



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

Bid Receiving - PWGSC / Réception des soumissions -
TPSGC
11 Laurier St. / 11, rue Laurier
Place du Portage, Phase III
Core 0B2 / Noyau 0B2
Gatineau, Québec K1A 0S5
Bid Fax: (819) 997-9776

**SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

**Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution
Business Management and Consulting Services Division
/ Division des services de gestion des affaires et de
consultation
Terrasses de la Chaudière 5th Floo
Terrasses de la Chaudière 5e étage
10 Wellington Street
10, rue Wellington
Gatineau
Québec
K1A 0S5

| | |
|--|---|
| Title - Sujet Assessing Security Threats to GoC Assessing Security Threats to Government of Canada Personnel | |
| Solicitation No. - N° de l'invitation 08893-200492/A | Amendment No. - N° modif. 001 |
| Client Reference No. - N° de référence du client 20200492 | Date 2021-11-23 |
| GETS Reference No. - N° de référence de SEAG PW-\$\$ZG-420-40122 | |
| File No. - N° de dossier 420zg.08893-200492 | CCC No./N° CCC - FMS No./N° VME |
| Solicitation Closes - L'invitation prend fin at - à 02:00 PM Eastern Standard Time EST on - le 2021-12-13 Heure Normale de l'Est HNE | |
| F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input type="checkbox"/> | |
| Address Enquiries to: - Adresser toutes questions à: Higgins(420zg), Conner | Buyer Id - Id de l'acheteur 420zg |
| Telephone No. - N° de téléphone (873) 354-7158 () | FAX No. - N° de FAX () - |
| Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: | |

Instructions: See Herein

Instructions: Voir aux présentes

| | |
|--|--|
| Delivery Required - Livraison exigée | Delivery Offered - Livraison proposée |
| Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur | |
| Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur | |
| Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie) | |
| Signature | Date |

**THIS IS NOT A SOLICITATION DOCUMENT
THIS IS A REQUEST FOR INFORMATION (RFI) FROM INDUSTRY**

Reference number: 08893-200492

Title: Assessing Security Threats to Government of Canada Personnel Abroad.

**CONTRACTING AUTHORITY: CONNER HIGGINS
EMAIL: CONNER.HIGGINS@TPSGC-PWGSC.GC.CA**

REQUEST FOR INFORMATION CLOSING DATE: DECEMBER 13, 2021

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Nature of Request for Information:

This RFI is neither a call for tender nor a bid solicitation. No agreement or contract will be entered into based on this RFI. The issuance of this RFI is not to be considered in any way a commitment by the Government of Canada, nor as authority to potential respondents to undertake any work that could be charged to Canada. This RFI is not to be considered as a commitment to issue a subsequent solicitation or award contract(s) for the work described herein.

Although the information collected may be provided as commercial-in-confidence (and, if identified as such, will be treated accordingly by Canada), Canada may use the information to assist in drafting performance specifications (which are subject to change) and for budgetary purposes.

Respondents are encouraged to identify, in the information they share with Canada, any information that they feel is proprietary, third party or personal information. Please note that Canada may be obligated by law (e.g. in response to a request under the Access to Information and Privacy Act) to disclose proprietary or commercially-sensitive information concerning a respondent (for more information: <http://laws-lois.justice.gc.ca/eng/acts/a-1/>).

Participation in this RFI is encouraged, but is not mandatory. There will be no short-listing of potential suppliers for the purposes of undertaking any future work as a result of this RFI. Similarly, participation in this RFI is not a condition or prerequisite for the participation in any potential subsequent solicitation.

Respondents will not be reimbursed for any cost incurred by participating in this RFI.

The RFI closing date published herein is not the deadline for comments or input. Comments and input will be accepted any time up to the time when/if a follow-on solicitation is published.

The Crown retains the right to negotiate with suppliers on any procurement.

Documents may be submitted in either official language of Canada.

Overview

Introduction and Background

In order to fulfill Duty of Care requirements, Global Affairs Canada (GAC) must make evidence-based decisions, supported by a broad range of information and analysis, regarding travel and other activities beyond the cities and metropolitan areas where our missions are located.

General Scope

To enhance DFATD's capacity to meet this requirement, the provision of tailored threat assessments by a private sector entity with resources available in specific regions is required. The provision of threat assessments will aim to:

- a) Ensure that security personnel are equipped with additional information and analysis to inform mitigation measures in advance of travel.
- b) Enhance access to timely threat and security information for security teams at headquarters and abroad.
- c) Gain access to information about local conditions, events, individuals and entities that would not have been available through the Threat Assessment Division's existing resources.
- d) Enhance awareness of the regional context, as well as enhance and enable GAC's capacity to proactively assess threats at locations of interest, including potential development, stabilization, commercial and other projects, initiatives or activities, as well as to assist with due diligence.

Objectives of the Process:

The objectives of this RFI are to explore the capability, method of delivery and Payment structure of Threat Assessment services to Canada.

Public Services and Procurement Canada (PSPC) will offer to vendors the opportunity to submit their solutions on how they can meet the requirement for Canada. PSPC will also offer the opportunity to submit questions or feedback that can be taken in to consideration if Canada moves forward developing and refining the requirements related to this RFI.

Subsequently, a Request for Proposal (RFP) may be launched after the RFI is reviewed to determine the next steps.

Multi-phased procurement process:



Requirements and General Information:

For requirements associated with this RFI, please refer to drafts of Annex A: Terms and Conditions Draft, Annex B: Statement of Work (SOW) draft, and Annex C: Evaluation Criteria Draft.

Nature of Responses Requested

Respondents are at their own discretion in this regard, but Canada is seeking relevant information, simply and directly stated, in order to avoid undue work by respondents and undue effort by Canada to analyze the results.

Responses from potential suppliers to this RFI will assist Canada in formulating any possible procurement strategy to meet Canada's business and operational requirements.

Respondents are requested to provide comments, concerns, and suggestions, and where applicable, recommendations regarding how the requirements or objectives described in this RFI could be satisfied or improved upon.

Respondents are requested to provide feedback related to Table 1 and Table 2.

Only written response will be accepted. Respondents should explain any assumptions made when preparing their responses.

TABLE 1 – PUBLIC SERVICES AND PROCUREMENT CANADA ALONG WITH GLOBAL AFFAIRS CANADA WOULD LIKE TO LEARN MORE ABOUT YOUR THREAT ANALYSIS AND THREAT ASSESSMENT SERVICES. PLEASE RESPOND TO THE FOLLOWING QUESTION IN WRITING

| QUESTIONS | RESPONSE |
|---|----------|
| <p>1) What types of Threat Analysis and Assessments are provided by the respondent?</p> | |
| <p>2) Is there the capability to support some of or all of the geographical locations listed in the SOW, and if so can your company provide reports on specific individuals or organizations in that location?</p> | |
| <p>3) What would the typical payment methods for this type of work? Example: Monthly fixed fee, fixed fee per report, fixed fee ranges (up to 40 reports is one price and over is another), time and material, etc.?</p> | |

TABLE 2 – THE PSPC WOULD ALSO LIKE TO RECEIVE YOUR COMMENTS AND FEEDBACK ON THE FOLLOWING:

| QUESTIONS | RESPONSE |
|---|-----------------|
| 1) Are there any requirements that, in your view, could be problematic? If so, how can we improve on them? | |
| 2) Are there any requirements that are missing that could be beneficial to include? | |
| 3) Are there parts of the requirements that need more detail such as the SOW, Evaluation Criteria, etc.? If there are, please provide the references and recommendations. | |
| 4) Are the geographical locations or amount of geographical locations requested in the SOW an issue, if so, are there any recommendations? | |
| 5) Are there any clear issues that will create difficulty or unknowns which would keep a respondent from bidding on the requirement? | |
| 6) We would welcome any additional information and knowledge that is key to the requirement. | |

Format of Responses

Cover Page: If the response includes multiple volumes, respondents are requested to indicate on the front cover page of each volume the title of the response, the RFI number, the volume number and the full legal name of the respondent.

Title Page: The first page of each volume of the response, after the cover page, should be the title page, which should contain:

- * the title of the respondent's response;
- * the name, address, email and telephone number of the respondent;
- * the date; and
- * the RFI number.

Canada requests that respondents submit their response in unprotected (i.e., no password) PDF format by email, if the size of the email is less than 6MB, to the Contracting Authority. An email acknowledging the reception of your response will be sent.

If the response is more than 6MB, respondents will have to submit using epost Connect. The address is:

tpsgc.dgareceptiondessoumissions-abbidreceiving.pwgsc@tpsgc-pwgsc.gc.ca

If the Respondent chooses to submit its response electronically using the epost Connect service provided by Canada Post Corporation,

- Canada requests that the Respondent submits its response in accordance with section 08, Transmission by facsimile or by epost Connect, of the 2003 standard instructions. Sub-section 2, epost Connect, contains instructions and conditions;
- The epost Connect system has a limit of 1GB per single message posted and a limit of 20GB per conversation.

Responses to this RFI may be provided in either of Canada's official languages, English or French.

Enquiries

Because this is not a bid solicitation, Canada will not necessarily respond to enquiries and this includes in writing or by circulating answers to all potential suppliers. However, respondents with questions regarding this RFI may direct their enquiries to:

Contracting Authority: Conner Higgins

E-mail Addresses: Conner.Higgins@tpsgc-pwgsc.gc.ca

Opportunities for Discussion

There may be an opportunity for Canada and Industry to enter into discussions about the requirement during scheduled one-on-one consultations. Canada will choose if one-on-ones will be done after it has reviewed all feedback and questions submitted.

If Canada chooses to move forwards with on-on-ones, the scope of the requirement outlined in the RFI would be reviewed during the meeting and questions would be answered. A discussion can be requested even though a written response to the RFI was not submitted.

If Canada moves forward with one-on-ones, the respondents may use this session to better understand the requirements and to explain their comments in regards to the documents attached to this RFI. Meetings will be up to one hour in duration and may be attended by Microsoft Teams. Any meeting request must be submitted in writing to the Contracting Authority prior to the closing of the RFI, and must include the names of the representatives who would attend, along with their Title/Responsibility within the company.

Meeting requests received after the closing of the RFI time may not be accommodated by PSPC. Respondents who do not request a meeting will not be precluded from submitting a bid should an RFP be issued in the future.

Treatment of Responses

Use of Responses:

Responses will not be formally evaluated. However, the responses received may be used by Canada to develop or modify procurement strategies or any draft documents contained in this RFI. Canada will review all responses received by the RFI closing date. Canada may, in its discretion, review responses received after the RFI closing date.

Confidentiality:

Respondents should mark any portions of their response that they consider proprietary or confidential. Canada will handle the responses in accordance with the Access to Information Act.

Follow-up Activity:

Canada may, in its discretion, contact any respondents to follow up with additional questions or for clarification of any aspect of a response. Canada reserves the right to invite any or all respondents to present their submissions to this RFI and/or perform a product demonstration.

Closing Date

Responses to this RFI should be submitted no later than 02:00 PM Eastern Standard Time (EST) December 13, 2021. However, written responses submitted after this date will still be accepted.

Respondent Costs:

Canada will not reimburse any respondent for expenses incurred in responding to this RFI.

Annex A: Terms and Conditions Draft

Attached.

The Terms and Conditions draft are not final and can change. This is being provided for feedback and some context.

Annex B: Statement of Work (SOW) Draft

Attached.

This SOW is not final and can change. This is being provided for feedback and some context.

Annex C: Evaluation Criteria Draft

Attached.

The Evaluation Criteria is not final and can change. This is being provided for feedback and some context.