



## RETURN BIDS TO:

## RETOURNER LES SOUMISSIONS À:

Bid Receiving Public Works and Government  
Services Canada/Réception des  
soumissions/Travaux publics et Services  
gouvernementaux Canada

See herein for bid submission  
instructions/

Voir la présente pour les  
instructions sur la présentation  
d'une soumission

NA

Ontario

## REQUEST FOR PROPOSAL DEMANDE DE PROPOSITION

Proposal To: Public Works and Government  
Services Canada

We hereby offer to sell to Her Majesty the Queen in right  
of Canada, in accordance with the terms and conditions  
set out herein, referred to herein or attached hereto, the  
goods, services, and construction listed herein and on any  
attached sheets at the price(s) set out therefor.

Proposition aux: Travaux Publics et Services  
Gouvernementaux Canada

Nous offrons par la présente de vendre à Sa Majesté la  
Reine du chef du Canada, aux conditions énoncées ou  
incluses par référence dans la présente et aux annexes  
ci-jointes, les biens, services et construction énumérés  
ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Vendor/Firm Name and Address

Raison sociale et adresse du

fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Public Works and Government Services Canada  
Ontario Region  
10th Floor, 4900 Yonge Street  
Toronto  
Ontario  
M2N 6A6

<b>Title - Sujet</b> Vehicle Hoists Ponts élévateurs	
<b>Solicitation No. - N° de l'invitation</b> W3027-221611/A	<b>Date</b> 2021-11-04
<b>Client Reference No. - N° de référence du client</b> W3027-221611	
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$TOR-223-8105	
<b>File No. - N° de dossier</b> TOR-1-56044 (223)	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> Eastern Standard Time EST <b>on - le 2021-11-22</b> Heure Normale du l'Est HNE	
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Cheng, Sabrina	<b>Buyer Id - Id de l'acheteur</b> tor223
<b>Telephone No. - N° de téléphone</b> (647) 619-3845 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> See Herein	

Instructions: See Herein

Instructions: Voir aux présentes

<b>Delivery Required - Livraison exigée</b> See Herein – Voir ci-inclus	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

## TABLE OF CONTENTS

<b>PART 1 - GENERAL INFORMATION .....</b>	<b>3</b>
1.1 STATEMENT OF REQUIREMENT .....	3
1.2 DEBRIEFINGS .....	3
1.3 EPOST CONNECT SERVICE .....	3
<b>PART 2 - BIDDER INSTRUCTIONS .....</b>	<b>3</b>
2.1 STANDARD INSTRUCTIONS, CLAUSES AND CONDITIONS .....	3
2.2 SUBMISSION OF BIDS .....	3
2.3 ENQUIRIES - BID SOLICITATION .....	4
2.4 APPLICABLE LAWS .....	4
2.5 BID CHALLENGE AND RECOURSE MECHANISMS .....	4
<b>PART 3 - BID PREPARATION INSTRUCTIONS .....</b>	<b>5</b>
3.1 BID PREPARATION INSTRUCTIONS .....	5
<b>PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION .....</b>	<b>5</b>
4.1 EVALUATION PROCEDURES .....	5
4.2 BASIS OF SELECTION .....	6
<b>PART 5 - CERTIFICATIONS AND ADDITIONAL INFORMATION .....</b>	<b>6</b>
5.1 CERTIFICATIONS REQUIRED WITH THE BID .....	6
5.2 CERTIFICATIONS PRECEDENT TO CONTRACT AWARD AND ADDITIONAL INFORMATION .....	6
<b>PART 6 - RESULTING CONTRACT CLAUSES .....</b>	<b>7</b>
6.1 SECURITY REQUIREMENTS .....	7
6.2 STATEMENT OF REQUIREMENT .....	7
6.3 STANDARD CLAUSES AND CONDITIONS .....	7
6.4 TERM OF CONTRACT .....	7
6.5 AUTHORITIES .....	8
6.6 PAYMENT .....	9
6.7 INVOICING INSTRUCTIONS .....	9
6.8 CERTIFICATIONS AND ADDITIONAL INFORMATION .....	10
6.9 APPLICABLE LAWS .....	10
6.10 PRIORITY OF DOCUMENTS .....	10
6.11 SACC MANUAL CLAUSES .....	10
6.12 INSPECTION AND ACCEPTANCE .....	10
6.13 DISPUTE RESOLUTION .....	10
<b>ANNEX "A" .....</b>	<b>12</b>
STATEMENT OF REQUIREMENT .....	12
<b>ANNEX "B" .....</b>	<b>14</b>
BASIS OF PAYMENT .....	14
<b>ATTACHMENT "1" .....</b>	<b>15</b>
ELECTRONIC PAYMENT INSTRUMENTS .....	15

Solicitation No. - N° de l'invitation  
W3027-221611/A  
Client Ref. No. - N° de réf. du client  
W3027-221611

Amd. No. - N° de la modif.  
File No. - N° du dossier  
TOR-1-56044

Buyer ID - Id de l'acheteur  
TOR223  
CCC No./N° CCC - FMS No./N° VME

---

<b>ANNEX "C"</b> .....	<b>16</b>
EVALUATION CRITERIA .....	16
<b>ANNEX "D"</b> .....	<b>18</b>
COMPLETE LIST OF DIRECTORS .....	18
<b>ANNEX "E"</b> .....	<b>19</b>
COVID-19 VACCINATION REQUIREMENT .....	19

## **PART 1 - GENERAL INFORMATION**

### **1.1 Statement of Requirement**

The requirement is detailed under Article A of the resulting contract clauses.

### **1.2 Debriefings**

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

### **1.3 epost Connect service**

This bid solicitation allows bidders to use the epost Connect service provided by Canada Post Corporation to transmit their bid electronically. Bidders must refer to Part 2 entitled Bidder Instructions, and Part 3 entitled Bid Preparation Instructions, of the bid solicitation, for further information.

## **PART 2 - BIDDER INSTRUCTIONS**

### **2.1 Standard Instructions, Clauses and Conditions**

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The [2003](#) (2020-05-28) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Subsection 5.4 of [2003](#), Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: 60 days  
Insert: 120 days

#### **2.1.1 SACC Manual Clauses**

A3080T (2021-10-21) COVID-19 Vaccination Requirement

This requirement is subject to the COVID-19 Vaccination Policy for Supplier Personnel. Failure to complete and provide the COVID-19 Vaccination Requirement Certification as part of the bid will render the bid non-responsive.

### **2.2 Submission of Bids**

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated in the bid solicitation.

Note: Bids will not be accepted if emailed directly to this email address. This email address is to be used to open an epost Connect conversation, as detailed in Standard Instructions [2003](#), or to send bids through an epost Connect message if the bidder is using its own licensing agreement for epost Connect.

It is the Bidder's responsibility to ensure the request for opening an epost Connect conversation is sent to the email address above at least six days before the solicitation closing date.

Due to the nature of the bid solicitation, bids transmitted by facsimile to PWGSC will not be accepted.

### 2.3 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than 7 calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

### 2.4 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

### 2.5 Bid Challenge and Recourse Mechanisms

- (a) Several mechanisms are available to potential suppliers to challenge aspects of the procurement process up to and including contract award.
- (b) Canada encourages suppliers to first bring their concerns to the attention of the Contracting Authority. Canada's [Buy and Sell](#) website, under the heading "[Bid Challenge and Recourse Mechanisms](#)" contains information on potential complaint bodies such as:
  - Office of the Procurement Ombudsman (OPO)
  - Canadian International Trade Tribunal (CITT)
- (c) Suppliers should note that there are **strict deadlines** for filing complaints, and the time periods vary depending on the complaint body in question. Suppliers should therefore act quickly when they want to challenge any aspect of the procurement process.

## **PART 3 - BID PREPARATION INSTRUCTIONS**

### **3.1 Bid Preparation Instructions**

- If the Bidder chooses to submit its bid electronically, Canada requests that the Bidder submits its bid in accordance with section 08 of the 2003 standard instructions. The epost Connect system has a limit of 1GB per single message posted and a limit of 20GB per conversation.

The bid must be gathered per section and separated as follows:

Section I: Technical Bid  
Section II: Financial Bid  
Section III: Certifications  
Section IV: Additional Information

Bids transmitted by facsimile or hardcopy will not be accepted.

#### **Section I: Technical Bid**

In their technical bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

#### **Section II: Financial Bid**

Bidders must submit their financial bid in accordance with the Basis of Payment.

##### **3.1.1 Electronic Payment of Invoices – Bid**

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete ATTACHMENT “1” Electronic Payment Instruments, to identify which ones are accepted.

If ATTACHMENT “1” Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

##### **3.1.2 Exchange Rate Fluctuation**

C3011T (2013-11-06) Exchange Rate Fluctuation

## **PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**

### **4.1 Evaluation Procedures**

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

#### **4.1.1 Technical Evaluation**

#### **4.1.1.1 Mandatory Technical Criteria**

See Annex C - Evaluation Criteria

#### **4.1.2 Financial Evaluation**

[A0220T](#) (2014-06-26) Evaluation of Price-Bid

#### **4.2 Basis of Selection**

[A0031T](#) (2010-08-16) Basis of Selection - Mandatory Technical Criteria

### **PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION**

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

#### **5.1 Certifications Required with the Bid**

Bidders must submit the following duly completed certifications as part of their bid.

##### **5.1.1 Integrity Provisions - Declaration of Convicted Offences**

In accordance with the Integrity Provisions of the Standard Instructions, all bidders must provide with their bid, **if applicable**, the declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

#### **5.2 Certifications Precedent to Contract Award and Additional Information**

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

##### **5.2.1 Integrity Provisions – Required Documentation**

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real property agreement of the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

#### **5.3. Additional Certifications Precedent to Contract Award**

### 5.3.1 COVID-19 Vaccination Requirement Certification

#### A3081T (2021-10-21) COVID-19 Vaccination Requirement Certification

In accordance with the COVID-19 Vaccination Policy for Supplier Personnel, all Bidders must provide with their bid, the COVID-19 Vaccination Requirement Certification attached to this bid solicitation, to be given further consideration in this procurement process. This Certification incorporated into the bid solicitation on its closing date is incorporated into, and forms a binding part of any resulting Contract.

Reference Annex "E" COVID-19 Vaccination Requirement Certification

## PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

### 6.1 Security Requirements

6.1.1 There is no security requirement applicable to the Contract.

### 6.2 Statement of Requirement

The Contractor must provide the items detailed under the "Requirement" at Annex "A".

### 6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

#### 6.3.1 General Conditions

[2010A](#) (2020-05-28), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

#### 6.3.2 Supplemental General Conditions

[4001](#) (2015-04-01) Hardware Purchase, Lease and Maintenance

[4013](#) (2021-10-21) Compliance with on-site measures, standing orders, policies, and rules in the solicitation and the resulting contract. The Contractor must comply and ensure that its employees and subcontractors comply with all security measures, standing orders, policies or other rules in force at the site where the Work is performed.

### 6.4 Term of Contract

#### 6.4.1 Period of the Contract

The period of the Contract is from date of Contract to December 31, 2022 inclusive.



Solicitation No. - N° de l'invitation  
W3027-221611/A  
Client Ref. No. - N° de réf. du client  
W3027-221611

Amd. No. - N° de la modif.  
File No. - N° du dossier  
TOR-1-56044

Buyer ID - Id de l'acheteur  
TOR223  
CCC No./N° CCC - FMS No./N° VME

---

#### **6.4.2 Delivery Date**

All the deliverables except on-site training, must be received on or before January 14, 2022.

On-site training which must be completed on or before March 31, 2022.

#### **6.4.5 Delivery Points**

Delivery of the requirement will be made to delivery point(s) specified at Annex "A" of the Contract.

### **6.5 Authorities**

#### **6.5.1 Contracting Authority**

The Contracting Authority for the Contract is:

Name: Sabrina Cheng  
Title: Supply Specialist  
Organization: Public Works and Government Services Canada  
Acquisitions Branch  
Directorate: Ontario Region  
Address: 10<sup>th</sup> Floor, 4900 Yonge Street, Toronto, ON M2N 6A6  
  
Telephone: 647-619-3845  
E-mail address: [sabrina.cheng@pwgsc-tpsgc.gc.ca](mailto:sabrina.cheng@pwgsc-tpsgc.gc.ca)

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

#### **6.5.2 Project Authority**

The Project Authority for the Contract is:

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Organization: \_\_\_\_\_  
Address: \_\_\_\_\_  
  
Telephone: \_\_\_\_ \_\_\_\_ \_\_\_\_  
Facsimile: \_\_\_\_ \_\_\_\_ \_\_\_\_  
E-mail address: \_\_\_\_\_

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

#### **6.5.3 Contractor's Representative**

Solicitation No. - N° de l'invitation  
W3027-221611/A  
Client Ref. No. - N° de réf. du client  
W3027-221611

Amd. No. - N° de la modif.  
File No. - N° du dossier  
TOR-1-56044

Buyer ID - Id de l'acheteur  
TOR223  
CCC No./N° CCC - FMS No./N° VME

---

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Organization: \_\_\_\_\_  
Address: \_\_\_\_\_

Telephone: \_\_\_\_\_  
Facsimile: \_\_\_\_\_  
E-mail address: \_\_\_\_\_

## **6.6 Payment**

### **6.6.1 Basis of Payment**

C0207C (2013-04-25) Firm Price, Firm Unit Price(s) or Firm Lot Price(s)

### **6.6.2 Limitation of Price**

C6000C (2017-08-17) Limitation of Price

### **6.6.3 Terms of Payment**

H1000C (2008-05-12) Single Payment

### **6.6.5 Electronic Payment of Invoices – Contract**

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s): (TBD at Contract Award)

- a. Visa Acquisition Card;
- b. MasterCard Acquisition Card;
- c. Direct Deposit (Domestic and International);
- d. Electronic Data Interchange (EDI);
- e. Wire Transfer (International Only);
- f. Large Value Transfer System (LVTS) (Over \$25M)

## **6.7 Invoicing Instructions**

The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

1. Each invoice must be supported by:
  - a. the amount invoiced (exclusive of HST);
  - b. the amount of HST;
  - c. the date;
  - d. the name of the Project Authority;
  - e. the delivery destination;
  - f. the quantity and description(s) (Item #);
2. Invoices must be distributed as follows:

- a. The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.
- b. One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.

## **6.8 Certifications and Additional Information**

### **6.8.1 Compliance**

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

## **6.9 Applicable Laws**

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in \_\_\_\_\_. (*insert the name of the province or territory*)

## **6.10 Priority of Documents**

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the supplemental general conditions  
4001 (2015-04-01) Hardware Purchase, Lease and Maintenance;  
4013 (2021-10-21) Compliance with on-site measures, standing orders, policies, and rules;
- (c) 2010A (2020-05-28) General conditions: Goods (medium complexity);
- (c) Annex A, Statement of Requirement;
- (d) Annex B, Basis of Payment;
- (e) the Contractor's bid dated \_\_\_\_\_.

## **6.11 SACC Manual Clauses**

A9062C (2011-05-16) Canadian Forces Site Regulations;  
B7500C (2006-06-16) Excess Goods;  
D0018C (2007-11-30) Delivery and Unloading;  
G1005C (2016-01-28) Insurance - No Specific Requirement, apply to and form part of the Contract.

## **6.12 Inspection and Acceptance**

The Technical Authority is the Inspection Authority. All reports, deliverable items, documents, goods and all services rendered under the Contract are subject to inspection by the Inspection Authority or representative. Should any report, document, good or service not be in accordance with the requirements of the Statement of Work, and to the satisfaction of the Inspection Authority, as submitted, the Inspection Authority will have the right to reject it or require its correction at the sole expense of the Contractor before recommending payment.

## **6.13 Dispute Resolution**

Solicitation No. - N° de l'invitation  
W3027-221611/A  
Client Ref. No. - N° de réf. du client  
W3027-221611

Amd. No. - N° de la modif.  
File No. - N° du dossier  
TOR-1-56044

Buyer ID - Id de l'acheteur  
TOR223  
CCC No./N° CCC - FMS No./N° VME

---

- (a) The parties agree to maintain open and honest communication about the Work throughout and after the performance of the contract.
- (b) The parties agree to consult and co-operate with each other in the furtherance of the contract and promptly notify the other party or parties and attempt to resolve problems or differences that may arise.
- (c) If the parties cannot resolve a dispute through consultation and cooperation, the parties agree to consult a neutral third party offering alternative dispute resolution services to attempt to address the dispute.
- (d) Options of alternative dispute resolution services can be found on Canada's Buy and Sell website under the heading "[Dispute Resolution](#)".

## **ANNEX "A"**

### **STATEMENT OF REQUIREMENT**

#### **1.0 TITLE**

VEHICLE HOISTS

#### **2.0 BACKGROUND**

- 2.1 Department of National Defence (DND) - 31 Service Battalion, Windsor Support Coy in Windsor, Ontario and Technical Services, Maintenance Vehicle Section in London, Ontario, each have a requirement for the supply, delivery, installation and training of one (1) 18,000lb capacity vehicle hoist to provide for vehicle inspection and maintenance of DND vehicles.
- 2.2 UNIT #1: Must be delivered and installed at 31 Service Battalion Det Windsor, 4007 Sandwich St Windsor Ontario, N9C1C3
- UNIT #2: Must be delivered and installed at 31 Service Battalion Technical Services Platoon 701 Oxford St E Bldg. 134 London Ontario, N5Y 4T7
- 2.3 A vehicle hoist is a critical and essential piece of shop equipment required for the safe and effective raising of vehicles for inspection, repair and servicing to wheels, brakes and undercarriage along with lube, oil filter changes. It also provides the vehicle technicians hands-on training, development and occupational sustainment.

#### **3.0 GENERAL REQUIREMENTS**

##### **3.1 Scope of Work**

The Contractor must perform a test run at the client's work site to ensure the equipment is in complete working order. The Contractor must provide training on the equipment's operation and instruct any safety guidelines that must be utilized with the equipment.

##### **3.2 Mandatory Technical Specifications**

###### **3.2.1 UNIT #1 Vehicle Hoist – Windsor location**

- 3.2.1.1 Must be a 18,000lb cap vehicle four post hoist
- 3.2.1.2 Must have front wheel stops
- 3.2.1.3 Must have self-chocking approach
- 3.2.1.4 Must have internal airline connections for two 9,000 lbs. capacity rolling jacks (Pneumatic or Hydraulic) to raise vehicle for brake and tire service while on the hoist
- 3.2.1.5 Must have rolling drain Pan 60L min capacity

###### **3.2.2 UNIT #2 Vehicle Hoist – London location**

- 3.2.2.1 Must be a 18,000lb cap vehicle four post hoist
- 3.2.2.2 Must have front wheel stops
- 3.2.2.3 Must have alignment plates

3.2.2.4 Must have self-chocking approach

3.2.2.5 Must have internal airline connections for two 9,000 lbs. capacity rolling jacks (Pneumatic or Hydraulic) to raise vehicle for brake and tire service while on the hoist

### **3.3 Contractor Requirements and Obligations**

3.3.1 The Contractor must install and set-up the vehicle hoist at the client's location and dispose of all packing materials.

3.3.2 The Contractor must perform a test run at the client's location to ensure that the equipment is in complete working order.

3.3.3 The Contractor must provide onsite training for up to 10 persons at on the equipment's operation and instruct any safety guidelines that must be utilized with the equipment.

3.3.3.1 On-site Training must be concluded before March 31, 2022 at the customer sites:

**Unit 1** at 31 Service Battalion Det Windsor, 4007 Sandwich St Windsor Ontario, N9C1C3; and

**Unit 2** at 31 Service Battalion Technical Services Platoon 701 Oxford St E Bldg. 134 London Ontario, N5Y 4T7

### **4.0 CONSTRAINTS**

4.1 Operational hours of the receiving department are Mon – Fri 0900-1500,

4.2 Loading dock available. Unloading will be ground level with forklift through bay door with direct access to installation location.

4.3 Federal COVID guidelines to be followed for installation and training.

Solicitation No. - N° de l'invitation  
W3027-221611/A  
Client Ref. No. - N° de réf. du client  
W3027-221611

Amd. No. - N° de la modif.  
File No. - N° du dossier  
TOR-1-56044

Buyer ID - Id de l'acheteur  
TOR223  
CCC No./N° CCC - FMS No./N° VME

## ANNEX "B"

### BASIS OF PAYMENT

All prices are firm, all-inclusive unit prices and in Canadian dollars including Canadian customs duties, excise taxes, supply, delivery and training charges and material costs, which are to be Delivered Duty Paid (DDP) to destination as indicated herein (Incoterms 2000).

*\*Text in italics will be deleted at Contract Award stage.*

Table A. Firm Requirement

ITEM DESCRIPTION - WINDSOR LOCATION - VEHICLE HOIST	QUANTITY	UNIT OF ISSUE	FIRM UNIT PRICE (CAD)
Make and Model:	1	EA	\$
Delivery	1 Lot	EA	\$
Installation	1 Lot	EA	\$
Training – On site	1 Lot	EA	\$
<i>Total Evaluated Cost (applicable taxes extra)</i>			\$

Table B Firm Requirement

ITEM DESCRIPTION – LONDON LOCATION - VEHICLE HOIST	QUANTITY	UNIT OF ISSUE	FIRM UNIT PRICE (CAD)
Make and Model:	1	EA	\$
Delivery	1 Lot	EA	\$
Installation	1 Lot	EA	\$
Training – On site	1 Lot	EA	\$
<i>Total Evaluated Cost (applicable taxes extra)</i>			\$

Solicitation No. - N° de l'invitation  
W3027-221611/A  
Client Ref. No. - N° de réf. du client  
W3027-221611

Amd. No. - N° de la modif.  
File No. - N° du dossier  
TOR-1-56044

Buyer ID - Id de l'acheteur  
TOR223  
CCC No./N° CCC - FMS No./N° VME

---

## **ATTACHMENT “1”**

### **ELECTRONIC PAYMENT INSTRUMENTS**

*As indicated in Part 3, clause 3.1.1, the Bidder must identify which electronic payment instruments they are willing to accept for payment of invoices.*

The Bidder accepts any of the following Electronic Payment Instrument(s):

- ☐ ( ) VISA Acquisition Card;
- ☐ ( ) MasterCard Acquisition Card;
- ☐ ( ) Direct Deposit (Domestic and International);
- ☐ ( ) Electronic Data Interchange (EDI);
- ☐ ( ) Wire Transfer (International Only);
- ☐ ( ) Large Value Transfer System (LVTS) (Over \$25M)



Solicitation No. - N° de l'invitation  
W3027-221611/A  
Client Ref. No. - N° de réf. du client  
W3027-221611

Amd. No. - N° de la modif.  
File No. - N° du dossier  
TOR-1-56044

Buyer ID - Id de l'acheteur  
TOR223  
CCC No./N° CCC - FMS No./N° VME

## ANNEX "C"

### EVALUATION CRITERIA

The proposed Unit #1 and proposed Unit #2 will be evaluated separately.

Bidders may propose to bid on one or both Unit #1 and Unit #2 and indicate the applicable manufacturer, make and model proposed.

#### UNIT #1

Proposed Manufacturer	Year	Model Offered

#### UNIT #2

Proposed Manufacturer	Year	Model Offered

### MANDATORY TECHNICAL CRITERIA

Bidders must demonstrate meeting every mandatory technical criteria by providing a concise and detailed response to each of the mandatory technical criteria. To ensure compliance is clear, the bidders are strongly encouraged to provide evidence including but not limited to instrument specification, publications, documented data or discussion points, to show that their proposed system meets each of the mandatory technical criteria. Failure to demonstrate meeting all of the mandatory technical criteria will result in the bid being deemed non-responsive.

#### 1.0 Mandatory Technical Evaluation Criteria – Vehicle Hoist

**Unit #1:** Bids proposing Unit #1 will be evaluated against ONLY the Mandatory Technical Evaluation Criteria in Table 1 below. The Vehicle Hoist meeting the requirements of each of the criteria will be deemed responsive.

**Unit #2:** Bids proposing Unit #2 will be evaluated against ONLY the Mandatory Technical Evaluation Criteria in Table 2 below. The Vehicle Hoist meeting the requirements of each of the criteria will be deemed responsive.

**TABLE 1**

<b>MANDATORY TECHNICAL EVALUATION CRITERIA WINDSOR LOCATION - VEHICLE HOIST</b>	<b>SECTION &amp; PAGE NUMBER OF BIDDERS TECHNICAL OFFER (SPECIFICATION DATA SHEET)</b>
1. Must be a 18,000lb cap vehicle four post hoist	
2. Must have front wheel stops	
3. Must have self-chocking approach	
4. Must have internal airline connections for two 9,000 lbs. capacity rolling jacks (Pneumatic or Hydraulic) to raise vehicle for brake and tire service while on the hoist	
5. Must have rolling drain Pan 60L min capacity	

**TABLE 2**

<b>MANDATORY TECHNICAL EVALUATION CRITERIA LONDON LOCATION - VEHICLE HOIST</b>	<b>SECTION &amp; PAGE NUMBER OF BIDDERS TECHNICAL OFFER (SPECIFICATION DATA SHEET)</b>
1. Must be a 18,000lb cap vehicle four post hoist	
2. Must have front wheel stops	
3. Must have alignment plates	
4. Must have self-chocking approach	
5. Must have internal airline connections for two 9,000 lbs. capacity rolling jacks (Pneumatic or Hydraulic) to raise vehicle for brake and tire service while on the hoist	

Solicitation No. - N° de l'invitation  
W3027-221611/A  
Client Ref. No. - N° de réf. du client  
W3027-221611

Amd. No. - N° de la modif.  
File No. - N° du dossier

Buyer ID - Id de l'acheteur  
CCC No./N° CCC - FMS No./N° VME

---

## ANNEX "D"

### COMPLETE LIST OF DIRECTORS

*(to be completed by Bidder)*

#### Board of Directors

In accordance with Section 1, Integrity Provisions – Bidder, Bidders are required to provide a list of their Board of Directors before contract award. Bidders are requested to provide this information in their bid.

Director Name - \_\_\_\_\_

Director Name - \_\_\_\_\_

Director Name - \_\_\_\_\_

Director Name - \_\_\_\_\_

Director Name - \_\_\_\_\_

Director Name - \_\_\_\_\_

Director Name - \_\_\_\_\_

Director Name - \_\_\_\_\_

#### Procurement Business Number (PBN)

In accordance with Section 2, Procurement Business Number, of the Standard Instructions, Bidders are required to have a Procurement Business Number (PBN) before Standing Offer award.

Procurement Business Number - \_\_\_\_\_

Suppliers may register for a PBN online at Supplier Registration Information. For non-Internet registration, suppliers may contact the InfoLine at 1-800-811-1148 to obtain the telephone number of the nearest Supplier Registration Age.

---

## ANNEX "E"

### COVID-19 VACCINATION REQUIREMENT

In accordance with the COVID-19 Vaccination Policy for Supplier Personnel, all Bidders must provide with their bid, the COVID-19 Vaccination Requirement Certification attached to this bid solicitation, to be given further consideration in this procurement process. This Certification incorporated into the bid solicitation on its closing date is incorporated into, and forms a binding part of any resulting Contract.

#### COVID-19 Vaccination Requirement Certification

I, \_\_\_\_\_ (first and last name), as the representative of  
\_\_\_\_\_ (name of business) pursuant to  
\_\_\_\_\_ (insert solicitation number), warrant and certify that all  
personnel that \_\_\_\_\_ (name of business) will provide on the  
resulting Contract who access federal government workplaces where they may come into contact with  
public servants will be:

- (a) fully vaccinated against COVID-19 with Health Canada-approved COVID-19 vaccine(s); or
- (b) for personnel that are unable to be vaccinated due to a certified medical contraindication, religion or other prohibited grounds of discrimination under the Canadian Human Rights Act, subject to accommodation and mitigation measures that have been presented to and approved by Canada;

until such time that Canada indicates that the vaccination requirements of the COVID-19 Vaccination Policy for Supplier Personnel are no longer in effect.

I certify that all personnel provided by \_\_\_\_\_ (name of business) have been notified of the vaccination requirements of the Government of Canada's COVID-19 Vaccination Policy for Supplier Personnel, and that the \_\_\_\_\_ (name of business) has certified to their compliance with this requirement.

I certify that the information provided is true as of the date indicated below and will continue to be true for the duration of the Contract. I understand that the certifications provided to Canada are subject to verification at all times. I also understand that Canada will declare a contractor in default, if a certification is found to be untrue, whether made knowingly or unknowingly, during the bid or contract period. Canada reserves the right to ask for additional information to verify the certifications. Failure to comply with any request or requirement imposed by Canada will constitute a default under the Contract.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

#### Optional

For data purposes only, initial below if your business already has its own mandatory vaccination policy or requirements for employees in place. Initialing below is not a substitute for completing the mandatory certification above.

Initials: \_\_\_\_\_

Information you provide on this Certification Form and in accordance with the Government of Canada's COVID-19 Vaccination Policy for Supplier Personnel will be protected, used, stored and disclosed in accordance with the Privacy Act. Please note that you have a right to access and correct any information

Solicitation No. - N° de l'invitation

W3027-221611/A

Client Ref. No. - N° de réf. du client

W3027-221611

Amd. No. - N° de la modif.

File No. - N° du dossier

Buyer ID - Id de l'acheteur

CCC No./N° CCC - FMS No./N° VME

---

on your file, and you have a right to file a complaint with the Office of the Privacy Commissioner regarding the handling of your personal information. These rights also apply to all individuals who are deemed to be personnel for the purpose for the Contract and who require access to federal government workplaces where they may come into contact with public servants.