



Fisheries and Oceans  
Canada

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Canada

Matériel and Procurement Services / Services du matériel et des acquisitions  
Procurement Hub – Fredericton / Centre d'approvisionnement – bureau de Fredericton  
301 Bishop Drive / 301, promenade Bishop  
Fredericton (N-B) E3C 2M6

**30001073**

19 October, 2021

**Subject: REQUEST FOR PROPOSAL 30001073**

**ADDENDUM #1**

Further to the above- mentioned Request for Proposal documentation previously forwarded to your firm, Addendum (#1) is hereby issued.

This addendum is issued to change the end date of the initial contract period, and the start and end dates for the option years.

The RFP is changed as follows:

**Delete:**

**ATTACHMENT 1 TO PART 3, PRICING SCHEDULE**

**1.1 Initial Period – From date of award to March 31, 2022:**

**Total Evaluated Price from contract award date to March 31, 2022(taxes extra)**

**1.2 Option Year 1 – From April 1, 2022 to March 31, 2023:**

**Total Evaluated Price from April 1, 2022 to March 31, 2023 (taxes extra)**

**1.3 Option Year 2 – From April 1, 2023 to March 31, 2024:**

**Total Evaluated Price from April 1, 2023 to March 31, 2024 (taxes extra)**

**1.4 Option Year 3 – From April 1, 2024 to March 31, 2025:**

**Total Evaluated Price from April 1, 2024 to March 31, 2025 (taxes extra)**

**PART 6 - RESULTING CONTRACT CLAUSES**

**6.4.1 Period of the Contract**

The period of the Contract is from date of award to March 31, 2022.

**ANNEX "A "**  
**STATEMENT OF WORK**

**1.1. Objective:**

2. Recruit interested/suitable candidates and run one offering of the course in fiscal year 2021-2022. There are three (3) option years to be exercised at the discretion of the Department.

## 2.1 Scope of Work:

2.1.2 Requirement – Contractor must recruit potential Inuit candidates and host one 5 day session of the course based on the approved materials from 3.1.1. in the 2021-2022 fiscal year. Can be hosted in-person in Iqaluit or virtually.

## 2.6 Timeframe and Delivery Dates:

<b>Deliverable</b>	<b>Date Due (no later than)</b>
Kick off meeting scheduled	Within 2 weeks of contract signing
First draft of course material to Coast Guard	February 14, 2022
Final draft of course material to Coast Guard	March 14, 2022
List of potential course candidates	March 14, 2022
Five day session of orientation course for Inuit candidates completed	March 30, 2022
Summary report	March 31, 2022

## **ANNEX “B” BASIS of PAYMENT**

### 1.0 Professional Fees

1.1 Initial Period – From date of award to March 31, 2022:

1.2 Option Year 1 – From April 1, 2022 to March 31, 2023:

1.3 Option Year 2 – From April 1, 2023 to March 31, 2024:

1.4 Option Year 3 – From April 1, 2024 to March 31, 2025:

**Add:**

### **ATTACHMENT 1 TO PART 3, PRICING SCHEDULE**

1.1 Initial Period – From date of award to August 31, 2022:

**Total Evaluated Price from contract award date to August 31, 2022 (taxes extra)**

1.2 Option Year 1 – From September 1, 2022 to August 31, 2023:

**Total Evaluated Price from September 1, 2022 to August 31, 2023 (taxes extra)**

1.3 Option Year 2 – From September 1, 2023 to August 31, 2024:

**Total Evaluated Price from September 1, 2023 to August 31, 2024 (taxes extra)**

1.4 Option Year 3 – From September 1, 2024 to August 31, 2025:

**Total Evaluated Price from September 1, 2024 to August 31, 2025 (taxes extra)**

### **PART 6 - RESULTING CONTRACT CLAUSES**

#### 6.4.1 Period of the Contract

The period of the Contract is from date of award to August 31, 2022.

## **ANNEX “A ” STATEMENT OF WORK**

### 1.1. Objective:

2. Recruit interested/suitable candidates and run one offering of the course in fiscal year 2022-2023. There are three (3) option years to be exercised at the discretion of the Department.

### 2.1 Scope of Work:

2.1.2 Requirement – Contractor must recruit potential Inuit candidates and host one 5 day session of the course based on the approved materials from 3.1.1. in the 2022-2023 fiscal year. Can be hosted in-person in Iqaluit or virtually.

### 2.6 Timeframe and Delivery Dates:

<b>Deliverable</b>	<b>Date Due (no later than)</b>
Kick off meeting scheduled	Within 2 weeks of contract signing
First draft of course material to Coast Guard	May 1, 2022
Final draft of course material to Coast Guard	June 1, 2022
List of potential course candidates	July 1, 2022
Five day session of orientation course for Inuit candidates completed	August 1, 2022
Summary report	August 30, 2022

All other Terms and Conditions for this requirement remain unchanged.

Yours truly,

**Cathi Harris**

A/Team Lead / Chef d'équipe/Int.,  
Procurement Hub / Centre d'approvisionnement