



**RETURN BIDS TO:  
RETOURNER LES SOUMISSIONS À:**

**Bid Receiving - PWGSC / Réception des  
soumissions - TPSGC**

**11 Laurier St. / 11, rue Laurier  
Place du Portage, Phase III**

**Core 0B2 / Noyau 0B2**

**Gatineau**

**Québec**

**K1A 0S5**

**Bid Fax: (819) 997-9776**

**REQUEST FOR PROPOSAL  
DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government  
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services  
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

**Comments - Commentaires**

<b>Title - Sujet</b> Explosive Ordnance Disposal Tools	
<b>Solicitation No. - N° de l'invitation</b> M7594-211931/A	<b>Date</b> 2021-11-10
<b>Client Reference No. - N° de référence du client</b> M7594-211931	
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$BK-370-28410	
<b>File No. - N° de dossier</b> 370bk.M7594-211931	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> Eastern Standard Time EST <b>on - le 2021-12-31</b> Heure Normale du l'Est HNE	
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Ruest(370BK), Joanne	<b>Buyer Id - Id de l'acheteur</b> 370bk
<b>Telephone No. - N° de téléphone</b> (819) 360-7799 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>  Specified Herein Précisé dans les présentes	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

**Vendor/Firm Name and Address**

**Raison sociale et adresse du  
fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**

Munitions Division (BK) / Division des munitions (BK)  
11 Laurier St./11, rue Laurier  
8C2, Place du Portage, Phase III  
Gatineau  
Québec  
K1A 0S5

<b>Delivery Required - Livraison exigée</b> See Herein – Voir ci-inclus	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

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Solicitation No. - N° de l'invitation  
M7594-211931/A  
Client Ref. No. - N° de réf. du client  
M7594-211931/A

Amd. No. - N° de la modif.  
File No. - N° du dossier  
370BK- M7594-211931/A

Buyer ID - Id de l'acheteur  
370BK  
CCC No./N° CCC - FMS No./N° VME

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**List of Annexes:**

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## **PART 1 - GENERAL INFORMATION**

### **1.1 Security Requirements**

1. Before award of a contract, the following conditions must be met:
  - (a) the Bidder must hold a valid organization security clearance as indicated in Part 6 - Resulting Contract Clauses;
  - (b) the Bidder's proposed individuals requiring access to classified or protected information, assets or sensitive work sites must meet the security requirements as indicated in Part 6 - Resulting Contract Clauses;
  - (c) the Bidder must provide the name of all individuals who will require access to classified or protected information, assets or sensitive work sites;
2. Bidders are reminded to obtain the required security clearance promptly. Any delay in the award of a contract to allow the successful Bidder to obtain the required clearance will be at the entire discretion of the Contracting Authority.
3. For additional information on security requirements, Bidders should refer to the [Contract Security Program](http://www.tpsgc-pwgsc.gc.ca/esc-src/introduction-eng.html) of Public Works and Government Services Canada (<http://www.tpsgc-pwgsc.gc.ca/esc-src/introduction-eng.html>) website.

### **1.2 Requirement**

The Royal Canadian Mounted Police (RCMP) Chemical, Biological, Radiological, Nuclear and Explosives (CBRNE) Operations and the Explosives Training Unit (ETU) at the Canadian Police College have a requirement for the provision of **Medium Size Remotely Operated Vehicle – Explosives Ordnance Disposal (ROV – EOD) System**.

### **1.3 Debriefings**

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing or by telephone.

### **1.4 Trade Agreements**

The requirement is subject to the provisions of the Canadian Free Trade Agreement (CFTA).

### **1.5 Canadian Content**

The requirement is subject to a preference for Canadian goods and/or services.

### **1.6 Phased Submission Compliance Process**

The phased submission compliance process applies to this requirement.

### **1.7 epost Connect Service**

All submissions must be submitted using epost Connect, Canada will not accept any other method for this solicitation.

Bidders must refer to Part 2 entitled Bidder Instructions, and Part 3 entitled Bid Preparation Instructions, of the bid solicitation, for further information.

## **PART 2 - BIDDER INSTRUCTIONS**

### **2.1 Standard Instructions, Clauses and Conditions**

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The [2003](#) (2020-05-28) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Subsection 5.4 of [2003](#), Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: Sixty (60) days

Insert: One hundred and eighty **(180) days**

#### **2.1.1 SACC Manual Clauses**

[B1000T](#) (2014-06-26) Condition of Material.

[A9130T](#) (2019-11-28) Controlled Goods Program – Bid

##### **2.1.1.2**

#### **[A3080T](#) COVID-19 vaccination requirement**

This requirement is subject to the COVID-19 Vaccination Policy for Supplier Personnel. Failure to complete and provide the COVID-19 Vaccination Requirement Certification as part of the bid will render the bid non-responsive.

#### **[A3081T](#) COVID-19 vaccination requirement certification**

In accordance with the COVID-19 Vaccination Policy for Supplier Personnel, all Bidders must provide with their bid, the COVID-19 Vaccination Requirement Certification attached to this bid solicitation, to be given further consideration in this procurement process. This Certification incorporated into the bid solicitation on its closing date is incorporated into, and forms a binding part of any resulting Contract.

### **2.2 Submission of Bids**

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page one (1) of the bid solicitation.

Due to the nature of the Request for Proposal, transmission of bids by email or fax to PWGSC will not be accepted.

**Note:** Bidders must submit using epost Connect for bids closing at the Bid Receiving Unit in the National Capital Region (NCR) the email address is:

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[tpsgc.dgareceptiondessoumissions-abbidreceiving.pwgsc@tpsgc-pwgsc.gc.ca](mailto:tpsgc.dgareceptiondessoumissions-abbidreceiving.pwgsc@tpsgc-pwgsc.gc.ca)

**Note:** Bids will not be accepted if emailed directly to this email address. This email address is to be used to open an epost Connect conversation, as detailed in Standard Instructions [2003](#), or to send bids through an epost Connect message if the bidder is using its own licensing agreement for epost Connect.

### 2.3 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than five (5) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

### 2.4 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario, Canada.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

### 2.5 Bid Challenge and Recourse Mechanisms

- (a) Several mechanisms are available to potential suppliers to challenge aspects of the procurement process up to and including contract award.
- (b) Canada encourages suppliers to first bring their concerns to the attention of the Contracting Authority. Canada's [Buy and Sell](#) website, under the heading "[Bid Challenge and Recourse Mechanisms](#)" contains information on potential complaint bodies such as:
  - Office of the Procurement Ombudsman (OPO)
  - Canadian International Trade Tribunal (CITT)
- (c) Suppliers should note that there are **strict deadlines** for filing complaints, and the time periods vary depending on the complaint body in question. Suppliers should therefore act quickly when they want to challenge any aspect of the procurement process.

## PART 3 - BID PREPARATION INSTRUCTIONS

### 3.1 Bid Preparation Instructions

The Bidder must submit its bid electronically in accordance with section 08 of the 2003 standard instructions. The epost Connect system has a limit of 1GB per single message posted and a limit of 20GB per conversation.

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The bid should be gathered per section and separated as follows:

Section I: Technical Bid  
Section II: Financial Bid  
Section III: Certifications

Due to the nature of the bid solicitation, bids transmitted either by facsimile or by mail will not be accepted.

Prices must appear in the financial bid only. No prices should be indicated in any other section of the bid. Financial offer should be separate from Technical offer.

### **Section I: Technical Bid**

In their technical bid, Bidders should explain and demonstrate how they propose to meet the requirements as per Annex B - (Statement of Requirements).

### **Section II: Financial Bid**

Bidders must submit their financial bid in accordance with the Ammunition Requirement/Basis of Payment at Annex A. The total amount of Applicable Taxes should be shown separately.

Bidders must submit their financial bid DDP – Delivery Duty Paid, Incoterms 2000.

#### **3.1.1 Electronic Payment of Invoices – Bid**

If you are willing to accept payment of invoices by Electronic Payment Instruments, Identify the Electronic Payment method.

Please select method(s):

- Direct Deposit (Domestic and International);
- Wire Transfer (International Only).

If Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

#### **3.1.2 SACC Manual Clauses**

[C3011T](#) (2013-11-06), Exchange Rate Fluctuation

### **Section III: Certifications**

Bidders must submit the certifications and additional information required under Part 5.

## **PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**

### **4.1 Evaluation Procedures**

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.

- (b) An evaluation team composed of representatives of Canada will evaluate the bids. Not all members of the evaluation team will necessarily participate in all aspects of the bid evaluation.
- (c) The evaluation team will determine first if there are two or more bids with a valid Canadian Content certification. In that event, the evaluation process will be limited to the bids with the certification; otherwise, all bids will be evaluated. If some of the bids with a valid certification are declared non-responsive, or are withdrawn, and less than two (2) responsive bids with valid certification remain, the evaluation will continue among those bids with a valid certification. If all bids with a valid certification are subsequently declared non-responsive, or are withdrawn, then all the other bids received will be evaluated.

The evaluation will be conducted in stages:

- (i) Stage I: Mandatory Technical Evaluation of a Bidder's submitted documentation ONLY against the technical requirements found in Annex B and Appendix 1 to Annex B (Refer to Article 4.1.2 of the solicitation)
- (ii) Stage II: Mandatory Technical/Performance Evaluation of a Bidder's Unit against the technical requirements found in Annex B and Appendix 2 to Annex B (Refer to Article 4.1.2.2 of the Solicitation), within one (1) month after bid close (date TBD).
- (ii) Stage III: Financial Evaluation (Refer to Article 4.1.3 of the solicitation)

#### **4.1.1 Phased Bid Compliance Process (PBCP)**

##### **4.1.1.1 (2018-07-19) General**

- (a) Canada is conducting the PBCP described below for this requirement.
- (b) Notwithstanding any review by Canada at Phase I or II of the PBCP, Bidders are and will remain solely responsible for the accuracy, consistency and completeness of their Bids and Canada does not undertake, by reason of this review, any obligations or responsibility for identifying any or all errors or omissions in Bids or in responses by a Bidder to any communication from Canada.

THE BIDDER ACKNOWLEDGES THAT THE REVIEWS IN PHASE I AND II OF THIS PBCP ARE PRELIMINARY AND DO NOT PRECLUDE A FINDING IN PHASE III THAT THE BID IS NON-RESPONSIVE, EVEN FOR MANDATORY

REQUIREMENTS WHICH WERE SUBJECT TO REVIEW IN PHASE I OR II AND NOTWITHSTANDING THAT THE BID HAD BEEN FOUND RESPONSIVE IN SUCH EARLIER PHASE. CANADA MAY DEEM A BID TO BE NON-RESPONSIVE TO A MANDATORY REQUIREMENT AT ANY PHASE.

THE BIDDER ALSO ACKNOWLEDGES THAT ITS RESPONSE TO A NOTICE OR A COMPLIANCE ASSESSMENT REPORT (CAR) (EACH DEFINED BELOW) IN PHASE I OR II MAY NOT BE SUCCESSFUL IN RENDERING ITS BID RESPONSIVE TO THE MANDATORY REQUIREMENTS THAT ARE THE SUBJECT OF THE NOTICE OR CAR, AND MAY RENDER ITS BID NON-RESPONSIVE TO OTHER MANDATORY REQUIREMENTS.

- (c) Canada may, in its discretion, request and accept at any time from a Bidder and consider as part of the Bid, any information to correct errors or deficiencies in the Bid that are clerical or administrative, such as, without limitation, failure to sign the Bid or any part or to checkmark a box in a form, or other failure of format or form or failure to acknowledge; failure to provide a procurement business number or contact information such as names, addresses and telephone numbers; inadvertent errors in numbers or calculations that do not change the amount the

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Bidder has specified as the price or of any component thereof that is subject to evaluation. This shall not limit Canada's right to request or accept any information after the bid solicitation closing in circumstances where the bid solicitation expressly provides for this right. The Bidder will have the time period specified in writing by Canada to provide the necessary documentation. Failure to meet this deadline will result in the Bid being declared non-responsive.

- (d) The PBCP does not limit Canada's rights under Standard Acquisition Clauses and Conditions (SACC) 2003 (2020-05-28) Standard Instructions – Goods or Services – Competitive Requirements nor Canada's right to request or accept any information during the solicitation period or after bid solicitation closing in circumstances where the bid solicitation expressly provides for this right, or in the circumstances described in subsection (c).
- (e) Canada will send any Notice or CAR by any method Canada chooses, in its absolute discretion. The Bidder must submit its response by the method stipulated in the Notice or CAR. Responses are deemed to be received by Canada at the date and time they are delivered to Canada by the method and at the address specified in the Notice or CAR. An email response permitted by the Notice or CAR is deemed received by Canada on the date and time it is received in Canada's email inbox at Canada's email address specified in the Notice or CAR. A Notice or CAR sent by Canada to the Bidder at any address provided by the Bidder in or pursuant to the Bid is deemed received by the Bidder on the date it is sent by Canada. Canada is not responsible for late receipt by Canada of a response, however caused.

#### **4.1.1.2 (2018-03-13) Phase I: Financial Bid**

- (a) After the closing date and time of this bid solicitation, Canada will examine the Bid to determine whether it includes a Financial Bid and whether any Financial Bid includes all information required by the solicitation. Canada's review in Phase I will be limited to identifying whether any information that is required under the bid solicitation to be included in the Financial Bid is missing from the Financial Bid. This review will not assess whether the Financial Bid meets any standard or is responsive to all solicitation requirements.
- (b) Canada's review in Phase I will be performed by officials of the Department of Public Works and Government Services.
- (c) If Canada determines, in its absolute discretion that there is no Financial Bid or that the Financial Bid is missing all of the information required by the bid solicitation to be included in the Financial Bid, then the Bid will be considered non-responsive and will be given no further consideration.
- (d) For Bids other than those described in c), Canada will send a written notice to the Bidder ("Notice") identifying where the Financial Bid is missing information. A Bidder, whose Financial Bid has been found responsive to the requirements that are reviewed at Phase I, will not receive a Notice. Such Bidders shall not be entitled to submit any additional information in respect of their Financial Bid.
- (e) The Bidders who have been sent a Notice shall have the time period specified in the Notice (the "Remedy Period") to remedy the matters identified in the Notice by providing to Canada, in writing, additional information or clarification in response to the Notice. Responses received after the end of the Remedy Period will not be considered by Canada, except in circumstances and on terms expressly provided for in the Notice.

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- (f) In its response to the Notice, the Bidder will be entitled to remedy only that part of its Financial Bid which is identified in the Notice. For instance, where the Notice states that a required line item has been left blank, only the missing information may be added to the Financial Bid, except that, in those instances where the addition of such information will necessarily result in a change to other calculations previously submitted in its Financial Bid, (for example, the calculation to determine a total price), such necessary adjustments shall be identified by the Bidder and only these adjustments shall be made. All submitted information must comply with the requirements of this solicitation.
- (g) Any other changes to the Financial Bid submitted by the Bidder will be considered to be new information and will be disregarded. There will be no change permitted to any other Section of the Bidder's Bid. Information submitted in accordance with the requirements of this solicitation in response to the Notice will replace, in full, **only** that part of the original Financial Bid as is permitted above, and will be used for the remainder of the bid evaluation process.
- (h) Canada will determine whether the Financial Bid is responsive to the requirements reviewed at Phase I, considering such additional information or clarification as may have been provided by the Bidder in accordance with this Section. If the Financial Bid is not found responsive for the requirements reviewed at Phase I to the satisfaction of Canada, then the Bid shall be considered non-responsive and will receive no further consideration.
- (i) Only Bids found responsive to the requirements reviewed in Phase I to the satisfaction of Canada, will receive a Phase II review.

#### **4.1.1.3 (2018-03-13) Phase II: Technical Bid**

- (a) Canada's review at Phase II will be limited to a review of the Technical Bid to identify any instances where the Bidder has failed to meet any Eligible Mandatory Criterion. This review will not assess whether the Technical Bid meets any standard or is responsive to all solicitation requirements. Eligible Mandatory Criteria are all mandatory technical criteria that are identified in this solicitation as being subject to the PBCP. Mandatory technical criteria that are not identified in the solicitation as being subject to the PBCP, will not be evaluated until Phase III.
- (b) Canada will send a written notice to the Bidder (Compliance Assessment Report or "CAR") identifying any Eligible Mandatory Criteria that the Bid has failed to meet. A Bidder whose Bid has been found responsive to the requirements that are reviewed at Phase II will receive a CAR that states that its Bid has been found responsive to the requirements reviewed at Phase II. Such Bidder shall not be entitled to submit any response to the CAR.
- (c) A Bidder shall have the period specified in the CAR (the "Remedy Period") to remedy the failure to meet any Eligible Mandatory Criterion identified in the CAR by providing to Canada in writing additional or different information or clarification in response to the CAR. Responses received after the end of the Remedy Period will not be considered by Canada, except in circumstances and on terms expressly provided for in the CAR.
- (d) The Bidder's response must address only the Eligible Mandatory Criteria listed in the CAR as not having been achieved, and must include only such information as is necessary to achieve such compliance. Any additional

information provided by the Bidder which is not necessary to achieve such compliance will not be considered by Canada, except that, in those instances where such a response to the Eligible Mandatory Criteria specified in the CAR will necessarily result in a

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- consequential change to other parts of the Bid, the Bidder shall identify such additional changes, provided that its response must not include any change to the Financial Bid.
- (e) The Bidder's response to the CAR should identify in each case the Eligible Mandatory Criterion in the CAR to which it is responding, including identifying in the corresponding section of the original Bid, the wording of the proposed change to that section, and the wording and location in the Bid of any other consequential changes that necessarily result from such change. In respect of any such consequential change, the Bidder must include a rationale explaining why such consequential change is a necessary result of the change proposed to meet the Eligible Mandatory Criterion. It is not up to Canada to revise the Bidder's Bid, and failure of the Bidder to do so in accordance with this subparagraph is at the Bidder's own risk. All submitted information must comply with the requirements of this solicitation.
- (f) Any changes to the Bid submitted by the Bidder other than as permitted in this solicitation, will be considered to be new information and will be disregarded. Information submitted in accordance with the requirements of this solicitation in response to the CAR will replace, in full, **only** that part of the original Bid as is permitted in this Section.
- (g) Additional or different information submitted during Phase II permitted by this section will be considered as included in the Bid, but will be considered by Canada in the evaluation of the Bid at Phase II only for the purpose of determining whether the Bid meets the Eligible Mandatory Criteria. It will not be used at any Phase of the evaluation to increase any score that the original Bid would achieve without the benefit of such additional or different information. For instance, an Eligible Mandatory Criterion that requires a mandatory minimum number of points to achieve compliance will be assessed at Phase II to determine whether such mandatory minimum score would be achieved with such additional or different information submitted by the Bidder in response to the CAR. If so, the Bid will be considered responsive in respect of such Eligible Mandatory Criterion, and the additional or different information submitted by the Bidder shall bind the Bidder as part of its Bid, but the Bidder's original score, which was less than the mandatory minimum for such Eligible Mandatory Criterion, will not change, and it will be that original score that is used to calculate any score for the Bid
- (h) Canada will determine whether the Bid is responsive for the requirements reviewed at Phase II, considering such additional or different information or clarification as may have been provided by the Bidder in accordance with this Section. If the Bid is not found responsive for the requirements reviewed at Phase II to the satisfaction of Canada, then the Bid shall be considered non-responsive and will receive no further consideration.
- (i) Only Bids found responsive to the requirements reviewed in Phase II to the satisfaction of Canada, will receive a Phase III evaluation.

#### **4.1.1.4 (2018-03-13) Phase III: Final Evaluation of the Bid**

- (a) In Phase III, Canada will complete the evaluation of all Bids found responsive to the requirements reviewed at Phase II. Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) A Bid is non-responsive and will receive no further consideration if it does not meet all mandatory evaluation criteria of the solicitation.

## 4.1.2 Technical Evaluation

### 4.1.2.1 Stage I: Mandatory Technical Evaluation – Documentation:

**The Phased Bid Compliance Process will apply to all mandatory technical criteria.**

To complete the Stage I Technical Evaluation, in order to confirm a bidder's capability of meeting the mandatory technical requirements, bidders must provide the requested documentation for the **Medium Size Remotely Operated Vehicle – Explosives Ordnance Disposal (ROV – EOD) System** they are offering to demonstrate that their product meets the technical requirements of this Solicitation.

Bidders are requested to use the templates provided at Appendix 1 to Annex B to indicate where in their documentation (page number, paragraph) the technical requirements are met.

Bidders who provide documentation for Stage I – Mandatory Technical Evaluation - Documentation, and are found to have met all of the mandatory technical requirements of Stage I, will advance to Stage II – Mandatory Technical/Performance Evaluation.

Failure to meet all the mandatory technical requirements identified in Stage I will result in the bid being evaluated being declared non-responsive. Stage I will be evaluated in its entirety.

### 4.1.2.2 Stage II: Mandatory Technical/Performance Evaluation – ROV-EOD Unit

To complete the Stage II Mandatory Technical/Performance Evaluation in order to confirm a bidder's capability of meeting the mandatory technical requirements, the evaluation team will use the bidders submitted **ROV-EOD Unit** to determine compliance against mandatory requirements in accordance with Appendix 2 to Annex B.

The Bidder must ensure that the required Unit(s) offered are manufactured in accordance with the technical requirement(s) of the RCMP identified in the solicitation, and are fully representative of the bid submitted.

#### 4.1.2.2.1 Mandatory Technical/Performance Evaluation – ROV-EOD Unit Submission

Upon completion of **Stage 1: Mandatory Technical Evaluation – Documentation**, successful bidders advancing to **Stage 2: Mandatory Technical/Performance Evaluation** shall be required to provide, **all at no cost to Canada:**

- 1) One (1) complete **Medium Size Remotely Operated Vehicle – Explosives Ordnance Disposal (ROV – EOD) System** as defined in Annex B – Statement of Requirement delivered (within one (1) month after bid close – (date TBD) after the completion of Stage 1, to the following address:

ATTN: Andrew Tiffin  
Address: 1426 St. Joseph Blvd.  
TPOF, Bldg 428  
Ottawa, ON  
K1A 0R2  
Phone: 613-324-4532

- 2) No more than two (2) Field Service Representatives (FSR) (COVID-19 certified as per article 2.1.1.2) demonstrate operation of the **Medium Size ROV-EOD Unit** and provide basic operational training to RCMP personnel in accordance with Appendix 2 to Annex B to perform evaluation exercises. This "Performance Testing" will not exceed 1 day (7.5 hours) per Bidder. Address above is the same location where the testing will occur.

- 3) Bidders shall be responsible for delivery to and from the Performance Testing facility, including documentation to import and export their system to and from their home country (if applicable).

#### **4.1.2.2.2 Mandatory Technical/Performance Criteria – ROV-EOD Unit – Evaluation**

Bidders who are found to have met all of the mandatory technical/performance requirements of Stage II, will advance to the Financial Evaluation.

Failure to meet all the mandatory technical/performance requirements identified in Stage II will result in the bid being declared non-responsive. Stage II will be evaluated in its entirety.

#### **4.1.3 Financial Evaluation**

Bidders must submit their financial bid in Canadian Dollars, in accordance with the Basis of Payment and Annex A. The total amount of Goods and Services Tax (GST) or Harmonized Sales Tax (HST) should be shown separately, if applicable. No foreign currency will be accepted and will be deemed non-responsive.

Bidders must submit their financial bid DDP - Delivery Duty Paid, Incoterms 2000.

#### **4.2 Basis of Selection**

A bid must comply with the requirements of the bid solicitation and meet all mandatory Technical evaluation criteria to be declared responsive.

Bids will be evaluated based on the overall price in Annex A, including the initial contract period and the option periods, GST and HST excluded.

The responsive bid with the lowest evaluated price will be recommended for award of a Contract.

### **PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION**

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

#### **5.1 Certifications Required with the Bid**

Bidders must submit the following duly completed certifications as part of their bid.

##### **5.1.1 Integrity Provisions - Declaration of Convicted Offences**

In accordance with the Integrity Provisions of the Standard Instructions, all bidders must provide with their bid, **if applicable**, the declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

## 5.1.2 Additional Certifications Required with the Bid

### 5.1.2.1 Canadian Content Certification

#### 5.1.2.1.1 SACC Manual clause [A3061T](#) (2018-12-06) Canadian Content Certification

This procurement is conditionally limited to Canadian goods.

Subject to the evaluation procedures contained in the bid solicitation, bidders acknowledge that only bids with a certification that the good(s) offered are Canadian goods, as defined in clause [A3050T](#), may be considered.

Failure to provide this certification completed with the bid will result in the good(s) offered being treated as non-Canadian goods.

The Bidder certifies that:

( ) the good(s) offered are Canadian goods as defined in paragraph 1 of clause [A3050T](#).

SACC Manual [A3060C](#) (2008-05-12), Canadian Content Certification

SACC Manual [A3050T](#) (2020-07-01), Canadian Content Definition

## 5.2 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

### 5.2.1 Integrity Provisions – Required Documentation

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real property agreement of the [Ineligibility and Suspension Policy](#) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

### 5.2.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the [Employment and Social Development Canada \(ESDC\) - Labour's](#) website (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#>).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

Canada will also have the right to terminate the Contract for default if a Contractor, or any member of the Contractor if the Contractor is a Joint Venture, appears on the "[FCP Limited Eligibility to Bid](#)" list during the period of the Contract.

The Bidder must provide the Contracting Authority with a completed annex titled Federal Contractors Program for Employment Equity - Certification, before contract award. If the Bidder is a Joint Venture, the

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Bidder must provide the Contracting Authority with a completed annex Federal Contractors Program for Employment Equity - Certification, for each member of the Joint Venture.

### 5.3 Price Justification

In the event that the Bidder's bid is the sole responsive bid received, ([Section 14 \(2007-11-30 Price Justification of the 2003, \(2019-03-04\) Standard Instructions - Goods or Services - Competitive Requirements applies to and forms part of this bid solicitation and any resulting Contract](#)), the Bidder must provide, on Canada's request, one or more of the following price justification:

- a) A current published price list indication the percentage discount available to Canada; or
- b) A copy of paid invoices for the like quality and quantity of the goods, services or both sold to other customer; or
- c) A price breakdown showing the cost of direct labour, direct materials, purchased items, engineering and plant overheads, general and administrative overhead, transportation, etc., and profit; or
- d) Price or rate certifications; or
- e) Any other supporting documentation as requested by Canada

#### 5.3.1 Traceability

The bidder certifies that it or its supplier is legally entitled to manufacture the items detailed in the Annex A – Requirement and Basis of Payment.

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**Authorized Signature**

**Date (D/M/Y)**

## PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

### 6.1 Security Requirements

6.1.1 The following security requirements (SRCL and related clauses provided by the Contract Security Program) apply and form part of the Contract.

The Contractor must comply with the provisions of the Security Requirements Check List (SRCL) and Royal Canadian Mounted Police Security Guide attached at Annex "C" and Annex "D".

6.1.1.2 The Contractor (COVID-19 certified as per article 2.1.1.2) is required to have all personnel working on site to be security cleared at the level of Facility Access (**Facility Access Level 2**) with Escort as verified by the Personal Security Unit (PSU) of the Royal Canadian Mounted Police (RCMP). The Contractor SHALL NOT remove or make copies of any DESIGNATED or CLASSIFIED information or assets from the identified work site.

### 6.2 Statement of Requirement

The Contractor must provide **Medium Size Remotely Operated Vehicle – Explosives Ordnance Disposal (ROV – EOD) System** in accordance with Annex A and Annex B including their associated appendices.

Delivery of the requirement will be made to various delivery points as specified at Appendix 1 of Annex A of the Contract.

### 6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

#### 6.3.1 General Conditions

[2010A](#) (2020-05-28), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

Section 09 of general conditions [2010A](#) (2014-09-25) *Warranty* is amended by replacing the period of 12 months by 24 months.

All other provisions of the warranty section remain in effect.

#### 6.3.2 Supplemental General Conditions

##### **4013 Compliance with on-site measures, standing orders, policies, and rules**

The Contractor must comply and ensure that its employees and subcontractors comply with all security measures, standing orders, policies or other rules in force at the site where the Work is performed.

#### **4014 Suspension of the work**

1. The Contracting Authority may at any time, by written notice, order the Contractor to suspend or stop the Work or part of the Work under the Contract for a period of up to 180 days. The Contractor must immediately comply with any such order in a way that minimizes the cost of doing so. While such an order is in effect, the Contractor must not remove any part of the Work from any premises without first obtaining the written consent of the Contracting Authority. Within these 180 days, the Contracting Authority must either cancel the order or terminate the Contract, in whole or in part, under section(s) *[insert section entitled "Default by the Contractor"]* \_\_\_\_\_ or *[insert section entitled "Termination for convenience"]* \_\_\_\_\_ of general conditions \_\_\_\_\_.
2. When an order is made under subsection 1, unless the Contracting Authority terminates the Contract by reason of default by the Contractor or the Contractor abandons the Contract, the Contractor will be entitled to be paid its additional costs incurred as a result of the suspension plus a fair and reasonable profit.
3. When an order made under subsection 1 is cancelled, the Contractor must resume work in accordance with the Contract as soon as practicable. If the suspension has affected the Contractor's ability to meet any delivery date under the Contract, the date for performing the part of the Work affected by the suspension will be extended for a period equal to the period of suspension plus a period, if any, that in the opinion of the Contracting Authority, following consultation with the Contractor, is necessary for the Contractor to resume the Work. Any equitable adjustments will be made as necessary to any affected conditions of the Contract.

#### **6.4 Term of Contract**

##### **6.4.1 Period of the Contract**

The period of the Contract is from \_\_\_\_\_ (to be inserted at Contract Award) to \_\_\_\_\_ inclusive.

##### **6.4.2 Delivery Date**

While delivery is requested by **15 March, 2022 (or sooner)** the best delivery that could be offered is \_\_\_\_\_ *(to be completed by the bidder)*.

All the deliverables must be received on or before \_\_\_\_\_ *(to be inserted at Contract Award)*.

##### **6.4.3 Option to Extend the Contract**

The Contractor grants to Canada the irrevocable option to acquire the goods, services or both described at Annex "A" and Annex "B" of the Contract under the same conditions and at the prices and/or rates stated in the Contract.

The Contracting Authority may exercise the option at any time before the expiry of the Contract by sending a written notice to the Contractor.

The option may only be exercised by the Contracting authority and will be evidenced, for administrative purposes only, through Contract Amendments.

##### **6.4.3.1 Delivery of Optional Goods and/or Services**

Delivery of the optional quantities should be delivered as per Appendix 1 to Annex A.

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#### 6.4.3.2 Delivery Points and Addresses

Delivery of the requirement will be made to delivery point(s) specified at Appendix 1 to Annex "A" of the Contract.

### 6.5 Authorities

#### 6.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: Joanne Ruest or Designate  
Title: Contracting Authority/Supply Specialist  
Public Services and Procurement Canada (PSPC)  
Directorate: EMTSPD  
Address: 11 rue Laurier – PdP III  
Gatineau, Qc.  
Telephone: 819-360-7799  
Email: [joanne.ruest@tpsgc-pwgsc.gc.ca](mailto:joanne.ruest@tpsgc-pwgsc.gc.ca)

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

#### 6.5.2 Requisition/Project Authority for the RCMP *(to be inserted at contract award)*

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Organization: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
E-mail address: \_\_\_\_\_

The Requisition/Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

#### 6.5.3 Technical Authority for the RCMP: *(to be inserted at contract award)*

Name:  
Telephone No:  
e-mail address:

The Technical Authority named above is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Technical Authority, however the Technical Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

#### **6.5.4 Contractor's Representative:** *(To be inserted at contract award)*

Name:  
Telephone No:  
Facsimile No:  
e-mail address:

### **6.6 Payment**

#### **6.6.1 Basis of Payment**

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a "firm unit price" as specified in "Annex A" for a total cost of \$ \_\_\_\_\_ (*insert the amount at contract award*). Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

#### **6.6.2 SACC Manual Clauses**

SACC Manual C6000C (2017-08-17), Limitation of Price  
SACC Manual H1001C (2008-05-12), Multiple Payments  
SACC Manual C2000C (2007-11-30), Taxes – Foreign Based Contractors

Canada will pay the Contractor upon completion and delivery of units in accordance with the payment provisions of the Contract if:

- a) An accurate and complete invoice and any other document required by the Contract have been submitted in accordance with the invoicing instruction provided in the Contract;
- b) All such documents have been verified by Canada;
- c) The Work delivered has been accepted by Canada.

#### **6.6.3 Electronic Payment of Invoices – Contract**

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- a. Direct Deposit (Domestic and International);
- b. Wire Transfer (International Only);

### **6.7 Invoicing Instructions**

The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

Invoices must be distributed as follows:

(a) The original and one (1) copy must be forwarded to the Technical Authority identified under the section entitled "Authorities" of the Contract at Article 6.5.4

(b) One (1) copy electronically by email must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract. See Article 6.5.1.

(c) One (1) copy must be forwarded to the Requisition/Project Authority identified under the section entitled "Authorities" of the Contract See Article 6.5.2.

## 6.8 Certifications and Additional Information

### 6.8.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

### 6.8.2 Federal Contractors Program for Employment Equity - Default by the Contractor

The Contractor understands and agrees that, when an Agreement to Implement Employment Equity (AIEE) exists between the Contractor and Employment and Social Development Canada (ESDC)-Labour, the AIEE must remain valid during the entire period of the Contract. If the AIEE becomes invalid, the name of the Contractor will be added to the "[FCP Limited Eligibility to Bid](#)" list. The imposition of such a sanction by ESDC will constitute the Contractor in default as per the terms of the Contract.

### 6.8.3 SACC Manual Clauses

SACC Manual [A3060C](#) (2008-05-12), Canadian Content Certification.

## 6.9 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

## 6.10 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) The Articles of Agreement;
- (b) 2010A (2020-05-28) General Conditions - Goods (Medium Complexity);
- (c) Annex B – Statement(s) of Requirement,
- (d) Annex A – Ammunition Requirement/Basis of Payment,
- (e) Annex C – Security Requirement Check List
- (f) Annex D – RCMP Security Guide
- (g) Annex E - COVID-19 Vaccination Requirement Certification
- (h) Annex F – Federal Contractors Program for Employment Equity – Certification,
- (i) The Contractor's bid dated: \_\_\_\_\_ (to be inserted at Contract Award)

If there is a discrepancy between the wordings of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

## 6.11 SACC Manual Clauses

A9006C (2012-07-06)	Defence Contract
B7500C (2006-06-16)	Excess Goods
D0018C (2007-11-30)	Delivery and Unloading
D2025C (2017-08-17)	Wood Packaging Materials
B1505C (2016-01-28)	Shipment of Dangerous Goods/Hazardous Products
D3015C (2014-09-25)	Dangerous Goods/Hazardous Products – Labelling and Packaging Compliance

## 6.12 Dispute Resolution

- (a) The parties agree to maintain open and honest communication about the Work throughout and after the performance of the contract.
- (b) The parties agree to consult and co-operate with each other in the furtherance of the contract and promptly notify the other party or parties and attempt to resolve problems or differences that may arise.
- (c) If the parties cannot resolve a dispute through consultation and cooperation, the parties agree to consult a neutral third party offering alternative dispute resolution services to attempt to address the dispute.
- (d) Options of alternative dispute resolution services can be found on Canada's Buy and Sell website under the heading "[Dispute Resolution](#)".

## 6.13 Packaging

Packaging is to be in accordance with standard commercial packaging to ensure safe arrival of goods at destination.

## 6.14 Shipping Instructions – Delivery at Destination

Goods must be consigned to the destination specified in the Contract and delivered:

- a. Delivered Duty Paid (DDP) as per Annex "A" Incoterms 2000 for shipment from a commercial Contractor.

## 6.15 Meetings (COVID-19 certified as per article 2.1.1.2)

The Contracting/Technical/Requisition/Project Authority and the Contractor may, at any time, convene a meeting to discuss and review the progress of the Work against this Contract. Any such meeting shall occur following notice to the Contracting authority. The Chairperson of the meeting shall be the Contracting Authority or the Party requesting the meeting.

The party requesting the meeting shall prepare the agenda of the meeting and distribute it to all Authorities. The Contractor shall prepare minutes of the meeting (if required) and submit them within ten (10) working days following the meeting to the Contracting Authority for approval, prior to distributing them to all Authorities.

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#### **6.16 Inspection and Acceptance**

The Technical Authority is the Inspection Authority. All reports, deliverable items, documents, goods and all services rendered under the Contract are subject to inspection by the Inspection Authority or representative. Should any report, document, good or service not be in accordance with the requirements of the Statement of Work and to the satisfaction of the Inspection Authority, as submitted, the Inspection Authority will have the right to reject it or require its correction at the sole expense of the Contractor before recommending payment.

#### **6.17 Insurance Requirements**

The Contractor is responsible for deciding if insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any insurance acquired or maintained by the Contractor is at its own expense and for its own benefit and protection. It does not release the Contractor from or reduce its liability under the Contract.

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**ANNEX A**  
**Royal Canadian Mounted Police**  
**Ammunition Requirement/Basis of Payment**

**Initial Contract Period:**

Description	Part/Model Number	Quantity	Delivery Date	Firm Unit Price (CAN), DDP Destination (Delivery and Training Included)	Extended Price (CAN) (Quantity x Firm Unit Price) (Applicable Taxes extra)
Medium Size Remotely Operated Vehicle – Explosives Ordnance Disposal (ROV-EOD) System	_____ <b>(to be completed by the bidder)</b>	6		\$ _____ <b>(to be completed by the bidder)</b>	\$ _____ <b>(to be completed by the bidder)</b>

**OPTION PERIOD (Quantity breakdown by Destination will be provided at the time of each amendment exercising the option.)**

**Within 48 months of Contract Award.**

Description	QTY	Unit of Issue	Year 1 Unit Price	Year 2 Unit Price	Year 3 Unit Price	Year 4 Unit Price
Medium Size Remotely Operated Vehicle – Explosives Ordnance Disposal (ROV-EOD) System	<b>*Up to 13</b>	Each	\$ _____ (Applicable Taxes extra) (to be completed by the bidder)	\$ _____ (Applicable Taxes extra) (to be completed by the bidder)	\$ _____ (Applicable Taxes extra) (to be completed by the bidder)	\$ _____ (Applicable Taxes extra) (to be completed by the bidder)

Note: \* This quantity represents the maximum number of Units that can be acquired under the options. It is in no way a commitment on the part of the RCMP to acquire this quantity of Units. The RCMP reserves the right to exercise the optional quantities in full or in part.

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**Appendix 1 to Annex A**

<b>Delivery Locations:</b> <b>Firm Quantity:</b> Six (6) mid-size ROV-EOD to be delivered to the following locations:	
1) RCMP CBRNE Operations 1426 St. Joseph Blvd. Ottawa, ON K1A 0R2	
2) RCMP "D" Division 1091 Portage Avenue Winnipeg, MB R3C 3K2	
3) RCMP CPC ETU 1426 St. Joseph Blvd. Ottawa, ON K1A 0R2	
4) RCMP "K" Division HQ 11140 109 <sup>th</sup> Street Northwest Edmonton, AB T5G 2T4	
<b>5) (2 Units)</b> RCMP Mailstop #403 4200 Green Timbers Way Surrey, BC V3T 6P3 Attn. S.Sgt Brent Elwood	
<b>Optional Years - Quantities:</b> The list of possible delivery location across Canada for the optional quantity and training is as follows:	
<b>Delivery Locations:</b>	
1) RCMP "E" Division HQ 14200 Green Timbers Way Surrey, BC V3T 6P3	2) RCMP "K" Division HQ 11140 109 <sup>th</sup> Street Northwest Edmonton, AB T5G 2T4
3) RCMP "F" Division HQ 5907 Dewdney Avenue Regina, SK S4P 3K7	4) RCMP "D" Division HQ 1091 Portage Avenue Winnipeg, MB R3C 3K2
5) RCMP CBRNE Operations 1426 St. Joseph Blvd. Ottawa, ON K1A 0R2	6) RCMP "H" Division HQ 711 Old Sackville Road Lower Sackville, NS B4C 3H6
7) RCMP "J" Division 1445 Regent St. Fredericton, NB. E3B 4Z8	8) RCMP "B" Division Box 9700 - 100 East White Hills Rd St-John's NL A1A 3T5
9) RCMP "O" Division 1350 Martin Grove Etobicoke, On M9W 4X3	10) RCMP "M" Division 4100 - 4th Ave. Whitehorse, YT Y1A 1H5

## **ANNEX B STATEMENT OF REQUIREMENT**

### **Medium Size Remotely Operated Vehicle - Explosives Ordnance Disposal (ROV - EOD) System**

#### **1.0 Objective**

The Royal Canadian Mounted Police (RCMP) Chemical, Biological, Radiological, Nuclear and Explosives (CBRNE) Operations and the Explosives Training Unit (ETU) at the Canadian Police College have a requirement for the provision of medium size ROV-EOD units to be purchased by Explosive Disposal Units (EDU's) located across Canada and the ETU over the next five (5) years in order to standardize equipment on a national level. RCMP has a requirement for a firm quantity of four (4) ROV-EOD units, however, with the need for the RCMP to standardize all EDU related equipment on a national level, provisions need to be made for additional systems to be purchased.

#### **2.0 Background**

The RCMP CBRNE Operations' mandate is to provide specialized operational response across Canada and to offer its expertise to other RCMP and Law Enforcement Units from across Canada. From a CBRNE perspective, the RCMP plays a significant role in positioning itself amongst provincial municipal police forces' Explosives Disposal Units to be most modern in both their techniques and/or equipment.

With regards to the equipment, efforts are being made to standardize all EDU related equipment, thereby establishing a confident and safe level of interoperability and consistency. This would allow any trained bomb technician to safely respond on a National level and be completely familiar with the equipment on board any EDU response truck.

The CPC ETU is mandated to provide explosives training to all Law Enforcement Agencies, Federal, Provincial and municipal, that have a requirement to have Police Explosives Technicians.

#### **3.0 Requirement**

The RCMP has an immediate requirement for the purchase of four (4) Medium sized ROV-EOD Systems for training and response to police operations in the field in urban and non-urban settings over various types of terrain. The medium ROV-EOD system must have the capabilities that surpass those of existing systems currently on inventory as these are being phased out of service by the manufacturer. This requirement also includes training and warranty support services.

An optional quantity of up to fifteen (15) medium ROV-EOD systems may be ordered during the Option periods of the Contract.

#### **4.0 ROV-EOD Technical Specifications**

The medium ROV-EOD system must operate in the role of Explosive Ordnance Disposal (EOD) and meet the following mandatory technical specifications.

- 4.1 Must be capable of obtaining at minimum a vehicle speed of 5.0 km/h (3.0 mph);
- 4.2 Must have a rugged track or wheeled design for the ability to operate on all types of terrain such as dirt, gravel, clay, snow. In snow, must be capable of operating in depths up to 8cm (3 inch);

- 
- 4.3 Must have the ability to make 360° continuous turns with a 0° turning radius on solid surfaces;
  - 4.4 Must have the ability of working in a temperature range of -20° to +55° Celsius and humidity up to 95%;
  - 4.5 Designated to IP65/environmentally sealed; chemical and biological wash down capability;
  - 4.6 The ROV must have a turret system with 200° range of motion;
  - 4.7 The ROV must have at least a single 5 function articulating manipulator with 360° rotating claw;
  - 4.8 The ROV must have vertical extension reach of 1.5 m (59 inch) from arm center;
  - 4.9 The ROV manipulator must have forward extension of 1m (39 inch);
  - 4.10 The Manipulator must be able to lift up a payload of 30kg (65lbs) and at full extension 9kg (20lbs) in front and side position on solid surface without tipping over;
  - 4.11 The ROV must be able to climb 20cm (8 inch) dry stairs indoors or outdoors with an incline not exceed 45°;
  - 4.12 The system must have the COFDM MESH RF system with nodes for operations in Non Line of Sight mode for downtown core, unground transit systems and inside building structures providing a minimum range of 500m (1640 ft);
  - 4.13 The COFDM MESH RF system must have wireless digital video system and must be capable of providing a minimum operating range of 1000m (3280 ft) flat line of sight (LOS);
  - 4.14 The system must be equipped with 2-way digital audio system (talk and listen);
  - 4.15 The system must have configurable Radio Frequency (RF) channels via CCU for operations and de-confliction;
  - 4.16 The system must work with current RCMP communication systems without interference;
  - 4.17 The system must be equipped with a portable Command and Control Unit (CCU) with a minimum an integrated 38cm (15 inch) LCD daylight readable colour screen (touch screen optional) and operate with variable speed controller;
  - 4.18 The Command and Control Unit (CCU) must have a colour display that provides real time 3D graphical feedback of robot's arm position;
  - 4.19 The Command and Control Unit (CCU) must have internal and hardwired electrical dual connection as option for operations;
  - 4.20 Command and Control Unit (CCU) must be equipped with selectable camera views, showing up to 4 simultaneous camera views in different configurations;
  - 4.21 Command and Control Unit (CCU) will display both CCU and Robot battery level;
  - 4.22 Command and Control Unit (CCU) must have an integrated recording and screen capture mode;
  - 4.23 Must be equipped with a portable, quick deploy walk along hand controller for recovery or maintenance;

- 4.24 Must be equipped with a minimum of four (4) 24V firing circuits, a two stage firing sequence and a removable firing key or secure/safety option;
- 4.25 Must include a battery charger and one (1) spare quick change battery pack. It must be possible for the Robot battery pack to be charged inside (installed) or outside of the robot;
- 4.26 Must be capable of providing 90% recharge for robot within 3 hours and CCU within 4 hours and robot battery change within 10 minutes;
- 4.27 Must have a minimum 2.5 hour run time under full load with lights;
- 4.28 Must be equipped with a minimum of 6 colour cameras, including 2 IR cameras and 1 PTZ (Pan, Tilt & Zoom) camera. Camera mounted must be located on the front and rear chassis, claw, 2 weapons, and one PTZ;
- 4.29 The PTZ camera arm must have a minimum vertical reach of 1.5m (59 inch);
- 4.30 Must have a minimum of 6 LED lights for low light operations of which one of the lights must be minimum 850 lumens;
- 4.31 Must be equipped with manufacturer, ready to use pre-set arm and camera positions to facilitate robot deployment;
- 4.32 Must have horizontal and vertical telescoping mode;
- 4.33 Claw must be equipped with maximum gripping capacity of 25cm (10 inches) with a minimum of 12cm (5 inches) depth at maximum opening;
- 4.34 Claw must have a vertical reach of a minimum of 1m (39 inch);
- 4.35 Claw must be equipped with a quick disconnect mounting system for EOD tools used for cutting, breaching, and remote rigging;
- 4.36 The proposed EOD system must offer additional tools such as but not limited to hook, knife, window punch, tire punch, needle nose attachments, and so forth as accessories that can be purchased separately. List of available add-ons should be provided with proposal but will be required before contract award;
- 4.37 Must be equipped with a weapon distance sensor with integrated laser to assist with aiming and positioning of the claw;
- 4.38 Must have a motorized, articulating Dual Disrupter (2 x 20mm) (or equivalent) mount with integrated laser aiming system with sighting colour cameras and firing circuit;
- 4.39 Must meet the following General Capacities:
- a. Length not to exceed a maximum of 1.5m (59 inch) when deployed;
  - b. Width must be deployable down an aisle width of 64cm (25 inch);
  - c. Stowed Height not to exceed maximum of 1m (59 inch); and
  - d. Weight not to exceed a maximum of 115kg (250lbs) (with battery pack).
- 4.40 Final decision of robot, platform and system must be based on trial and evaluation of each platform by a combined assessment team defined by the Technical Authority at the Canadian Police College.

## **5.0 Warranty, Maintenance and Support Services**

- 5.1 The ROV-EOD unit must come with a minimum two (2) year manufacturer's warranty period;
- 5.2 During the warranty period, the Contractor must provide customer service phone support on a twenty-four (24) hour / seven (7) days a week basis;
- 5.3 The Contractor will respond to customer service enquiries within eight (8) hours of initial contract and dispatch a repair technician within 24 hours of the initial call;
- 5.4 All warranty work must be completed within (15) business days from the time the Contractor takes possession of the unit, unless notified otherwise by the Contractor. In situations in which the Contractor determines that the unit requires repairs that will exceed the (15) business days, upon request by the Crown, the Contractor must provide a replacement unit within (3) business days, for the duration of time until the repairs are completed; and

## **6.0 Training**

The Contractor, at no additional cost to the Crown, must perform the following training with each unit delivered:

- 6.1 Familiarization - One (1) day, (8 hours), training course in the use, operation, maintenance and features of the medium ROV-EOD unit for up to a maximum of twelve (12) users, no later than one (1) month after delivery of each unit unless an extension has been authorized in writing by the Technical Authority. The course will include a classroom component and a field training component at the CBRNE Operations site, based on the delivery destination of the unit. The final dates for training must be arranged with the Technical Authority. The Contractor must provide all materials necessary to conduct the training. Familiarization instruction and course material must be available in both official languages;
- 6.2 The contractor must provide 1 – 2-day train the trainer course for initial operations and preventive maintenance.

## **7.0 Delivery Condition**

- 7.1 The unit must be delivered to destination in a fully operational condition. If the unit requires assembly at destination, the Contractor must be responsible for all manpower and equipment to perform the assembly. RCMP will provide the area required for assembly. For shipment verification, all items such as wheel wrenches, jacks, and all other tools, equipment, and accessories, which are shipped loose with the equipment should be verified by the receiving unit.

**Appendix 1 to Annex B**

**Mandatory Technical Criteria Evaluation**

The Bidder should indicate whether the product being offered meets the requirement by check marking the appropriate column Met or Not Met.

The Bidder should provide product brochures and data sheets to demonstrate the product being offered meets the requirement. When published documentation does not demonstrate compliance, a written narrative demonstrating compliance will be accepted. The Bidder should specify where the information can be found in the brochure or data sheets by completing the Cross-Reference column. Canada reserves the right to verify any and all information.

ITEM IN ANNEX A	MANDATORY SPECIFICATIONS	MET	NOT MET	Substantiation in detail as to the how the requirement was met – cross-reference to proposal (page & paragraph)
4.1	Must be capable of obtaining at minimum a vehicle speed of 5.0 km/h (3.0 mph);			
4.2	Must have a rugged track or wheeled design for the ability to operate on all types of terrain such as dirt, gravel, clay, snow. In snow, must be capable of operating in depths up to 8cm (3 inch);			
4.3	Must have the ability to make 360° continuous turns with a 0° turning radius on solid surfaces;			
4.4	Must have the ability of working in a temperature range of -20° to +55° Celsius and humidity up to 95%;			
4.5	Designated to IP65/environmentally sealed; chemical and biological wash down capability;			
4.6	The ROV must have a turret system with 200° range of motion;			
4.7	The ROV must have at least a single 5 function articulating manipulator with 360° rotating claw;			
4.8	The ROV must have vertical extension reach of 1.5 m (59 inch) from arm center;			
4.9	The ROV manipulator must have forward extension of 1m (39 inch);			
4.10	The Manipulator must be able to lift up a payload of 30kg (65lbs) and at full extension 9kg (20lbs) in front and side position on solid surface without tipping over;			
4.11	The ROV must be able to ascend/decend 20cm (8 inch) dry stairs indoors or outdoors with an incline not exceed 45°;			
4.12	The system must have the COFDM MESH RF system with nodes for operations in Non Line of Sight mode for downtown core, underground transit systems and inside building structures providing a minimum range of 500m (1640 ft);			
4.13	The COFDM MESH RF system must have wireless digital video system and must be capable of providing a minimum operating range of 1000m (3280 ft) flat line of sight (LOS);			
4.14	The system must be equipped with 2-way digital audio system (talk and listen);			

4.15	The system must have configurable Radio Frequency (RF) channels via CCU for operations and de-confliction;			
4.16	The system must work with current RCMP communication systems without interference;			
4.17	The system must be equipped with a portable Command and Control Unit (CCU) with a minimum an integrated 38cm (15 inch) LCD daylight readable colour screen (touch screen optional) and operate with variable speed controller;			
4.18	The Command and Control Unit (CCU) must have a colour display that provides real time 3D graphical feedback of robot's arm position;			
4.19	The Command and Control Unit (CCU) must have internal and hardwired electrical dual connection as option for operations;			
4.20	Command and Control Unit (CCU) must be equipped with selectable camera views, showing up to 4 simultaneous camera views in different configurations;			
4.21	Command and Control Unit (CCU) will display both CCU and Robot battery level;			
4.22	Command and Control Unit (CCU) must have an integrated recording and screen capture mode;			
4.23	Must be equipped with a portable, quick deploy walk along hand controller for recovery or maintenance;			
4.24	Must be equipped with a minimum of four (4) 24V firing circuits, a two stage firing sequence and a removable firing key or secure/safety option; such as 20mm disrupter and 1.5L mineral water bottle.			
4.25	Must include a battery charger and one (1) spare quick change battery pack. It must be possible for the Robot battery pack to be charged inside (installed) or outside of the robot;			
4.26	Must be capable of providing 90% recharge for robot within 3 hours and CCU within 4 hours and robot battery change within 10 minutes;			
4.27	Must have a minimum 2.5 hour run time under full load with lights;			
4.28	Must be equipped with a minimum of 6 colour cameras, including 2 IR cameras and 1 PTZ (360 degree Pan, Tilt & Zoom) camera. Camera mounted must be located on the front and rear chassis, claw, 2 weapons, and one PTZ;			
4.29	The PTZ camera arm must have a minimum vertical reach of 1.5m (59 inch);			
4.30	Must have a minimum of 6 LED lights for low light operations of which one of the lights must be minimum 850 lumens;			
4.31	Must be equipped with manufacturer, ready to use pre-set arm and camera positions to facilitate robot deployment;			
4.32	Must have horizontal and vertical telescoping mode;			
4.33	Claw must be equipped with maximum gripping capacity of 25cm (10 inches) with a minimum of 12cm			

	(5 inches) depth at maximum opening;			
4.34	Claw must have a vertical reach of a minimum of 1m (39 inch);			
4.35	Claw must be equipped with a quick disconnect mounting system for EOD tools used for cutting, breaching, and remote rigging;			
4.36	The proposed EOD system must offer additional tools such as but not limited to hook, knife, window punch, tire punch, needle nose attachments, and so forth as accessories that can be purchased separately. List of available add-ons should be provided with proposal but will be required before contract award;			
4.37	Must be equipped with a weapon distance sensor with integrated laser to assist with aiming and positioning of the claw;			
4.38	Must have a motorized, articulating Dual Disrupter (2 x 20mm) (or equivalent) mount with integrated laser aiming system with sighting colour cameras and firing circuit;			
4.39	Must meet the following General Capacities: <ul style="list-style-type: none"> <li>a. Length not to exceed a maximum of 1.5m (59 inch) when deployed;</li> <li>b. Width must be deployable down an isle width of 64cm (25 inch);</li> <li>c. Stowed Height not to exceed maximum of 1m (59 inch); and</li> <li>d. Weight not to exceed a maximum of 115kg (250lbs) (with battery pack).</li> </ul>			
4.40	Final decision of robot, platform and system must be based on trial and evaluation of each platform by a combined assessment team defined by the Technical Authority at the Canadian Police College.			

**WARRANTY, MAINTENANCE AND SUPPORT SERVICES**

ITEM IN ANNEX A	MANDATORY SPECIFICATIONS	MET	NOT MET	Substantiation in detail as to the how the requirement was met – cross-reference to proposal (page & paragraph)
5.1	The ROV-EOD unit must come with a minimum two (2) year manufacturer's warranty period;			
5.2	During the warranty period, the Contractor must provide customer service phone support on a twenty-four (24) hour / seven (7) days a week basis;			
5.3	The Contractor will respond to customer service enquiries within eight (8) hours of initial contact and dispatch a repair technician within 24 hours of the initial call;			
5.4	All warranty work must be completed within (15) business days from the time the Contractor takes possession of the unit, unless notified otherwise by the Contractor. In situations in which the Contractor determines that the unit requires repairs that will exceed the (15) business days, upon request by the Crown, the Contractor must provide a replacement unit within (3) business days, for the duration of time until the repairs are completed;			

## Appendix 2 to ANNEX B

### Mandatory Technical/Performance Evaluation

The Combined CBRNE Training/Explosive Training Unit from Canadian Police College will conduct evaluation and acceptance exercises on the EOD-ROVs listed in [Table A](#) to evaluate the performance of the system currently selected.

#### Table A

COMPANY	EOD-ROV MODEL	WEIGHT

The bidder representatives will be responsible for performing Exercise 1, 2 & 7. CBRNE TRG/ETU CPC personnel will operate the ROV-EOD robots to perform Exercises 3, 4, 5 and 6 with the guidance of the bidder representatives.

The Evaluation and Assessment team will consist of the following members:

**Coordinator** – this member will be responsible to bidder for communication and exercise trial program and finally documentation of evaluation. This position will be filled by **CBRNE TRG Logistics**; and

**Evaluator** – this member will be one of four assessors. This position will be filled by **ETU CPC instructor or CBRNE Operator**;

**Key evaluation criteria** will include the following:

- a) **Physical/General Characteristics** – Overall weight, size, and setup,
- b) **Situational Awareness** – Using the robot to provide information of the scene to the operator via the systems onboard cameras, sensors, etc.,
- c) **Mobility** – Using the robot to navigate through different indoor and outdoor terrain and obstacles. (speed, distance, incline, and terrain),
- d) **Manipulation** – Using the robot to manipulate objects and/or threats using the on board manipulator and end-effector. (reach, dexterity, lifting capacity),
- e) **Communication** – Operating the robot at various distances up to 1000 m from the CCU, and
- f) **Automation** – Using the robot's pre-set functions with minimal input from the operator.

**Exercise 1 – Setup**

1. Unpack the ROV from a vehicle, set up the system for wireless operation, and turn the system on.
  - a. Physical volume constraints will be noted.
  - b. The starting time will be recorded, and recorded again when a battery change is required.
2. Check all system functions IAW the robot function in wireless mode.

Criteria	Passing Criteria	ROV-EOD Result	Pass	Fail	Notes
<b>1A – Physical Volume Constraints</b>	Length not to exceed a maximum of 1.5m (59 inch) when deployed				<b>M.4.39</b>
	Width must be deployable down an isle width of 64cm (25 inch)				<b>M.4.39</b>
	Stowed Height not to exceed maximum of 1m (59 inch)				<b>M.4.39</b>
	Weight not to exceed a maximum of 115kg (250lbs) (with battery pack)				<b>M.4.39</b>
<b>1B – Timed Robot Battery Change</b>	< 10 minutes				<b>M.4.26</b>
<b>2A - Front Drive Camera</b>	on/off				<b>M.4.28</b>
2A - IR Capabilities	on/off in dark room				<b>M.4.28</b>
<b>2B - Rear Drive Camera</b>	on/off				<b>M.4.28</b>
2B - IR Capabilities	on/off in dark room				<b>M.4.28</b>
<b>2C - Claw Camera</b>	on/off				<b>M.4.28</b>
<b>2D - Weapon Camera(s)</b>	on/off				<b>M.4.28</b>
2D - Lasers	on/off				<b>M.4.28</b>
<b>2E - PTZ camera</b>	on/off				<b>M.4.28</b>
2E - Pan	360°				<b>M.4.28</b>
2E - Tilt	up/down				<b>M.4.28</b>

2E – Zoom In	Zoom in				<b>M.4.28</b>
2E – Zoom Out	Zoom out				<b>M.4.28</b>
2E - Claw follow function	on/off				<b>M.4.37</b>
2F - LED Lights	on/off				<b>M.4.30</b>
2G - Firing Circuits	on/off				<b>M.4.24</b>

### Exercise 2 – Communication - Speed Evaluation

1. Drive the robot to a designated pylon 1000 m away, and return to command station.
  - a. These exercises will be timed to determine the average drive speed of the robot.
    - i. Time the robot in the outgoing direction only; stop timing when the robot passes pylon;
    - ii. Repeat for the return;
    - iii. Determine the speed using the following formula:

$$S_{(km/hr)} = \frac{d_{(metres)}}{t_{(seconds)}} \times 3.6$$

- b. Terrain will be generally flat, and may be either asphalt, concrete, grass, dirt road or a combination of the above.

Criteria	Passing Criteria	Results	Pass	Fail	Notes
Average Speed Calculation  $S_{(km/hr)} = \frac{2000m}{\quad} \times 3.6$	5km/h				<b>M.4.1</b>

### Exercise 3 – Weight Evaluation

1. Drive the ROV 500 m to a marked position and lift the 30 kg weight and place in designated position at ground level?
2. Drive the ROV 100 m to a marked position and lift the 9 kg weight onto the designated platform at full extension (1.5 m high).

Criteria	Passing Criteria	Results	Pass	Fail	Notes
1 – ROV EOD Unit Lift 30kg weight					<b>M.4.10</b>
2 – ROV EOD Unit Lift 9kg weight at full extension					<b>M.4.10</b>

#### Exercise 4 – Access & Investigation Evaluation (vehicle)

A passenger vehicle (sedan, SUV, truck, van) is suspected of carrying an IED. With the command post at least 150 m away from the vehicle, use the ROV to inspect the vehicle and remove any suspicious packages.

1. Visually inspect the exterior and interior of the vehicle using the robot's cameras.
2. Open vehicle doors using the manipulator.
3. Deliver a 1.5 L inert Mineral Water Bottle (MWB) with squib to the target and function.

Criteria	Passing Criteria	Results	Pass	Fail	Notes
Visually inspect exterior and interior of the a vehicle	Under/inside/top of vehicle was inspected and Device Located				<b>M.4.20, 4.28, 4.29, 4.30</b>
Open vehicle doors using manipulator	Vehicle door is opened				<b>M.4.6, 4.7, 4.8, 4.9, 4.18, 4.33, 4.34</b>
Deliver a MWD and fire	Functioned				<b>M.4.24</b>

#### Exercise 5 – Access & Investigation Evaluation

With the command post 400 m from the TPOF breaching site, use the ROV to enter the TPOF breaching site, and inspect both floors and identify target in low light situation.

The TPOF Breaching Site is an outdoor obstacle course used to reflect Residential

1. Gain access through doors and climb (and/or descend) stairs to both levels to discover three targets on the premises.

2. Discover and identify three playing cards inside bucket (Note: Playing cards are being used as assessment standard).
3. Take photograph and video of hanging calendar to identify written event on date; and
4. Pick up and return 5 kg package to control point.

Criteria	Passing Criteria	Results	Pass	Fail	Notes
1 – Ability to climb stairs	Successfully climbs staircase to second floor				<b>M.4.11</b>
2 – Discover and identify 3x playing cards	Cards identified				<b>M.4.20, 4.28, 4.29, 4.30</b>
3A – Integrated Recording and Screen Capture Mode	Video Recorded				<b>M.4.22</b>
3B – Integrated Recording and Screen Capture Mode	Photo taken				<b>M.4.22</b>
4 – Ability to climb down stairs	Successfully climbs down staircase to first floor				<b>M.4.11</b>

#### Exercise 6 – Render Safe Procedures (RSP)

1. Deliver a SINGLE water disruption shot utilizing a supplied 20 mm NEUTREX loaded with 55 grain cartridge to a designated target (distance from target to be designated) - range from control unit 150 m.
2. Deliver a double water disruption shot in series utilizing a supplied 20 mm NEUTREX loaded with 55 grain cartridge to a designated target (distance from target to be designated) - range from control Unit 150 m.
3. Deliver a SINGLE 1.5L MWB to a designated target (distance from target to control unit 150 m.)

Criteria	Passing Criteria	Results	Pass	Fail	Notes
Single 20mm disruptor	System fired				<b>M.4.38</b>
Double 20mm disruptor	System fired				<b>M.4.38</b>
1.5L MWB	System fired				<b>M4.24</b>

### Exercise 7 – Cleaning

ROV should be able to withstand cleaning using a residential garden hose.

1. Spray accumulated dirt and debris from the robot using water from a garden hose. Include robot tracks, chassis, arm and PTZ.
2. Dry the ROV using an air hose if available.
3. Inspect the ROV for any water/dust ingress.
4. Perform a function check IAW the ROV function checklist.

Criteria	Passing Criteria	Results	Pass	Fail	Notes
Visual inspect	Check for water egress				M.4.5
Conduct system check	Confirm system works				M.4.5

**Annex "C" SRCL**

	Contract Number / Numéro du contrat M7594211931
	Security Classification / Classification de sécurité Unclassified

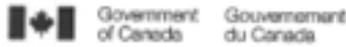
**SECURITY REQUIREMENTS CHECK LIST (SRCL)  
LISTE DE VÉRIFICATION DES EXIGENCES RELATIVES À LA SÉCURITÉ (LVERS)**

PART A - CONTRACT INFORMATION / PARTIE A - INFORMATION CONTRACTUELLE		
1. Originating Government Department or Organization / Ministère ou organisme gouvernemental d'origine	RCMP	2. Branch or Directorate / Direction générale ou Direction Explosive Training Unit
3. a) Subcontract Number / Numéro du contrat de sous-traitance	3. b) Name and Address of Subcontractor / Nom et adresse du sous-traitant	
4. Brief Description of Work / Brève description du travail Purchase of Medium Sized IED Robots -to be used for various RCMP locations across the country		
5. a) Will the supplier require access to Controlled Goods? Le fournisseur aura-t-il accès à des marchandises contrôlées? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> Non <input type="checkbox"/> Oui		
5. b) Will the supplier require access to unclassified military technical data subject to the provisions of the Technical Data Control Regulations? Le fournisseur aura-t-il accès à des données techniques militaires non classifiées qui sont assujetties aux dispositions du Règlement sur le contrôle des données techniques? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> Non <input type="checkbox"/> Oui		
6. Indicate the type of access required / Indiquer le type d'accès requis		
6. a) Will the supplier and its employees require access to PROTECTED and/or CLASSIFIED information or assets? Le fournisseur ainsi que les employés auront-ils accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> Non <input type="checkbox"/> Oui (Specify the level of access using the chart in Question 7. c) (Préciser le niveau d'accès en utilisant le tableau qui se trouve à la question 7. c)		
6. b) Will the supplier and its employees (e.g. cleaners, maintenance personnel) require access to restricted access areas? No access to PROTECTED and/or CLASSIFIED information or assets is permitted. Le fournisseur et ses employés (p. ex. nettoyeurs, personnel d'entretien) auront-ils accès à des zones d'accès restreintes? L'accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS n'est pas autorisé. <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes <input type="checkbox"/> Non <input type="checkbox"/> Oui		
6. c) Is this a commercial courier or delivery requirement with no overnight storage? S'agit-il d'un contrat de messagerie ou de livraison commerciale sans entreposage de nuit? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> Non <input type="checkbox"/> Oui		
7. a) Indicate the type of information that the supplier will be required to access / Indiquer le type d'information auquel le fournisseur devra avoir accès		
Canada <input type="checkbox"/>	NATO / OTAN <input type="checkbox"/>	Foreign / Étranger <input type="checkbox"/>
7. b) Release restrictions / Restrictions relatives à la diffusion		
No release restrictions / Aucune restriction relative à la diffusion <input type="checkbox"/>	All NATO countries / Tous les pays de l'OTAN <input type="checkbox"/>	No release restrictions / Aucune restriction relative à la diffusion <input type="checkbox"/>
Not releasable / À ne pas diffuser <input type="checkbox"/>		
Restricted to: / Limité à: <input type="checkbox"/>	Restricted to: / Limité à: <input type="checkbox"/>	Restricted to: / Limité à: <input type="checkbox"/>
Specify country(ies): / Préciser le(s) pays:	Specify country(ies): / Préciser le(s) pays:	Specify country(ies): / Préciser le(s) pays:
7. c) Level of information / Niveau d'information		
PROTECTED A / PROTÉGÉ A <input type="checkbox"/>	NATO UNCLASSIFIED / NATO NON CLASSIFIÉ <input type="checkbox"/>	PROTECTED A / PROTÉGÉ A <input type="checkbox"/>
PROTECTED B / PROTÉGÉ B <input type="checkbox"/>	NATO RESTRICTED / NATO DIFFUSION RESTREINTE <input type="checkbox"/>	PROTECTED B / PROTÉGÉ B <input type="checkbox"/>
PROTECTED C / PROTÉGÉ C <input type="checkbox"/>	NATO CONFIDENTIAL / NATO CONFIDENTIEL <input type="checkbox"/>	PROTECTED C / PROTÉGÉ C <input type="checkbox"/>
CONFIDENTIAL / CONFIDENTIEL <input type="checkbox"/>	NATO SECRET / NATO SECRET <input type="checkbox"/>	CONFIDENTIAL / CONFIDENTIEL <input type="checkbox"/>
SECRET / SECRET <input type="checkbox"/>	CCSMIC TOP SECRET / CCSMIC TRÈS SECRET <input type="checkbox"/>	SECRET / SECRET <input type="checkbox"/>
TOP SECRET / TRÈS SECRET <input type="checkbox"/>		TOP SECRET / TRÈS SECRET <input type="checkbox"/>
TOP SECRET (SIGINT) / TRÈS SECRET (SIGINT) <input type="checkbox"/>		TOP SECRET (SIGINT) / TRÈS SECRET (SIGINT) <input type="checkbox"/>

T859CT 350-103(200412)

Security Classification / Classification de sécurité  
Unclassified





Contract Number / Numéro du contrat M7594211931
Security Classification / Classification de sécurité Unclassified

**PART A (continued) / PARTIE A (suite)**

8. Will the supplier require access to PROTECTED and/or CLASSIFIED/ COMSEC information or assets?  
Le fournisseur aura-t-il accès à des renseignements ou à des biens COMSEC désignés PROTÉGÉS et/ou CLASSIFIÉS?  No / Non  Yes / Oui  
If Yes, indicate the level of sensitivity:  
Dans l'affirmative, indiquer le niveau de sensibilité :

9. Will the supplier require access to extremely sensitive (INFOSEC) information or assets?  
Le fournisseur aura-t-il accès à des renseignements ou à des biens INFOSEC de nature extrêmement délicate?  No / Non  Yes / Oui

Short Title(s) of material / Titre(s) abrégé(s) du matériel :  
Document Number / Numéro du document :

**PART B - PERSONNEL (SUPPLIERS) / PARTIE B - PERSONNEL (FOURNISSEUR)**

10. a) Personnel security screening level required / Niveau de contrôle de la sécurité du personnel requis

<input type="checkbox"/> RELIABILITY STATUS COTE DE FIABILITE	<input type="checkbox"/> CONFIDENTIAL CONFIDENTIEL	<input type="checkbox"/> SECRET SECRET	<input type="checkbox"/> TOP SECRET TRÈS SECRET
<input type="checkbox"/> TOP SECRET-SIGINT TRÈS SECRET - SIGINT	<input type="checkbox"/> NATO CONFIDENTIAL NATO CONFIDENTIEL	<input type="checkbox"/> NATO SECRET NATO SECRET	<input type="checkbox"/> COSMIC TOP SECRET COSMIC TRÈS SECRET
<input type="checkbox"/> SITE ACCESS ACCÈS AUX ENPLACEMENTS			

Special comments:  
Commentaires spéciaux : FACILITY ACCESS 2 with escort for onsite Training and work related RCMP site access

NOTE: If multiple levels of screening are identified, a Security Classification Guide must be provided.  
REMARQUE : Si plusieurs niveaux de contrôle de sécurité sont requis, un guide de classification de la sécurité doit être fourni.

10. b) May unscreened personnel be used for portions of the work?  
Du personnel sans autorisation sécuritaire peut-il se voir confier des parties du travail?  No / Non  Yes / Oui  
If Yes, will unscreened personnel be escorted?  
Dans l'affirmative, le personnel en question sera-t-il escorté?  No / Non  Yes / Oui

**PART C - SAFEGUARDS (SUPPLIER) / PARTIE C - MESURES DE PROTECTION (FOURNISSEUR)**

**INFORMATION / ASSETS / RENSEIGNEMENTS / BIENS**

11. a) Will the supplier be required to receive and store PROTECTED and/or CLASSIFIED information or assets on its site or premises?  
Le fournisseur sera-t-il tenu de recevoir et d'entreposer sur place des renseignements ou des biens PROTÉGÉS et/ou CLASSIFIÉS?  No / Non  Yes / Oui

11. b) Will the supplier be required to safeguard COMSEC information or assets?  
Le fournisseur sera-t-il tenu de protéger des renseignements ou des biens COMSEC?  No / Non  Yes / Oui

**PRODUCTION**

11. c) Will the production (manufacture, and/or repair and/or modification) of PROTECTED and/or CLASSIFIED material or equipment occur at the supplier's site or premises?  
Les installations du fournisseur serviront-elles à la production (fabrication et/ou réparation et/ou modification) de matériel PROTÉGÉ et/ou CLASSIFIÉ?  No / Non  Yes / Oui

**INFORMATION TECHNOLOGY (IT) MEDIA / SUPPORT RELATIF À LA TECHNOLOGIE DE L'INFORMATION (TI)**

11. d) Will the supplier be required to use its IT systems to electronically process, produce or store PROTECTED and/or CLASSIFIED information or data?  
Le fournisseur sera-t-il tenu d'utiliser ses propres systèmes informatiques pour traiter, produire ou stocker électroniquement des renseignements ou des données PROTÉGÉS et/ou CLASSIFIÉS?  No / Non  Yes / Oui

11. e) Will there be an electronic link between the supplier's IT systems and the government department or agency?  
Disposera-t-on d'un lien électronique entre le système informatique du fournisseur et celui du ministère ou de l'agence gouvernementale?  No / Non  Yes / Oui

TBS/SCT 360-103(2004/12)

Security Classification / Classification de sécurité Unclassified
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Contract Number / Numéro du contrat M7594211931
Security Classification / Classification de sécurité Unclassified

**PART C - /contient / PARTIE C - /contient**

For users completing the form manually use the summary chart below to indicate the category(ies) and level(s) of safeguarding required at the supplier's site(s) or premises.  
Les utilisateurs qui remplissent le formulaire manuellement doivent utiliser le tableau récapitulatif ci-dessous pour indiquer, pour chaque catégorie, les niveaux de sauvegarde requis aux installations du fournisseur.

For users completing the form online (via the Internet), the summary chart is automatically populated by your responses to previous questions.  
Dans le cas des utilisateurs qui remplissent le formulaire en ligne (par Internet), les réponses aux questions précédentes sont automatiquement saisies dans le tableau récapitulatif.

**SUMMARY CHART / TABLEAU RÉCAPITULATIF**

Category / Catégorie	PROTECTED / PROTÉGÉ			CLASSIFIED / CLASSIFIÉ			NATO				COMSEC					
	A	B	C	CONFIDENTIAL / CONFIDENTIAL	SECRET	TOP SECRET / TRÈS SECRET	NATO UNCLASSIFIED / NATO DIFFUSION RESTRICTED	NATO CONFIDENTIAL / NATO CONFIDENTIAL	NATO SECRET	COMSEC TOP SECRET / COMSEC TRÈS SECRET	PROTECTED / PROTÉGÉ			CONFIDENTIAL	SECRET	TOP SECRET / TRÈS SECRET
											A	B	C			
Information Assets / renseignements / biens d'information																
IT Assets / Support IT / Logiciels / Logiciels																

12. a) Is the description of the work contained within this SRCL PROTECTED and/or CLASSIFIED?  
La description du travail visé par la présente LVERS est-elle de nature PROTÉGÉE et/ou CLASSIFIÉE?  No / Non  Yes / Oui
- If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification".  
Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire.
12. b) Will the documentation attached to this SRCL be PROTECTED and/or CLASSIFIED?  
La documentation associée à la présente LVERS sera-t-elle PROTÉGÉE et/ou CLASSIFIÉE?  No / Non  Yes / Oui
- If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification" and indicate with attachments (e.g. SECRET with Attachments).  
Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire et indiquez qu'il y a des pièces jointes (p. ex. SECRET avec des pièces jointes).

## "Annex D"

### **Royal Canadian Mounted Police Security Guide M7594211931**

#### **General Security Requirements**

All contractors and sub-contractors employed on this contract must support the RCMP's security environment by complying with the directives described in this document.

1. Physical access is restricted to those specific areas of RCMP facilities required to meet the contract's objectives. They include training and warranty work.
2. No Protected or Classified information or other assets will be removed from the RCMP facility without the approval of the Departmental representative or technical authority. If approved the transport and/or transmittal must comply with the security requirements identified in the RCMP's Transport and Transmittal Guide.
3. Restricted items such as cameras, mobile telephones, and audio/visual devices will be surrendered to the main security desk upon arrival at any RCMP facility unless prior written approval has been obtained.
4. If applicable the contractor must hold a valid Document Safeguarding Capability (DSC).
5. The information disclosed under this contract will be administered, maintained, and disposed of in accordance with RCMP Security Policies and the Policy on Government Security.
6. The contractor will promptly notify the RCMP of any unauthorized use or disclosure of the information exchanged under this contract and will furnish the RCMP with details of the unauthorized use or disclosure.
7. The contractor will be responsible for advising the RCMP of any changes in personnel security requirements. Ie: Cleared personnel leaving the company or no longer supporting the RCMP contract, new personnel requiring a clearance and personnel requiring clearance renewal.
8. All contractor personnel will be required to obtain and maintain a personnel security clearance commensurate with the sensitivity of the work being performed throughout the life cycle of the contract (in accordance with the provisions of the SRCL). The level on this requirement is Facility access level 2 ( FA2).

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File No. - N° du dossier  
370BK - M7594-211931

Buyer ID - Id de l'acheteur  
370BK  
CCC No./N° CCC - FMS No./N° VME

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## **Personnel Security Requirements**

### **RCMP FACILITY ACCESS, LEVEL 2**

The vendor personnel will be required to be cleared to RCMP Facility access level 2 for any on site RCMP Meetings, as well as those personnel working on this requirement but off site. They will not have access to Protected or Classified information, systems or assets.

In this scenario, the RCMP wishes to conduct local law enforcement checks only. For PWGSC procurement purposes, this should be identified in the contractual documents.

*Contractor personnel must submit to local law enforcement verification by the RCMP, prior to admittance to the facility or site. The RCMP reserves the right to deny access to any facility or site or part thereof to any contractor personnel, at any time.*

When the RCMP requires Facility Access Level 2; the successful Bidder, Contractor will submit the following to the RCMP:

1. Form TBS 330-23
2. Copy of Photo Identification (Front and Back)

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## ANNEX E - COVID-19 Vaccination Requirement Certification

I, \_\_\_\_\_ (*first and last name*), as the representative of  
\_\_\_\_\_ (*name of business*) pursuant to  
\_\_\_\_\_ (*insert solicitation number*), warrant and certify that  
all personnel that \_\_\_\_\_ (*name of business*) will provide on  
the resulting Contract who access federal government workplaces where they may come into  
contact with public servants will be:

- (a) \_\_\_\_\_ fully vaccinated against COVID-19 with Health  
Canada-approved COVID-19 vaccine(s); or
- (b) \_\_\_\_\_ for personnel that are unable to be vaccinated  
due to a certified medical contraindication, religion or other prohibited grounds of discrimination under  
the *Canadian Human Rights Act*, subject to accommodation and mitigation measures that have  
been presented to and approved by Canada;

until such time that Canada indicates that the vaccination requirements of the COVID-19  
Vaccination Policy for Supplier Personnel are no longer in effect.

I certify that all personnel provided by \_\_\_\_\_ (*name of business*) have been notified  
of the vaccination requirements of the Government of Canada's COVID-19 Vaccination Policy for Supplier  
Personnel, and that the \_\_\_\_\_ (*name of business*) has certified to their compliance with this  
requirement.

I certify that the information provided is true as of the date indicated below and will continue to  
be true for the duration of the Contract. I understand that the certifications provided to Canada  
are subject to verification at all times. I also understand that Canada will declare a contractor in  
default, if a certification is found to be untrue, whether made knowingly or unknowingly, during  
the bid or contract period. Canada reserves the right to ask for additional information to verify  
the certifications. Failure to comply with any request or requirement imposed by Canada will  
constitute a default under the Contract.

Signature: \_\_\_\_\_

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370BK  
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Date: \_\_\_\_\_

Optional

For data purposes only, initial below if your business already has its own mandatory vaccination policy or requirements for employees in place. Initialing below **is not** a substitute for completing the mandatory certification above.

Initials: \_\_\_\_\_

Information you provide on this Certification Form and in accordance with the Government of Canada's COVID-19 Vaccination Policy for Supplier Personnel will be protected, used, stored and disclosed in accordance with the Privacy Act. Please note that you have a right to access and correct any information on your file, and you have a right to file a complaint with the Office of the Privacy Commissioner regarding the handling of your personal information. These rights also apply to all individuals who are deemed to be personnel for the purpose for the Contract and who require access to federal government workplaces where they may come into contact with public servants.

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## ANNEX "F" to PART 5 OF THE BID SOLICITATION

### FEDERAL CONTRACTORS PROGRAM FOR EMPLOYMENT EQUITY - CERTIFICATION

I, the Bidder, by submitting the present information to the Contracting Authority, certify that the information provided is true as of the date indicated below. The certifications provided to Canada are subject to verification at all times. I understand that Canada will declare a bid non-responsive, or will declare a contractor in default, if a certification is found to be untrue, whether during the bid evaluation period or during the contract period. Canada will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply with any request or requirement imposed by Canada may render the bid non-responsive or constitute a default under the Contract.

For further information on the Federal Contractors Program for Employment Equity visit [Employment and Social Development Canada \(ESDC\)-Labour's](#) website.

Date: \_\_\_\_\_ (YYYY/MM/DD) (If left blank, the date will be deemed to be the bid solicitation closing date.)

Complete both A and B.

A. Check only one of the following:

- A1. The Bidder certifies having no work force in Canada.
- A2. The Bidder certifies being a public sector employer.
- A3. The Bidder certifies being a [federally regulated employer](#) being subject to the [Employment Equity Act](#).
- A4. The Bidder certifies having a combined work force in Canada of less than 100 permanent full-time and/or permanent part-time employees.

A5. The Bidder has a combined workforce in Canada of 100 or more employees; and

- A5.1. The Bidder certifies already having a valid and current [Agreement to Implement Employment Equity](#) (AIEE) in place with ESDC-Labour.

**OR**

- A5.2. The Bidder certifies having submitted the [Agreement to Implement Employment Equity](#) (LAB1168) to ESDC-Labour. As this is a condition to contract award, proceed to completing the form Agreement to Implement Employment Equity (LAB1168), duly signing it, and transmit it to ESDC-Labour.

B. Check only one of the following:

- B1. The Bidder is not a Joint Venture.

**OR**

- B2. The Bidder is a Joint Venture and each member of the Joint Venture must provide the Contracting Authority with a completed annex Federal Contractors Program for Employment Equity - Certification. (Refer to the Joint Venture section of the Standard Instructions)