



**RETURN BIDS TO:**

Parks Canada Agency Bid Receiving Unit  
National Contracting Services  
Quebec, Quebec

Bid Fax: **1-877-558-2349**

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[soumissionsest-bidseast@pc.gc.ca](mailto:soumissionsest-bidseast@pc.gc.ca)

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**REVISION 003 TO A  
REQUEST FOR PROPOSAL**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions remain the same.

**Issuing Office:**

Parks Canada Agency  
National Contracting Services  
Quebec, Quebec

<b>Title:</b> Cleaning/decontamination, packing and moving of the Argenteuil Regional Museum ethnological collection – Carillon Barracks NHS	
<b>Solicitation No.:</b> 5P300-21-0194/A	<b>Date:</b> November 25, 2021
<b>Amendment No.:</b> 003	
<b>Client Reference No.:</b> 10211158	
<b>GETS Reference No.:</b> PW-21-00973655	

<b>Solicitation Closes:</b> <b>At:</b> 2:00 PM <b>On:</b> December 2, 2021	<b>Time Zone:</b> EST
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<b>F.O.B.:</b> Plant: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other: <input type="checkbox"/>	
<b>Address Enquiries to:</b> Sonia Beauchesne	
<b>Email Address:</b> <a href="mailto:sonia.beauchesne@pc.gc.ca">sonia.beauchesne@pc.gc.ca</a>	<b>Telephone No.:</b> 418-670-6982
<b>Destination of Goods, Services, and Construction:</b> 44, Route du Long-Sault, Saint-André-D'Argenteuil, QC, J0V 1X0	

**TO BE COMPLETED BY THE BIDDER**

<b>Vendor/ Firm Name:</b>	
<b>Address:</b>	
<b>Telephone No.:</b>	<b>Fax No.:</b>
<b>Name of person authorized to sign on behalf of the Vendor/ Firm (type or print):</b>	
<b>Signature:</b>	<b>Date:</b>

**Solicitation No.:**  
5P300-21-0194/A

**Amendment No.:**  
003

**Contracting Authority:**  
Sonia Beauchesne

Ver.02.08.21

**Client Reference No.:**  
10211158

**Title:**  
Cleaning/decontamination, packing and moving of the Argenteuil Regional Museum ethnological collection – Carillon Barracks NHS

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### Amendment 003

This amendment is raised to:

- A. Extend the solicitation closing date
- B. Distribute information from the Site Visit held on November 17, 2021.
- C. Answer questions from potential bidders
- D. Make changes to the tender documents

#### A. Solicitation Closing Date

The closing date for solicitation 5P300-21-0194/A, titled “Cleaning/decontamination, packing and moving of the Argenteuil Regional Museum ethnological collection – Carillon Barracks NHS”, is extended from November 30, 2021 at 2:00 PM until December 2, 2021 at 2:00 PM.

If you have already submitted your proposal, you are invited to send us your revisions, where necessary, by fax at **1-877-558-2349** or email to [soumissionest-bidseast@pc.gc.ca](mailto:soumissionest-bidseast@pc.gc.ca). Please indicate the solicitation number on all correspondence.

#### B. Site Visit Information

##### 1. Questions & Answers

Questions & Answers are included in section “B”.

#### C. Questions and Answers

- Q2.** What should we do about the furniture and items in the basement?
- R2.** These items are not included in the project. No action required.
- Q3.** Can we make several trips to and from the Harrington warehouse as batches of boxes are ready?
- R3.** Yes, but the trips must be planned at least 72 hours in advance.
- Q4.** Can we clean a room in the building and make a negative pressure chamber to clean the items in the museum?
- R4.** Yes.
- Q5.** For packing and identifying the boxes, is it correct to put the number of the room the item comes from?
- R5.** Yes. Indicate the room number and the box number associated with the room.
- Q6.** The four-week time frame is very tight. You have to allow two weeks for the Christmas break. Is there any flexibility?
- R6.** Yes, see section « C » below.
- Q7.** Do we have to decontaminate the basement?
- R7.** No.
- Q8.** Can the birds be cleaned with an air jet instead of a vacuum cleaner to avoid sucking up feathers?
- R8.** No. We want to avoid the dust spreading indoors.

- Q9.** Do we have to clean the content of boxes in the asbestos area, book by book or sheet by sheet?  
**R9.** Just the top of the sealed boxes. If there are open boxes, wipe the books and seal them.



- Q10.** Archives and items in the storage rooms, can we put the boxes directly in the truck, as is, because the items are already packed?  
**R10.** Yes.



- Q11.** For birds or other items in the storage rooms that are already packed, should they be taken out of the bags for cleaning?  
**R11.** No.



**Q12.** Should unpackaged textiles be washed?

**R12.** No, just dusted.



**Q13.** Do the items have to be handled at final destination?

**R13.** They must be placed on the shelves provided for this purpose. It's in a former primary school. There are about 10 steps to climb to access the 4 classrooms which will be fitted out with shelvings.

**Q14.** What is the contractor's liability for any breakage or damage to the building?

**R14.** For liability, please refer to general conditions 2010C (2020-05-28) as indicated in section 6.4.1 of the resulting contract clauses in the request for proposal.

**Q15.** Is there an insurance requirement for art objects?

**R15.** For insurance requirements, please refer to section 6.14 of the resulting contract clauses in the request for proposal.

**Q16.** What are the access constraints of the deposit locations?

**R16.** Need to be escorted. Some stairs.

**Q17.** Can we work on weekends?

**R17.** No.

**Q18.** Do you have requirements on packing?

**R18.** Packing requirements are in the "Procedures for handling and packaging artifacts" document provided in Annex A (at the end).

**Q19.** Will all access roads be cleared of snow?

**R19.** Yes.

**Q20.** What are the payments terms?

**R20.** Single payment, see section « C » below.

**Q21.** Is there access to electricity outside the building? If so, what voltage and amperage?

**R21.** Yes, see electrical diagram attached.

**Q22.** Can we have a plan of the different locations (museum, church and community center)?

**R22.** Plans are not available.

**Q23.** Do all items in the same display case have to be packed in the same box?

**R23.** No.

**Q24.** How many 15A circuits are available in the building to connect our tools?

**R24.** See electrical diagram attached.

**Q25.** Should the chandelier be dismantled and packed?

**R25.** Yes, the Contractor is responsible for unplugging and packing in order for it to be moved. Element added to list attached.



**Q26.** Does the wood stove stay on site? Does it have to be packed?

**R26.** It must be packed and protected on site. Element added to list attached.



**Q27.** Large paper items, if they have creases, can they be refolded along these creases or do they have to be packed flat or rolled?

**R27.** Yes.

**Q28.** What are the requirements for temporary outdoor storage in terms of temperature and humidity control?

**R28.** The same conditions as those of the museum are to be maintained (15°C minimum, humidity 30%)

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## **D. Tender Package/ Solicitation Revisions**

In: **Part 6 – Resulting Contract Clauses**  
Delete: **6.5.1 Period of the Contract**  
Replace with:

### **6.5.1 Period of the Contract**

The period of the Contract is from date of Contract to March 15, 2022 inclusive.

In: **Part 6 – Resulting Contract Clauses**  
Add: **6.8.2 Terms of Payments – Single Payment**

### **6.8.2 Single payment**

Canada will pay the Contractor upon completion and delivery of the Work in accordance with the payment provisions of the Contract if:

- a. an accurate and complete invoice and any other documents required by the Contract have been submitted in accordance with the invoicing instructions provided in the Contract;
- b. all such documents have been verified by Canada;
- c. the Work delivered has been accepted by Canada.

**ALL OTHER TERMS & CONDITIONS REMAIN UNCHANGED**