



## **STATEMENT OF REQUIREMENTS**

**Cleaning/decontamination, packing and moving of the Argenteuil Regional Museum ethnological collection located at the Carillon Barracks National Historic Site**

Parks Canada Agency  
Mauricie and Western Quebec Field Unit

September 2021

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## **1. STATEMENT OF WORK**

### **1.1. INTERPRETATION**

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- In this statement, "Agency" is the Parks Canada Agency, Mauricie and Western Quebec Field Unit.
- The words, expressions and abbreviations with a known technical or professional meaning must be understood as such in this statement.

### **1.2. PLANS**

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- The areas and distances indicated and located on the plans in the appendix are considered approximations.

### **1.3. STANDARDS AND REGULATIONS**

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- The contractor must hold all required permits in compliance with applicable legislation, regulations and standards.

### **1.4. CONTRACTOR'S USE OF THE SITE**

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- For the duration of the work, the contractor may not use the site as a shelter or temporary residence for employees.
- The contractor must comply with all applicable Agency regulations, including, but not limited to, fire safety, parking and traffic control regulations.
- The contractor must comply with the speed limit on the site to prevent accidents among the many users (vehicles, pedestrians or cyclists) who have access to the site.

### **1.5. CONTRACTOR'S LIABILITY**

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- The work supervisor shall notify Parks Canada of any accident or incident that causes damage to the property of Parks Canada, the Argenteuil Regional Museum or a third party. It must also immediately report any injuries caused to site users.
- At the request of the Project Authority, the contractor shall remove any supervisor who, in the opinion of the Project Authority, is incompetent or has engaged in improper conduct and shall promptly replace the supervisor by another supervisor.

### **1.6. ENVIRONMENTAL PROTECTION**

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- The contractor must comply with environmental protection requirements, both in terms of natural resources (vegetation, flora and fauna) and the Agency's property (structures, etc.). In particular, those falling under the *Environment Quality Act* (R.S.Q., c. Q-2), the *Act respecting the conservation and development of wildlife* (R.S.Q., c. C-61.1), the *Forest Act* (R.S.Q., c. F-4.1) and the regulations thereunder.

### **1.7. SAFETY**

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- The contractor must ensure compliance with all occupational safety requirements, including the clothing worn by its employees, the equipment used and the work methods recommended.
- The contractor must ensure that the work is compliant with the requirements of the Canada Labour Code and the Commission des normes, de l'équité, de la santé et de la sécurité du travail (CNESST).
- The contractor must ensure the health and safety of persons on the site, protect the assets on the site and, in areas adjacent to the site, protect persons and the environment insofar as they are affected by the work.
- The contractor must ensure safe access to the site for Agency staff, occupants and visitors for the duration of the work.
- It must also comply with the *Canada Labour Code*, Part II.

<https://laws-lois.justice.gc.ca/eng/acts/l-2/>

### **1.12 STAFF**

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- The people to whom the contractor will delegate this work must be competent, honest and respectful to park visitors and employees.
- The contractor must designate a supervisor and provide the Agency with this person's contact information so that he or she can be easily reached if necessary.

### **1.13 SUPPORT PROVIDED BY THE AGENCY**

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- The Agency will provide access to the building for the purposes of the work.
- The Agency will provide an escort for the duration of the work.
- The Agency will provide access to water during the work. That water is not potable. Therefore, the contractor must provide potable water for personal consumption.

## **2. WORK DESCRIPTION**

### **2.1 OBJECTIVES**

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As part of the work of moving the furniture and artifacts of the Argenteuil Regional Museum's ethnological collection (estimated at 15,000 objects) located in the Parks Canada building, carry out all the cleaning/decontamination, packing for the purpose of moving and for moving to an exhibition space for 10% of the collection and a storage space for 90% of the collection.

### **2.2 TASKS**

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The tasks are as follows:

- 2.2.1 Clean furniture, equipment and artifacts that are to be moved, some of which are contaminated with silica dust and moulds, according to the submitted procedures (attached). (Note: this is not objects processing for restoration, but rather a cleaning that is appropriate for the objects and circumstances.)
- 2.2.2 Pack all furniture and artifacts for the move according to the procedures (attached). With the exception of bulky objects, 6–10 pieces of furniture or those with a particularly high heritage value pre-identified by the Argenteuil Regional Museum, pack by room (e.g., room 1, box 1; room 1, box 2, etc.). The Argenteuil Regional Museum identifies exceptions. The contractor shall obtain the packing materials required for the collection.
- 2.2.3 Temporary storage will be in a secure container or cube vehicle in the building's parking lot for transportation to the designated exhibition and storage sites. Due to the project timeline, provide adequate means to maintain the collection in an appropriate controlled environment.
- 2.2.4 Move furniture and artifacts to the two designated sites as soon as possible after their temporary storage.

### **2.3 LOCATION OF THE WORK**

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Main building of the Carillon Barracks National Historic Site, located at 44 Route du Long-Sault, Saint-André-d'Argenteuil, QC J0V 1X0

### **2.4 TIMELINE AND WORK SCHEDULE**

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- Work dates:
  - o Weekdays from 8 a.m. to 5 p.m.

## **2.5 TECHNICAL SPECIFICATIONS**

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The following documents are attached:

1. Plans of the ground floor, 2nd floor and 3rd floor of the Carillon Barracks.
2. Non-exhaustive inventory of the artifacts;
3. Decontamination procedure.
4. Handling and packing procedure based on the recommendations of the Centre de Conservation du Québec.

**2.6 Any defects in the buildings and equipment must be reported immediately to the Agency's Project Authority.**

## **2.7 MEETINGS**

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- A kick-off meeting at the Argenteuil Regional Museum in the days following contract award.
- Supervision and meetings may occur as needed. Supervision will be carried out and paid for by Parks Canada at our convenience.

# ARGENTEUIL REGIONAL MUSEUM

## COLLECTION INVENTORY BY ROOM

### CARILLON BARRACKS

44 Route du Long-Sault  
Saint-André-d'Argenteuil, Quebec  
J0V 1X0

### DESTINATION OF ARTIFACTS AND ARCHIVES

	Carillon Barracks
	Église Christ Church (Anglican) 163 Route du Long-Sault Saint-André-d'Argenteuil, Quebec J0V 1X0
	Harrington Community Centre 420 Harrington Road Harrington, Quebec J0V 1B0
	Harrington Community Centre – IBID
***	FRAGILE OBJECT – SPECIAL PACKAGING

**GROUND FLOOR – CORRIDOR – PARKING SIDE:**

QUANTITY	OBJECTS	DESCRIPTION	COMMENTS
2	Bowl and small plate – tea	Bowl and plate in a small display case, wall mounted	<b>Display case dimensions</b> Width: 9 inches Height: 8 ¼ inches Depth: 6 inches *need a screwdriver to open
1	Sundial	In a small display case screwed to the secretary	<b>Dimensions of the display case</b> Width: 12 ½ inches Height: 11 inches Depth: 10 inches *need a screwdriver to open
1	Secretary	Wooden furniture	<b>Dimensions</b> Width 43 ½ inches Height: 41 ½ inches Depth: 19 inches
1	***Framed picture	View of the village of St. Andrews by Salomon	<b>Dimensions</b> Width: 51 inches Height 37 inches Depth: 3 ¼ inches
1	Display case	ORICA exhibition: Geographical map (ORICA plan) Gas mask Gas mask filter Mask and filter carrier Scale Case and weights Photography  In front of the display case: Lectern Binder	<b>Dimensions</b> Width: 47 inches Height: 83 inches Depth: 16 inches

**GROUND FLOOR – CORRIDOR – FERRY SIDE:**

QUANTITY	OBJECTS	DESCRIPTION	COMMENTS
15	Photographs on the wall	Hockey	
45	Artifacts – winter sports	<p>1 Large bench</p> <p>1 Large sleigh (toboggan)</p> <p>1 Small sleigh for child</p> <p>10 Pairs of skates (different eras) (approx.)</p> <p>1 Cup</p> <p>2 Photos/postcards (approx.)</p> <p>1 Pair of snowshoes</p> <p>4 Pairs of cross-country skis</p> <p>2 Poles</p> <p>2 Pairs of cross-country ski boots</p>	<p><b>Dimensions</b> Width: 105 inches Height: 33 ½ inches Depth: 19 inches</p> <p><b>Dimensions</b> Width: 84 inches Height: 18 inches Depth: 7 ½ inches</p> <p><b>Dimensions</b> Width: 33 ½ inches Height: 12 inches Depth: 7 inches</p> <p><b>Snowshoes dimensions X 2:</b> Width: 11 inches Height: 64 inches Depth: 6 inches (curved)</p> <p><b>Dimensions (largest pair) X 2:</b> Width: 3 inches Height: 90 inches Depth: 1 inch</p>
1	Display case	Display case Inside: leather needle holder	<p><b>Dimensions</b> Width: 12 inches Height: 36 inches Depth: 12 inches</p>

1	Turntable	Record player in wooden cabinet on legs	<b>Dimensions</b> Width: 22 inches + 6 inches (crank) Height: 41 inches Depth: 21 ¼ inches
1	Flowers under a bell glass	Seashell flower arrangement under a bell glass	<b>Dimensions</b> Width: 12 inches Height: 15 inches Depth: 12 inches
1	Display case – children's toys	Various children's toys 3 Antique dolls Doll cradle Little baby shoes Girl's bodice Miniature furniture Miniature tableware Playing card decks 2 Photographs Hat box on top of the display case	<b>Dimensions</b> Width: 56 inches Height: 80 inches Depth: 20 inches

**GROUND FLOOR – CORRIDOR – FERRY SIDE:**

QUANTITY	OBJECTS	DESCRIPTION	COMMENTS
12	Memorial – Abbott Family	3 Chairs 1 Small table 1 Vase under display case 2 Curling rocks (with the winter sports showcase) 1 Hand fan in a cupboard 3 Photos/illustrations in cupboard	<i>3 Large cupboards/cabinets (stay on site)</i>
1	***Organ	1 Organ from Christ Church	<b>Dimensions</b> Width: 48 inches Height: 45 inches Depth: 28 inches
1	Display case	Display case Inside: leather needle holder	<b>Dimensions</b> Width: 12 inches Height: 36 inches Depth: 12 inches



**102 – RECEPTION ROOM (former military kitchen)**

QUANTITY	OBJECTS	DESCRIPTION	COMMENTS
9	Vessels On the mantelshelf above the fireplace	7 Jugs 1 Wooden tray 1 Tureen (4 pieces)	
16	Cast iron vessels and utensils In the fireplace hearth	6 Cast iron casseroles/jugs 2 Cast iron kettles 1 Bellows (wooden and metal) 1 Cast iron mould (madeleine?) 1 Foot warmer (wooden and metal <b>very fragile</b> ) 3 Wooden pestles 1 Small black table	
1	Bread peel Against the fireplace	7 Jugs 1 Wooden tray 1 Tureen (4 pieces)	
15 (approx.)	Display case 1	1 Hat 1 Suitcase and its contents: Gloves in box Corset Parasol Case  Photographs and postcards 1 Pair of women's boots	<i>The display case stays on site</i>
20	Display case 2	Shelf 1: 2 Model ships 1 Model sailboat 1 Oar 1 Hurricane lantern 2 Glass bottles 1 Compass	<i>The display case stays on site</i>

		<p>Tablet 2:  1 Framed illustration  1 Black container  2 Large seashells  1 Silver cup  1 Flag  1 Canteen  1 Photo reproduction: rafter  Shelf 3:  1 Cast iron anchor</p> <p><b>ON TOP OF THE DISPLAY CASE:</b>  2 Large frames</p> <p><b>ON THE WALL NEXT TO THE DISPLAY CASE:</b>  1 Frame</p>	
2	Oil lamp Poster – Landscape reproduction	<p>Above the shelf rack on the river side  On top: oil lamp  On the wall, above: St. Andrews landscape reproduction</p>	<i>The shelf rack stays on site</i>
1 25 (approx.)	Revolving shelf rack	<p>Black metal revolving shelf rack  Publications and postcards</p>	
12 drawers	BLUE CHEST OF DRAWERS	<p>Contents of the drawers  Small items: stationery, disposable glasses, etc.</p>	<i>The chest of drawers stays on site</i>
	Reception desk	<p>1 Cash register  Contents of the drawers  Sliding doors: books</p>	<p><b>Dimensions:</b>  Width: 68 inches  Height: 36 inches  Depth: 18 inches</p>
3	Frames on walls	<p>1 Landscape picture  2 Framed collages</p>	

5	MISCELLANEOUS	1 Air conditioner 1 Round table 5 Green wooden chairs 4 Round stools	
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**103 – DIRECTOR'S OFFICE**

QUANTITY	OBJECTS	DESCRIPTION	COMMENTS
2	***Models	1 Model steamboat – SOVEREIGN 1 Model Locomotive and coal car: 144 CPR	
See Description	Office furniture	1 Desk (office) 1 Computer table 1 Office chair 1 Rattan chair 1 Screen Accessories Contents of the desk drawers (5) Photocopier and blue thread 2 Cardboard boxes 1 Air conditioner	
1	***BUST***	<b>1 Bust of Dollard Des Ormeaux</b> <b>Authenticated plaster of Alfred Laliberté</b> <b>Value: \$40,000</b>	<b>Value: \$40,000</b> <b>Dimensions</b> <b>Width: 14 inches</b> <b>Height: 24 inches</b> <b>Depth: 9 inches</b>
See description	Contents of the drawers and the shelves of the 2 stationary furniture pieces	Contents of the drawers of the stationary furniture pieces: accessories, stationery and office supplies Quantity to be assessed  Furniture with glass doors Shelves with glass doors: 30 (approx.) binders Publications Files Folder	<b>Glass doors</b> <b>Dimensions</b> Width: 84 inches Height: 55 inches Depth: 30 inches

104 – BOUDOIR:

QUANTITY	OBJECTS	DESCRIPTION	COMMENTS
1	***Pianoforte***	1795 Piano forte Very fragile	<b>Dimensions</b> Width: 41 inches Height: 37 inches Length: 89 inches
See description  55 (approx.)	Other items	Small wall-mounted display case: 2 Porcelain vases*** 1 Small frame 2 Medium frames 1 Large frame – large illustration 1 Small table 1 Shawl Sewing box and set 3 Large cushions 1 Parasol 1 Cane 1 Book 1 Tea service: teapot, sugar bowl and creamer*** 1 Wall-mounted wooden shelf (to remove) 2 Vials on the shelf 1 Wall-mounted plate 1 Mannequin with burgundy dress 1 Brooch on the dress*** 1 Handkerchief clip and handkerchief  1 Fabric screen 1 Bouquet 1 Volume 1 Wooden pedestal table with 1 Tea box 1 Chair with 1 Portable desk 1 Hand fan	Must be opened with screwdriver

		<p>1 Illustration (print)  Above the fireplace:  1 Mirror  1 Candle screen  2 Lidded vases***  Under the fireplace:  1 Fireplace shovel  1 Print  On the pianoforte:  1 Music sheet  1 Bench  1 Mannequin (sitting on the bench) with dress and necklace  1 Footrest (under the pianoforte)  On the wall:  1 feather floral wreath  1 Carving  In a small glass display case (screwdriver to open):  2 Fluted bowls (1760)***  1 Oriental carpet  1 Candlestick  2 Needlework frames</p>	
1	1 Grandfather clock***		Dimensions Width: 22 ½ inches Height: 81 inches Depth: 11 inches
1	1 Divan	Large fabric divan	Dimensions Width: 82 inches Height: 37 inches Depth: 27 inches
1	1 Table	1 Square table with marble top	Dimensions Width: 22 inches Height: 27 ½ inches

			Depth: 17 inches
1	1 Table	1 Oval table with marble top	Dimensions Width: 33 inches Height: 30 ½ inches Depth: 25 inches
*	Curtains	At the 2 windows	Stay on site, at the barracks

105 – WORKSHOP

QUANTITY	OBJECTS	DESCRIPTION	COMMENTS
25	Boxes	Estimated number of boxes	<b>Dimensions</b> <b>Width: 38 ½ inches</b> <b>Height: 268 ½ inches</b> <b>Depth: 13 ½ inches</b>
1	Rocking chair	Fabric rocking chair with needlework	
1	Shelf rack	Wooden shelf rack with 10 books and 10 registers	
2	Work tables	Work tables including contents in drawer and accessories, artifacts, boxes and folders on them Chair Peg rail	
SEE DESCRIPTION		2 Ladders, 1 lectern, 3 small shelf racks 1 Television cabinet 2 High metal stools Other industrial items (medium and large – some heavy) 1 Dolly	

**106 – KITCHENETTE**

QUANTITY	OBJECTS	DESCRIPTION	COMMENTS
SEE DESCRIPTION	<div style="background-color: red; color: black; padding: 2px;">1 Table</div> <div style="background-color: red; color: black; padding: 2px;">2 Chairs</div> <div style="background-color: yellow; padding: 2px;">Tableware</div> <div style="background-color: lightgreen; padding: 2px;">Small appliances</div> <div style="background-color: lightgreen; padding: 2px;">1 Small fridge</div>	<div style="background-color: red; color: black; padding: 2px;">1 Round kitchen table</div> <div style="background-color: red; color: black; padding: 2px;">2 Kitchen chairs with cushion</div> <div style="background-color: yellow; padding: 2px;">Dishes, glasses, cutlery, etc.</div> <div style="background-color: lightgreen; padding: 2px;">Small appliances and other items in all kitchen cabinets (top and bottom)</div>	

111 – BEDROOM – GROUND FLOOR

QUANTITY	OBJECTS	DESCRIPTION	COMMENTS
3	3 Furniture pieces	Washstand Armoire Canopy bed structure and mattress	These three furniture pieces stay at the barracks and will have to be protected
See description  70 (approx.)	Other items	1 Tin bathtub*** 1 Chair with opening for child 1 Grandfather clock*** 2 Wooden chairs for adults On the washstand: 6 porcelain bowls, vase and toiletries 1 Chamberstick 1 Table carpet – lace Canopy bed: Textile set for the bed (canopy and bedcover) 5 Pillows and cushions 1 Throw 1 Wooden cradle (at the foot of the bed): Blanket and sheets 1 Pillow 1 Doll and clothes 1 Mannequin: nightgown 1 Bed-warmer 2 Shoes 1 Chamber pot 1 Cane On the fireplace mantelshelf: 1 Clock 2 Sculptures 2 Fabric screens 2 High chairs 1 Dressed doll 1 Desk: lace, bouquet and letter 1 Wall-mounted tray 1 Wall-mounted frame	



**112 – ORICA EXHIBITION – INTERACTIVE WALL**

QUANTITY	OBJECTS	DESCRIPTION	COMMENTS
1	Brownsburg-Chatham plan	Reproduction of a Brownsburg-Chatham plan	Dimensions Width: 8 feet Height: 34 inches Depth: ½ inch
1	Photography	Photograph of Dominion Cartridge employees	Dimensions Width: 44 inches Height: 9 inches Depth: ½ inch
3	Stools	3 Stools with cushioned seats	Dimensions Width: 15 inches Height: 20 inches Depth: 14 inches
1	Cardboard box	1 Box containing projector	Dimensions Width: 23 inches Height: 13 inches Depth: 22 inches
1	Metal arm mount	1 Metal arm mount to hold projector	Dimensions Width: 31 inches Height: 9 inches Depth: 15 inches
1	Computer keyboard	Computer keyboard	
1	Computer mouse	Computer mouse	
1	Remote control	Remote control	
1	Wooden computer case	Computer case	Dimensions Width: 26 inches Height: 31 inches Depth: 18 inches
1	Computer tower	Computer tower in wooden case	

1	Pedestal fan	1 Pedestal fan	Dimensions Width: 18 inches Height: 45 inches Depth: 15 inches
1	Industrial coil	1 Industrial coil for yellow plastic cable	Dimensions Width: 16 inches Height: 14 inches Depth: 16 inches
1	Poster	CIL poster	Dimensions Width: 35 ½ inches Height: 22 inches Depth: ¼ inch
1	Display case	1 Display case  Contents: Ammeter (5 pieces) Mould Oil cruet Open end wrench Carton containing .303 cartridges 7 Photographs  Wall-mounted above the display case: 10 Placards	Dimensions of the display case Width: 30 inches Height: 13 inches Depth: 14 inches  Dimensions of the wooden base Width: 37 inches Height: 43 inches Depth: 16 inches

113 – ORICA EXHIBITION – museological interpretation

QUANTITY	OBJECTS	DESCRIPTION	COMMENTS
1	Wall-mounted display case	To the right upon entering Wall-mounted display case  Contents: Photographs Plan Letters Paper documents	Dimensions Width: 52 feet Height: 40 inches Depth: 2 ¼ inches
1	Display case	Display case on chest Contents: Metal cheque-printing machine	Dimensions of the display case Width: 23 inches Height: 13 inches Depth: 13 ½ inches
1		Chest holding the display case	Chest dimensions Width: 23 ½ inches Height: 7 ½ inches Depth: 15 inches
1	Mannequin	Mannequin with uniform	
1	Locker	1 Metal employee locker  Contents: <b>Shelf 1:</b> Safety kit Toothbrush Envelope 3 Photographs	Dimensions Width: 19 ½ inches Height: 72 inches Depth: 21 inches

		1 Mirror  <b>Tablet 2:</b> 4 Pairs of safety glasses	
1	Mannequin	Mannequin with uniform	
1	Stool	Wood and metal high stool	
1	Case	Cardboard and fabric case	
1	Wooden base	Wooden base containing artifacts  2 Detonators	Dimensions Width: 36 inches Height: 12 inches Depth: 24 inches
1	Wall panel	1 Wall-mounted wooden panel: 1 Red alarm cover 1 3-Bell alarm 1 Clock and monitoring key	
3	Windows	3 hanging green wooden windows  Contents: 14 Reproductions of photographs, 12 ½ inches X 15 ½ inches	Dimensions X 3 Width: 48 inches Height: 57 inches Depth: 2 inches
1	Door	1 Green-glass door	Dimensions Width: 35 ½ inches Height: 79 inches

			Depth: 7 inches (handle on each side)
1	Base	Wooden base for artifacts  2 Leather funnels 2 Large wooden spatulas 1 Lectern with 2 reproductions	Dimensions Width: 56 inches Height: 8 ½ inches Depth: 18 inches
1	Base	Wooden base for artifacts  Cast iron industrial machine 8 Weights on a ribbon 1 Weight on the machine	Dimensions Width: 36 inches Height: 8 ½ inches Depth: 32 inches  Dimensions Width: 30 inches Height: 44 inches Depth: 30 inches
1	Industrial machine	1 Cast iron industrial belt machine  1 Wooden and cast-iron industrial roll-forming machine  2 Open end wrench 1 Oil cruet 1 Small oil can (empty)	Dimensions Width: 48 inches Height: 21 inches Depth: 36 inches  Dimensions Width: 26 inches Height: 26 inches Depth: 10 ½ inches
2	Wall posters	2 Framed wall posters	Dimensions Width: 25 inches

			Height: 37 inches Depth: 1 ½ inches
1	Wall panel	1 Wooden wall panel with various moulds and 1 small metal basket  15 Mechanical parts of various sizes 1 Small metal basket with 7 parts	Dimensions Width: 36 inches Height: 95 ½ inches Depth: 2 inches
1	Metal drawer armoire	1 Metal armoire with drawers: 20 Drawers 15 Drawers containing artifacts protected by plexiglass  On top of the armoire: 2 Registers 2 Posters on coroplast	Armoire dimensions Width: 34 inches Height: 38 inches Depth: 15 inches
1	Desk	1 Wooden desk  7 Drawers: Publications, ammeter, galvanometer Seals, sizer  Display case on the desk Contents: 1- Galvanometer 2- Pyrometer 3- Ohmmeter 4- Voltmeter 5- Tong Test 6- Strobatac	Dimensions Width: 60 inches Height: 31 inches Depth: 34 inches  Dimensions Width: 42 inches Height: 16 inches Depth: 23 inches

		<p>7- Battery tester  8- Tellurometer  9- Three Phase power factor meter</p> <p>On the desk next to the display case:  Humidex reader</p>	
1	Table	<p>1 Plastic and metal folding table  On the table: half box containing items</p>	<p>Dimensions (when folded)  Width: 36 inches  Height: 29 ½ inches  Depth: 3 inches</p>

**1st Floor – CORRIDOR – PARKING SIDE**

QUANTITY	OBJECTS	DESCRIPTION	COMMENTS
39–40 approx.	Chairs	30 Cushioned black chairs 2 Wooden chairs 3 Small tables (approx.)  1 cast iron kettle on the wood stove (the stove stays on site)  3 Large wall-mounted frames	
4	Large frames	3 Large frames along the staircase from the ground floor to 1st floor Middlebuster	

**CORRIDOR 1ST FLOOR – FERRY SIDE**

QUANTITY	OBJECTS	DESCRIPTION	COMMENTS
1	Velocipede***	Velocipede	Dimensions Width: 6 feet Height: 5 feet Depth: 27 inches (handlebars)
1	Stand	Wooden stand	Dimensions Width: 40 inches Height: 5 feet Depth: 20 inches
1	Fire engine	1 Fire engine on wheels with pump	Dimensions: Width: 42 inches Height: 52 inches Depth: 68 inches (length of pump handles)
1	China cabinet	Wooden china cabinet with 2 glass doors and drawers	Dimensions Width: 44 inches Height: 82 inches Depth: 20 inches
4	Vessels***	Earthenware vessels on top of the china cabinet: 1 Tureen 1 Jug 2 Serving dishes 1 Large round copper vessel	
14	Tableware pieces***	Plates, serving dishes, vessels, etc. In earthenware 5 Plates 2 Creamers 2 Tureens 1 Serving dish 2 Cups 1 Carafe 1 Small plate	

1	Butter churn	Wooden butter churn next to the china cabinet	Dimensions Width: 11 inches Height: 51 inches Depth: 11 inches
2	Rakes	Wooden rakes – large sizes	Dimensions Width: 27 inches Height: 69 inches Depth: 6 inches (tines)  Dimensions Width: 60 inches Height: 70 inches Depth: 12 inches (tines)
1	Frame***	Frame with hairwork wreath Small	Dimensions Width: 23 inches Height: 20 ½ inches Depth: 4 inches
12	Agricultural artifacts	In agricultural display case: 1 Chicken feeder 1 Jingle bells strap Scythe Sickle Axe head Horseshoe 2 Ribbons/1 medal Shovel Hand-operated butter churn Cardboard grain box	

**201 – ARCHIVE ROOM**

QUANTITY	OBJECTS	DESCRIPTION	COMMENTS
4	Library shelf racks	4 Solid wood shelf racks	<p>Shelf rack 1: Width: 36 inches Height: 85 inches Depth: 17 inches</p> <p>Shelf rack 2 (corner): Width: 18 inches Height: 85 inches Depth: 18 inches</p> <p>Shelf racks 3 and 4: Width: 45 inches Height: 85 inches Depth: 18 inches</p>
22	Furniture	<p>2 Desks (offices) 1 Chair Contents of desk drawers, accessories 3 Tables 1 Desk 1 Metal armoire and contents:</p> <p>11 Shelf racks for archive boxes (can be disassembled) 2 Microfilm viewers 2 Trolleys for geographic plans/maps 1 Air conditioner</p>	<p>Dimensions Width: 36 inches Height: 72 inches Depth: 18 inches</p>
250 (approx.)	Publications on library shelf racks	Books, binders, folders	
115	Archive boxes	Half boxes Large boxes	

6	Rugs	Hooked rugs to box	
25 (approx.)	Miscellaneous	Frames, illustrations, pictures	

202 – LIBRARY

QUANTITY	OBJECTS	DESCRIPTION	COMMENTS
4	Shelf racks	4 Wooden shelf racks with shelves and glass doors 4 Glass doors in all	Dimensions of the bookcases Width: 62 inches Height: 75 inches Depth: 22 inches  Dimensions of the shelf rack Width: 61 inches Height: 75 inches Depth: 15 ½ inches
1	Shelf rack	Without doors or shelves	
1		Work table with documents and books	
500 (approx.)	Total publications for the 4 shelf racks	Approximately 125 publications per shelf rack	
22 (approx.)	Boxes Bags	Boxes of books/publications/registers 2 Bags of books	
75 (approx.)	Miscellaneous publications	Various documents and books on table	
1	Display case	Display case on a base to be moved out Top: in plexiglass Base: wood	Dimensions Width: 12 inches Height: 60 inches Depth: 12 inches
1	Framed picture***	Painting by Thomas Kain	Dimensions Width: 35 inches Height: 39 ½ inches Depth: 4 inches
1	Wooden table with leaves***	Antique wooden table with leaves – 18th century	Fragile Dimensions Width: 57 ½ inches

			Height: 26 inches Depth: 23 inches
1	Stretcher	Foldable stretcher	

**203 – ELECTRICAL PANEL ROOM**

QUANTITY	OBJECTS	DESCRIPTION	COMMENTS
16	Archive boxes	16 Archive half boxes	On a shelf rack mounted on the left wall upon entering
36	Publications	Rare books	On a shelf rack mounted on the left wall upon entering
15	Binders	Blue and red binders	On a shelf rack mounted on the left wall upon entering
2 16 14	Boxes Frames Posters	Frames in each box Leaning against the shelf rack next to the 2 boxes Black coroplasts with photos next to the frames	On the floor
1	Fan	Pedestal fan	
1	Table	Small wooden coffee table	
1	Radio	Radio/cassette recorder	

**204 – FORMER ARCHIVES (WITH WARDROBE)**

QUANTITY	OBJECTS	DESCRIPTION	COMMENTS
2	Stepladders	1 Wooden stepladder – 3 steps 1 Metal stepladder – 2 steps	
26 3 10	Half boxes Large boxes Large file boxes	Half archive boxes Large archive boxes Large wooden file boxes	<b>Wooden file box dimensions</b> Width: 17 ½ inches Height: 10 ½ inches Depth: 27 inches
2	Large boxes	Large grey boxes for newspapers and geographic maps	<b>Dimensions</b> Width: 41 inches Height: 18 ½ inches Depth: 24 inches
1	Shelf rack	Small wooden shelf rack	Dimensions Width: 29 ½ inches Height: 62 inches Depth: 19 inches
23	Binders	On the shelf rack + Files, folders, small boxes, documents	
1	Stool		
5–7	Rolls	Wardrobe Large rolls of plastic sheets Other archive processing equipment	

1	Radio	Radio/cassette record	
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**205 – ORNITHOLOGY ROOM**

QUANTITY	OBJECTS	DESCRIPTION	COMMENTS
21	Birds***	Display case 1 Average-size raptors, pigeons, owls, etc.	
16	Birds***	Display case 2 Small familiar birds (sparrows, nightingales, yellowhammers, etc.)	
17	Birds***	Small familiar birds	
6	Birds***	Individuals: large (heron, goose, snowy owl, etc.)  Of which 3 are on wooden bases	Dimensions of the wooden bases Width: 13 inches Height: 36 inches Depth: 13 inches
1	<b>***Bell on base*** VERY FRAGILE</b>	A bell containing a montage of small, colourful ornamental birds, about 20–30	
1	Desk	Wooden desk	
1	Plaster bust	2nd bust of Dollard Des Ormeaux	
5	Half boxes	Half archive boxes	
2	Large boxes	Large archive boxes	
1	Television	Television on a base	
1	Remote control	Remote control	
1	Display case	Display case on legs	Dimensions Width: 72 inches Height: 37 inches

			Depth: 26 inches
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**206 – CLOTHING ROOM**

QUANTITY	OBJECTS	DESCRIPTION	COMMENTS
1	Armoire	Wooden armoire with 2 doors and drawers	Dimensions Width: 44 inches Height: 83 inches Depth: 19 ½ inches
1	Quilt	1 Large quilt Hanging on the armoire's doors	
10	Dresses	10 Dresses on mannequins	
14	Uniforms/other military	5 Uniforms on mannequins 1 Kilt on mannequin 2 Military berets 1 Gas mask 1 Photograph of a navy force member 1 Shell piece 1 Case 1 Chest	
1	Uniform on a mannequin bust in a display case***	1 Uniform on a mannequin bust in a display case	Dimensions of the display case Width: 22 inches Height: 63 inches Depth: 22 ½ inches
20	Women's fashion accessories	4 Hand fans on stand*** 9 Hats on stand (which will have to be unscrewed from the wall) 5 Evening bags 2 Amber combs on stand***	
1	Table	Wooden folding table holding fashion accessories	Dimensions

			Width: 44 inches Height: 28 inches Depth: 32 inches
1	Jewellery display case on legs	Wooden display case Contents: jewellery, watches, glasses, etc.	
1	Sofa	1 Red fabric sofa	Dimensions Width: 85 inches Height: 36 inches Depth: 24 inches
1	Tea service	On sofa: 5 Pieces 1 Tray	
1 1 1	Kimono Shawl Cushion	On sofa: 1 Silk kimono 1 Shawl Cushion	
1 1	Baby carriage*** 1 Doll	Carriage Dressed doll with blanket	
1 1 1 1 5 1	Cradle Pillow  Teddy Bear*** Rocking chair Baby clothing pieces Quilt	1 White rattan cradle 1 Fabric pillow Sheet, blanket 1 Light green felt bear 1 White wooden rocking chair Baby clothes on the rocking chair 1 Quilt on the rocking chair	
1	Sign	Large wooden sign, Hubert shoemaker/saddler	Dimensions Width: 82 inches Height: 18 inches

			Depth: 2 inches
1	Metal carousel	Carousel with several vessels for holding nails and other items Hammer, bottled products Under display case	Dimensions of the display case Width: 13 inches Height: 19 ½ inches Depth: 17 inches
1	Sewing machine	Industrial sewing machine for leather shoemakers	Dimensions Width: 47 inches Height: 52 inches Depth: 20 inches
3	Spools of thread	Large spools of thread for sewing machines Under display case	
1	Display case	Display case with glass doors and 3 shelves	Dimensions Width: 25 inches Height: 70 inches Depth: 14 inches
25	Cobbling items	Tools Nails Metal shoe lasts	
1 1	Saddle rack Harness form	Rack for working on a saddle Form for making or repairing harnesses	Dimensions Width: 15 inches Height: 45 inches Depth: 21 inches
1	Posters	Photos and information	

207 – CURIO CABINET

QUANTITY	OBJECTS	DESCRIPTION	COMMENTS
7	Display cases and artifacts	Various sizes	
1	Display case in the centre of the room	For mammoth tusk***	<p>Dimensions of the display case: Width: 67 inches Height: 27 inches Depth: 9 inches</p> <p>Dimensions of the wooden base Width: 72 inches Height: 13 inches Depth: 13 inches</p>
1	Crutch	Wooden crutch on the left wall upon entering the exhibition room	
1	Display case	Display case on wooden base Container: First-aid kit*** Various medical and apothecary artifacts	<p>Dimensions of the display case: Width: 67 inches Height: 27 inches Depth: 9 inches</p>
1	Display case	1 Display case for Mammoth tusk*** in the centre of the room	<p>Dimensions of the wooden base Width: 72 inches Height: 13 inches Depth: 13 inches</p>
5	Display cases	<p>5 Small display cases on wooden base</p> <p>Contents:</p> <ul style="list-style-type: none"> <li>1- 4 jewelry pieces made from hair (necklace, earrings, brooch)***</li> <li>2- Wallet made with an alligator paw***</li> <li>3- 2 Fossil rocks</li> <li>4- A stuffed albino squirrel***</li> <li>5- 1 Curling iron with base – cast iron</li> </ul> <p>2 Chinese cork vases on 2 small wall shelves***</p>	

1	Display case	1 Small display case on the window sill Contains 1 paper-mâché bust of Abraham Lincoln***	
1	Wall panel	Wall panel with: 4 Fish rostra (sawfish and swordfish)	
1	Shield	1 Wall-mounted oval animal hide shield	
1	Wall panel	1 Wall panel 3 Wooden arrows/spears	
1	Wall panel	2 Wooden paddles	
2	Statues***	On small shelf: 2 Wooden statues from the west coast: 1 man*** 1 woman holding a baby***	

**208 – WORLD WAR ONE EXHIBITION ROOM**

QUANTITY	OBJECTS	DESCRIPTION	COMMENTS
IMPORTANT NOTICE	<p>DUE TO WATER DAMAGE IN MARCH 2019, WE HAD TO EMPTY THE SECTION WITH THE WINDOW.</p> <p>THE ARTIFACTS ARE MAINLY IN THE FIRST PART OF THE EXHIBITION ROOM COVERED WITH PLASTIC SHEETING.</p> <p>THE FOLLOWING ARTIFACTS LIST COMES FROM ANOTHER LIST SINCE WE ARE NOT ALLOWED TO ENTER THIS ROOM BECAUSE OF ASBESTOS</p>		
1	Poster	1 poster: "To the People of Mons"	
8	Photographs	<p>8 Photographs</p> <ul style="list-style-type: none"> <li>1- Memorial service, 1960</li> <li>2- Soldiers' Memorial Park, 1930</li> <li>3- War memorial and statue, 2015</li> <li>4- Brownsburg Club House , 1918</li> <li>5- Unveiling of memorial at Brownsburg, 1919</li> <li>6- Victory Loan subscription, Brownsburg, 1917</li> <li>7- Victory Loan Banquet, 1919</li> <li>8- First plane to land at Lachute, 1919</li> </ul>	
SEE DESCRIPTION	Placards	Various textual placards	
SEE DESCRIPTION	Photographs	Various photographs	

SEE DESCRIPTION	Makeshift infirmary  Mannequin	Wheelchair (2 soldiers' helmets on the seat) Table Surgical instruments (scissors, saw, etc.) *** Microscope*** Dressings Basins Oil lamp  Mannequin wearing a nurse uniform	
SEE DESCRIPTION	Display cases	2 Small display cases (3 approx.) Helmet Gas mask	
SEE DESCRIPTION	Lectern  Panel	Lectern with base Large binder with the official documents of the soldiers who came from Argenteuil during the First World War 2 Posters on the wall above the large binder  1 Large coroplast panel with the list of Argenteuil First World War soldiers	*The panel is located in the corridor right next to the entrance to the exhibition room.
SEE DESCRIPTION	Outside the room  Panel  Frame	1 Large coroplast panel with the list of Argenteuil First World War soldiers   1 Frame – photography	The panel is in the corridor just to the left of the entrance to the exhibition room.  The frame and poster are in the corridor just to the right of the entrance to the exhibition room.

	Poster	Black cardboard explanatory poster	
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**209 – EDUCATIONAL ROOM**

QUANTITY	OBJECTS	DESCRIPTION	COMMENTS
1	Work table <b>Display case</b>	Work table <b>Glass display case</b>	<b>DISPLAY CASE STAYS ON SITE</b>

**301 – PROCESSING ROOM**

QUANTITY	OBJECTS	DESCRIPTION	COMMENTS
1	Work table	Large wooden work table on legs	Dimensions Width: 9 inches Height: 30 ½ inches Depth: 31 inches
See description	Items on work table and shelf	3 Boxes 2 Files Various bags 13 Binders Office and processing supplies Folder Suitcase and bag with artifacts 1 Book Various materials	
3	Filing cabinets	Back of the room 4 Drawers with files and folders	2 Filing cabinets: Dimensions Width: 15 inches Height: 53 inches Depth: 24 inches  1 Filing cabinet: Dimensions Width: 18 inches Height: 53 inches Depth: 24 inches
1	Bookcase/shelf rack	Back of the room Shelves: 22 binders 2 Drawers	Dimensions Width: 30 inches Height: 60 inches Depth: 22 inches
1	Open wardrobe	Back of the room 30 Costumes to be worn by actors	Dimensions Width: 65 inches Height: 71 inches Depth: 24 inches

1	Open wardrobe – covered with sheet	Back of the room Clothing: contents to be checked Too far into the room; can't reach	APPROXIMATE dimensions Width: 65 inches Height: 71 inches Depth: 24 inches
20 (approx.)	Objects and textiles	Middle of the room Large wooden cross Chairs Textiles Clothing	
75 (approx.)	Boxes	Middle of the room Not indexed	
6	Furniture	River-side wall 5 Chairs Sofa	
75 (approx.)	Boxes	Middle of the room Not indexed	
1	Shelf rack with 5 shelves	Wall of the work table near the window Supplies, stationery and other processing equipment	
8	Glass panes	To the right upon entering the room 8 Glass panes of various shapes***	
1	Elongated box	Flag/Standard	

**302-303-304-305 – LARGE STOREROOM (ENTRY THROUGH 302)**

QUANTITY	OBJECTS	DESCRIPTION	COMMENTS
1 30	Wall panel to the right upon entering Artifacts	Wall panel holding various objects: Weapons Paddles Sword Bayonets Arrows Arch	
9	Miscellaneous objects	Wall-mounted to the left upon entering: 2 Shovels 1 Shovel handle 2 Long metal bucksaws (8 feet) 3 Commercial posters 1 Black metal firepit base	
1	Wall panel	On the left wall upon entering, near the dormer: 10 Canes 1 Children's black writing slate	
6	Cast iron objects	In the wardrobe: 6 Cast iron objects	
3	Sculptures***	3 Sculptures – small – white stone One of which is a bust of a woman in a small display case	
1	Cane knob	Black wooden cane knob	
1	Portable desk	Wooden portable desk signed by A. Stackhouse, who made chairs in St. Andrews	
1	Wooden panel	Large panel for train station name	
	Documentation and writing section	6 Portable desks 5 Typewriters	

See description		<p>Various nibs and inkwells***</p> <p>10 (approx.) Topography blocks</p> <p>1 Open box with nails and earthenware pieces</p> <p>4 seals</p> <p>12 Diplomas and plaques</p> <p>1 Trophy</p>	
See description	Arts and Crafts Section	<p>4 (approx.) Wooden sculptures</p> <p>1 Wooden crown of thorns</p> <p>2 Wood carved card holders</p> <p>3 Large frames</p>	
See description	Religious and ceremonial artifacts sections	<p>3 Boxes of Christmas decorations (balls and figurines)</p> <p>1 Black box&lt;1 frame</p> <p>1 Holy water font</p> <p>1 Rosary</p> <p>2 Communion sets (cup, vase, holy water font and chamberstick)</p> <p>Paten (gilded metal)</p> <p>12 (approx.) Small metal pipes from the organ of Saint-Julien church, in Lachute</p> <p>Pieces of marble from the altar of Saint-Julien church, in Lachute</p>	
See description	Small shelf rack	<p>Shelf 1: 3 First Nations tools***</p> <p>Shelf 2: 3 Pieces of First Nations pottery***</p> <p>Shelf 3: 20 First Nations tools***</p> <p>Shelf 4: Arrowheads, including 5 boxes with multiple tips***</p>	
1	Medical scale	<p>Next to the shelf rack of First Nations artifacts</p> <p>Metal medical scale</p>	
See description	Toys	<p>10 Cardboard boxes with doll accessories</p> <p>14 Miniature doll furniture pieces***</p>	

See description	Exotic items	4 Horns 3 Straw hats 1 Wooden sculpture 7 Small plastic bags with various items	
See description	<b>***Navigation*** VERY FRAGILE</b>	9 Model steamboats*** 2 Small display cases containing steamboats*** 3 Navigation-related items*** 3 Medium display cases with models***  On the floor in front of this section: 1 Large cardboard box containing a model steamboat*** 1 Medium box containing a model steamboat***	<b>THIS LOT IS VERY FRAGILE</b>
See description	Rail transport	10 Model trains 1 Model station*** Miniature rails 1 Train station telegraph 10 Envelopes with small items Frames	
See description	Ornithology***	4 Boxes containing bird nests*** 3 Boxes containing bird eggs*** 1 Piece of sliced trunk (with rings) 1 Mounted duck (stuffed)*** 30 Mounted birds*** 10 (approx.) Mounted mammals*** 5 Other birds***	
See description	FOSSILS – NATURE	11 Small plastic bags containing specimen 1 Box	

See description	HERBARIA AND FOSSILS	17 Coroplast boxes 1 Cardboard folder containing a herbarium (Dewar)*** 10 Plastic bags with specimen	
See description	SHELLS AND OTHER	1 Large mounted duck*** 12 Boxes 3 Large shells 1 Wooden container 1 Wooden bat nest	
See description	ON THE FLOOR LOG DRIVING AND JOINERY TOOLS SECTION	6 Large joinery and travel chests, one in a display case	
See description	LOG DRIVING TOOLS	10 Dog-hooks – large sizes 10 Saws and axes 15 Various tools (metal and wood)  On the floor: Folding wooden ironing board 3 Children’s sleighs	
See description	TOOLS/WOODWORKING	50 (approx.) Woodworking brace and various tools	Half of these tools are large
See description	FOOD PREPARATION	100 (approx.) Various food preparation items 1 Large pail Large hooks	
See description	HOME – MAINTENANCE	15 Irons from various periods 1 Rattan laundry basket 20 Cast iron dutch ovens – casseroles 6 Large vessels 15 Tobacco cutters	

See description	PANEL NEXT TO THE JOINER'S CLAMP	20 Joinery and blacksmithing objects	
See description	RIDING	3 Saddles  1 Panel with 10 objects: Bridle Bells Harness Stirrups	
See description	EXOTISM	Wall panel Boomerang*** Shark fin*** 2 Piles 1 Pike 1 Chain  Behind the panel: 1 Wooden ballot box 1 Large funnel	
See description	SHELF RACK WITH MILITARY AND MEDICAL OBJECTS	5 Wooden ducks (decoys) 1 Barrack box  On the floor under this large shelf rack: 25 (approx.) medium and large chests and suitcases	
See description	MEDICINE	50 (approx.) Glass and metal medical instruments***(approx.) 2 Medical kits*** 6 Small boxes	
See description	MILITARY OBJECTS	4 Powder horns 6 Powder flasks Cartridges 6 Antique pistols	

		1 Rifle Pistol holster Miscellaneous	
See description	SCIENCE AND TECHNOLOGY	7 (approx.) Photo cameras*** Telescope 2 Televisions 1 Telegraph 1 Record player 1 Music box 4 Viewers*** 1 Cash register 1 White box 2 Thermometers Slides, photos, and other	

**306–307 CLOTHING STOREROOM (ENTRY THROUGH 307)**

QUANTITY	OBJECTS	DESCRIPTION	COMMENTS
6	Rolls	Wall-mounted rolls behind the door	
81	Covered shelf rack	65 Hats*** 16 Hat boxes	
32	Outfits	Small wardrobe 29 Cotton garment bags containing dresses 3 Mannequins with dresses***	
9 2	Coats Metal form	Coat corner Some coats are in garment bags 1 Bustle form 1 Crinoline form	
9	Outfits – men	Suit corner – men Men's tailcoats Military uniforms	
1	Open wardrobe – covered with sheet	Back of the room Clothing: contents to be checked Too far into the room; can't reach	
60 5	Outfits – women Mannequins	On various open wardrobes Most in cotton garment bags  Mannequins wearing dresses	
2	Boxes	2 Large boxes between 2 wardrobes	

25	Boxes	Boxes of miscellaneous clothing (blouses, skirts, undergarments, etc.)	
14	Pairs	14 Pairs of wooden shoe forms	
30	Pairs	30 Pairs of shoes (women, men, children, babies)	
1	Sewing machine	On the floor near the military uniforms	
1	Flatiron	Wall-mounted near the military uniforms	
1	Shelf rack	1 Shelf rack – 5 shelves: various sewing equipment Various bins 2 Pairs of shoes Boxes Bags	

**308 – FURNITURE STOREROOM**

QUANTITY	OBJECTS	DESCRIPTION	COMMENTS
5	Clocks***	5 Wall-mounted clocks	
1	Round table	1 Round wooden table in 2 sections	
1	Pianoforte***	1 Pianoforte	
1	Carriage	1 Rattan baby carriage	
1	Washstand	1 Wooden washstand for washbasin	
1	Sewing machine	1 Sewing machine, with pedal, in a wooden cabinet	
1	Frame	Frame containing a wreath of wool flowers	
20	Mannequins	20 Various mannequin forms (without clothing)	
1	Box	Box of padded hangers	
3 1	Easels Easel	3 Artist's easels for frames 1 Triangular saddle rack	
3	Boxes	Various contents	

**309 – TEXTILES STOREROOM**

QUANTITY	OBJECTS	DESCRIPTION	COMMENTS
44	Large boxes	44 Large closed boxes Fashion accessories Clothing Undergarments Miscellaneous	
1	Decorative peacock***	Metal peacock with feather tail***	
1	Radio	Transistor radio	
1	Chest	1 Rattan baby carriage	
8	Brushes	Wool carding brushes with metal tines	
10	Tableware pieces***	Various tableware pieces***	
1 20–30	Shelf rack Miscellaneous objects	Large wooden shelf rack with 3 shelves Various objects to process	
3	Plastic bins	3 Large Rubbermaid bins containing artifacts to process	
1	Box	Cardboard box with artifacts to process	
1	Hammock	1 Rolled hammock	
1	Barrel	1 Wooden barrel with various poles	
13	Rolls	13 Rolls of textiles mounted behind the entrance door of the storeroom	

**310 – PAINTINGS AND FRAMES STOREROOM**

QUANTITY	OBJECTS	DESCRIPTION	COMMENTS
190	Framed paintings-illustrations- photographs	On the shelf racks to the right upon entering the room	
9	Wooden pipes	Wooden pipes from the organ of Saint-Julien church	
2	Lecterns	Wooden lecterns with plaques	
9	Cardboard boxes	Cardboard boxes containing various frames (mainly photos)	
1	Box	Frames of the stations of the cross from Saint-Julien church	
10	Tableware pieces	Various tableware pieces	
7	Frames – needlework	Frames: needlework – embroidery and cross stitch	
50	Empty frames	Various sizes	



		Vase with separate parts on polystyrene foam Wax fruit bowl under a glass bell	
300 (approx.)	Various parts – tableware  Shelf rack to the right upon entering the storeroom	Pieces of various sizes  Teapots                      Cups Jugs                              Crystal Tureens                        Plates Vases                            Trays, etc.  Silverware: Tea services and samovar	
300 (approx.)	Various pieces  Shelf rack to the right upon entering the storeroom	Pieces of various sizes  Lighting: Lantern Oil lamps (without oil) Chamberstick  Household supplies: Decorative vases Vessels Keys Hooks Clay jugs  Boxes (small) Large vessels Box with wallpaper rolls Vase with separate parts on polystyrene foam Wax fruit bowl under a glass bell	

Parks Canada

# PROCEDURE FOR CLEANING ARTIFACTS AND FURNITURE AFFECTED BY SILICA DUST AND MOULD SPORES

**Carillon Barracks**

**44 route du Long-Sault, Saint-André-d'Argenteuil, Quebec**

**35-1000002-0100-HS-P-0100-00**

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REGISTER OF ISSUANCES OF ADDENDA	
DATE	DESCRIPTION OF THE CHANGE\ AND/OR THE ISSUANCE
2021-07-09	Issuance of procedure for cleaning artifacts and furniture affected by silica dust and mould spores

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## **1 This procedure applies to the cleaning of artifacts and furniture affected by the deposition of crystalline silica dust and by mould spores.**

- ▶ This procedure is based primarily on the Canadian Conservation Institute (CCI) notes<sup>1</sup> and the Mould Guidelines for the Canadian Construction Industry (CCA-82, 2004);
- ▶ Since the building in which the artifacts and furniture are located is contaminated with mould, we recommend that the cleaning work be done outside in an enclosure that protects them from the weather;
- ▶ Employees retrieving artifacts inside the building and performing cleanup will be required to wear, as a minimum, a half-mask respirator facepiece with replaceable P100 filters, safety glasses, disposable coveralls, and gloves;
- ▶ If the artifacts are covered with waterproof plastic sheets, they will not need to be cleaned, but the plastic sheets will need to be disposed of. If dust accumulates on the artifacts, cleaning them is recommended anyway;
- ▶ Handle all artifacts and furniture with care to prevent damaging them. Clean the artifacts and furniture on both sides according to the recommendations given below.

### **For cleaning fabrics:**

- Place the fabric on a flat surface and protect it with a fine plastic mesh (nylon or polyethylene, 18 to 20 netting). Use a HEPA vacuum, adjusting the power to prevent lifting the textile. For three-dimensional textiles (e.g. hat), use a soft-bristled brush to move the dust toward the HEPA vacuum.

### **For cleaning ceramic and glass objects:**

- Use a soft-bristled brush with warm distilled or de-ionized water. If necessary, add ethanol (5%) to the water to perform the cleaning. However, to use this cleaning method, damage to objects must be avoided.

### **For cleaning bare wood:**

- Use a soft-bristled brush and a HEPA vacuum (variable speed) on hard-surfaced objects; move the dust toward the HEPA vacuum. For wood surfaces in good condition, use a soft-bristled brush; move the dust toward the HEPA vacuum. Always handle with care to prevent damaging the wood.

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<sup>1</sup><https://www.canada.ca/en/conservation-institute/services/conservation-preservation-publications/canadian-conservation-institute-notes.html>.

**For cleaning finished furniture:**

- If undamaged, clean painted furniture with a soft cotton cloth or a soft-bristled brush; move the dust toward a HEPA vacuum (variable speed).

**For cleaning canoes:**

- Use a soft brush and direct the dust toward a HEPA vacuum (variable speed) to get it off.

**For cleaning iron objects:**

- Use hard or soft toothbrushes and direct the dust toward a HEPA vacuum (variable speed). Do not use water or detergent.

**For cleaning glass and plastic display cases:**

- Remove the glass from the frame and use a soft brush or a cotton cloth. Spray the anti-static cleaner on the cloth or brush before cleaning and make sure the glass is dry before placing it back in the frame. The frame can be cleaned like bare wood.

**For cleaning posters and photographs:**

- Use a soft brush to remove surface dust. Do not use water.
- ▶ Once the artifacts or furniture have been decontaminated, they can be moved to a contamination-free location.
- ▶ We recommend keeping the cleaning area clean at all times and using a HEPA vacuum to remove dust as it accumulates.

**END OF PROCEDURE FOR CLEANING ARTIFACTS AND FURNITURE AFFECTED BY  
SILICA DUST AND MOULD SPORES**

## Procedures for Handling and Packaging Artifacts.

(Based on references from the Centre de conservation du Québec)

### Care of textiles and organic material (e.g. animal)

Handle with care.

- Avoid handling with a sharp tool or a pencil in hand.
- When moving, properly support fragile areas.

Pack with clean and stable materials.

- Isolate the textiles from each other with appropriate packaging. Wrap them in clean, long-lasting materials such as unbleached cotton or acid-free paper.
- Avoid using printed or coloured paper and cardboard.

Textile care and cleaning

- Clean textiles only when necessary and if their condition permits. It is important to assess whether you should hand wash (with water and mild detergent) or dry clean. In both cases, the instability of the colours, the fragility of the fibres and the possibility of deformation must be considered.
- Do not clean textiles that are too fragile. Improper cleaning could alter their condition and cause irreparable damage.
- If in doubt, simply dust the surface with a soft-bristled brush, directing the dust toward the nozzle of the vacuum cleaner.

### Care of silverware

Handling

Silver objects must be handled with care. Clean cotton gloves should be worn to avoid degradation; salts and oils from the skin can mark and leave stains on the silver. Dust with a soft cloth; avoid abrasive materials and polishing.

Storage

To protect silver, tarnishing must be delayed or even prevented:

- By using a box, cabinet or safe to reduce air volume and pollutant input; however, cardboard and wood must be avoided.
- By placing activated charcoal or chalk\* wrapped in muslin bags in cabinets or other places.
- By wrapping parts in fabric such as Pacific Silvercloth®, which contains tarnish inhibitors.
- By not storing silver near materials such as wool, leather or rubber; these contain sulfur, which can cause tarnishing.

### Care of wooden objects

Care

- Use a vacuum cleaner with a soft-bristled nozzle to suck up dust, if the condition of the object allows it.
- Use a simple soft-bristled brush to lift and vacuum dust in inconspicuous or fragile areas.

Handling

- Check the stability of the assemblies.
- Remove moving parts such as drawers, doors, shelves, and marble trays, or simply secure them in place where possible.

- Make sure that the surface of the furniture cannot be scratched by a belt, a jewel, or a watch.
- Try to pick up the piece by its strongest parts. In the case of a piece of furniture, handling is ideally done by its low crossbars or by its uprights.
- Most importantly, avoid picking up a piece of furniture by its tray. This part is often simply held in place by pegs or nails, or is too weak to allow lifting the weight of the furniture.
- Avoid dragging a piece of furniture unless it is on a pad or another suitable object.
- Plan moving in order to foresee possible obstacles to handling (e.g., clearance of the passage, lights, etc.).
- Protect the part to be transported with quilted pads; strap them securely in place, if necessary, but do not apply too much pressure as this could mark the surfaces.
- In specific cases, such as transporting a fragile or extremely valuable object in a vehicle, a crate should be custom-made to prevent damage.

## Care of graphic works and paper documents

### Handling

It is very easy to damage paper. Creases and tears never go away, although restoration treatments can make them difficult to notice. Surface markings can sometimes, but not always, be removed.

Cleanliness is the basic rule for handling. Therefore:

- Avoid drinking, smoking or eating in the presence of unprotected works.
- Always use a pencil.
- Avoid attaching stickers to a valuable document.

Before handling:

- Make sure your hands are clean and dry. Work areas should be clear and wider than the object to be handled. If possible, wear white cotton gloves when handling objects. Never touch the surface of a work of art directly.
- If items are damaged, identify the most vulnerable areas, such as tears, breaks, creases, loose parts, etc.

### Handling framed works

- Carry the frame in the normal direction of the picture or flat side up if the glass does not touch the work.
- Use both hands on the vertical frame mounts.
- Check the strength of the frame before transporting it.

### Framed works

- Store upright, if possible.
- Position the framed works back to back, glass to glass, with a piece of cardboard between each work. Look out for hooks.