

## ELECTRIC HOT WATER TANK Maintenance / Inspection Checklist

Canadian Forces Housing Agency's Maintenance and Minor Improvements Standing Offer Document 2020-2024

**Address- Street:** \_\_\_\_\_ **Bldg.nº:** \_\_\_\_\_ **Sub Bldg.nº:** \_\_\_\_\_

**Date Serviced :** DAY/MTH/YEAR \_\_\_\_\_ **Work Order nº:** \_\_\_\_\_

**Appliance Information:**

Year Installed: \_\_\_\_\_ Make: \_\_\_\_\_ Model nº: \_\_\_\_\_ Serial nº: \_\_\_\_\_

**Items to be serviced or inspected:**

Check and Populate applicable box(es) **N/A** = Not Applicable; **C** = Completed; **A/R** = Action Required

		N/A	C	A/R	Describe Action Required:
1.	Wattage and voltage - tested				
2.	Thermostats - inspected				
3.	Elements – inspected				
4.	Floor drain – inspected				
5.	System operating pressure – inspected				
6.	Electrical wiring and connections – inspected, cleaned and tightened				
7.	Mixing valve temperature set to maximum 49°C 120°F – inspected and adjusted				
8.	Temperature, internal set to minimum 60°C – 140°F - inspected and adjusted				
9.	Relief tube extends to 300 mm off floor – inspected				
10.	Sediments at bottom of tank – flushed				
11.	Temperature and Pressure relief valve – inspected and tested				
12.	Anode Rod - inspected				
13.	Drain pan and line – inspected and cleaned				
14.	Water pipes and valves – inspected				
15.	Tank enclosure – inspected				
16.	Appliance operations after servicing – tested				

**Occupant's information:** (write "VOID" if RHU is vacant) **Contractor's information:**

Occupant's name: \_\_\_\_\_ Technician's name: \_\_\_\_\_

Occupant's signature: \_\_\_\_\_ Certificate nº: \_\_\_\_\_

