



# FORMS PRINTING SPECIFICATIONS

Requisition No.	Record No
Date prepared <b>2019-01-15</b>	

## GENERAL DESCRIPTION

Title

Rapport médical (French DSB kit)

Form No. SC ISP-2519 F	Dated 2018-10-03	Stock Number	U I	Quantity
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<input checked="" type="checkbox"/> Flat	<input type="checkbox"/> Set	<input type="checkbox"/> Continuous	<input type="checkbox"/> Tab card	<input type="checkbox"/> Tag	<input type="checkbox"/> Label	<input type="checkbox"/> Sales book	Other
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## MATERIAL - (Paper, card stock, carbon etc.)

Dimensions	Trim size	Wide	X	High	Stub size	Tear out	Wide	X	High
	8.5"			11"					

PAPER (State grade, type, colour, basis weight and reference to applicable CGSB standard.)

Prints on 11" x 17"

Fold to 8.5" x 11"

Self-cover saddle stitched - 2 stitches

16 pages (pages 15-16 are blank)

20lb white paper

Ink: Black

Perforations: Hard tear perforation at 8.5" of unfolded paper (all pages)

Pages 11-16 shall have an additional perforation at 8 7/8", easy tear.

See page 2....

Carbons	Recessed	Protruding	
<input type="checkbox"/> Black <input type="checkbox"/> Blue Other	Inches	Inches	
Narrow	Uncarbonized	Write test requested?	No. of sets
<input type="checkbox"/> Right <input type="checkbox"/> Left Inches	<input type="checkbox"/> Right <input type="checkbox"/> Left <input type="checkbox"/> Top <input type="checkbox"/> Bottom	<input type="checkbox"/> Yes <input type="checkbox"/> No	

## PRINTING - (As specified in the attached copy)

<input type="checkbox"/> One side	<input checked="" type="checkbox"/> Head to head	<input type="checkbox"/> Tumble	<input type="checkbox"/> Head to side	Ink colour	Proofs requested (No. & type)
				Black	1
Serial numbers	To	Ink colour	<input type="checkbox"/> Crash <input type="checkbox"/> Individual parts		
From					

Size of margins	Front:	Top	Left	Back:	Top	Left
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## CONSTRUCTION

Perforate  
Hard tear perf. at 8.5" of unfolded paper (all pages), additional perf. at 8 7/8" p. 11-16

Collate/Gather

Punching	Top	Bottom	Right	Left	No. of holes	Diameter	C-C	<input checked="" type="checkbox"/> Round	Other				
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	2	1/4	2 3/4						
Binding	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Wire	Sew	Side	Score	Saddle	Fold	Crimplock	Pad in	Band in
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

Stub

<input type="checkbox"/> Rigid	<input type="checkbox"/> Flexible	<input type="checkbox"/> Controlled glue line	<input type="checkbox"/> Fugitive glue
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Position

## PACKAGING - EMBALLAGE

<input type="checkbox"/> Wrap	<input type="checkbox"/> Box	<input type="checkbox"/> Bag	Pads	Sets	Sheets	Packages
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## FORM WILL BE COMPLETED BY

<input checked="" type="checkbox"/> Hand	<input type="checkbox"/> Typewriter	<input type="checkbox"/>
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ENTER ADDITIONAL INFORMATION ON PAGE 2

Prepared by

Approved by

#### ADDITIONAL INFORMATION

Drill after first fold - 2 round holes at the left side, 1/4" Diameter, 2 3/4" Centre to centre, 3/8" from the left edge of form to centre of holes.

Mailfold: to 8.5" Wide X 5.5" High (must be folded with title out)

Please call Tiffany Ladouceur (819-654-4152) if you have any questions regarding specs.