

SPECIFICATION

Wharf Demolition – Little Paradise, NL
DFO-SCH Project No.: C2-00113-04-02-01
Issued for Tender

PROVINCE OF NEWFOUNDLAND AND LABRADOR	
	PERMIT HOLDER
	This Permit Allows
Meridian Engineering Inc.	
Member No. 04378	
To practice Professional Engineering in Newfoundland and Labrador. Permit No. as issued by PEG <u>N0453</u> which is valid for the year <u>2021</u>	



PREPARED FOR

Department of Fisheries & Oceans
Small Craft Harbours

DEPARTMENT OF FISHERIES & OCEANS – SMALL CRAFT HARBOURS
SPECIFICATION FOR
WHARF DEMOLITION
LITTLE PARADISE, NL

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DEPARTMENT OF FISHERIES & OCEANS – SMALL CRAFT HARBOURS
SPECIFICATION FOR
WHARF DEMOLITION
LITTLE PARADISE, NL

DRAWING NUMBER	DRAWING TITLE
C1 of 5	Existing Site Plan (Prior To Storm Damage)
C2 of 5	Existing Wharf & Building Component Plan (Prior to Storm Damage)
C3 of 5	Existing Wharf & Building Section (Prior to Storm Damage)
C4 of 5	Existing/Demolition Site Plan (After Storm Damage)
C5 of 5	New Site Plan

PART 1 - GENERAL

1.1 SCOPE

- .1 The work covered consists of the furnishing of all plant, labour, equipment and material for the complete wharf and building demolition, clean-up and removal at Little Paradise, NL, in strict accordance with specifications and accompanying drawings and subject to all terms and conditions of the Contract. Bidders are advised that opportunities and requirements may arise that may warrant changes to the work that are in keeping with this general scope of work. Such changes will be made through the Change Order processes as outlined in the contract documents.
- .2 Note that the Contractor will be required to follow enhanced safety protocols in response to the COVID-19 situation in accordance with the most recent recommendations and directives from the Provincial and Federal Government, including the Chief Medical Office and the Department of Health. The contractor is required to incorporate these plans in their Site Specific Safety Plan, and update as the recommendations and directives evolve.

1.2 DESCRIPTION

- .1 In general, the work under this contract consists of, but will not necessarily be limited to, the following:
 - .1 Complete demolition, clean-up, removal, and disposal of the existing wharf, community stage building, generator shed, boardwalks and other miscellaneous items, as shown on the drawings.
 - .2 Complete removal, clean-up and disposal of all material/debris scattered throughout the harbour (both above and below water), within the removal limits indicated on the drawings. A diving inspection report complete with underwater video to be submitted to the Departmental Representative confirming all materials have been removed within the specified limits. The diving inspection and video is the responsibility of the Contractor.
 - .3 Restore existing shoreline, in the footprint of the existing structures, back to its existing condition, as shown on the drawings.

PART 1 - GENERAL
(CONT'D)

1.3 SITE OF WORK

- .1 Work will be carried out at Little Paradise, NL in the location as shown on the accompanying drawings. The location of work is remote and inaccessible by road.

1.4 DATUM

- .1 No control has been established for this project. Contractor to complete new work as indicated on the drawings and to tie into existing grades. Confirm with Departmental Representative prior to commencement of work.
- .2 Bidders are advised to consult the Tide Tables issued by Fisheries and Oceans in order to make sure of the tidal conditions affecting work.

1.5 FAMILIARIZATION WITH SITE

- .1 Before submitting a bid, it is recommended that bidders visit the site and its surroundings, at their own expense and schedule, to review and verify the form, nature and extent of the work, materials necessary for the completion of the works, the means of access to the site, storage and laydown areas, severity, exposure and uncertainty of weather, soil conditions, any accommodations they may require, and in general shall obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their bid. No allowance shall be made subsequently in this connection on account of error or negligence to properly observe and determine the conditions that will apply.
- .2 Contractors, bidders or those they invite to site are to review specification Section 01 35 28 - Health and Safety Requirements before visiting site. Take all appropriate safety measures for any visit to site, either before or after acceptance of bid.

1.6 CODES AND STANDARDS

- .1 Perform work in accordance with the latest edition of the National Building Code of Canada, FCC Standard 373 - Standard for Piers and Wharves and any other code of provincial or local application including all amendments up to project bid closing date provided that in any case of conflict or discrepancy, the more stringent requirements shall apply.
- .2 Materials and workmanship must meet or exceed requirements of specified standards, codes and referenced documents.

PART 1 - GENERAL
(CONT'D)

1.7 SETTING OUT WORK

- .1 Set grades and layout work in detail as directed by Departmental Representative.
- .2 Assume full responsibility for and execute complete layout of work to locations, lines and elevations indicated or as directed by Departmental Representative.
- .3 Provide devices needed to layout and construct work.
- .4 Supply such devices as straight edges and templates required to facilitate Departmental Representative's inspection of work.
- .5 Supply stakes and other survey markers required for laying out work.

1.8 COST BREAKDOWN

- .1 Before submitting first progress claim, submit breakdown of lump sum bid contract price in detail as directed by Departmental Representative. Departmental Representative will provide the required forms for application of progress payment.
- .2 Provide cost breakdown in same format as the numerical and subject title system used in this specification and thereafter sub-divided into major work components as directed by Departmental Representative.
- .3 Upon approval by Departmental Representative, cost breakdown will be used as basis for progress payment.
- .4 All work items and costs are to be included in the lump sum arrangement, as noted on the Bid and Acceptance Form.

1.9 WORK SCHEDULE

- .1 Submit within seven (7) working days of notification of acceptance of bid, a construction schedule showing commencement and completion of all work, within the time stated on the bid and acceptance form and the date stated in the bid acceptance letter.

PART 1 - GENERAL
(CONT'D)

1.9 WORK SCHEDULE
(CONT'D)

- .2 Provide sufficient details in schedule to clearly illustrate entire implementation plan, depicting efficient coordination of tasks and resources, to achieve completion of work on time and permit effective monitoring of work progress in relation to established milestones.
- .3 As a minimum, work schedule to be prepared and submitted in the form of bar (GANTT) charts, indicating work activities, tasks and other project elements, their anticipated durations and planned dates for achieving key activities and major project milestones provided in sufficient details and supported by narratives to demonstrate a reasonable plan for completion of project within designated time. Generally, bar charts derived from commercially available computerized project management systems are preferred but not mandatory.
- .4 Submit schedule updates on a minimum monthly basis and more often, when requested by Departmental Representative, due to frequent changing project conditions. Provide a narrative explanation of necessary changes and schedule revisions at each update.
- .5 The schedule, including all updates, shall be to the Departmental Representative's approval. Take necessary measures to complete work within approved time. Do not change schedule without Departmental Representative's approval.
- .6 All work on the project will be completed within the time indicated on the Bid and Acceptance Form.

1.10 ABBREVIATIONS

- .1 Following abbreviations of standard specifications have been used in this specification and on the drawings:

CGSB - Canadian Government Specifications Board
CSA - Canadian Standards Association
NLGA - National Lumber Grades Authority
ASTM - American Society for Testing and Materials
- .2 Where these abbreviations and standards are used in this project, latest edition in effect on date of bid call will be considered applicable.

PART 1 - GENERAL
(CONT'D)

1.11 QUARRY AND EXPLOSIVES

- .1 Make own arrangements with Provincial Authorities and Owners of properties, for the quarrying and transportation of rock and all materials and machinery necessary for work over their property, roads or streets as case may be.

1.12 SITE OPERATIONS

- .1 Arrange for sufficient space adjacent to project site for conduct of operations, storage of materials, etc. Exercise care so as not to obstruct or damage public or private property in area. Do not interfere with normal day-to-day operations in progress at site. All arrangements for space and access will be made by Contractor.
- .2 Remove snow and ice, as required, to maintain safe access in a manner that does not damage existing structures or interfere with the operations of others.

1.13 PROJECT MEETINGS

- .1 Departmental Representative will arrange project meetings and assume responsibility for setting times and recording minutes.
- .2 Project meetings will take place on site of work unless so directed by Departmental Representative.
- .3 Departmental Representative will assume responsibility for recording minutes of meetings and forwarding copies to all parties present at meetings.
- .4 Have a responsible member of firm present at all Project Meetings.

1.14 PROTECTION

- .1 Store all materials and equipment to be incorporated into work to prevent damage by any means.
- .2 Repair and replace all materials or equipment damaged in transit or storage to the satisfaction of the Departmental Representative and at no cost to Canada.

PART 1 - GENERAL
(CONT'D)

1.15 EXISTING SERVICES

- .1 Where work involves breaking into or connecting to existing services, carry out work at times directed by governing authorities, with minimum of disturbance to site operations, pedestrian, vehicular traffic, and tenant operations.
- .2 Before commencing work, establish locations and extent of service lines in area of work and notify Departmental Representative of findings.
- .3 Submit schedule to and obtain approval from Departmental Representative for any shutdown or closure of active service or facility. This includes disconnection of electrical power and communication services to tenants operational areas. Adhere to approved schedule and provide notice to affected parties.
- .4 Provide temporary services to maintain critical facility systems.
- .5 Provide adequate bridging over trenches which cross walkways or roads to permit normal traffic.
- .6 Where unknown services are encountered, immediately advise Departmental Representative and confirm findings in writing.
- .7 Protect, relocate or maintain existing active services as required. When inactive services are encountered, cap off in manner approved by authorities having jurisdiction over service. Record locations of maintained, re-routed and abandoned service lines.

1.16 DOCUMENTS REQUIRED

- .1 Maintain at job site, one (1) copy each of the following:
 - .1 Contract drawings.
 - .2 Specifications.
 - .3 Addenda.
 - .4 Reviewed shop drawings.
 - .5 List of outstanding shop drawings.
 - .6 Change Orders.
 - .7 Other modifications to contract.
 - .8 Field test reports.
 - .9 Copy of approved work schedule.
 - .10 Site specific Health and Safety Plan and other safety related documents.
 - .11 Permits and Regulatory Approvals and Requirements.
 - .12 Other documents as stipulated elsewhere in the Contract Documents.

PART 1 - GENERAL
(CONT'D)

1.17 PERMITS

- .1 Obtain and pay for all permits, certificates and licenses as required by Municipal, Provincial, Federal and other authorities.
- .2 Provide appropriate notifications of project to Municipal and Provincial inspection authorities.
- .3 Obtain compliance certificates as prescribed by legislative and regulatory provisions of municipal, provincial and federal authorities as applicable to the performance of work.
- .4 Submit to Departmental Representative, copy of application submissions and approval documents received for above referenced authorities.
- .5 Submit to Departmental Representative, copy of quarry permit, if applicable, prior to start of quarry operations.
- .6 Comply with all requirements, recommendations and advice by all regulatory authorities unless otherwise agreed in writing by Departmental Representative. Make requests for such deviations to these requirements sufficiently in advance of related work.

1.18 CUTTING, FITTING AND PATCHING

- .1 Execute cutting, including excavation, fitting and patching required to make work fit properly.
- .2 Where new work connects with existing and where existing work is altered, cut, patch and make good to match existing work. This includes patching of openings in existing work resulting from removal of existing services.
- .3 Do not cut, bore, or sleeve load-bearing members.
- .4 Make cuts with clean, true, smooth edges. Make patches inconspicuous in final assembly.

PART 1 - GENERAL
(CONT'D)

1.19 EXISTING SUB-SURFACE CONDITIONS

- .1 Information pertaining to the existing sub-surface conditions may be available by contacting the Departmental Representative.
- .2 Contractors are cautioned that any previous investigations that may be available for review, were intended to provide general site information only. Any interpolation and/or assumption made relative to any previous investigations is the Contractor's responsibility.

1.20 LOCATION OF EQUIPMENT

- .1 Location of equipment shown or specified shall be considered as approximate.

1.21 FISH HABITAT

- .1 This work is being conducted in an area where fish habitat may be affected. Perform work to conform with rules and regulations governing fish habitat and in accordance with authorization for work or undertakings affecting fish habitat.
- .2 Contact the Department of Fisheries and Oceans (DFO) detachment at St. John's, NL at least 48 hours in advance of starting any work on site.

1.22 NOTICE TO SHIPPING/MARINERS

- .1 Notify the Marine Communications and Traffic Services Centre of Fisheries and Oceans Canada, at (709) 695-2168, 10 days prior to commencement and upon completion of the work in order to allow for the issuances of Notice to Shipping/Mariners.
- .2 During construction any vessels or barges utilized must be marked in accordance with the provisions of the Canada Shipping Act Collision Regulations.

1.23 ACCEPTANCE

- .1 Prior to the issuance of the Certificate of Substantial Performance, in company with Departmental Representative, make a check of all work. Correct all discrepancies before final inspection and acceptance.

PART 1 - GENERAL
(CONT'D)

1.24 WORKS COORDINATION

- .1 Responsible for coordinating the work of the various trades, where the work of such trades interfaces with each other.
- .2 Convene meetings between trades whose work interfaces and ensure that they are fully aware of the areas and the extent of where interfacing is required. Provide each trade with the plans and specifications of the interfacing trade, as required, to assist them in planning and carrying out their respective work.
- .3 Canada will not be responsible for or held accountable for any extra costs incurred as a result of the failure to carry out coordination work. Disputes between the various trades as a result of not being informed of the areas and extent of interface work shall be the sole responsibility of the General Contractor and shall be resolved at no extra cost to Canada.

1.25 CONTRACTOR'S USE OF SITE

- .1 Construction operations, including storage of materials, for this contract not to interfere with the operations at the work site. Maintain full vehicle and vessel access to adjacent wharves/properties at all times during construction.
- .2 Responsible for arranging the storage of materials on or off site and any materials stored at the site which interfere with any of the day-to-day activities at or near the site will be moved promptly at the Contractor's expense, upon request by the Departmental Representative.
- .3 Contractor will take adequate precautions to protect existing asphalt when operating tracked equipment. Damaged areas will require replacement at the contractor's expense.
- .4 Exercise care so as not to obstruct or damage public or private property in the area.
- .5 At completion of work, restore area to its original condition. Damage to ground and property will be repaired by Contractor. Remove all construction materials, residue, excess, etc., and leave site in a condition acceptable to Departmental Representative.

PART 1 - GENERAL
(CONT'D)

1.26 WORK COMMENCEMENT

- .1 Mobilization to project site is to commence immediately after acceptance of bid and submission of site specific Safety Plan, unless otherwise agreed by Departmental Representative.
- .2 Project work on site is to commence as soon as possible with a continuous reasonable workforce unless otherwise agreed by Departmental Representative.
- .3 Weather conditions, short construction season, delivery challenges and the location of the work site may require the use of longer working days and additional workforce to complete the project within the specified completion time.
- .4 Make every effort to ensure that sufficient material and equipment is delivered to site at the earliest possible date after acceptance of bid and replenished as required.

1.27 FACILITY SMOKING ENVIRONMENT

- .1 Comply with smoking restrictions.

1.28 INTERPRETATION OF DOCUMENTS

- .1 Supplementary to the General Conditions, the Division 01 sections of the specifications take precedence over technical specification in other divisions of the specifications.

1.29 ASBESTOS DISCOVERY

- .1 Demolition of spray or trowel-applied asbestos can be hazardous to health. Should material resembling spray or trowel-applied asbestos be encountered in course of work, stop work and notify Departmental Representative immediately. Do not proceed with relevant work until written instructions have been received from Departmental Representative.

1.30 BIODEGRADABLE HYDRAULIC OILS

- .1 Equipment working adjacent to water way shall be equipped with biodegradable hydraulic oils specifically intended for environmentally sensitive areas. Contractor shall submit MSDS and Technical Data sheets on hydraulic oil to be used for approval by the Departmental Representative.

PART 1 - GENERAL
(CONT'D)

1.31 WORKING ADJACENT TO COMMUNITY ROADS

- .1 The Contractor shall be responsible to restore any damage to existing roadways.

1.32 FLOATING PLANT

- .1 Excavation or other floating plants to be employed on this Work, to be of Canadian registry, make or manufacture, or, must receive certificate of qualification from Industry Canada, Aerospace, Defence and Marine Branch and this certificate to accompany bid submission.
- .2 Requests for certification in format of form PWGSC-TPSGC 2843 (06/2007) attached to the Bid and Acceptance Form to be directed to Mr. Emile Rochon, Aerospace, Defence and Marine Branch, Industry Canada, CD Howe Building - Room 733C, 235 Queen Street, Ottawa, Ontario, K1A 0H5, and to be received there not less than 14 days prior to bid closing.

1.33 SITE PHOTOGRAPHS

- .1 Site photographs of the existing site are included in Appendix A. These photos are intended to give the contractors an appreciation of site conditions and general understanding of the project scope of work. These photos should in no way be considered a replacement to an actual site visit. Contractors are recommended to visit the site as per part 1.5 of this specification section. Any interpretations and/or assumptions made with respect to these photos are the contractor's responsibility.

1.34 MEASUREMENT FOR PAYMENT

- .1 No separate measurement for payment shall be made for items under this section. Include costs for General Instructions in the lump sum price arrangement.

PART 1 - GENERAL

1.1 DESCRIPTION

- .1 Inspecting and testing by inspecting firms or testing laboratories designated by Departmental Representative.

1.2 RELATED REQUIREMENTS SPECIFIED ELSEWHERE

- .1 Particular requirements for inspection and testing to be carried out by testing laboratory designated by Departmental Representative are specified under various sections.

1.3 APPOINTMENT AND PAYMENT

- .1 Departmental Representative will appoint and pay for services of testing laboratory except for the following:
 - .1 Inspection and testing required by orders of public authorities.
 - .2 Inspection and testing performed exclusively for Contractor's convenience.
 - .3 Mill tests and certificates of compliance.
 - .4 Tests specified to be carried out by Contractor under the supervision of Departmental Representative.
 - .5 Tests requested by Departmental Representative to confirm material specifications when the applicable manufacturer's documentation or test results are unavailable.
 - .6 Sampling and testing of creosote timbers.
 - .7 Additional tests specified in the following paragraph.
- .2 Where test or inspections by designated testing laboratory reveal work not in accordance with contract requirements, pay costs for additional tests or inspections as required by Departmental Representative to verify acceptability of corrected work.

1.4 CONTRACTOR'S RESPONSIBILITIES

- .1 Provide labour, equipment and facilities to:
 - .1 Provide access to work to be inspected and tested.
 - .2 Facilitate inspections and tests.
 - .3 Make good work disturbed by inspection and test.
 - .4 Provide storage on site for laboratory's exclusive use to store equipment and cure test samples.

PART 1 - GENERAL
(CONT'D)

1.4 CONTRACTOR'S RESPONSIBILITIES
(CONT'D)

- .2 Notify Departmental Representative sufficiently in advance of operations to allow for assignment of laboratory personnel and scheduling of test.
- .3 Where materials are specified to be tested, deliver representative samples in required quantity to testing laboratory.
- .4 Pay costs for uncovering and making good Work that is covered before required inspection or testing is completed and approved by Departmental Representative.

1.5 MEASUREMENT FOR PAYMENT

- .1 No separate measurement for payment shall be made for items under this section. Include costs for Payment Procedures for Testing Laboratory Services in the lump sum price arrangement.

PART 2 - PRODUCTS

Not applicable

PART 3 - EXECUTION

Not applicable

PART 1 - GENERAL

1.1 DESCRIPTION

- .1 Shop drawings and product data.
- .2 Samples.
- .3 Certificates.

1.2 SUBMITTAL GENERAL REQUIREMENTS

- .1 Submit to Departmental Representative for review submittals listed, including shop drawings, samples, certificates and other data, as specified in other sections of the Specifications.
- .2 Submit with reasonable promptness and in orderly sequence so as to allow for Departmental Representative's review and not cause delay in Work. Failure to submit in ample time will not be considered sufficient reason for an extension of Contract time and no claim for extension by reason of such default will be allowed.
- .3 Do not proceed with work until relevant submissions are reviewed by Departmental Representative.
- .4 Present shop drawings, product data, samples and mock-ups in SI Metric units.
- .5 Where items or information is not produced in SI Metric units, provide soft converted values.
- .6 Review submittals prior to submission to Departmental Representative. Ensure during review that necessary requirements have been determined and verified, required field measurements or data have been taken, and that each submittal has been checked and co-ordinated with requirements of Work and Contract Documents.
 - .1 Submittals not stamped, signed, dated and identified as to specific project will be returned unexamined by Departmental Representative and considered rejected.
- .7 Notify Departmental Representative, in writing at time of submission, identifying deviations from requirements of Contract Documents stating reasons for deviations.
- .8 Verify field measurements and affected adjacent work and coordinate.
- .9 Contractor's responsibility for errors and omissions in submission is not relieved by Departmental Representative's review of submittals.

PART 1 - GENERAL
(CONT'D)

1.2 SUBMITTAL GENERAL REQUIREMENTS
(CONT'D)

- .10 Contractor's responsibility for deviations in submission from requirements of Contract Documents is not relieved by Departmental Representative's review.
- .11 Submittal format: Electronic PDF format. Facsimiles are not acceptable, except in special circumstances pre-approved by Departmental Representative. Poorly printed non-legible photocopies or facsimiles will not be accepted and be returned for resubmission.
- .12 Make changes or revisions to submissions which Departmental Representative may require, consistent with Contract Documents and resubmit as directed by Departmental Representative. When resubmitting, notify Departmental Representative in writing of any revisions other than those requested.
- .13 Keep one reviewed copy of each submittal document on site for duration of Work.

1.3 SHOP DRAWINGS AND PRODUCT DATA

- .1 The term "shop drawings" means drawings, diagrams, illustrations, schedules, performance charts, product data, brochures and other data which are to be provided by Contractor to illustrate details of a portion of Work.
- .2 Shop Drawings Content and Format:
 - .1 Indicate materials, methods of construction and attachment or anchorage, erection diagrams, connections, explanatory notes and other information necessary for completion of Work. Where items or equipment attach or connect to other items or equipment, confirm that all interrelated work has been coordinated, regardless of section or trade from which the adjacent work is being supplied and installed.
 - .2 Shop Drawings Format:
 - .1 Electronic PDF format.
 - .2 Product Data from manufacturer's standard catalogue sheets, brochures, literature, performance charts and diagrams, used to illustrate standard manufactured products, to be original full colour brochures, clearly marked indicating applicable data and deleting information not applicable to project.
 - .3 Non or poorly legible drawings, photocopies or facsimiles will not be accepted and returned not reviewed.

PART 1 - GENERAL
(CONT'D)

1.3 SHOP DRAWINGS AND PRODUCT DATA
(CONT'D)

- .2 (cont'd)
 - .3 Supplement manufacturer's standard drawings and literature with additional information to provide details applicable to project.
 - .4 Delete information not applicable to project on all submittals.
- .3 Allow ten (10) calendar days for Departmental Representative's review of each submission.
- .4 Adjustments or corrections made on shop drawings by Departmental Representative are not intended to change Contract Price. If adjustments affect value of Work, advise Departmental Representative in writing prior to proceeding with Work.
- .5 If upon review by Departmental Representative, no errors or omissions are discovered or if only minor corrections and comments are made, fabrication and installation may proceed upon receipt of shop drawings. If shop drawings are rejected and noted to be resubmitted, do not proceed with that portion of work until resubmission and review of corrected shop drawings, through same submission procedures indicated above.
- .6 Accompany each submission with transmittal letter, containing:
 - .1 Date.
 - .2 Project title and project number.
 - .3 Contractor's name and address.
 - .4 Identification and quantity of each shop drawing, product data and sample.
 - .5 Other pertinent data.
- .7 Submissions shall include:
 - .1 Date and revision dates.
 - .2 Project title and project number.
 - .3 Name and address of:
 - .1 Subcontractor.
 - .2 Supplier.
 - .3 Manufacturer.
 - .4 Contractor's stamp, signed by Contractor's authorized representative certifying approval of submissions, verification of field measurements and compliance with Contract Documents.
 - .5 Cross references to particular details of contract drawings and specifications section number for which shop drawing submission addresses.

PART 1 - GENERAL
(CONT'D)

1.3 SHOP DRAWINGS AND PRODUCT DATA
(CONT'D)

- .7 (cont'd)
 - .6 Details of appropriate portions of Work as applicable:
 - .1 Fabrication.
 - .2 Layout, showing dimensions, including identified field dimensions, and clearances.
 - .3 Setting or erection details.
 - .4 Capacities.
 - .5 Performance characteristics.
 - .6 Standards.
 - .7 Operating weight.
 - .8 Wiring diagrams.
 - .9 Single line and schematic diagrams.
 - .10 Relationship to adjacent work.
 - .8 After Departmental Representative's review, distribute copies.
 - .9 The review of shop drawings by the Departmental Representative or their delegated representative is for sole purpose of ascertaining conformance with general concept. This review shall not mean that DFO approves the detail design inherent in the shop drawings, responsibility for which shall remain with Contractor submitting same, and such review shall not relieve Contractor of responsibility for errors or omissions in shop drawings or of responsibility for meeting all requirements of the construction and Contract Documents. Without restricting generality of foregoing, Contractor is responsible for dimensions to be confirmed and correlated at job site, for information that pertains solely to fabrication processes or to techniques of construction and installation and for co-ordination of Work of all sub-trades.
 - .10 The Contractor shall prepare a complete shop drawing log and maintain it up to date.

1.4 SCHEDULES, PERMITS AND CERTIFICATES

- .1 Upon acceptance of bid, submit to Departmental Representative copy of Work Schedule and various other schedules, permits, certification documents and project management plans as specified in other sections of the Specifications.
- .2 Submit copy of permits, notices, compliance Certificates received from Regulatory Agencies having jurisdiction and as applicable to the Work.

PART 1 - GENERAL
(CONT'D)

1.4 SCHEDULES, PERMITS AND CERTIFICATES
(CONT'D)

- .3 Submission of above documents to be in accordance with Submittal General Requirements procedures specified in this section.

1.5 MEASUREMENT FOR PAYMENT

- .1 No separate measurement for payment shall be made for items under this section. Include costs for Submittal Procedures in the lump sum price arrangement.

PART 1 - GENERAL

1.1 DESCRIPTION

- .1 Fire Safety Requirements
- .2 Hot Work Permit

1.2 RELATED WORK

- .1 Section 01 35 25 - Special Procedures on Lockout Requirements.
- .2 Section 01 35 28 - Health and Safety Requirements

1.3 REFERENCES

- .1 Fire Protection Standards issued by Fire Protection Services of Human Resources Development Canada as follows:
 - .1 FCC No. 301-June 1982 Standard for Construction Operations
 - .2 FCC No. 302-June 1982 Standard for Welding and Cutting
 - .3 FCC standards, may also be viewed at the Regional Fire Protection Services' office (previously known as the Fire Commissioner of Canada) located at 99 Wyse Road, 8th Floor, Dartmouth, NS, Tel: (902) 426-6053.

1.4 DEFINITIONS

- .1 Hot Work defined as:
 - .1 Welding work
 - .2 Cutting of materials by use of torch or other open flame devices
 - .3 Grinding with equipment which produces sparks.

1.5 SUBMITTALS

- .1 Submit copy of Hot Work Procedures and sample of hot work permit to Departmental Representative for review, within 14 calendar days after notification of acceptance of bid.
- .2 Submit in accordance with the Submittal General Requirements specified in Section 01 33 00.

PART 1 - GENERAL
(CONT'D)

1.6 FIRE SAFETY REQUIREMENTS

- .1 Implement and follow fire safety measures during work. Comply with following:
 - .1 National Fire Code, latest edition
 - .2 Fire Protection Standards FCC 301 and FCC 302.
 - .3 Federal and Provincial Occupational Health and Safety Acts and Regulations as specified in section 01 35 28.

- .2 In event of conflict between any provisions of above authorities the most stringent provision will apply. Should a dispute arise in determining the most stringent requirement, Departmental Representative will advise on the course of action to be followed.

1.7 HOT WORK AUTHORIZATION

- .1 Obtain Departmental Representative's written "Authorization to Proceed" before conducting any form of Hot Work on site.

- .2 To obtain authorization submit to Departmental Representative:
 - .1 Contractor's typewritten Hot Work Procedures to be followed on site as specified below.
 - .2 Description of the type and frequency of Hot Work required.
 - .3 Sample Hot Work permit to be used.

- .3 Upon review and confirmation that effective fire safety measures will be implemented during performance of hot work, Departmental Representative will provide authorization to proceed as follows:
 - .1 Issue one (1) written "Authorization to Proceed" covering the entire project for duration of work; or
 - .2 Separate work, or segregate certain parts of work, into individual entities. Each entity requiring a separately written "Authorization to Proceed" from Departmental Representative. Follow Departmental Representative's directives in this regard.

- .4 Requirement for individual authorization based on:
 - .1 Nature or phasing of work;
 - .2 Risk to Facility operations;
 - .3 Quantity of various trades needing to perform hot work on project; or
 - .4 Other situation deemed necessary by Departmental Representative to ensure fire safety on premises.

PART 1 - GENERAL
(CONT'D)

1.7 HOT WORK AUTHORIZATION
(CONT'D)

- .5 Do not perform any Hot Work until receipt of Departmental Representative's written "Authorization to Proceed" for that portion of work.
- .6 In tenant occupied facility, coordinate performance of Hot Work with Facility Manager through the Departmental Representative. When directed perform Hot Work only during non-operative hours of Facility. Follow Departmental Representative's directives in this regard.

1.8 HOT WORK PROCEDURES

- .1 Develop and implement safety procedures and work practices to be followed during the performance of Hot Work.
- .2 Procedures to include:
 - .1 Requirement to perform hazard assessment of site and immediate hot work area for each hot work event in accordance with Hazard Assessment and Safety Plan requirements of Section 01 35 28.
 - .2 Use of a Hot Work Permit system for each hot work event.
 - .3 The step-by-step process of how to prepare and issue permit.
 - .4 Permit shall be issued by Contractor's site Superintendent, or other authorized person designated by Contractor, granting permission to worker or sub-contractor to proceed with hot work.
 - .5 Provision of a designated person to carry out a Fire Safety Watch for a minimum of 30 minutes immediately upon completion of the hot work.
 - .6 Compliance with fire safety codes and standards specified herein and occupational health and safety regulations specified in Section 01 35 28.
- .3 Generic procedures, if used, must be edited and supplemented with pertinent information tailored to reflect specific project conditions. Clearly label as being the Hot Work Procedures applicable to this contract.
- .4 Hot Work Procedures shall clearly establish worker instructions and allocate responsibilities of:
 - .1 Worker(s).
 - .2 Authorized person issuing the Hot Work Permit.
 - .3 Fire Safety Watcher.
 - .4 Sub-contractors and Contractor.

PART 1 - GENERAL
(CONT'D)

1.8 HOT WORK PROCEDURES
(CONT'D)

- .5 Brief all workers and sub-contractors on Hot Work Procedures and Permit system established for project. Stringently enforce compliance.
 - .1 Failure to comply with the established procedures may result in the issuance of a Non-Compliance Notification at Departmental Representative's discretion with possible disciplinary measures imposed as specified in Section 01 35 28.

1.9 HOT WORK PERMIT

- .1 Hot Work Permit to include, as a minimum, the following data:
 - .1 Project name and project number;
 - .2 Building name, address and specific floor, room or area where hot work will be performed;
 - .3 Date when permit issued;
 - .4 Description of hot work to be performed;
 - .5 Special precautions required, including type of fire extinguisher needed;
 - .6 Name and signature of person authorized to issue the permit;
 - .7 Name of worker(s) (clearly printed) to whom the permit is being issued;
 - .8 Time duration that permit is valid (not to exceed 8 hours). Indicate "Start" time & date and "Completion" time & date;
 - .9 Worker signature with date and time upon hot work termination;
 - .10 Specified period of time requiring Safety Watch;
 - .11 Name and signature of person designated as Fire Safety Watcher, complete with time and date when safety watch terminated, certifying that the surrounding area was under continual surveillance and inspection during the full time period specified in permit and commenced immediately upon the completion of Hot Work.
- .2 Permit to be in typewritten form. Industry Standard forms shall only be used if all data specified above is included on form.
- .3 Each Hot Work Permit to be completed in full and signed as follows:
 - .1 Authorized person issuing Permit before hot work commences;
 - .2 Worker(s) upon completion of Hot Work;
 - .3 Fire Safety Watcher upon termination of safety watch and;
 - .4 Returned to Contractor's Site Superintendent for safe keeping.

PART 1 - GENERAL
(CONT'D)

1.10 DOCUMENTS ON SITE

- .1 Keep Hot Work Permits and hazard assessment documentation on site for duration of work.
- .2 Upon request, make available to Departmental Representative or to authorized safety representative for inspection.

1.11 MEASUREMENT FOR PAYMENT

- .1 No separate measurement for payment shall be made for items under this section. Include costs for Special Procedures on Fire Safety Requirements in the lump sum price arrangement.

PART 1 - GENERAL

1.1 DESCRIPTION

- .1 Procedures to isolate and lockout electrical facility or other equipment from energy source.

1.2 RELATED WORK

- .1 Section 01 35 24 - Special Procedures on Fire Safety Requirements.
- .2 Section 01 35 28 - Health and Safety Requirements.

1.3 REFERENCES

- .1 CSA C22.1-06 - Canadian Electrical Code, Part 1, Safety Standard for Electrical Installations.
- .2 CAN/CSA C22.3 No. 1-06 - Overhead Systems.
- .3 CAN/CSA C22.3 No. 7-06 - Underground Systems.
- .4 COSH, Canada Occupational Health and Safety Regulations made under Part II of the Canada Labour Code.

1.4 DEFINITIONS

- .1 Electrical Facility: means any system, equipment, device, apparatus, wiring, conductor, assembly or part thereof that is used for the generation, transformation, transmission, distribution, storage, control, measurement or utilization of electrical energy, and that has an amperage and voltage that is dangerous to persons.
- .2 Guarantee of Isolation: means a guarantee by a competent person in control or in charge that a particular facility or equipment is isolated.
- .3 De-energize: in the electrical sense, that a piece of equipment is isolated and grounded, e.g. if the equipment is not grounded, it cannot be considered de-energized (DEAD).
- .4 Guarded: means that an equipment or facility is covered, shielded, fenced, enclosed, inaccessible by location, or otherwise protected in a manner that, to the extent that is reasonably practicable, will prevent or reduce danger to any person who might touch or go near such item.

**PART 1 - GENERAL
(CONT'D)**

**1.4 DEFINITIONS
(CONT'D)**

- .5 Isolate: means that an electrical facility, mechanical equipment or machinery is separated or disconnected from every source of electrical, mechanical, hydraulic, pneumatic or other kind of energy that is capable of making it dangerous.
- .6 Live/alive: means that an electrical facility produces, contains, stores or is electrically connected to a source of alternating or direct current of an amperage and voltage that is dangerous or contains any hydraulic, pneumatic or other kind of energy that is capable of making the facility dangerous to persons.

1.5 COMPLIANCE REQUIREMENTS

- .1 Perform lockouts in compliance with:
 - .1 Canadian Electrical Code.
 - .2 Federal and Provincial Occupational Health and Safety Acts and Regulations as specified in Section 01 35 28.
 - .3 Regulations and code of practice as applicable to mechanical equipment or other machinery being de-energized.
 - .4 Procedures specified herein.
- .2 In event of conflict between any provisions of above authorities the most stringent provision will apply. Should a dispute arise in determining the most stringent requirement, Departmental Representative will advise on the course of action to be followed.

1.6 SUBMITTALS

- .1 Submit copy of proposed Lockout Procedures and sample form of lockout permit for review.
- .2 Submit documentation within seven (7) calendar days of acceptance of bid. Do not proceed with work until submittal has been reviewed by Departmental Representative.
- .3 Submit above documents in accordance with the submittal requirements specified in Section 01 33 00.
- .4 Resubmit Lockout Procedures with noted revisions as may result from Departmental Representative's review.

**PART 1 - GENERAL
(CONT'D)**

1.7 ISOLATION OF EXISTING SERVICES

- .1 Obtain Departmental Representative's written authorization prior to conducting work on an existing active, energized service or facility required as part of the work and before proceeding with lockout of such services or facility.
- .2 To obtain authorization, submit to Departmental Representative following documentation:
 - .1 Written Request for Isolation of the service or facility and;
 - .2 Copy of Contractor's Lockout Procedures.
- .3 Make a Request for Isolation for each event, unless directed otherwise by Departmental Representative, and as follows:
 - .1 Fill-out standard forms in current use at the facility when so directed by Departmental Representative or;
 - .2 Where no form exists at facility, make request in writing identifying:
 - .1 Identification of system or equipment to be isolated, including its location;
 - .2 Time duration, indicating start time and date and completion time and date when isolation will be in effect.
 - .3 Voltage of service feed to system or equipment being isolated.
 - .4 Name of person making the request.
 - .3 Document to be in typewritten format.
- .4 Do not proceed until receipt of written notification from Departmental Representative granting the isolation request and authorization to proceed with the isolation of designated equipment or facility. Departmental Representative may designate other individual at the facility as the person authorized to grant the isolation request.
- .5 Conduct safe, orderly shut down of equipment or facilities, de-energize and isolate power and other sources of energy and lockout items in accordance with requirement of clause 1.8 below.
- .6 Plan and schedule shut down of existing services in consultation with the Departmental Representative and the Facility Manager. Minimize impact and downtime of facility operations.
- .7 Determine in advance, as much as possible, in cooperation with the Departmental Representative, the type and frequency of situations which will require a Request for Isolation. Follow Departmental Representative's directives in this regard.

**PART 1 - GENERAL
(CONT'D)**

**1.7 ISOLATION OF EXISTING SERVICES
(CONT'D)**

- .8 Conduct hazard assessment as part of the planning process of isolating existing equipment and facilities. Hazard assessments to conform with requirements of Health and Safety Requirements Section 01 35 28.

1.8 LOCKOUTS

- .1 Isolate and lockout electrical facilities, mechanical equipment and machinery from all potential energy sources prior to starting work on such items.
- .2 Develop and implement lockout procedures to be followed on site as an integral part of the work.
- .3 Use energy isolation lockout devices specifically designed and appropriate for type of facility or equipment being locked out.
- .4 Use industry standard lockout tags.
- .5 Provide appropriate safety grounding and guards as required.
- .6 Prepare Lockout Procedures in writing. Describe safe work practices, work functions and sequence of activities to be followed on site to safely isolate all potential energy sources and lockout/tagout facilities and equipment.
- .7 Include within procedures a system of worker request and issuance of individual lockout permit by a person, employed by Contractor, designated to be "in-charge" and being responsible for:
 - .1 Controlling issuance of permits or tags to workers.
 - .2 Determining permit duration.
 - .3 Maintaining record of permits and tags issued.
 - .4 Submitting a Request for Isolation to Departmental Representative when required in accordance with Clause 1.7 above.
 - .5 Designating a Safety Watcher, when one is required based on type of work.
 - .6 Ensuring equipment or facility has been properly isolated, providing a Guarantee of Isolation to worker(s) prior to proceeding with work.
 - .7 Collecting and safekeeping lockout tags, returned by workers, as a record of the event.
- .8 Clearly establish, describe and allocate, within procedures, the responsibilities of:
 - .1 Workers.

**PART 1 - GENERAL
(CONT'D)**

**1.8 LOCKOUTS
(CONT'D)**

- .8 (cont'd)
 - .2 Designated person controlling issuance of lockout tags/permits.
 - .3 Safety Watcher.
 - .4 Subcontractors and General Contractor.
- .9 Procedures shall meet the requirements of Codes and Regulations specified in clause 1.5 above.
- .10 Generic procedures, if used, must be edited, supplemented with pertinent information and tailored to reflect specific project conditions. Clearly label as being the procedures applicable to this contract.
 - .1 Incorporate site specific rules and procedures established by Facility Manager and in force at site. Obtain such procedures through Departmental Representative.
- .11 Procedures to be in typewritten format.
- .12 Submit copy of Lockout Procedures to Departmental Representative, in accordance with submittal requirements of clause 1.6 herein, prior to commencement of work.

1.9 CONFORMANCE

- .1 Ensure that lockout procedures, as established for project on site, are stringently followed. Enforce use and compliance by all workers.
- .2 Brief all persons working on electrical facilities, mechanical and other equipment fed by an energy source on requirements of this section.
- .3 Failure to perform lockouts in accordance with regulatory requirements or follow procedures specified herein may result in the issuance of a Non-Compliance Notification at Departmental Representative's discretion with possible disciplinary measures imposed as specified in Section 01 35 28.

1.10 DOCUMENTS ON SITE

- .1 Post Lockout Procedures on site in common location for viewing by workers.

PART 1 - GENERAL
(CONT'D)

1.10 DOCUMENTS ON SITE
(CONT'D)

- .2 Keep copies of Request for Isolation submitted to Departmental Representative and lockout permits or tags issued to workers during the course of work for full project duration.
- .3 Upon request, make such data available to Departmental Representative or to authorized safety representative for inspection.

1.11 MEASUREMENT FOR PAYMENT

- .1 No separate measurement for payment shall be made for items under this section. Include costs for Special Procedures on Lockout Requirements in the lump sum price arrangement.

PART 1 - GENERAL

1.1 RELATED WORK

- .1 Section 01 35 24 - Special Procedures on Fire Safety Requirements.
- .2 Section 01 35 25 - Special Procedures on Lockout Requirements.

1.2 SUBMITTALS

- .1 Submit to Departmental Representative copies of the following documents, including updates:
 - .1 Site Specific Health and Safety Plan.
 - .2 Building Permit, compliance certificates and other permits obtained.
 - .3 Reports or directions issued by Federal and Provincial inspectors or other Authority having jurisdiction.
 - .4 Accident or Incident Reports.
 - .5 MSDS data sheets.
 - .6 Name of Contractor's Representative(s) designated to perform full time health and safety supervision on site.
 - .7 Letter of Good Standing/Certificate of Clearance from the Provincial Worker's Compensation Board.
- .2 Medical Surveillance: Obtain and maintain worker medical surveillance documentation for work posing a potential health hazard to workers as stipulated in Federal or Provincial Occupational Health and Safety Regulations. Upon request, submit copy of documentation to Departmental Representative.
- .3 Upon request by Departmental Representative, submit reports and other documentation as stipulated to be produced and maintained by Federal and Provincial Occupational Health and Safety Regulations and as specified herein.
- .4 Submit above documents in accordance with the submittal procedures specified in Section 01 33 00.

1.3 COMPLIANCE REQUIREMENTS

- .1 Comply with the Occupational Health and Safety Act for the Province of Newfoundland and Labrador, and the Occupational Health & Safety Regulations made pursuant to the Act.
- .2 Comply with Canada Labour Code Part II, and the Canada Occupational Safety and Health Regulations made under Part II of the Canada Labour Code.

PART 1 - GENERAL
(CONT'D)

1.3 COMPLIANCE REQUIREMENTS
(CONT'D)

- .3 Observe and enforce construction safety measures required by:
 - .1 National Building Code of Canada, latest edition, Part 8;
 - .2 Provincial Worker's Compensation Board;
 - .3 Municipal statutes and ordinances.

- .4 In event of conflict between any provisions of above authorities the most stringent provision will apply. Should a dispute arise in determining the most stringent requirement, Departmental Representative will advise on the course of action to be followed.

- .5 A copy of the Canada Labour Code Part II may be obtained by contacting:
Canadian Government Publishing
Public Works & Government Services Canada Ottawa, Ontario, K1A 0S9
Tel: (819) 956-4800 (1-800-635-7943)
Publication No. L31-85/2000 E or F

- .6 Maintain Workers Compensation Coverage for duration of Contract. Submit a current letter of Good Standing to Departmental Representative when submitting site specific Health and Safety Plan and with each Request for Progress Payment.

1.4 RESPONSIBILITY

- .1 Be responsible for health and safety of persons on site, of property and for protection of persons circulating adjacent to work operations to extent that they may be affected by conduct of the Work.

- .2 Enforce compliance by all workers, subcontractors and other persons granted access to work site with safety requirements of Contract Documents, applicable federal, provincial, and local statutes, regulations, and ordinances, and with site-specific Health and Safety Plan.

1.5 SITE CONTROL AND ACCESS

- .1 Control work site and entry points to construction areas.
 - .1 Delineate and isolate construction areas from other areas of site by use of appropriate means.
 - .2 Post notices and signage at entry points and at other strategic locations identifying that entrance onto site to be restricted to authorized persons only.

PART 1 - GENERAL
(CONT'D)

1.5 SITE CONTROL AND ACCESS
(CONT'D)

- .1 (cont'd)
 - .3 Signage must be professionally made bilingual (in both official languages) or display internationally understood graphic symbols.
- .2 Approve and grant access to site only to workers and authorized persons.
 - .1 Immediately stop non-authorized persons from circulating in construction areas and remove from site.
 - .2 Provide site safety orientation to all persons before granting access. Advise of site conditions, hazards and mandatory safety rules to be observed on site.
- .3 Secure site at night time to extent required to protect against unauthorized entry. Provide security guard where protection cannot be achieved by other means.
- .4 Ensure persons granted access to site wear appropriate personal protective equipment (PPE) suitable to work and site conditions.
 - .1 Provide such PPE to authorized persons who require access to perform inspections or other approved purposes.

1.6 PROTECTION

- .1 Carry out work placing emphasis on health and safety of public, facility personnel, construction workers and protection of the environment.
- .2 Erect safety barricades, lights and signage on site to effectively delineate work areas, protect pedestrian and vehicular traffic around and adjacent to work, and to create a safe working environment.
 - .1 Erect fences, hoarding, protective barriers and temporary lighting as required. See Section 01 56 00 for minimum acceptable barricades.
- .3 Should unforeseen or peculiar safety related hazard or condition become evident during performance of work, immediately take measures to rectify the situation and prevent damage or harm. Advise Departmental Representative verbally and in writing.

1.7 PERMITS

- .1 Obtain building permit licenses, compliance certificates and other permits as specified in Section 01 10 10 before and during progress of work. Post on site.

**PART 1 - GENERAL
(CONT'D)**

**1.7 PERMITS
(CONT'D)**

- .2 Where particular permit or compliance certificate cannot be obtained at the required stage of work, notify Departmental Representative in writing and obtain Departmental Representative's approval to proceed prior to carrying out that portion of work.

1.8 HAZARD ASSESSMENTS

- .1 Conduct site specific health and safety hazard assessment before commencing project and during course of work identifying risks and hazards resulting from site conditions, weather conditions and work operations.
 - .1 Perform on-going assessments addressing new risks and hazards as work progresses (including when new subtrade or sub-contractor arrives on site).
 - .2 Also, conduct assessment when the scope of work has been changed by Change Order and when potential hazard or weakness in current health and safety practices are identified by Departmental Representative or by an authorized safety representative.
- .2 Record results in writing and address in Health and Safety Plan.
- .3 Keep copy of all assessments on site.

1.9 PROJECT/SITE CONDITIONS

- .1 The following are known or potential project related safety hazards at site:
 - .1 Working in close proximity of water.
 - .2 Use of water crafts and floating platforms.
 - .3 Wet and slippery conditions.
 - .4 Inclement weather.
 - .5 Potential structural weaknesses of existing structures.
 - .6 Heavy equipment activity in the area.
 - .7 Heavy lifting.
 - .8 Working from heights.
 - .9 Cutting tools and other construction/power tools.
 - .10 Overhead power/utility lines.
 - .11 Risk of electric shock.
 - .12 Vehicular/pedestrian traffic.
 - .13 Confined Spaces
 - .14 Diving operations
 - .15 Remote Site

**PART 1 - GENERAL
(CONT'D)**

**1.9 PROJECT/SITE CONDITIONS
(CONT'D)**

- .2 Above lists shall not be construed as being complete and inclusive of potential health and safety hazards encountered during work. Include above items into hazard assessment process.
- .3 Obtain from Departmental Representative, copy of MSDS Data sheets for existing hazardous products stored on site or being used by Facility personnel.

1.10 HEALTH AND SAFETY MEETINGS

- .1 Attend pre-construction health and safety meeting conducted by Departmental Representative. Have Contractor's Site Superintendent and Contractor's designated health and safety site supervisor in attendance. Departmental Representative will advise of date, time and location.
- .2 Conduct health and safety meetings and tool box briefings on site. Hold on a regular and pre-scheduled basis during entire work in accordance with requirements and frequency as stipulated in provincial Occupational Health and Safety Regulations.
 - .1 Keep workers informed of potential hazards and provide safe work practices and procedures to be followed.
 - .2 Take written minutes and post on site.
- .3 Conduct formal meetings on a minimum monthly basis.

1.11 HEALTH AND SAFETY PLAN

- .1 Develop written site-specific Project Health and Safety Plan, based on hazard assessments, prior to commencement of work.
 - .1 Note that the Contractor will be required to follow enhanced safety protocols in response to the COVID-19 situation in accordance with the most recent recommendations and directives from the Provincial and Federal Government, including the Chief Medical Office and the Department of Health. The contractor is required to incorporate these plans in their Site Specific Safety Plan, and update as the recommendations and directives evolve.
 - .2 Submit copy to Departmental Representative within seven (7) calendar days of acceptance of bid.
 - .3 Submit updates as work progresses.

**PART 1 - GENERAL
(CONT'D)**

**1.11 HEALTH AND SAFETY PLAN
(CONT'D)**

- .2 Health and Safety Plan shall contain three (3) parts with following information:
 - .1 Part 1 - Hazards: List of individual health risks and safety hazards identified by hazard assessment process.
 - .2 Part 2 - Safety Measures: Engineering controls, personal protective equipment and safe work practices used to mitigate hazards and risks listed in Part 1 of Plan.
 - .3 Part 3a: Emergency Response - Standard operating procedures, evacuation measures and emergency response in the occurrence of an accident, incident or emergency.
 - .1 Include response to all hazards listed in Part 1 of Plan.
 - .2 Evacuation measures to complement the Facility's existing Emergency Response and Evacuation Plan. Obtain pertinent information from Departmental Representative.
 - .3 List names and telephone numbers of officials to contact including:
 - .1 General Contractor and all sub-contractors.
 - .2 Federal and Provincial Departments as stipulated by laws and regulations of authorities having jurisdiction and local emergency resource organizations, as needed based on nature of emergency.
 - .3 Officials from DFO and site Facility Management. Departmental Representative will provide list.
 - .4 Part 3b: Site Communications:
 - .1 Procedures used on site to share work related safety issues between workers, subcontractors, and General Contractor.
 - .2 List of critical tasks and work activities, to be communicated with the Facility Manager, which has risk of affecting tenant operations, or endangering health and safety of Facility personnel and the general public. Develop list in consultation with the Departmental Representative.
- .3 Prepare Health and Safety Plan in a three column format, addressing the three parts specified above, as follows:

Column 1	Column 2	Column 3
Part 1 Identified Hazard	Part 2 Safety Measures	Part 3a/3b Emergency Response & Site Communications

- .4 Develop Plan in collaboration with subcontractors. Address work activities of all trades. Revise and update Plan as sub-contractors arrive on site.

**PART 1 - GENERAL
(CONT'D)**

**1.11 HEALTH AND SAFETY PLAN
(CONT'D)**

- .5 Implement and enforce compliance with requirements of plan for full duration of work to final completion and demobilization from site.
- .6 As work progresses, review and update Plan. Address additional health risks and safety hazards identified by on-going hazard assessments.
- .7 Post copy of Plan and updates, on site.
- .8 Submission of the Health and Safety Plan and updates, to the Departmental Representative, is for review and information purposes only. Departmental Representative's receipt, review and any comments made of the Plan shall not be construed to imply approval in part, or in whole, of such Plan by Departmental Representative, and shall not be interpreted as a warranty of being complete and accurate, or as a confirmation that all health and safety requirements of the Work have been addressed, and that it is legislative compliant. Furthermore, Departmental Representative's review of the Plan shall not relieve the Contractor of any of his legal obligations for Occupational Health and Safety provisions specified as part of the Work and those required by provincial legislation or those which would otherwise be applicable to the site of the work.

1.12 SAFETY SUPERVISION AND INSPECTIONS

- .1 Designate one (1) person to be present on site at all times, responsible for supervising health and safety of the work.
 - .1 Person to be competent in Occupational Health and Construction Safety as defined in the Provincial Occupational Health and Safety Act.
- .2 Assign responsibility, obligation and authority to such designated person(s) to stop work as deemed necessary for reasons of health and safety.
- .3 Conduct regularly scheduled informal safety inspections of work site on a minimum bi-weekly basis.
 - .1 Note deficiencies and remedial action taken in a log book or diary.
- .4 Conduct Formal Inspections on a minimum monthly basis.
 - .1 Use standardized safety checklist forms.
 - .2 Prepare written report for each inspection. Document deficiencies, remedial action needed and assign responsibility for rectification to appropriate subcontractor or worker.
 - .3 Distribute monthly reports to subcontractors for their pursuance.

**PART 1 - GENERAL
(CONT'D)**

**1.12 SAFETY SUPERVISION AND INSPECTIONS
(CONT'D)**

- 4 (cont'd)
 - .4 Follow-up and ensure appropriate action and corrective measures are taken.
 - .5 Cooperate with site's Health and Safety Site Coordinator responsible for the entire site, should one be designated by Departmental Representative.
 - .6 Keep inspection reports on site.

1.13 TRAINING

- .1 Ensure that all workers and other persons granted access to site are competently trained and knowledgeable on:
 - .1 Safe use of tools and equipment.
 - .2 How to wear and use personal protective equipment (PPE).
 - .3 Safe work practices and procedures to be followed in carrying out work.
 - .4 Site Conditions and minimum safety rules to be observed on site as given in site orientation session.
- .2 Maintain evidence and records of worker training.

1.14 MINIMUM SITE SAFETY RULES

- .1 Notwithstanding the requirement to abide by federal and provincial health and safety regulations, the following safety rules shall be considered minimum requirements to be obeyed by all persons granted access:
 - .1 Wear personal protective equipment (PPE) appropriate to function and task on site; the minimum requirements being hard hat, safety footwear and eye protection and for work on or near water, a personal flotation device.
 - .2 Immediately report unsafe activity or condition at site, near-miss accident, injury and damage.
 - .3 Maintain site in tidy condition.
 - .4 Obey warning signs and safety tags.
- .2 Brief workers on site safety rules, and on the disciplinary measures to be taken by Departmental Representative for violation or non-compliance of such rules. Post rules on site.

**PART 1 - GENERAL
(CONT'D)**

**1.14 MINIMUM SITE SAFETY RULES
(CONT'D)**

- .3 The following actions or conduct by Contractor, workers and sub-contractors will be considered as non-conformance with the health and safety requirements of the contract for which a Non-Compliance Notification will be issued to the General Contractor by the Departmental Representative:
 - .1 Failure to follow the minimum site safety rules specified above.
 - .2 Negligence resulting in serious injury or major property damage.
 - .3 Deliberate non-compliance with Federal and Provincial Acts and Regulations.
 - .4 Falsification of information in Workers Compensation Reports, safety reports and other health and safety related documents submitted to Departmental Representative or to Authority having jurisdiction.
 - .5 Possession of firearms on site.
 - .6 Possession of non-prescriptive illegal drugs or alcohol.
 - .7 Action, or lack thereof, resulting in the issuance of Warnings, Fines or Stop Work Orders from a Provincial Authority having jurisdiction.
 - .8 Violation of other specified health and safety rules and requirements as determined by Departmental Representative.
- .4 See elsewhere in this section for details on Non-Compliance Notifications and resulting disciplinary measures.

1.15 ACCIDENT REPORTING

- .1 Investigate and report the following incidents and accidents:
 - .1 Those as required by Provincial Occupational Health and Safety Act and Regulations.
 - .2 Injury requiring medical aid as defined in the Canadian Dictionary of Safety Terms-1987, published by the Canadian Society of Safety Engineers (C.S.S.E) as follows:
 - .1 Medical Aid Injury: any minor injury for which medical treatment was provided and the cost of which is covered by Workers' Compensation Board of the province in which the injury was incurred.
 - .3 Property damage in excess of \$5,000.00.
 - .4 Interruption to Facility operations with potential loss to a Federal Department in excess of \$5,000.00.
 - .5 Those which require notification to Workers Compensation Board or other regulatory agencies as stipulated by applicable law or regulations.
- .2 Send written report to Departmental Representative for all above cases.

**PART 1 - GENERAL
(CONT'D)**

1.16 TOOLS AND EQUIPMENT SAFETY

- .1 Routinely check and maintain tools, equipment and machinery for safe operation.
- .2 Conduct checks as part of site safety inspections. When requested, submit proof that checks and maintenance have been carried out.
- .3 Tag and immediately remove from site items found faulty or defective.

1.17 HAZARDOUS PRODUCTS

- .1 Comply with requirements of Workplace Hazardous Materials Information System (WHMIS).
- .2 Keep MSDS data sheets for all products delivered to site. Post on site. Submit copy to Departmental Representative upon receipt.

1.18 BLASTING

- .1 Blasting or other use of explosives is not permitted without prior written instructions from Departmental Representative.
- .2 Do blasting operations in accordance with local and provincial codes.

1.19 POWDER ACTUATED DEVICES

- .1 Use powder actuated fastening devices only after receipt of written permission from Departmental Representative.

1.20 CONFINED SPACES

- .1 Carry out work in confined spaces in compliance with:
 - .1 Provincial Occupational Health and Safety Regulations; and
 - .2 Canada Occupational Safety and Health Regulations (COSH) made under the Canada Labour Code - Part II.
- .2 Conduct hazard assessment and address in Safety Plan before entering confined space.

PART 1 - GENERAL
(CONT'D)

1.20 CONFINED SPACES
(CONT'D)

- .3 Provide and maintain equipment and PPE as required for the safety and emergency evacuation of persons entering confined spaces.
- .4 Provide training to persons who will be entering and to those persons who will be assisting in the confined space entry process. Training to be specialized instructions beyond basic confined space entry information as required to suit type and conditions of confined space.
- .5 Safety for Inspectors:
 - .1 Upon request, provide PPE and training to Departmental Representative and to other authorized persons, for the purpose of entering confined space to conduct inspections.
 - .2 Be responsible for the efficacy of the equipment and safety of such persons during their entry and occupancy in the confined space.

1.21 POSTING OF DOCUMENTS

- .1 Post on site safety documentation as stipulated by Authorities having jurisdiction and as specified herein. Place in a common visible location.

1.22 SITE RECORDS

- .1 Maintain on site a copy of all health and safety documentation and reports specified to be produced as part of the work and received from authorities having jurisdiction.
- .2 Upon request, make available to Departmental Representative, or authorized safety representative, for review. Provide copy when directed by Departmental Representative.

1.23 NON-COMPLIANCE AND DISCIPLINARY MEASURES

- .1 Immediately address and correct health and safety violations and non-compliance issues.

**PART 1 - GENERAL
(CONT'D)**

**1.23 NON-COMPLIANCE AND DISCIPLINARY MEASURES
(CONT'D)**

- .2 Negligence or failure to follow occupational health and safety provisions specified in the Contract Documents and those of applicable laws and regulations could result in disciplinary measures taken by the Departmental Representative against the General Contractor.
- .3 DFO uses a system of Non-Compliance Notifications and Disciplinary Measures on projects as follows:
 - .1 A non-compliance notification is issued to the General Contractor, by the Departmental Representative, whenever there is a violation or non-compliance of the project's health and safety requirements and of those of Provincial and Federal regulations by any worker, sub-contractor or other person to whom the Contractor has granted access to the work site.
 - .2 Non-compliance notifications are progressive in nature resulting in disciplinary measures imposed depending on the frequency, nature and severity of the infraction.
 - .3 Disciplinary measures could include:
 - .1 Removal of the offending person or party from site;
 - .2 Financial penalties in the form of progress payment reduction or holdback assessments made against the Contract; and
 - .3 Taking the Work Out of Contractor's Hands in accordance with the General Conditions.
- .4 Departmental Representative will make final decision as to what constitutes a violation and when to issue a Non-compliance Notification.
- .5 Non-compliance Notifications issued by Departmental Representative shall not be construed as to overrule or disregard warnings, orders and fines levied against Contractor by a regulatory agency having jurisdiction.
- .6 Each non-compliance notification issued is given a numerical rating based on a three (3) level numbering system. Each level is progressive in nature to reflect:
 - .1 The seriousness of the infraction as viewed by the Departmental Representative.
 - .2 The degree of disciplinary action which will be taken by the Departmental Representative.
- .7 Numerical ratings are as follows:
 - .1 Non-compliance Notification-Level No. 1 Rating:
 - .1 Situation: occurrence of a first time infraction by a person or party on site.

**PART 1 - GENERAL
(CONT'D)**

**1.23 NON-COMPLIANCE AND DISCIPLINARY MEASURES
(CONT'D)**

- .7 (cont'd)
 - .1 (cont'd)
 - .2 Action: verbal warning to General Contractor, documented in Departmental files and copy sent to the General Contractor.
 - .2 Non-compliance Notification-Level No. 2 Rating:
 - .1 Situation:
 - .1 The second occurrence of a previous infraction by the same person or party on site; or
 - .2 Accumulation of several level-1 notifications for different infractions by the same person or party on site; or
 - .3 Non-action on the part of the Contractor or subcontractor to rectify non-compliance infractions previously identified in one or several level-1 notifications; or
 - .4 Violation or non-observance of a Federal or Provincial Safety Law or Regulation by sub-contractor or Contractor; or
 - .5 Negligence by a person or party resulting in injury or major property damage.
 - .2 Action: written notice to General Contractor complete with an order for immediate remedial action to be taken. Depending on the severity of the offense, the order may include request for the immediate removal of the offending person or party from site.
 - .3 Non-compliance Notification-Level No. 3 Rating:
 - .1 Situation:
 - .1 Continued and repeated non-compliance with health and safety requirements by the General Contractor or by sub-contractor(s); or
 - .2 The occurrence of a serious accident on site resulting in serious bodily injury or death.
 - .2 Action:
 - .1 Formal letter issued to General Contractor with an order to “Immediately Stop Work” until so notified to proceed.
 - .2 Review of all non-compliance and/or accident occurrences in the project with possible investigation by Fisheries and Oceans Canada.
 - .3 Based on outcome of the review/investigation, work could be suspended or taken out of the Contractor’s hands in accordance with the General Conditions.
 - .3 The term “serious accident” used herein shall have the same meaning as defined in the Canadian Dictionary of Safety Terms - 1987 issue from the Canadian Society of Safety Engineers (C.S.S.E.).

PART 1 - GENERAL
(CONT'D)

1.23 NON-COMPLIANCE AND DISCIPLINARY MEASURES
(CONT'D)

- .8 Decision on which rating level to be placed on any given Non-Compliance Notification will be determined solely by Departmental Representative.
- .9 Further details on the disciplinary system will be provided at the pre-construction Health and Safety meeting after contract award.
- .10 Be responsible to fully brief workers and sub-contractors on the operation and importance of this system.

1.24 DIVING OPERATIONS

- .1 All diving work to comply fully with the requirements of the latest editions of CSA Standard Z275.2 "Occupational Safety Code for Diving Operations", CSA Z275.4, "Competency Standards for Diving Operations", and CSA Z180.1, "Compressed Breathing Air and Systems".
- .2 Dive personnel must meet the minimum competency requirements of the latest edition of CSA Z275.4 and all divers must possess a valid Category I Diving Certificate, or an unrestricted surface supply certificate.
- .3 Diving in free-swim mode is not permitted at the work site.
- .4 Divers must have a current (less than one year) validated medical examination certificate from a licensed diving physician in Newfoundland and Labrador, who is knowledgeable and competent in diving and hyperbaric medicine, for all dives.

1.25 MEASUREMENT FOR PAYMENT

- .1 No separate measurement for payment shall be made for items under this section. Include costs for Health and Safety Requirements in the lump sum price arrangement.

PART 1 - GENERAL

1.1 RELATED WORK

- .1 Section 01 74 21 - Construction/Demolition Waste Management and Disposal.

1.2 DEFINITIONS

- .1 Hazardous Material: Product, substance, or organism that is used for its original purpose; and that is either dangerous goods or a material that may cause adverse impact to the environment or adversely affect health of persons, animals or plant life when released into the environment.

1.3 FIRES

- .1 Fires and burning of rubbish on site not permitted.

1.4 DISPOSAL OF WASTES AND HAZARDOUS MATERIALS

- .1 Do not bury rubbish and waste materials on site. Dispose at approved landfill sites as specified in Section 01 74 21.
- .2 Do not dispose of hazardous waste or volatile materials such as mineral spirits, paint thinner, oil or fuel into waterways, storm or sanitary sewers or waste landfill sites.
- .3 Store, handle and dispose of hazardous materials and hazardous waste in accordance with applicable federal and provincial laws, regulations, codes and guidelines.
- .4 Dispose of construction waste materials and demolition debris, resulting from work, at approved landfill sites only. Carry out such disposal in strict accordance with provincial and municipal rules and regulations. Separate out and prevent improper disposal of items banned from landfills.
- .5 Establish methods and undertake construction practices which will minimize waste and optimize use of construction materials. Separate at source all construction waste materials, demolition debris and product packaging and delivery containers into various recycling abilities of various materials and avoid disposal of debris at landfill site(s) in a "mixed state". Where recycling firms specializing in recycling of specific materials exist, transport such materials to the recycling facility and avoid disposal at landfill sites.

PART 1 - GENERAL
(CONT'D)

1.4 DISPOSAL OF WASTES AND HAZARDOUS MATERIALS
(CONT'D)

- .6 Communicate with landfill operator prior to commencement of work, to determine what specific construction, demolition and renovation waste materials have been banned from disposal at the landfill and at transfer stations.

1.5 DRAINAGE

- .1 Provide temporary drainage and pumping as necessary to keep excavations and site free from water.
- .2 Do not pump water containing suspended materials into waterways, sewer or drainage systems.
- .3 Control disposal or runoff of water containing suspended materials or other harmful substances in accordance with governing regulations and requirements.
- .4 Pumped water must meet applicable federal, provincial and municipal standards before it can be discharged to a surface water body. If regulatory guidelines exceedances are noted, the Departmental Representative has the right to issue stop pumping instructions to the Contractor. Contractor will not be compensated for any delays associated with retrofitting equipment to meet guidelines.
- .5 Provide control devices such as filter fabrics, sediment traps and settling ponds to control drainage and prevent erosion of adjacent lands. Maintain in good order for duration of work.

1.6 PERMITS

- .1 All guidelines and instructions stated on permits must be strictly adhered to.

1.7 WORK ADJACENT TO WATERWAYS

- .1 Do not operate construction equipment in waterways.
- .2 Do not use waterway beds for borrow material.

**PART 1 - GENERAL
(CONT'D)**

**1.7 WORK ADJACENT TO WATERWAYS
(CONT'D)**

- .3 Do not dump excavated fill, waste material or debris in waterways.
- .4 At borrow sites, design and construct temporary crossings to minimize erosion to waterways in strict conformance with provincial and federal environmental regulations.
- .5 Do not skid logs or construction materials across waterways.
- .6 Avoid indicated spawning beds when constructing temporary crossings of waterways.
- .7 Do not blast within 100 m of spawning beds.
- .8 Do not refuel any type of equipment within 100 m of a water body. Maintain equipment in good working condition with no fluid leaks, loose hoses or fittings.

1.8 REFUELING

- .1 Refueling of equipment to be performed in locations as directed by Departmental Representative.
- .2 Do not refuel equipment within 100 metres of any watercourse or storm water catch basin unless protection against spills is in place and location is approved by Departmental Representative.
- .3 Use petroleum containers approved for products with no spill fill spouts for dispensing fuels. The sure pour nozzle to have self closing valve, prevent any flow of fuel until the nozzle is inserted into the receiving container. On removal from the receiving container the slide valve closes to eliminate any fuel spill. Nozzle to be equipped with its own automatic vent eliminating the need for the user to open or close air inlets on the pouring container.
- .4 Nozzle to support the weight of the pouring container. Nozzles to automatically stop the flow when the receiving container becomes full. The nozzle to be such that it reduces evaporative losses of volatile organic compounds during the fuel transfer.
- .5 All spills of hydrocarbon based products such as gasoline, kerosene, naphtha, lubricating oils, engine oils, greases and de-icing fluids or antifreeze no matter how large or small to be reported to Departmental Representative.

PART 1 - GENERAL
(CONT'D)

1.8 REFUELING
(CONT'D)

- .6 Oil changes or equipment repairs in the field are not permitted.
- .7 Refueling to be performed on level surfaces, PCC Portland cement concrete or HMAC surfaces when approved by the Departmental Representative unless otherwise directed.
- .8 Contractor to have drip pans sized for amounts of product to be recovered and customized to fit under pieces of equipment to perform routine maintenance to equipment while maintaining equipment on property. Drip Pans to be used whenever leaving equipment on site or parking overnight when not in use.
- .9 Parking of equipment on site to be on level ground in locations away from watercourses and as approved by Departmental Representative. Equipment with leaks or poor mechanical repair to be removed from site when so ordered by Departmental Representative.

1.9 SPILL CONTROL KIT

- .1 Contractor to have at the work site a spill control kit consisting of the following minimum types of equipment:
 - .1 a spaded shovel;
 - .2 a stable broom;
 - .3 a broad nosed shovel;
 - .4 a container(s) suitable, compatible to and of sufficient size to contain petroleum products being used with equipment;
 - .5 Absorbents;
 - .6 rags;
 - .7 metal container for soiled rags;
 - .8 Booms when working next to a watercourse that will traverse the width of the watercourse by two times; and
 - .9 Spill control kit to be inspected and approved prior to Work commencing. Spill control kits to be available to Contractor employees at all areas where Work of the Contract is being performed and at all times during the course of the Contract.
- .10 Contractor employees to be trained in the use of the spill control kit and the equipment they contain.

PART 1 - GENERAL
(CONT'D)

1.10 SPILLS

- .1 Disposal of spilled materials to be off work site property and at approved locations for materials to be disposed of.
- .2 When parking of equipment on site, the equipment is to be secured from entry, inspected for leaks and the ground protected from leaks.
- .3 Contractor to protect all wells, catch basins, drywells, drains and watercourses from contamination in event of a spill.
- .4 All equipment to be used for the Work of the Contract to be inspected by the Departmental Representative for leaks. Equipment not in good repair to be removed/repaired when directed by Departmental Representative.
- .5 Spills in excess of 74 litres to be reported immediately to Departmental Representative and the Newfoundland and Labrador Department of Environment and Conservation and all other governing bodies.
- .6 For spills occurring the Contractor to immediately remove as much or all of the contaminated soils created by the spill from Work of the Contractor as possible.
- .7 Contaminated soils/materials to be placed in containers compatible to the contaminants.
- .8 Any remaining clean-up to be performed at no extra cost to Canada. Clean-ups to be to the Departmental Representative's satisfaction.

1.11 POLLUTION CONTROL

- .1 Maintain temporary erosion and pollution control features installed under this contract.
- .2 Control emissions from equipment and plant to local authorities emission requirements.
- .3 Prevent sandblasting and other extraneous materials from contaminating air beyond application area, by providing temporary enclosures.
- .4 Cover or wet down dry materials and rubbish to prevent blowing dust and debris. Provide dust control for temporary roads and around entire construction site.

PART 1 - GENERAL
(CONT'D)

1.11 POLLUTION CONTROL
(CONT'D)

- .5 Maintain inventory of hazardous materials and hazardous waste stored on site. List items by product name, quantity and date when storage began.
- .6 Have emergency spill response equipment and rapid clean-up kit, appropriate to work, at site. Locate adjacent to work and where hazardous materials are stored. Provide personal protective equipment as required for clean-up.
- .7 Report, to Federal and Provincial Department of the Environment, spills of petroleum and other hazardous materials as well as accidents having potential of polluting the environment. Also notify Departmental Representative and submit a written spill report to Departmental Representative within 24 hours of occurrence.
- .8 Provide a floating debris containment boom whenever any of the Contractors methods of work allow for the potential of floating debris.

1.12 WILDLIFE PROTECTION

- .1 Should nests of migratory birds in wetlands be encountered during work, immediately notify Departmental Representative for directives to be followed.
 - .1 Do not disturb nest site and neighbouring vegetation until nesting is completed.
 - .2 Minimize work immediately adjacent to such areas until nesting is completed.
 - .3 Protect these areas by following recommendations of Canadian Wildlife Service.

1.13 TRANSPORTATION

- .1 Transport hazardous materials and hazardous waste in compliance with Federal Transportation of Dangerous Goods Act.
- .2 Do not overload trucks when hauling material. Secure contents against spillage.
- .3 Maintain trucks clean and free of mud, dirt and other foreign matter.
- .4 Avoid potential release of contents and of any foreign matter onto highways, roads and access routes used for the Work. Take extra care when hauling excavated material and other hazardous materials. Immediately clean any spillage and soils.

PART 1 - GENERAL
(CONT'D)

1.13 TRANSPORTATION
(CONT'D)

- .5 Before commencement of work, advise the Departmental Representative of the existing roads and temporary routes proposed to be used to access work areas and to haul material to and from site.

1.14 DISPOSAL OF EXCAVATED MATERIAL

- .1 Eliminate free board spillage when excavating, loading and hauling excavated material.
- .2 Do not overload trucks when hauling excavated material or other hazardous material. Secure contents against spillage. Clean ground spills to extent as directed by authority having jurisdiction and by Departmental Representative.
- .3 Obtain approval from Departmental Representative of the proposed route to be used to haul excavated material to the approved disposal site.
- .4 Place and spread excavated material at the approved disposal site in a uniform and well graded manner. Minimize height and slopes of the disposed material. Match slopes and contours of the existing surrounding terrain as much as possible following grades as directed by the approved disposal site.
- .5 Control disposal and runoff of water containing suspended materials or other harmful substances in accordance with requirements of authority having jurisdiction.
- .6 Suction Excavation:
 - .1 Routinely inspect pipe for any potential breach in the sediment train and keep in good leak free condition at all time.
 - .2 Should leakage occur along the pipeline, immediately cease excavating operations and repair leak.

1.15 WATER QUALITY

- .1 Conduct excavation work of a watercourse or wetland in such a manner to limit turbidity and reduce sediment suspension in the water to an absolute minimum at all times.
 - .1 Maintain appropriate production speed and momentum of the excavation equipment. Make adjustments as required and as approved by Departmental Representative.

PART 1 - GENERAL
(CONT'D)

1.15 WATER QUALITY
(CONT'D)

- .1 (Cont'd)
 - .2 Strategically position excavator equipment and haul vehicles to avoid over the water swings of excavated material whenever possible.
2. Where work may affect the water quality adjacent to water intake lines used by Lobster Holding Facilities, Fish Processing Facilities and other harbour users, schedule work in cooperation with the Harbour Authority as directed by Departmental Representative to minimize interference and impact to harbour users.
- .3 Visually monitor the water turbidity of the surrounding areas adjacent to the work.
 - .1 Should excessive change occur in the turbidity beyond the excavated limit which differs from existing conditions of the surrounding water bodies, such as a distinct colour difference; notify the Departmental Representative to obtain appropriate mitigation measures to be followed.

1.16 BLASTING

- .1 Develop a Blasting Plan for any blasting required in the Work identifying measures employed to minimize the impact on fish, mammals, water quality and the environment.
- .2 Blasting Plan shall include the following minimum requirements:
 - .1 Predictive analysis conducted to assess the zone of influence of the blasting activities.
 - .2 Ensure that fish and mammals are scared away from the blasting area by use of boat, pre-blasting caps or by other means.
 - .3 Make use of shock wave padding (bubble curtain or air curtain) to minimize the transmission of the blast through the water.
 - .4 The number and magnitude of explosives used is kept to an absolute minimum as required for the Work.
- .3 Submit Blasting Plan to Departmental Representative for review prior to the commencement of any blasting.
- .4 Obtain required permit required by authority having jurisdiction.

PART 1 - GENERAL
(CONT'D)

1.17 MEASUREMENT FOR PAYMENT

- .1 No separate measurement for payment shall be made for items under this section. Include costs for Environmental Procedures in the lump sum price arrangement.

PART 1 - GENERAL

1.1 DESCRIPTION

- .1 Inspection and testing, administrative and enforcement requirements.
- .2 Tests and mix designs.
- .3 Mock-ups.
- .4 Mill tests.
- .5 Equipment and system adjust and balance.

1.2 RELATED SECTIONS

- .1 Section 01 33 00 - Submittal Procedures.
- .2 Section 01 78 00 - Closeout Submittals.

1.3 INSPECTION

- .1 Facilitate Inspection/Testing agency's access to Work. If part of Work is being fabricated at locations other than construction site, make preparations to allow access to such Work whenever it is in progress.
- .2 Give timely notice requesting inspection of Work designated for special tests, inspections or approvals by Departmental Representative or by inspection authorities having jurisdiction.
- .3 If Contractor covers or permits to be covered Work designated for special tests, inspections or approvals before such is made, uncover Work until particular inspections or tests have been fully and satisfactorily completed and until such time as Departmental Representative gives permission to proceed. Pay costs to uncover and make good such Work.
- .4 In accordance with the General Conditions, Departmental Representative may order any part of Work to be examined if Work is suspected to be not in accordance with Contract Documents.

**PART 1 - GENERAL
(CONT'D)**

1.4 INDEPENDENT INSPECTION AGENCIES

- .1 Departmental Representative will engage and pay for all services of independent inspection and testing agencies for purpose of inspecting and testing portions of work except for the following, which will remain part of the Contractor's responsibilities:
 - .1 Inspection and testing required by laws, ordinances, rules, regulations or orders of public authorities.
 - .2 Inspection and testing performed exclusively for Contractor's convenience.
 - .3 Testing, adjustment and balancing of conveying systems, mechanical and electrical equipment and systems.
 - .4 Mill tests and certificates of compliance.
 - .5 Tests as specified within various sections designated to be carried out by Contractor under the supervision of Departmental Representative.
 - .6 Sampling and testing of creosote timbers.
 - .7 Additional tests specified in Clause 1.4.2.
- .2 Where tests or inspections by designated Testing Agency reveal work not in accordance with contract requirements, Contractor shall pay costs for additional tests or inspections as Departmental Representative may require to verify acceptability of corrected work.
- .3 Employment of inspection and testing agencies does not relax responsibility to perform Work in accordance with Contract Documents.

1.5 ACCESS TO WORK

- .1 Furnish labour and facility to provide access to the work being inspected and tested.
- .2 Cooperate to facilitate such inspections and tests.
- .3 Make good work disturbed by inspections and tests.

1.6 PROCEDURES

- .1 Notify Departmental Representative sufficiently in advance of when work is ready for tests to make attendance arrangements.

PART 1 - GENERAL
(CONT'D)

1.6 PROCEDURES
(CONT'D)

- .2 Submit representative samples of materials specified to be tested. Deliver in required quantities to Testing Agency. Submit with reasonable promptness and in an orderly sequence so as not to cause delay in Work.
- .3 Provide labour and facilities to obtain and handle samples on site. Provide sufficient space on site for Testing Agency's exclusive use to store equipment and cure test samples.

1.7 REJECTED WORK

- .1 Remove and replace defective Work, whether result of poor workmanship, use of defective or damaged products and whether incorporated in Work or not, which has been identified by Departmental Representative as failing to conform to Contract Documents.
- .2 Make good damages to existing or new work, including work of other Contracts, resulting from removal or replacement of defective work.

1.8 TESTING BY CONTRACTOR

- .1 Provide all necessary instruments, equipment and qualified personnel to perform tests designated as Contractor's responsibilities herein or elsewhere in the Contract Documents.
- .2 At completion of tests, turn over two (2) copies of fully documented test reports to Departmental Representative. Additionally, obtain other copies in sufficient quantities to enable one (1) complete set of test reports to be placed in each of the maintenance manuals specified in Section 01 78 00.
- .3 Submit mill test certificates and other certificates as specified in various sections.
- .4 Submit adjustment and balancing reports for mechanical, electrical and building equipment systems specified in trade sections.
- .5 Furnish test results and mix designs as specified in various sections.

**PART 1 - GENERAL
(CONT'D)**

1.9 MOCK-UPS

- .1 Prepare mock-ups for Work specifically requested in various trade sections. Include in each mock-up all related work components representative of final assembly.
- .2 Construct in locations acceptable to Departmental Representative.
- .3 Prepare mock-ups for Departmental Representative's review with reasonable promptness and in an orderly sequence, so as not to cause any delay in Work.
- .4 Failure to prepare mock-ups in ample time is not considered sufficient reason for an extension of Contract Time and no claim for extension by reason of such default will be allowed.
- .5 If requested, Departmental Representative will assist in preparing a schedule fixing dates for preparation.
- .6 Remove mock-up at conclusion of Work or when directed by Departmental Representative unless approval is given to remain as part of Work.

1.10 MEASUREMENT FOR PAYMENT

- .1 No separate measurement for payment shall be made for items under this section. Include costs for Testing and Quality Control in the lump sum price arrangement.

PART 1 - GENERAL

1.1 ACCESS

- .1 Provide and maintain adequate access to project site.
- .2 Maintain access roads for duration of contract and make good damage resulting from Contractor's use of roads.

1.2 CONTRACTOR'S SITE OFFICE

- .1 Be responsible for and provide own site office, if required, including electricity, heat, lights and telephone. Locate site office as directed by Departmental Representative.

1.3 SANITARY FACILITIES

- .1 Provide sanitary facilities for work force in accordance with governing regulations and ordinances.
- .2 Post notices and take such precautions as required by local health authorities. Keep area and premises in sanitary condition.

1.4 POWER

- .1 Arrange, pay for and maintain temporary electrical power supply in accordance with governing regulations and ordinances.
- .2 Supply and install all temporary facilities for power such as pole lines and underground cables to approval of local power supply authority.

1.5 WATER SUPPLY

- .1 Arrange, pay for and maintain temporary potable water supply in accordance with governing regulations and ordinances.

1.6 SCAFFOLDING

- .1 Design, construct and maintain scaffolding in rigid, secure and safe manner in accordance with CAN/CSA-S269.2-M87 (R2003).
- .2 Erect scaffolding independent of walls. Remove when no longer required.

PART 1 - GENERAL
(CONT'D)

1.7 CONSTRUCTION SIGNS AND NOTICES

- .1 Contractor or sub-contractor advertisement signboards are not permitted on site.
- .2 Only notices of safety or instructions are permitted on site.
- .3 Safety and Instruction Signs and Notices:
 - .1 Signs and notices for safety and instruction shall be in both official languages. Graphic symbols shall conform to CAN/CSA-Z321-96 (R2001).
- .4 Maintenance and Disposal of Site Signs:
 - .1 Maintain approved signs and notices in good condition for duration of project and dispose of off-site on completion of project or earlier if directed by Departmental Representative.

1.8 REMOVAL OF TEMPORARY FACILITIES

- .1 Remove temporary facilities from site when directed by Departmental Representative.

1.9 MEASUREMENT FOR PAYMENT

- .1 No separate measure for payment shall be made for items under this section. Include costs for Temporary Facilities in the lump sum price arrangement.

PART 1 - GENERAL

1.1 DESCRIPTION

- .1 Barriers.
- .2 Traffic Controls.

1.2 INSTALLATION AND REMOVAL

- .1 Provide temporary controls in order to execute work expeditiously.
- .2 Remove from site all such work after use.

1.3 HOARDING

- .1 Erect temporary site enclosure using new 1.2 m high snow fence wired to rolled steel "T" bar fence posts spaced at 2.4 m centres. Provide one lockable truck gate. Maintain fence in good repair.

1.4 GUARD RAILS AND BARRICADES

- .1 Provide secure, rigid guard rails and barricades around open excavations.
- .2 Provide barricades along wharf structure when wheelguard is removed.
- .3 Provide as required by governing authorities.

1.5 ACCESS TO SITE

- .1 Provide and maintain access to adjacent harbour facilities.

1.6 PUBLIC TRAFFIC FLOW

- .1 Provide and maintain competent signal flag operators, traffic signals, barricades and flares, lights, or lanterns as required to perform work and protect the public.

**PART 1 - GENERAL
(CONT'D)**

1.7 FIRE ROUTES

- .1 Maintain access to property including overhead clearances for use by emergency response vehicles.

1.8 PROTECTION FOR OFF-SITE AND PUBLIC PROPERTY

- .1 Protect surrounding private and public property from damage during performance of work.
- .2 Be responsible for damage incurred.

1.9 MEASUREMENT FOR PAYMENT

- .1 No separate measure for payment shall be made for items under this section. Include costs for Temporary Barriers and Enclosures in the lump sum price arrangement.

PART 1 - GENERAL

1.1 GENERAL

- .1 Use new material and equipment unless otherwise specified.
- .2 Within seven (7) days of written request by Departmental Representative, submit following information for any materials and products proposed for supply:
 - .1 name and address of manufacturer;
 - .2 trade name, model and catalogue number;
 - .3 performance, descriptive and test data;
 - .4 manufacturer's installation or application instructions;
 - .5 evidence of arrangements to procure.
 - .6 evidence of manufacturer delivery problems or unforeseen delays.
- .3 Provide material and equipment of specified design and quality, performing to published ratings and for which replacement parts are readily available.
- .4 Use products of one manufacturer for equipment or material of same type or classification unless otherwise specified.
- .5 Permanent labels, trademarks and nameplates on products are not acceptable in prominent locations, except where required for operating instructions, or when located in mechanical or electrical rooms.

1.2 PRODUCT QUALITY AND REFERENCED STANDARDS

- .1 Contractor shall be solely responsible for submitting relevant technical data and independent test reports to confirm whether a product or system proposed for use meets contract requirements and specified standards.
- .2 Final decision as to whether a product or system meets contract requirements rests solely with the Departmental Representative in accordance with the General Conditions.

1.3 ACCEPTABLE MATERIALS AND ALTERNATIVES

- .1 Acceptable Materials: When materials specified include trade names or trade marks or manufacturer's or supplier's name as part of the material description, select and only use one of the names listed for incorporation into the Work.
- .2 Alternative Materials: Submission of alternative materials to trade names or manufacturer's names specified must be done during the bidding period following procedures indicated in the Instructions to Bidders.

**PART 1 - GENERAL
(CONT'D)**

**1.3 ACCEPTABLE MATERIALS AND ALTERNATIVES
(CONT'D)**

- .3 Substitutions: After acceptance of bid, substitution of a specified material will be dealt with as a change to the Work in accordance with the General Conditions of the Contract.

1.4 MANUFACTURERS INSTRUCTIONS

- .1 Unless otherwise specified, comply with manufacturer's latest printed instructions for materials and installation methods to be used. Do not rely on labels or enclosure provided with products. Obtain written instructions directly from manufacturers.
- .2 Notify Departmental Representative in writing of any conflict between these specifications and manufacturer's instructions, so that Departmental Representative will designate which document is to be followed.

1.5 AVAILABILITY

- .1 Immediately notify Departmental Representative in writing of unforeseen or unanticipated material delivery problems by manufacturer. Provide support documentation as per clause 1.1.2 above.

1.6 WORKMANSHIP

- .1 Ensure quality of work is of highest standard, executed by workers skilled in respective duties for which they are employed.
- .2 Remove unsuitable or incompetent workers from site as stipulated in General Conditions.
- .3 Ensure cooperation of workers in laying out work. Maintain efficient and continuous supervision on site at all times.
- .4 Coordinate work between trades and sub-contractors.
- .5 Coordinate placement of openings, sleeves and accessories.

**PART 1 - GENERAL
(CONT'D)**

1.7 FASTENINGS - GENERAL

- .1 Provide metal fastenings and accessories in same texture, colour and finish as base metal in which they occur. Prevent electrolytic action between dissimilar metals. Use non-corrosive fasteners, anchors and spacers for securing exterior work and in humid areas.
- .2 Space anchors within limits of load bearing or shear capacity and ensure that they provide positive permanent anchorage. Wood or organic material plugs not acceptable.
- .3 Keep exposed fastenings to minimum, space evenly and lay out neatly.
- .4 Fastenings which cause spalling or cracking of material to which anchorage is made, are not acceptable.
- .5 Do not use explosive actuated fastening devices unless approved by Departmental Representative. See Section 01 35 28 on Health and Safety in this regard.

1.8 FASTENINGS - EQUIPMENT

- .1 Use fastenings of standard commercial sizes and patterns with material and finish suitable for service.
- .2 Use heavy hexagon heads, semi-finished unless otherwise specified.
- .3 Bolts may not project more than one (1) diameter beyond nuts.
- .4 Use plain type washers on equipment, sheet metal and soft gasket lock type washers where vibrations occur and, use resilient washers with stainless steel.

1.9 STORAGE, HANDLING AND PROTECTION

- .1 Deliver, handle and store materials in manner to prevent deterioration and soiling and in accordance with manufacturer's instructions when applicable.
- .2 Store packaged or bundled materials in original and undamaged condition with manufacturer's seal and labels intact. Do not remove from packaging or bundling until required in Work. Provide additional cover where manufacturer's packaging is insufficient to provide adequate protection.

**PART 1 - GENERAL
(CONT'D)**

**1.9 STORAGE, HANDLING AND PROTECTION
(CONT'D)**

- .3 Store products subject to damage from weather in weatherproof enclosures.
- .4 Store cementitious products clear of earth or concrete floors, and away from walls.
- .5 Keep sand, when used for grout or mortar materials, clean and dry. Store sand on wooden platforms and cover with waterproof tarpaulins during inclement weather.
- .6 Store sheet materials and lumber on flat, solid supports and keep clear of ground. Slope to shed moisture.
- .7 Store and mix paints in heated and ventilated room. Remove oily rags and other combustible debris from site daily. Take every precaution necessary to prevent spontaneous combustion.
- .8 Immediately remove damaged or rejected materials from site.
- .9 Touch-up damaged factory finished surfaces to Departmental Representative's satisfaction. Use touch-up materials to match original. Do not paint over name plates.

1.10 CONSTRUCTION EQUIPMENT AND PLANT

- .1 On request, prove to the satisfaction of Departmental Representative that the construction equipment and plant are adequate to manufacture, transport, place and finish work to quality and production rates specified. If inadequate, replace or provide additional equipment or plant as directed.
- .2 Maintain construction equipment and plant in good operating order. Prevent oil and other contaminant leaks. Should any contaminant leak onto ground or into the water, take immediate and appropriate measures to contain, clean-up and dispose in an environmentally responsible manner.

1.11 MEASUREMENT FOR PAYMENT

- .1 No separate measure for payment shall be made for items under this section. Include costs for Common Product Requirements in the lump sum price arrangement.

PART 1 - GENERAL

1.1 GENERAL

- .1 Conduct cleaning and disposal operations to comply with local ordinances and anti-pollution laws.
- .2 Store volatile wastes in covered metal containers, and remove from premises at end of each working day.
- .3 Prevent accumulation of wastes which create hazardous conditions.
- .4 Provide adequate ventilation during use of volatile or noxious substances.

1.2 MATERIALS

- .1 Use only cleaning materials recommended by manufacturer of surface to be cleaned, and as recommended by cleaning material manufacturer.

1.3 CLEANING DURING CONSTRUCTION

- .1 Maintain project grounds, and public properties in a tidy condition, free from accumulation of waste materials and debris. Clean areas on a daily basis.
- .2 Provide on-site garbage containers for collection of waste materials and debris.
- .3 Remove waste materials and debris from the site or building each day.

1.4 FINAL CLEANING

- .1 In preparation for acceptance of the Work perform final cleaning.
- .2 Inspect finishes, fitments and equipment. Ensure specified workmanship and operation.
- .3 Broom clean exterior paved and concrete surfaces; rake clean other surfaces of grounds.

1.5 MEASUREMENT FOR PAYMENT

- .1 No separate measure for payment shall be made for items under this section. Include costs for Cleaning in the lump sum price arrangement.

PART 1 - GENERAL

1.1 RELATED SECTIONS

- .1 Section 01 35 43 - Environmental Procedures.
- .2 Section 02 41 16 - Sitework, Demolition and Removal.

1.2 WASTE MANAGEMENT PLAN

- .1 Prior to commencement of work, prepare Waste Management Workplan. Please note that any reference in this section to recycling or re-use of material does not apply to creosote timber. All creosote material shall be removed and disposed at the Contractor's cost at the approved waste disposal facility at Robin Hood Bay or Norris Arm.
- .2 Workplan to include:
 - .1 Waste audit.
 - .2 Waste reduction practices.
 - .3 Material source separation process.
 - .4 Procedures for sending recyclables to recycling facilities.
 - .5 Procedures for sending non-salvageable items and waste to approved waste processing facility or landfill site.
 - .6 Training and supervising workforce on waste management at site.
- .3 Workplan to incorporate waste management requirements specified herein and in other sections of the Specifications.
- .4 Develop Workplan in collaboration with all subcontractors to ensure all waste management issues and opportunities are addressed.
- .5 Submit copy of Workplan to Departmental Representative for review and approval.
 - .1 Make revisions to Plan as directed by Departmental Representative.
- .6 Implement and manage all aspects of Waste Management Workplan for duration of work.
- .7 Revise Plan as work progresses addressing new opportunities for diversion of waste from landfill.

PART 1 - GENERAL
(CONT'D)

1.3 WASTE AUDIT

- .1 At project start-up, conduct waste audit of:
 - .1 Site conditions identifying salvageable and non-salvageable items and waste resulting from demolition and removal work.
 - .2 Projected waste resulting from product packaging and from material leftover after installation work.
- .2 Develop written list. Record type, composition and quantity of various salvageable items and waste anticipated, reasons for waste generation and operational factors which contribute to waste.

1.4 WASTE REDUCTION

- .1 Based on waste audit, develop waste reduction program.
- .2 Structure program to prioritize actions, with waste reduction as first priority, followed by salvage and recycling effort, then disposal as solid waste.
- .3 Identify materials and equipment to be:
 - .1 Protected and turned over to Departmental Representative when indicated.
 - .2 Salvaged for resale by Contractor.
 - .3 Sent to recycling facility.
 - .4 Sent to waste processing/landfill site for their recycling effort.
 - .5 Disposed of in approved landfill site.
- .4 Reduce construction waste during installation work. Undertake practices which will minimize waste and optimize full use of new materials on site, such as:
 - .1 Use of a central cutting area to allow for easy access to off-cuts;
 - .2 Use of off-cuts for blocking and bridging elsewhere.
 - .3 Use of effective and strategically placed facilities on site for storage and staging of left-over or partially cut materials (such as gypsum board, plywood, ceiling tiles, insulation, etc.) to allow for easy incorporation into work whenever possible avoiding unnecessary waste.
- .5 Develop other strategies and innovative procedures to reduce waste such as minimizing the extent of packaging used for delivery of materials to site, etc.

**PART 1 - GENERAL
(CONT'D)**

1.5 MATERIAL SOURCE SEPARATION PROCESS

- .1 Develop and implement material source separation process at commencement of work as part of mobilization and waste management at site.
- .2 Provide on-site facilities to collect, handle and store anticipated quantities of reusable, salvageable and recyclable materials.
 - .1 Use suitable containers for individual collection of items based on intended purpose.
 - .2 Locate to facilitate deposit but without hindering daily operations of existing building tenants.
 - .3 Clearly mark containers and stockpiles as to purpose and use.
- .3 Perform demolition and removal of existing structure components and equipment following a systematic deconstruction process.
 - .1 Separate materials and equipment at source, carefully dismantling, labelling and stockpiling alike items for the following purposes:
 - .1 Reinstallation into the work where indicated.
 - .2 Salvaging reusable items not needed in project which Contractor may sell to other parties. Sale of such items not permitted on site.
 - .3 Sending as many items as possible to locally available recycling facility.
 - .4 Segregating remaining waste and debris into various individual waste categories for disposal in a "non-mixed state" as recommended by waste processing/landfill sites.
- .4 Isolate product packaging and delivery containers from general waste stream. Send to recycling facility or return to supplier/manufacturer.
- .5 Send leftover material resulting from installation work for recycling whenever possible.
- .6 Establish methods whereby hazardous and toxic waste materials, and their containers, encountered or used in the course of work are properly isolated, stored on site and disposed of in accordance with applicable laws and regulations from authorities having jurisdiction.
- .7 Isolate and store existing materials and equipment identified for re-incorporation into the Work. Protect against damage.

**PART 1 - GENERAL
(CONT'D)**

1.6 WORKER TRAINING AND SUPERVISION

- .1 Provide adequate training to workforce, through meetings and demonstrations, to emphasize purpose and worker responsibilities in carrying out the Waste Management Plan.
- .2 Waste Management Coordinator: designate full-time person on site, having knowledge of the purpose and content of Waste Management Plan to:
 - .1 Oversee and supervise waste management during work.
 - .2 Provide instructions and directions to all workers and subcontractors on waste reduction, source separation and disposal practices.
- .3 Post a copy of Plan in a prominent location on site for review by workers.

1.7 CERTIFICATION OF MATERIAL DIVERSION

- .1 Submit to Departmental Representative, copies of certified weigh bills from authorized waste processing sites and sale receipts from recycling/reuse facilities confirming receipt of building materials and quantity of waste diverted from landfill.
- .2 Submit data at pre-determined project milestones as determined by Departmental Representative.
- .3 Compare actual quantities diverted from landfill with projections made during waste audit.

1.8 DISPOSAL REQUIREMENTS

- .1 Burying or burning of rubbish and waste materials is prohibited.
- .2 Disposal of waste, volatile materials, mineral spirits, oil, paint, paint thinner or unused preservative material into waterways, storm, or sanitary sewers is prohibited.
- .3 Do not dispose of preservative treated wood through incineration.
- .4 Do not dispose of preservative treated wood with other materials destined for recycling or reuse.

PART 1 - GENERAL
(CONT'D)

1.8 DISPOSAL REQUIREMENTS
(CONT'D)

- .5 Dispose of treated wood, end pieces, wood scraps and sawdust at a sanitary landfill.
- .6 Dispose of waste only at approved waste processing facility or landfill sites approved by authority having jurisdiction.
- .7 Contact the authority having jurisdiction prior to commencement of work, to determine what, if any, demolition and construction waste materials have been banned from disposal in landfills and at transfer stations. Take appropriate action to isolate such banned materials at site of work and dispose in strict accordance with provincial and municipal regulations.
- .8 Transport waste intended for landfill in separated condition, following rules and recommendations of Landfill Operator in support of their effort to divert, recycle and reduce amount of solid waste placed in landfill.
- .9 Collect, bundle and transport salvaged materials to be recycled in separated categories and condition as directed by recycling facility. Ship materials only to approved recycling facilities.
- .10 Sale of salvaged items by Contractor to other parties not permitted on site.

1.9 MEASUREMENT FOR PAYMENT

- .1 No separate measure for payment shall be made for items under this section. Include costs for Construction/Demolition Waste Management & Disposal in the lump sum price arrangement.

PART 1 - GENERAL

1.1 DESCRIPTION

- .1 Project Record Documents as follows:
 - .1 As-built drawings;
 - .2 As-built specifications;
 - .3 Reviewed shop drawings.

1.2 PROJECT RECORD DOCUMENTS

- .1 Departmental Representative will provide two (2) white print sets of contract drawings and two (2) copies of Specifications Manual specifically for “as-built” purposes.
- .2 Maintain at site one (1) set of the contract drawings and specifications to record actual as-built site conditions.
- .3 Maintain up-to-date, real time as-built drawings and specifications in good condition and make available for inspection by the Departmental Representative at any time during construction.
- .4 As-Built Drawings:
 - .1 Record changes in red ink on the prints. Mark only on one (1) set of prints and at completion of project and prior to final inspection, neatly transfer notations to second set (also by use of red ink). Submit both sets to Departmental Representative. All drawings of both sets shall be stamped “As-built Drawings” and be signed and dated by Contractor.
 - .2 Show all modifications, substitutions and deviations from what is shown on the contract drawings or in specifications.
 - .3 Record following information:
 - .1 Horizontal and vertical location of various elements in relation to Geodetic Datum.
 - .2 Field changes of dimension and detail.
 - .3 All design elevations, sections, and details dimensioned and marked-up to consistently report finished installation conditions.
 - .4 Any details produced in the course of the contract by the Departmental Representative to supplement or to change existing design drawings must also be marked-up and dimensioned to reflect final as-built conditions and appended to the as-built drawing document.
 - .5 All change orders issued over the course of the contract must be documented on the finished as-built documents, accurately and consistently depicting the changed condition as it applies to all affected drawing details.

PART 1 - GENERAL
(CONT'D)

1.2 PROJECT RECORD DOCUMENTS
(CONT'D)

- .5 As-built Specifications: legibly mark in red each item to record actual construction, including:
 - .1 Manufacturer, trade name, and catalogue number of each product actually installed, particularly items substituted from that specified.
 - .2 Changes made by Addenda and Change Orders.
 - .3 Mark up both copies of specifications; stamp "as-built", sign and date similarly to drawings as per above clause.

- .6 Maintain As-built documents current as the contract progresses. Departmental Representative will conduct reviews and inspections of the documents on a regular basis. Frequency of reviews will be subject to Departmental Representative's discretion. Failure to maintain as-builts current and complete to satisfaction of the Departmental Representative shall be subject to financial penalties in the form of progress payment reductions and holdback assessments.

1.3 REVIEWED SHOP DRAWINGS

- .1 Compile two (2) full sets of all reviewed shop drawings.

1.4 OPERATIONS AND MAINTENANCE MANUALS

- .1 Provide three (3) copies of operations and maintenance manuals for all equipment installed in the works as applicable.

1.5 MEASUREMENT FOR PAYMENT

- .1 No separate measure for payment shall be made for items under this section. Include costs for Closeout Submittals in the lump sum price arrangement.

PART 1 - GENERAL

1.1 DESCRIPTION

- .1 This section specifies requirements for demolishing and removing wholly or in part various items designated to be removed or partially removed.
- .2 Demolition and removal will consist of, but not necessarily be limited to, the following:
 - .1 Complete demolition, clean-up, removal, and disposal of the existing wharf, community stage building, generator shed, boardwalks and other miscellaneous items, as shown on the drawings.
 - .2 Complete removal, clean-up and disposal of all material/debris scattered throughout the harbour (both above and below water), within the removal limits indicated on the drawings. A diving inspection report complete with underwater video to be submitted to the Departmental Representative confirming all materials have been removed within the specified limits. The diving inspection and video is the responsibility of the Contractor.
 - .3 Refer to drawings for the list of interior building contents to be salvaged and remain on-site.

1.2 PROTECTION

- .1 Protect existing objects designated to remain. In event of damage, immediately replace or make repairs to approval of and at no additional cost to Canada.
- .2 Place a floating boom around entire demolition side to prevent loss of any materials. Remove all floating debris from water on a routine and timely basis.
- .3 Demolition of spray or trowel-applied asbestos can be hazardous to health. Should material resembling spray or trowel-applied asbestos be encountered in course of work, stop work and notify Departmental Representative immediately. Do not proceed with relevant work until written instructions have been received from Departmental Representative.

**PART 1 – GENERAL
(CONT'D)**

1.3 MEASUREMENT FOR PAYMENT

- .1 No separate measure for payment shall be made for items under this section. Include costs for Sitework, Demolition and Removal in the lump sum price arrangement, including dive inspection/video and floating boom.

PART 2 - PRODUCTS

N/A

PART 3 - EXECUTION

3.1 EXECUTION

- .1 Inspect site and verify with the Departmental Representative objects designated for removal.
- .2 Locate and protect utility lines. Preserve in operating condition active utilities traversing site.
- .3 Do work in accordance with 01 35 28 – Health and Safety Requirements.
- .4 Perform survey of condition of existing structures to determine whether removing any element might result in structural deficiency or unplanned collapse of any portion of structure or adjacent structures during demolition operations.

3.2 REMOVAL

- .1 Remove in their entirety all materials and objects specified for removal.
- .2 Do not disturb adjacent work designated to remain in place.

3.3 DISPOSAL OF MATERIAL

- .1 All demolished materials, except materials designated to be salvaged for the Departmental Representative or reused on the project, will be property of Contractor and will be removed from site and disposed of at a provincially approved waste disposal facility. All creosote material shall be removed and disposed at the Contractor's cost, including disposal fees, at the provincially approved waste disposal facility in Robin Hood Bay or Norris Arm. Contractor shall make all necessary arrangements with the approved waste disposal facility prior to start of work.

PART 3 – EXECUTION
(CONT'D)

3.3 DISPOSAL OF MATERIAL
(CONT'D)

- .2 Contractor to dispose of all demolished materials at a provincially approved waste disposal facility. Ensure that disposal site is approved and willing to accommodate any materials, including treated timbers, disposed of from work site.
- .3 Contractor shall obtain and pay for all necessary permits and disposal fees for use of an approved waste disposal facility.
- .4 Excavated material from below water to be transported using watertight dump trucks to a provincially approved waste disposal facility.
- .5 Contractor to collect two creosote timber samples from timbers that were located below LNT. Contractor to contact BV Labs (formally Maxxam Analytics), at 49 Elizabeth Avenue, Tel: 709-754-0203 to determine the sampling requirements. Samples to be tested for Treated Timber Package (Cresols, Benzo(a) pyrene, PCP), TCLP leachate.

Results of sampling to be presented to representatives of the provincially approved waste disposal facility at the time of disposal.

Contractor is responsible for costs of sampling and testing.

3.4 RESTORATION

- .1 Upon completion of work, remove debris, trim surfaces and leave work site in clean condition.
- .2 Reinstate areas and existing works outside areas of demolition to conditions that existed prior to commencement of work.

PART 1 - GENERAL

1.1 RELATED SECTIONS

- .1 Section 01 35 43 - Environmental Procedures

1.2 MEASUREMENT FOR PAYMENT

- .1 Excavating, Trenching, & Backfilling: No measurement for payment to be made under this section. Include costs for Excavating, Trenching & Backfilling in the lump sum price arrangement.

1.3 REFERENCES

- .1 American Society for Testing and Materials (ASTM)
 - .1 ASTM C117-04, Standard Test Method for Material Finer Than 0.075 mm (No. 200) Sieve in Mineral Aggregates by Washing.
 - .2 ASTM C136-06, Standard Test Method for Sieve Analysis of Fine and Coarse Aggregates.
 - .3 ASTM D422-63(2007), Standard Test Method for Particle-Size Analysis of Soils.
 - .4 ASTM D698-07, Standard Test Methods for Laboratory Compaction Characteristics of Soil Using Standard Effort (12,400 ft-lbs/ft³) (600 kN-m/m³).
 - .5 ASTM D4318-05, Standard Test Methods for Liquid Limit, Plastic Limit, and Plasticity Index of Soils.
- .2 Canadian General Standards Board (CGSB)
 - .1 CAN/CGSB-8.1-88, Sieves, Testing, Woven Wire, Inch Series.
 - .2 CAN/CGSB-8.2-M88, Sieves, Testing, Woven Wire, Metric.
- .3 Canadian Standards Association (CSA)
 - .1 CAN/CSA-A23.1-04, Concrete Materials and Methods of Concrete Construction.

**PART 1 - GENERAL
(CONT'D)**

1.4 DEFINITIONS

- .1 Excavation classes: two classes of excavation will be recognized; common excavation and rock excavation.
 - .1 Rock: any solid material in excess of 0.25 m³ and which cannot be removed by means of heavy-duty mechanical excavating equipment with 0.95 to 1.15 m³ bucket. Frozen material not classified as rock.
 - .2 Common excavation: excavation of materials of whatever nature, which are not included under definitions of rock excavation.
- .2 Waste material: excavated material unsuitable for use in Work or surplus to requirements.
- .3 Borrow material: material obtained from locations outside area to be graded, and required for construction of fill areas or for other portions of Work.
- .4 Unsuitable materials:
 - .1 Weak and compressible materials under excavated areas.
 - .2 Frost susceptible materials under excavated areas.
 - .3 Frost susceptible materials:
 - .1 Fine grained soils with plasticity index less than 10 when tested to ASTM D4318, and gradation within limits specified when tested to ASTM D422 and ASTM C136: Sieve sizes to CAN/CGSB-8.1.
 - .2 Table

<u>Sieve Designation</u>	<u>% Passing</u>
2.00 mm	100
0.10 mm	45 - 100
0.02 mm	10 - 80
0.005 mm	0 - 45
 - .3 Coarse grained soils containing more than 20% by mass passing 0.075 mm sieve.

PART 2 - PRODUCTS

2.1 MATERIALS

N/A

PART 3 - EXECUTION

3.1 SITE PREPARATION

- .1 Remove obstructions, ice and snow, from surfaces to be excavated within limits indicated.

3.2 EXCAVATION

- .1 Excavate existing ground as required to remove existing materials/debris.
- .2 Remove all cribwork and other obstructions encountered during excavation in accordance with Section 02 41 16 - Sitework, Demolition and Removal.
- .3 Excavation must not interfere with bearing capacity of adjacent foundations.
- .4 Dispose of surplus and unsuitable excavated material in approved location off site.
- .5 Do not obstruct flow of surface drainage.
- .6 Earth bottoms of excavations to be undisturbed soil, level, free from loose, soft or organic matter.
- .7 Notify Departmental Representative when bottom of excavation is reached.
- .8 Obtain Departmental Representative's approval of completed excavation.

3.3 BACKFILLING

- .1 Do not proceed with backfilling operations until Departmental Representative has inspected and approved installations.
- .2 Areas to be backfilled to be free from debris, snow, ice, water and frozen ground.
- .3 Do not use backfill material which is frozen or contains ice, snow or debris.
- .4 Place backfill material in uniform layers indicated compacted thickness up to grades indicated. Compact each layer before placing succeeding layer.

PART 3 – EXECUTION
(CONT'D)

3.4 RESTORATION

- .1 Upon completion of Work, remove waste materials and debris, trim slopes, and correct defects as directed by Departmental Representative.
- .2 Clean and reinstate areas affected by Work as directed by Departmental Representative.
- .3 Restore site to its normal state prior to excavation.

APPENDIX “A”

Site Photographs



Photo taken prior to September 10, 2021.



Photo taken prior to September 10, 2021.



Photo taken prior to September 10, 2021.



Photo taken September 20, 2021.



Photo taken September 20, 2021.



Photo taken September 20, 2021.



Photo taken September 20, 2021.



Photo taken September 20, 2021.



Photo taken September 20, 2021.



Photo taken September 20, 2021.



Photo taken September 20, 2021.



Photo taken September 20, 2021.



Photo taken September 25, 2021.



Photo taken September 25, 2021.



Photo taken September 25, 2021.



Photo taken September 25, 2021.