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Bid Receiving Public Works and Government  
Services Canada/Réception des soumissions/Travaux  
publics et Services gouvernementaux Canada  
See herein for bid submission  
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Voir la présente pour les  
instructions sur la présentation  
d'une soumission

NA  
Ontario

**SOLICITATION AMENDMENT  
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise  
indicated, all other terms and conditions of the Solicitation  
remain the same.

Ce document est par la présente révisé; sauf indication contraire,  
les modalités de l'invitation demeurent les mêmes.

**Comments - Commentaires**

**Vendor/Firm Name and Address**  
**Raison sociale et adresse du**  
**fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**

Public Works and Government Services / Travaux  
publics et services gouvernementaux  
Kingston Procurement  
Des Acquisitions Kingston  
86 Clarence Street, 2nd floor  
Kingston  
Ontario  
K7L 1X3

<b>Title - Sujet</b> Food Services – Canada Forces Colle Food Services – Canada Forces College	
<b>Solicitation No. - N° de l'invitation</b> W8160-210024/A	<b>Amendment No. - N° modif.</b> 001
<b>Client Reference No. - N° de référence du client</b> W8160-210024	<b>Date</b> 2021-11-19
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$KIN-930-8501	
<b>File No. - N° de dossier</b> KIN-1-56098 (930)	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> Eastern Standard Time EST <b>on - le 2021-12-07</b> Heure Normale de l'Est HNE	
<b>F.O.B. - F.A.B.</b>	
<b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Littlefield, Mike	<b>Buyer Id - Id de l'acheteur</b> kin930
<b>Telephone No. - N° de téléphone</b> (613) 449-4206 ( )	<b>FAX No. - N° de FAX</b> (613) 545-8067
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

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**Amendment 001** – is being issued in response to Offeror's questions and Canada's responses.

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**Q1:** *Confirming min 15 Residence to a Maxim 80 residence*

**A1:** Confirmed, the College is able to hold 96 residents daily during the academic year.

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**Q2:** *Historical cover records per day/month*

**A2:** Historical records can be based from the Usage spreadsheet provided with the Request for Proposal.

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**Q3:** *What is the entitlement pricing?*

**A3:** As per the National Joint Counsel Travel Directive, the entitlement pricing is Breakfast – 21.35, Lunch – 21.60 and Supper – 53.00 as of October 2021, see para 4.1.2.1 Mandatory Financial Criteria, sub para b) of the RFP.

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**Q4:** *What are the annual historical revenues- pre and post covid?*

**A4:** The Canadian Forces College annual budget is approx. \$500,000.00 (subtotal) pre and post covid.

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**Q5:** *Can you please provide annual historical catering revenues- pre and post covid?*

**A5:** See usage report spreadsheet for annual Catering revenue. These figures are estimated based on the average of the current contract pre and post covid, The College annual budget for catering is approx. \$30,000.00 to \$35,000.00 dollars.

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**Q6:** *Can you provide current catering menu and pricing?*

**A6:** See Appendix 1– Standard Meal Item Availability, Portion Size Standards, Standard Meal Entitlement Pattern and Dispersed Meal Pattern for Menu rotation. All current pricing is confidential under the current contract.

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**Q7:** *Can you confirm that this is a 7 day operations for breakfast, lunch and dinner?*

**A7:** Yes for Residential students only. During Statutory holidays we have international students. During winter month of December and summer month of July the kitchen may be closed for 2 or 2.5 weeks. This will allow for the college to run a maintenance check on the kitchen equipment etc

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**Q8:** *Can you provide retail a la carte pricing and historical revenue?*

**A8:** All current pricing is confidential under the current contract. Historical Revenues pre –covid FY 2018: \$501,147.80(includes tax), FY 2019 \$530,082.58 (includes tax) this totals include both residential meals and catering revenue.

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**Q9:** *Is the daily meals cooked on site or brought in via commissary kitchen?*

**A9:** All meals are cooked on site as there is a complete and serviceable kitchen. See Annex H for facility photos of the equipment and kitchen area.

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**Q10:** *Given the volatility of the market and unpredictable inflation rate, will pricing be reviewed annually?*

**A10:** No, the contract is for 3 firm years and 1 option year. See Annex B Basis of Payment for individual year pricing option. Bidders are permitted to provide pricing for each given year of the contract as well as the option year.

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**Q11:** *How often is the dispersed (boxed meal) meal ordered - what is the frequency and volume of orders?*

**A11:** This is dependant on the course schedule which is determined in the planning stage for each academic year. This information is unknown at this time, see Usage report for monthly estimates. Any requirement for Dispersed Meals will be communicated in advance.

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**Q12:** *We will be providing our own management on the proposal, what is your expectation of the existing management on Bill 7?*

**A12:** Yes all bids must be submitted as per Mandatory and Technical criteria requirements. Canadian Forces College cannot comment as Bill 7 legislation must be adhered as written.

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**Q13:** *Outside the peak periods mentioned, what is the expectation of the cafe?*

**A13:** I am assuming that you are referring to the months of July and August, the expectation of the café is to remain open for Canadian Forces College staff for breakfast and lunch.

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**Q14:** *Are we able to tour the location?*

**A14:** No, as per Contracting Authority for this contract. Due to COVID-19 restrictions site visits are not authorized at this time. See Annex H for facility photos of the equipment and kitchen area. For further explanation as to why, please contact the Contract Authority stated in the Request for Proposal document.

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