

AIR EXCHANGER

Maintenance / Inspection Checklist

Canadian Forces Housing Agency's Maintenance and Minor Improvements Standing Offer Document 2020-2024

Address- Street: _____ Bldg.nº: _____ Sub Bldg.nº: _____

Date Serviced : DAY/MTH/YEAR _____ Work Order nº: _____

Appliance Information:

Year Installed: _____ Make: _____ Model nº: _____ Serial nº: _____

Type of installation: (simplified or fully ducted) _____ Type: (HRV or ERV) _____ Capacity: (CFM) _____

Items to be serviced or inspected:

Check/populate applicable box(es) N/A = Not Applicable; C = Completed; A/R = Action Required

		N/A	C	A/R	Describe Action required:
1.	Controls – inspected				
2.	Operation modes – inspected and tested				
3.	Air filter(s): disposable – replaced / reusable – cleaned				
4.	Intake and exhaust hoods and grilles – inspected and cleaned				
5.	Recovery core – inspected and cleaned				
6.	Blower motor wheel and fan – inspected and cleaned				
7.	Condensate pump, line and pan – inspected and cleaned				
8.	Appliance exterior casing – inspected				
9.	Appliance operation after servicing – tested				

Occupant's information: (write "VOID" if RHU is vacant) Contractor's information:

Occupant's name: _____ Technician's name: _____

Occupant's signature: _____ Certificate nº : _____

