 – Bidder Instructions

DELETE IN ITS ENTIRETY:

2.5 SITE VISIT AND BIDDERS CONFERENCE - MANDATORY

INSERT:

2.5 SITE VISIT AND BIDDERS CONFERENCE – MANDATORY



Due to the physical distancing measures to be applied on the premises, only 1 representative per bidder may participate at the site visit and conference.

- Site visit

It is mandatory that the Bidder or a representative of the Bidder attend the site visit. It will be held at the High Commission of Canada located at: One George Street, #11-01, Singapore, 049145 on October 20, 2021 and will begin at 10am Singapore time, in Singapore.

- Conference

It is mandatory that the Bidder or a representative of the Bidder attend the conference on October 21, 2021. Bidders mandatory virtual conference will be held via Webex application, and will begin at 09am Singapore time.

Coordinates to the virtual conference will be emailed to the bidder following confirmation of their participation in the site visit and conference.

Bidders are requested to confirm their attendance with Canada's Representative no later than 2 business days before the site visit while providing the name of the participant. Bidders will be required to sign an attendance form. Bidders should confirm in their bids that they have attended the site visit and the conference.

Bidders who do not attend or send a representative to the site visit and conference will not be given an alternative appointment and their proposal will be rejected as non-compliant. Any clarifications or changes to the RFP resulting from the Bidder's site visit and/or conference will be included as an amendment to this RFP.

***Note that participation in the virtual conference by the bidder or their representative will not be considered as a participation in the mandatory site visit or conference.**

Please note, any travel and other costs associated with attending a Bidders' conference and site visit form part of "Bid Costs" as per 2003 (2020-05-28) Standard Instructions - Goods or Services - Competitive Requirements, and will not be reimbursed by Canada.

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED