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Travaux publics et Services gouvernementaux  
Canada  
Voir dans le document/  
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NA  
Québec  
NA

**SOLICITATION AMENDMENT**  
**MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

**Comments - Commentaires**

**Vendor/Firm Name and Address**  
**Raison sociale et adresse du**  
**fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**  
Travaux publics et Services gouvernementaux Canada  
Place Bonaventure, portail Sud-Oue  
800, rue de La Gauchetière Ouest  
7e étage, suite 7300  
Montréal  
Québec  
H5A 1L6

<b>Title - Sujet</b> Services for professional actors Request for proposal- Services for professional actors	
<b>Solicitation No. - N° de l'invitation</b> 47419-227639/A	<b>Amendment No. - N° modif.</b> 003
<b>Client Reference No. - N° de référence du client</b> 47419-227639	<b>Date</b> 2021-11-04
<b>GETS Reference No. - N° de référence de SEAG</b> PW-SMTB-309-16290	
<b>File No. - N° de dossier</b> MTB-1-44037 (309)	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> Eastern Daylight Saving Time EDT <b>on - le 2021-11-16</b> Heure Avancée de l'Est HAE	
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Paradis, Mary	<b>Buyer Id - Id de l'acheteur</b> mtb309
<b>Telephone No. - N° de téléphone</b> (514) 702-8173 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> AGENCE DES SERVICES FRONTALIERS DU CANADA 475 Ch de la Grande-Ligne Ressources Humaines Rigaud Québec J0P 1P0 Canada	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

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MTB1-44037

Buyer ID - Id de l'acheteur  
MTB309  
CCC No./N° CCC - FMS No./N° VME

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**THE ABOVE MENTIONED REQUEST FOR PROPOSAL HAS BEEN AMENDED AS FOLLOWS:**

**DELETE:**

**AT PART 6: SECURITY, FINANCIAL AND OTHER REQUIREMENTS**

**6.3 Controlled Goods Requirement**

*SACC Manual clause A9130T 2019-11-28 Controlled Goods Program*

**DELETE:**

**AT PART 7 – RESULTING CONTRACT CLAUSES**

**7.14 Controlled Goods Program**

*SACC Manual clause A9131C 2020-11-19, Controlled Goods Program*

**DELETE:**

ANNEX 'H' – MANDATORY TECHNICAL EVALUATION CRITERIA

**INSERT:**

ANNEX 'H' – MANDATORY TECHNICAL EVALUATION CRITERIA (VERSION 2)

ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME

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**THE FOLLOWING QUESTIONS WERE SENT TO US AND WE ARE PROVIDING THE ANSWERS:**

**Question no. 1** - The bidder **must** have five consecutive years of experience in providing professional actor services. Do the required years of experience have to come from Theater only? Will experiences from other types of similar training or film be acceptable?

**Answer no. 1** - Yes experience from other types of similar training or film be acceptable. Experience as an extra would not be considered as acting experience.

**Question no. 2** - The bidder **must** be able to provide 45 resumes of actors with a minimum of 20 English-speaking actors and 20 French-speaking actors The resumes must clearly demonstrate the languages spoken by the actors. Can Bilingual actors be used interchangeably or do the scenarios as defined need to have English Only and French Only?

**Answer no. 2** - As long as 45 actors can be provided and that they are meeting the language requirement of 20 English-speaking actors and 20 French-speaking actors can be met, bilingual actors can be used.

**Question no. 3** - The actors **must** have a professional degree in theater/performing arts or two years of experience as actors. Resumes must clearly demonstrate education and/or professional experience in theater or the performing arts. Will experiences in other Scenario Based Training be accepted as acting experience? How is the amount of 2 years of time to be calculated?

**Answer no. 3** - Scenario Based Training is not an acceptable experience for our needs. See Mandatory no. 3 at Annex H – Mandatory technical criteria, for complete answer.

Film experience is typically gained within a few months per year of filming each year during the warmer months. It is also common to have several different projects within that window of opportunity each year. The problem that exists is that it could take an acceptable actor many years to accrue 2 continuous years' experience because of the short seasons for filming as opposed to Theater.

**Question no. 4** - Will it be acceptable to show 3 to 5 project experiences of acting with the supporting Filmography to show 2 years of activity in film or scenario-based training?

**Answer no 4** - It would be acceptable to show 3 to 5 project experiences of acting with the supporting Filmography to show 2 years of cumulative activity in film or theater.

**Question no. 5** - Additionally, given Canada's stated efforts to modernize procurement to reflect efforts in Economic Reconciliation with Indigenous people and communities and meet targets under the Procurement Strategies for Indigenous Businesses, will there be additional recognition for Indigenous Suppliers?

**Answer no. 5** - The market for professional actors is open to all, including Indigenous suppliers if they can meet the requirements.

## ANNEX H (VERSION 2)

### MANDATORY TECHNICAL EVALUATION CRITERIA

#### Evaluation Disclaimer

The mandatory criteria will be evaluated on a “Met/Not Met” (i.e. compliant/non compliant) basis. Bidders must demonstrate compliance with all of the following mandatory requirements and must provide the necessary documentation to support a determination of compliance. Bidders that fail to meet any mandatory requirements will be deemed non-compliant and will be given no further consideration.

Using descriptions of projects executed by the proposed resource, the bidder must demonstrate how that resource meets each criteria listed below. The project descriptions must include the following:

- a. Project title
- b. Project description
- c. List of tasks performed by the resource
- d. Start and end date of project (if end date applies) (dates must include the month and year)
- e. Start and end date when the resource actually worked in this capacity on this project (dates must include the month and year)

**\*\* Merely stating experience is not sufficient. If only stating experience, the proposal will be deemed non-compliant. \*\***

**Example:** If the mandatory criteria demand experience in gathering, analyzing and validating findings, it is not sufficient just to state that the resource has experience gathering, analyzing and validating findings. The experience **must** be demonstrated, **and** reference must be made to the specific location in the resume where corroborating information can be found in the manner indicated above.

The proposal's documentation must include detailed **resumes (curricula vitae)** of the proposed candidates as part of the technical offer. Indicate where the requested information relating to the mandatory requirements can be found in your proposal.

All mandatory criteria columns should be filled in by the bidder.

#### 1. Mandatory technical requirements (M)

Item	Description of Criteria	Indicate location of relevant information in the resume
M1	The bidder <b>must</b> have five consecutive years of experience in providing professional actor services.	
M2	The bidder <b>must</b> be able to provide 45 resumes of actors with a minimum of 20 English-speaking actors and 20 French-speaking actors.	

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	<b>The resumes must clearly clearly demonstrate the languages spoken by the actors.</b>	
M3	<p>The actors <b>must</b> have a professional diploma in theater/performing arts or two years of experience as actors. It would be acceptable to show 3 to 5 project experiences of acting with the supporting Filmography, to show 2 years of cumulative activity in filmography or theater. Scenario Based Training and experience as an extra is not acceptable experience for our needs.</p> <p><b>Resumes must clearly demonstrate education and/or professional experience has described in M3 above.</b></p>	