



Date: November 25, 2021

Title: HVAC and Control Recapitalization at the High Commission of Canada in Jamaica

Solicitation: 21-186249

The following Questions & Answers is in link with the solicitation document mentioned above.

Questions & Answers # 3

Q12. “Is remote access allowed temporarily (1yr) for warranty purposes?”

A12. No, there is no remote access to the system permitted because of security considerations.

Q13. “Is the lighting control panel being replaced as part of the project?”

A13. No, the lighting control is not being replaced.

Q14. “Based on the picture shown earlier, there is a lot of water accumulation on the roof. Will there always be this much water accumulation?”

A14. This picture was taken approximately two (2) years ago, at the time one (1) roof drain was blocked. Since then there has been some maintenance work, improving the drainage. Currently, the roof stays relatively dry when it rains.

Q15. “When is the actual construction anticipated to start?”

A15. Currently we are looking at between April - July (6-8 weeks) for the actual construction, however, this is dependent upon bid evaluation, kick-offs, and other factors, including weather. We will have more details on this following the evaluation as there are many coordination activities which will need to happen between the Contractor, Departmental Representative, and Mission staff.

Q16. “Will the photographs shown earlier be made available?”

A16. Yes, please see addendum #1.

Q17. “Is the expectation for Contractors to only utilize Trane ® equipment for the works, or will other manufacturers be accepted?”

A17. No, the project was designed using Trane ® equipment as a means of setting the performance standard in terms of budget and anticipated delivery time; other manufacturers shall be accepted so long as the system is equivalent to Trane ®. Should an alternative to Trane ® be proposed, all performance requirements in the design will need to be met, including the control parts of the system.

Q18. “Will weekend work be allowed?”

A18. Yes, see section 3.6 of the Statement of Work (SOW). The expectation is that the replacement of the air conditioning units take place over the course of three (3) separate weekends. If there is more work



identified which can be done outside of the Mission`s regular business hours, there is a possibility of this being approved, dependent on the availability of Mission security staff / commissionaires.

Q19. “Will there be one escort per worker, or one escort per group?”

A19. This will be dependent on the size of the group as well as the location within the Mission where the Contractor is affecting work at one time. It is estimated there will be three (3) escorts on site at a time regularly.

Q20. In regards to structural support for the units based on the increase in height, who will be doing that aspect?

A20. This will have to be provided by the awarded General Contractor, or their respective Sub-Contractors.

Q21. “The main issue of this project is to keep the building occupied during the Mission`s regular working hours so we are not able to cut the ventilation during this time. How can we accommodate this?”

A21. Because the units are not installed in the same location as the existing ones, it should be possible to start with the installation of the unit on the roof, and complete the project by replacing units one-by-one. Electrical wiring should be done first to ensure work may be completed in parallel format, the shut down should only be done during the weekend to connect the existing ducts. There are solutions available using the skylight and flexible duct work as well, however, it may be difficult to maintain proper temperatures in closed office spaces using this solution.

Q22. “For the height of the floors, are they all as high as the room featured on screen (referring to the multi-purpose room)?”

A22. If you look in the plan, you`ll see only the multi-purpose room and main lobby is this high. Most of the building is a more standard height.

Q23. “In terms of the architectural drawings; on the roof plan the concrete deck is structurally sloped, and there is no insulation, just a two plane membrane. The water accumulation is likely caused by improper slope of the deck, or an existing plumbing issue. Is there a known existing plumbing issue, if not, or do you want us to put a counter slope to be able to direct water toward the roof drains? This is not found in the roof plans.”

A23. This project is for HVAC replacement, the issues with the roof are not a part of this project, asides from re-finishing the roofing underneath the units. The Contractor will have to follow the ventilation and the control works; this is why you see on the architectural plans for the roof the Contractor is only expected to do some repairs around each of the old units being removed as well as the new units. The slope is not to be corrected, just a raised curb to be installed around the units to prevent water infiltration.

Q24. “Can we include more than 30 pages in the technical proposal?”

A24. Yes, please see addendum 1.

Q25. “For materials being brought into the country, while in transit, are they property of the General Contractor or the Canadian Government?”



- A25.** It is the Contractor's product, the General Contractor is responsible for the plan and ability to bring products into Jamaica.
- Q26.** "Will there be a cost to bring products into Jamaica from Canada, or can they be brought in brought in duty-free?"
- A26.** Please review section 4.3 Taxes & Duties of the RFP document. For further clarification, the Contractor is responsible for paying the Import Duties on the materials being brought into the country for the project and should include import costs in the bid price. The fact that a contractor will be including the materials in a building that Canada is purchasing or owns is not sufficient for the purposes of the tax exemption under the *Vienna Convention*.
- Q27.** "Is the proposal price to be submitted in local or Canadian currency?"
- A27.** Bidders must submit their proposal prices in Canadian currency, exchange rate fluctuation protection is not offered (*see section 4.2 – Firm price*).
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