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Bid Fax: (819) 997-9776

**SOLICITATION AMENDMENT  
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

**Comments - Commentaires**

This document contains a security requirement.

Ce document contient des exigences relatives à la sécurité.

**Vendor/Firm Name and Address**

Raison sociale et adresse du  
fournisseur/de l'entrepreneur

**Issuing Office - Bureau de distribution**

Informatics Professional Services Division / Division  
des services professionnels en informatique

Les Terrasses de la Chaudière

10, rue Wellington, 4ième

étage/Floor

Gatineau

Québec

K1A 0S5

<b>Title - Sujet</b> TBIPS myEMS (SAP) Solution -(PSCD) TBIPS myEMS (SAP) Solution - Public Sector Collections and Disbursements (PSCD)	
<b>Solicitation No. - N° de l'invitation</b> G9292-248326/A	<b>Amendment No. - N° modif.</b> 004
<b>Client Reference No. - N° de référence du client</b> 100018326	<b>Date</b> 2021-11-23
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$ZM-620-40053	
<b>File No. - N° de dossier</b> 381zm.G9292-248326	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> Eastern Standard Time EST <b>on - le 2021-12-07</b> Heure Normale de l'Est HNE	
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Chouinard, Judith	<b>Buyer Id - Id de l'acheteur</b> 381zm
<b>Telephone No. - N° de téléphone</b> (873) 355-5118 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>	

Instructions: See Herein

Instructions: Voir aux présentes

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

**AMENDMENT NO. 004**

This amendment is raised to revise the request for proposal (RFP) and to answer bidders' questions.

**SOLICITATION REVISIONS:****1. At Page 1 of the RFP, Solicitation Closes on:**

Delete: 2021-11-30

Insert: 2021-12-07

**QUESTIONS AND ANSWERS**

**Question 3:** Corporate requirement for MTC3 requires clarification. It is unclear what is expected by the bidder to support this requirement. Please confirm that the proposal of a client manager that has experience simultaneously managing two separate contracts (with a minimum duration of 1 year each a contract value of 2M dollars or more each) that combined, support the following resourcing criteria: 8 full time resources billing (220 days each) for a duration of 3 years and each contract has a minimum of 2 of the 4 categories outlined in Section 4.

**Answer 3:** (Referencing MTC3) Each contract that client manager managed needs to have a minimum of 4 full time resources in at least two of the resource categories identified in Section 5 of Annex A – SOW (ex: Can be 3 resources in 1 category and 1 resource in another category). However, when it comes to full time resources, it cannot be a combined number of resources from each contract to come to the 8 full time resources in the bidder's questions (ex: cannot be 6 from one and 2 from another, must be 4 from one, 4 from another).

**Question 4:**

We respectfully request the following changes to this requirement to make it more in alignment with the nature of contracting over the last 3 plus years. The global pandemic has required resources to take personal time to support their families more than normal. In this respect we believe 220 days is not an attainable time for most consultants. We recommend the crown change this number to more realistic billable days for each year at 200.

**Answer 4:** Yes, we will accept 200 billable days as opposed to 220.

**Question 5:** Also, as November 30 is the current bid closing date, please confirm that using either November 1<sup>st</sup>, 2018 to October 31, 2021 or December 1<sup>st</sup>, 2018 to November 30, 2021 could be used as bidders billing cycle may vary and clients may not receive billing till 30 days post service.

**Answer 5:** Yes, both billing periods would be acceptable.

**Question 6:** Due to the lack of clarity on this requirement, we request an extensions of 10 days once this question has been answered in order to maintain the option of additional questions should there still be clarification required.

**Answer 6:** An extension will be granted. New close date is Tuesday, December 7<sup>th</sup>, 2021.

**ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.**

**NOTE:** A BID ALREADY SUBMITTED MAY BE AMENDED PRIOR TO THE CLOSING DATE. AMENDING CORRESPONDENCE MUST ADDRESS THE SOLICITATION NUMBER AND THE CLOSING DATE.

BIDS MUST BE SUBMITTED ONLY TO THE PUBLIC WORKS AND GOVERNMENT SERVICES CANADA (PWGSC) BID RECEIVING UNIT VIA E-POST CONNECT. For bidders needing to register with epost Connect the email address is: [tpsgc.dgareceptiondessoumissions-abbidreceiving.pwgsc@tpsgc-pwgsc.gc.ca](mailto:tpsgc.dgareceptiondessoumissions-abbidreceiving.pwgsc@tpsgc-pwgsc.gc.ca). Interested Bidders must register as early as possible, and in any case, at least six business days prior to the solicitation closing date and time (in order to ensure a response). Requests to open an epost Connect conversation received after that time may not be answered.