



**RETURN BIDS TO:**

Canada Energy Regulator  
517 - 10th Avenue SW  
Calgary, AB, Canada T2R 0A8  
Bid Email: proposals.propositions@cer-rec.gc.ca

**SOLICITATION AMENDMENT To  
REQUEST FOR STANDING OFFER**

**Comments**

This documents contains no security requirement.

**Proposal To: Canada Energy Regulator**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

<b>Title</b>		
<b>Language Training Services</b>		
<b>Solicitation No.</b>	<b>Amendment No</b>	<b>Date</b>
84084-21-0153	001	November 23, 2021
<b>Solicitation Closes</b>		<b>Time Zone</b>
<b>at</b>	<b>02 :00 PM – 14h00</b>	<b>Mountain Time</b>
<b>on</b>	November 30, 2021	
<b>F.O.B.</b>		
<b>Plant:</b> <input type="checkbox"/>	<b>Destination:</b> <input checked="" type="checkbox"/>	<b>Other:</b> <input type="checkbox"/>
<b>Address inquiries to:</b>		
Carol A. Hambleton		
<b>Area code and Telephone No.</b>	<b>Facsimile No. / E-mail</b>	
	Carol.Hambleton@cer-rec.gc.ca	
<b>Destination – of Goods, Services, and Construction:</b>		

**Instructions:** See Herein

<b>Delivery required</b>	<b>Delivery offered</b>
See Herein	
<b>Vendor/firm Name and Address</b>	
<b>Telephone No.</b>	
<b>E-mail</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/firm (type or print)</b>	
<b>Signature</b>	<b>Date</b>



This Amendment 001 is raised to answer questions asked by potential bidders for the Solicitation# 84084-21-0153 as follows:

**Clarification:**

CER will be issuing up to three (3) Standing Offers for CER Virtual Language Training.

Award will be based on the top three (3) overall scores of the bid evaluation criteria.

**Question #1**

**Translation of original question.**

R1.1 Bidder's should demonstrate that firm has a minimum of five (5) years' experience in providing Adult French and English language training to the Federal, Provincial, Municipal or Large Corporation (more than 1000 employees).

**The company is only 2 years old, but it was founded by teachers who have more than ten years of experiences and the company has about one hundred employees.**

**In this case, with very experience teachers and a company who receives praise, is it possible to continue the process of submission.**

**Answer #1**

All Bidder's must provide the information indicated in Mandatory 1 and R1.1 that the "Bidder's firm must have a minimum of five (5) years' experience in providing Adult French and English Language Training."

If the firm has only been providing these services for two (2) years the firm would not meet Mandatory 1 and therefore, would be deemed non-compliant.

**Question #2**

Is it acceptable to send the RFSO (sections 1,2, 3 and 4) and attachments as PDFs?

**Answer #2**

Attachments are preferred to be in PDF.

**Note:** All Sections identified in 3.1 must be in their own separate attachments.

**Question #3**

Is there any part of the 37 page RSO that needs to be filled out and submitted online?



**Answer #3**

Yes, one of the points in A and B must be checked. Nothing needs to be submitted online, this needs to be part of the firm's proposal.

**Question #4**

Are my credentials e.g. degrees, professional memberships, resume required as attachments?

**Answer #4**

Yes, these need to be established in Part 1 – Technical Proposal if they are associated with any of the Mandatory or Point Rated Criteria or in Part 3 – Certifications.

**Question #5**

Are fees based on how many participants receive training acceptable? I have a fee schedule that varies depending on the number of participants, 1, 2, 5 etc. versus a flat hourly rate (regardless of number of participants).

**Answer #5**

Price Proposal must be established in hourly rates, so that all Proponents are evaluated the same.

**Question #6**

Please could you confirm whether there is a portal you would like submissions to be received via?

**Answer #6**

As per the instruction on the cover-page and 2.2 Submission of Offers must be sent to the following email: [proposals.propositions@cer-rec.gc.ca](mailto:proposals.propositions@cer-rec.gc.ca)

**Question #7**

I'd be grateful if you could provide clarity on how bidders should format their responses (e.g., whether there is a minimum and maximum word count).

**Answer #7**

There is no count limit for submitted proposals. Bidders should, but not obligated to, establish their proposals that correspond to how the Bid Evaluation Criteria is outlined.

**Question #8**

We'd also like to request a deadline extension.

**Answer #8**



No extension will be provided at this time.

All other terms and conditions remain the same.